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# CANTRAC VOLUME I

## CATALOG OF NAVY TRAINING COURSES

INTRODUCTORY AND  
GENERAL INFORMATION  
ON TRAINING ACTIVITIES

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JANUARY 1993

NAVAL EDUCATION AND TRAINING COMMAND  
NAVEDTRA 10500

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(CANTRAC)

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JANUARY 1993

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# SECTION 1

## INTRODUCTION

## INTRODUCTION

### 1. Catalog of Navy Training Courses

The Catalog of Navy Training Courses (CANTRAC), NAVEDTRA 10500, contains information on schools and courses under the purview of the Chief of Naval Education and Training and other Navy Training Commands. OPNAVINST 1500.62 expanded CNET responsibilities to provide for centralized production of CANTRAC to include all catalogs previously produced by separate commands. Reference CNETINST 1500.1C.

The function of CANTRAC is to provide a consolidated, centrally produced and computerized catalog presenting courses in standardized form.

### 2. Organization of the CANTRAC

VOLUME I - Introductory and General Information on Training Activities. Includes all general information not subject to frequent changes. Volume I will continue to be printed in hard copy and published annually. This volume has been reorganized and is subdivided into two sections as follows:

- a. Section 1 - Introduction. Introductory comments; organization of CANTRAC; explanations of pertinent terms, headings, and course number breakdown.
- b. Section 2 - General Information on Facilities. Lists such information as seasonal uniform changes, quarters availability, mess availability, and any other pertinent information relative to schools operated by the Navy. These training sites are grouped under the Functional Commander having responsibility for the training and in some cases in sequence by State or grouped by area i.e., for COMTRALANT, all Norfolk area sites are listed first.
- c. Section 3 - Quota Control Notes. Has been deleted and Quota information has been incorporated with each activity.

#### VOLUME II - CANTRAC Course Descriptions and Convening Schedules:

- a. Descriptions. Course descriptions contain Course Identification Number (CIN), Location and Course Data Processing Code (CDP), prerequisites, personnel reporting procedures, skill identifier for which training is applicable, the purpose for and scope of training, and identifies who has quota control for the course.
- b. Convening Schedules. Class schedules taken from the Navy Integrated Training Resources and Administration System (NITRAS) data base are merged with the course descriptions by CIN and appear as the last data field of the description, showing CDP, Location, Short Title, Calendar Year and Dates. Some courses do not have regular convening dates and are "Convened Upon Request". If no dates are input to NITRAS, CANTRAC will state "No Dates Available". This is information subject to frequent change and is

published with the course description for use as a planning tool. The customer will obtain the exact date of a specific class during the quota acquisition process.

- c. Catalog Format. All courses are arranged in numerical sequence (disregarding the command identifier) by Course Identifying Number (CIN).
- d. Revision Frequency. Volume II will normally be published twice each fiscal year, in October and April on microfiche. Plans are to publish all volumes of CANTRAC on CD ROM in FY94.

VOLUME III - SKILLS PROFILES. CNETINST 1540.8C has been cancelled (CNET NOTICE 5215 of 2 October 1992) and (CNTECHTRA message 231600Z OCT 92).

KEYWORD INDEX. The keyword index of course long titles will be produced with each edition of the CANTRAC Volume II. Course titles are listed in alphabetical order by key words appearing in the title. Titles and related course numbers may appear five or six times in the index, depending on how many key words appear in the title. Course titles with identical key words will be grouped together.

TRAINING ACTIVITY INDEX. This index lists courses by activity Short Name (Location) alphabetically and within that by Title alphabetically. This index facilitates the task of planning for training in a specific area.

### 3. Course Identifying Number (CIN).

The Course Identifying Number consists of seven or eight characters. It begins with an alpha character which identifies the course sponsor, i.e., that command which has curriculum control, provides resource support for the course or authorizes its establishment and conduct. Command identifiers are shown below:

#### Command Identifiers    Producing/Curriculum Control Command

A	Chief of Naval Technical Training
B	Commander, Naval Medical Command
C	Chief of Naval Technical Training (Aviation Skill Courses)
D	Commander, Naval Air Force, U.S. Atlantic Fleet
E	Commander, Naval Air Force, U.S. Pacific Fleet
F	Commander, Submarine Force, U.S. Atlantic Fleet
G	Commander, Naval Surface Force, U.S. Atlantic Fleet
H	Commander, Naval Surface Force, U.S. Pacific Fleet
J	Commander, Training Command, U.S. Atlantic Fleet
K	Commander, Training Command, U.S. Pacific Fleet
L	Commander, Submarine Force, U.S. Pacific Fleet
M	Commanding Officer, Marine Aviation Training Support Group-90 (MATSG 90)
N	Commanding Officer, Naval Aviation Maintenance Office
P	Chief of Naval Education and Training
Q	Chief of Naval Air Training
R	Commander Naval Reserve Forces
S	Other Commands not assigned above
X	Recruit Training
Z	Chief of Naval Technical Training (Segmented courses for Reserve Training)

The skill code is the Department of Defense skill identifying code. This code consists of a numeric/alpha two position code for officer skills and three digit numeric code for enlisted skills. The skill codes are taken from the DOD Occupational Conversion Manual (DOD 1312.1M), Enlisted/Officer/Civilian. The DOD skill codes will be arranged sequentially.

The sequence number will be assigned by mutual agreement between the course sponsor and the catalog producer. The code will occupy four positions and will be numeric. Its primary purpose shall be to sequence courses within the same skill code for cataloging purposes. It may also be used to convey other meanings if such use does not interfere with its primary purpose.

The following illustrates the CIN arrangement:

A-2F-0055

'A' is the Command Identifier

'2F' is the DOD Skill Code, the course descriptions are arranged sequentially by this number, then...

'0055' by the Sequence Code within the skill code.

#### 4. Course Descriptions, Explanation of Terms.

The following data elements, some that are provided thru NITRAS are automatically updated by the weekly Master Course Reference File (MCRF) update. This also includes additions and deletions of CDPs and CINs.

Date of Last Catalog Revision. The latest date that a change was made to the computer record of the course description.

Course Identifying Number. As described in Paragraph 3.

Old CIN. Course identification number by which course was previously identified. Provided thru NITRAS.

Course Security. Classification of course content. Provided thru NITRAS.

Title. Full descriptive title of the course. Provided thru NITRAS.

Location. The abbreviated name of all activities where the course is taught. Provided thru NITRAS.

Course Data Processing Code (CDP). A four position numeric/alphanumeric code assigned to identify each course by location and or rating. Identical courses taught at different locations will have individual CDP codes. Appears in the location field. Provided thru NITRAS.

MASL Number. Military Articles and Services List Number, used to identify courses offered to Foreign students approved by CNO. Provided thru NITRAS.



Course Length. The number of calendar days that expire from the class convening date through the class graduation date. Note that this figure includes weekends. The length of the course will be marked peacetime (P) and mobilization (M). Model Managers length provided thru NITRAS.

Class of School/Course. This code is an alpha/alpha or alpha/numeric indicator that designates the class and subdivision of the school or course and is shown below. Provided thru NITRAS.

Class "A" - Provides the basic knowledge and skills required to prepare for rating entry level performance. Includes initial skill training (i.e. Master of Arms), Initial Skill Remedial Training and entry level officer training. An NEC/MOS/AFSC/officer billet specialty will not normally be awarded. (Primary funding source: BUPERS)

- AA Apprenticeship Training
- A0 Officer Preparatory Schools not associated with professional development programs
- AP Enlisted Preparatory Schools and/or "A" School Pipeline Courses
- AR Initial Skill Training Enlisted Remedial Training
- A1 Initial Skill Training Enlisted "A" School
- A2 Initial Skill Training Officer
- A3 Initial Skill Training Enlisted "A" School and/or "A" School Pipeline courses that award an NEC
- A4 Initial Skill Training Enlisted Non Accession "A" School
- A5 Initial Skill Training Enlisted Medical "A" School
- A6 Initial Skill Training Officer Medical

Class "C" - Provides an advanced required specialized skill/knowledge/aptitude/qualification required to fill a particular billet (one which requires a specific skill code - is NEC/MOS/AFSC/officer billet specialty coded). Course completion awards an NEC/MOS/AFSC/officer billet specialty. (Primary funding source: BUPERS)

- C1 Skill Progression Training Enlisted NEC
- C2 Skill Progression Training Officer Billet Specialty
- C5 Skill Progression Training Enlisted Medical NEC
- C6 Skill Progression Training Officer Medical Billet Specialty
- CX Skill Progression Training Officer Medical. (Residence only)
- C7 Specialized Progression Training for advanced pay grades: Enlisted personnel normally pay grade E-5 and above

Class "D" - Provides individual, not rating specific training/education such as NAVLEAD, DAPA, CIAC, non-pipeline refresher training as specified by BUPERS or OPNAV directives. (Primary funding source: BUPERS)

- D1 Professional Development Functional Skill Training Enlisted
- D2 Professional Development Functional Skill Training Officer
- D5 Professional Development Functional Skill Training Enlisted Medical
- D6 Professional Development Functional Skill Training Officer Medical

Class "E" - Programs designed to provide formal professional educational instruction in a general or particular field of study which may lead to an academic degree.

- R1 Professional Development Education - Senior Service College
- R2 Professional Development Education - Intermediate Service School
- R3 Graduate Education for Sub specialty, full time, funded - Degree Program
- R4 Undergraduate Education - Degree Program
- R5 Postgraduate Education - Degree Program
- R6 Non-degree Education Programs
- R7 Health Education Programs
- R8 Other Education Programs

Class "F" - Provides individual functional skill training as required by Fleet or Type Commander. No NEC awarded. (Primary funding source: Fleet; Alternate funding: BUPERS on CNP approved case by case basis)

- F1 Functional Training - Enlisted
- F2 Functional Training - Officer
- F3 Functional Training - Enlisted Medical
- F4 Functional Training - Officer Medical

Class "G" - Provides prerequisite knowledge, skills and techniques in a segment course of an NEC awarding pipeline. Is not a rating wide requirement. Does not, by itself, award an NEC/officer designation. (Primary funding source: BUPERS  
NOTE: BUPERS fund will not normally be designated for personnel attending these courses outside the NEC awarding pipeline unless a valid need is demonstrated (e.g. emergent operational requirements) and the funding exception has been approved by CNP.

- G1 Pipeline Skill Progression Training - Enlisted
- G2 Pipeline Skill Progression Training - Officer
- G5 Pipeline Skill Progression Training - Enlisted Medical
- G6 Pipeline Skill Progression Training - Officer Medical

Class "M" - Training courses provided for USMC personnel only.

- M1 Initial Skill - USMC Enlisted
- M2 Initial Skill - USMC Officer
- M3 Specialized Skill - USMC Enlisted
- M4 Specialized Skill - USMC Officer

Class "P" - Officer acquisition programs designed to provide undergraduate education and/or indoctrination and basic training in fundamentals, preliminaries, or principles, to midshipman, officer candidates, and other newly commissioned officers (except those acquired through Class "V" programs).

- PB Health Profession Acquisition Military Programs
- PC Other Programs
- PD Preparatory School
- P1 Officer Acquisition Training (Academy)
- P2 NROTC (Naval Reserve Officer Training Corps)

- P3 NJROTC (Naval Junior Reserve Officer Training Corps)
- P4 AVROC II (Aviation Reserve Officer Candidate Program)
- P5 ROC (Reserve Officer Candidate)
- P6 OCS (Officer Candidate School)
- P7 AOC (Pre-commissioning Aviation Officer Candidate)
- P8 NFO (Pre-commissioning Naval Flight Officer)
- P9 NUPOC-S (Nuclear Propulsion Officer Candidate - Surface)

Class "R" - Training upon initial enlistment or induction which provides the general indoctrination and prepares the recruit for early adjustment to military life by providing skill and knowledge in basic military subjects.

- R1 Recruit Training
- R2 OSVET Training (Other Service Veteran)
- R3 NAVKT Training
- R4 ARTS/FAST

Class "T" - Provides team functional skill training to increase proficiency required by Fleet or Type Commanders. An NEC will not be awarded. (Primary funding source: Fleet; Alternate funding: BUPERS on a CNP approved case by case basis)

- T1 Team Functional Skill Training - Enlisted
- T2 Team Functional Skill Training - Officer
- T3 Team Functional Skill Training - Enlisted PCS
- T4 Team Functional Skill Training - Officer PCS

Class "V" - Provides the skills which lead to the designation of Naval Aviator or Naval Flight Officer.

- V1 Undergraduate NASC/PRIM Flight Training
- V2 Undergraduate Flight Training - PROP
- V3 Undergraduate Flight Training - JET
- V4 Undergraduate Flight Training - HELO
- V5 Undergraduate NFO Training
- V6 Undergraduate Flight Surgeon/Test Pilot
- V7 Transition Pilot/NFO
- V8 Instructor under Training Pilot/NFO

Skill Identifier for Which Trained - The Navy Enlisted Classification (NEC), Navy Officer Billet Classification (NOBC), or Military Occupation Speciality (MOS) for which the student is eligible by completion of a course. If none is awarded, "None" will be entered. Note that if a course, in conjunction with one or more other courses, trains for a NEC, NOBC, or MOS, it may be noted in the special information segment of that course. Provided thru NITRAS.

Training Program Coordinator (TPC). Code for the person or activity coordinating the training requirements for a given CIN. Provided thru NITRAS.

Model Manager CDP (MMCDP). CDP of the model manager of the course. Provided thru NITRAS. Used here primarily for the automated interface of NITRAS and CANTRAC.

Curriculum Control Authority (CCA). The agency who is responsible for course and student reporting; approves instructional methods and materials; and who operates, programs resources, and maintains assigned courses. For courses under CNET's cognizance, CNET designates the functional commander to exercise CCA. Provided thru NITRAS.

CNET Staff Action Officer Code (CSAO). A 4 character field identifying the CNET Program Manager. The CSAO code is controlled by CNET only. Provided thru NITRAS.

Resource Sponsor Code. Chief of Naval Operations Code providing resource control of a course. Provided thru NITRAS.

The following seven data elements are submitted on CNET GEN Form 1500/19.

Purpose. A concise statement of the training objectives of the course.

Scope. A description of the content of the course.

Prerequisites. The qualifications needed for admittance to the course as specified by the controlling activity. These qualifications may be grade test scores, security clearances, prior schooling, special physical requirements, etc.

Source Rating. Ratings that personnel must hold to be eligible to attend a course. Not applicable to Class "A" courses.

Quota Control. The command or activity controlling admission to the course, or a reference to the appropriate directive containing this information. May also provide telephone numbers to call for Quotas.

Personnel Report To. A description of specific reporting instructions.

Special Information. Any necessary user information not contained elsewhere in the course description or Volume I. May also indicate exceptions to information contained in Volume I, such as different funding data or for exceptions to standard policy such as obligated period of service different than the TRANSMAN. If applicable, other categories of personnel eligible to attend the course might be indicated here.

## 5. Explanation of Navy Classifications and Codes:

The Navy Officer Classification (NOC) System consists of various code structures. Of these code structures, the Navy Officer Billet Classification (NOBC) Code is the most frequently used in the catalog as Navy Skill Identifier. Other NOBC structures such as Special Qualifications/Designations (SQ/SD) and Officer Designator codes may also identify special skills.

Additional information on the officer classification/system can be found in the Manual of Navy Officer Manpower and Personnel Classifications, (NAVPERS 15839 series).

Navy Enlisted Classifications (NECs), with their respective codes, supplement the Enlisted Rating Structure in identifying the skills of personnel on active or inactive duty and billets in manpower authorizations. NEC codes reflect special knowledge and skills that identify personnel and requirements when the rating structure is insufficient by itself for manpower management purposes.

The NEC coding system facilitates management control over enlisted skills by identifying billets and personnel and enhances efficient utilization of personnel in distribution and detailing. In cases where NECs reflect special training, inventories of coded billets and coded personnel are also the basis for planning and controlling input of personnel into formal courses that earn NECs. Consequently, the continuing enlisted strength of the Navy, particularly petty officer allocations, and funds authorized for rating and specialty training depend to an increasing extent upon the accuracy, thoroughness, and timeliness of NEC coding. Personnel required to support ratings and special programs must be identified by the correct combinations of rates and/or NECs.

Additional Information on NECs and codes can be found in the Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards (NAVPERS 18068 series).

#### 6. How to Use CANTRAC Microfiche:

- a. The CANTRAC Course Descriptions and Convening Dates (Volume II), the Keyword Index, Training Activity Index, and the Skills Profiles (Volume III) are published using 48X microfiche. Viewer/readers designed to accept the Navy standard 48X reduction should be used to view the CANTRAC.
- b. The Course Identifying Number (CIN) is the key to finding course descriptions, convening dates or Skills Profiles in the catalog. Courses are arranged numerically, disregarding the command identifier, in both Volume II and Volume III. If the course number is not known, review the Keyword Index for the correct course title and the related course number, which may appear five or six times, depending on how many key words appear in the title.
- c. Each fiche contains EYE READABLE information across the top, identifying the range of course descriptions contained on that fiche. Select the fiche that contains the desired course number and insert the fiche into the microfiche viewer.
- d. The lower right hand corner of each fiche contains a table of contents identifying all course numbers on that fiche and their respective grid position. Once the grid position is known, move the microfiche to the desired course description for viewing.

#### 7. How to Obtain CANTRAC:

The catalog is produced and distributed by Naval Education and Training Program Management Support Activity, Code 0622, Bldg. 2434, Pensacola, FL 32509-5000. Distribution is made to the Standard Navy Distribution List (SNDL) and others and the list is maintained by Code 0622 and Warehouse Operations Directorate, Navy Aviation Supply Office, Philadelphia.

Coast Guard Activities receive the catalog from a central distribution point and should request same from one of the following addresses:

Commandant  
U.S. Coast Guard Headquarters  
G. PRF  
2100 2nd St. S.W.  
Washington, DC 20593-1004  
Comm: (202) 267-1381

Distribution Point:  
Dept. of Transportation  
Initial Distribution Warehouse  
ATTN: 3341Q  
75th Ave.  
Landover, MD 20785

**8. How To Obtain Change Forms to Update Course Descriptions:**

Submit requisition document DD Form 1348 to the Commanding Officer, Naval Supply Center, Bldg. 781-0, Code 105.2, Pensacola, FL 32508-6200, Citing stock number 019711LNFO2965. Unit of issue is HD for CNET GEN Form 1500/19.

**9. Attendance by Personnel Other than U.S. Military:**

Some courses may be open to U.S. civilian, foreign national, and immigrant alien attendance. Requests for such attendance at particular courses are considered individually and approval or disapproval of such requests is based on the nature of the individual's requirements for the training in terms of the benefits to the Government, to national security or to the improvement of state or municipal functions.

## SECTION 2

### GENERAL INFORMATION ON TRAINING ACTIVITIES

PART 1 - DOD

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PART 1 - DOD

GENERAL INFORMATION ON TRAINING ACTIVITIES

U.S. NAVAL WAR COLLEGE, NEWPORT, RI

1. SHORT TITLE: NAVALWAR COLLEGE
2. MESSING AND BERTHING:
  - a. Messing facilities are available for all officers.
  - b. A BOQ for military personnel is available.
3. NEAREST TRANSPORTATION FACILITY:
  - a. Railroad Station, Providence, RI
  - b. Airport, Providence, RI or Boston, MA
  - c. Bus depot in Newport, RI
4. UNIFORM REQUIREMENTS: (For students): Tropical White Long (optional) from 1 May to 1 November and Service Dress Blue year round.

U.S. NAVAL POSTGRADUATE SCHOOL, MONTEREY, CA

1. SHORT TITLE: PGSCOL MONTEREY
2. MESSING AND BERTHING:
  - a. Messing facilities are available for all military personnel.
  - b. A BOQ is available.
3. NEAREST TRANSPORTATION FACILITY:
  - a. Railroad Station in Salinas, CA
  - b. Monterey Peninsula Airport, Monterey, CA
  - c. Bus Station, Monterey, CA
4. UNIFORM REQUIREMENTS: Students may wear civilian clothing year round.
5. COURSES: Aviation Safety Management Course  
NPS Continuing Education Program  
Defense Resources Management Education Center



ARMED FORCES STAFF COLLEGE, NORFOLK, VA

1. SHORT TITLE: ARMFOR STAFF COL
2. MESSING AND BERTHING:
  - a. Messing facilities are available for all officers for the noon meal Monday through Friday only.
  - b. Married officer quarters are available for officers who want to live on station. BOQ facilities are available at the Armed Forces Staff College and at the Naval Station, Norfolk.
3. AVAILABILITY OF TRANSPORTATION:
  - a. Bus Depot, Norfolk, VA
  - b. Railroad Station, Newport News, VA
  - c. Airport, Norfolk International, Norfolk, VA
4. UNIFORMS: These are specified in the Armed Forces Staff College Information Booklet.

COMMANDING OFFICER, DEFENSE PHOTOGRAPHY SCHOOL  
NAS PENSACOLA, FL

1. SHORT TITLE: DPHSCH NAS PENSACOLA FL
2. ADDRESS: Commanding Officer, Defense Photography School  
Bldg 1500, NAS, Pensacola, FL 32508-7500  
  
PLAIN LANGUAGE ADDRESS: DPHSCH NAS PENSACOLA FL//01A//
3. TELEPHONE: 0700 - 1600 Mon - Fri: (904) 452-4463 DSN: 922-4463  
After Normal Hours: (904) 452 2263 DSN: 922-2263  
Course Information: (904) 452-3509 DSN: 922-3509
4. MESSING AND BERTHING:
  - a. Government messing is available for all enlisted personnel.
  - b. Quarters are available for all enlisted personnel.
  - c. TAD personnel pay \$4.00 per day for government quarters. All E-7 and above personnel pay \$8.00 per day.
  - d. E-7 and above must make their own BEQ reservations by calling the NAS Pensacola BEQ manager at DSN: 922-3438.
  - e. Officers must call the NAS Pensacola BOQ for reservations at DSN: 922-2755.
  - f. Off-base facilities are available.
5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:
  - a. Pensacola Regional Airport to NAS.
  - b. Greyhound Bus Depot to NAS.

6. UNIFORMS: All Navy and Marine Corps personnel undergoing training must have in their possession, and maintain complete, and serviceable, minimum outfits of uniform clothing (as prescribed in U.S. Navy Uniform Regulations, NAVPERS 15665A and Marine Corps 1020 Series Directives) for the seasons during their period of training. Navy personnel reporting for this course must have:

- a. Non-rated - Complete sea bag.
- b. Summer Period - 1st Monday in APR to 1st Monday in NOV.
  - E4-E6 Male - Dungarees, Summer White, Summer White Jumper.
  - E4-E6 Female - Dungarees, Summer White Skirts/Slacks.
  - E7-E9/Officer - Summer Khaki, Summer White, Service Dress White Skirts/Slacks.
- c. Winter Period - 1st Monday in NOV to 1st Monday in APR.
  - E4-E6 Male - Winter Blue, Service Dress Blue Jumper, Dungarees.
  - E4-E6 Female - Winter Blue, Service Dress Blue Skirts/Slacks, Dungarees.
  - E7-E9/Officer - Summer Khaki, Winter White, Service Dress Blue Skirts/Slacks.
- d. Appropriate Dress Uniform is worn by all hands each Friday.

NOTE: It is suggested that anyone attending training near the change dates bring both summer and winter uniforms.

7. REPORT/CHECK-IN PROCEDURES:

- a. PH(A) COURSE: All personnel should report by 2400 on the Sunday prior to class starting date. Check-in/ASMT indoctrination begins 0700, Monday morning prior to class starting date.
- b. OTHER COURSES: All personnel should report by 0700 the workday prior to class starting date.
  - (1) Navy Personnel:
    - 0700-1600 Mon-Fri - Report to the Admin Office, NAS Pensacola, Bldg 1500, to have orders endorsed.
    - 1600-0700 Mon-Fri - Report to the Duty Office, BEQ 3468, NAS Pensacola
    - Weekends/Holidays - Report to the Duty Office, BEQ 3468, NAS Pensacola
  - (2) Marine Personnel: Report to MATSG, Bldg 701 at all hours.

8. MISCELLANEOUS:

- a. LIBERTY: Liberty is granted at the end of each workday, except for those personnel assigned to the duty section or mandatory remedial instruction. Liberty for PH "A" School student will be in accordance with current "A" School Military Training (ASMT) policy.
- b. LEAVE: Personnel undergoing training are not permitted annual leave except in extreme cases and will be considered on an individual basis.

- c. PRIVATE VEHICLES: Automobiles are permitted on board if the owner possesses a valid driver's license, proof of ownership, title, and compulsory automobile insurance.
- d. Personnel assigned for training are not authorized to transport dependents or to move household effects at government expense. Government quarters are not available for dependents of personnel undergoing training.
- e. PH "A" School personnel are not authorized COMRATS.

PART 2 - NETC

NAVAL EDUCATION AND TRAINING CENTER  
NEWPORT, RI

1. SHORT TITLE: NETC, NEWPORT RI
2. ADDRESS: See paragraph 8.F.
3. TELEPHONE: See paragraph 8.F.
4. MESSING AND BERTHING:
  - a. MESSING AVAILABILITY: Messing facilities are available for all enlisted personnel and the following schools:  
  
Officer Candidate School  
Officer Indoctrination School (surcharge for each meal)  
Naval Chaplains School (Basic Course) (surcharge for each meal)
  - b. Students at the following schools are required to live in assigned quarters for the duration of the school:  
  
Officer Candidate School (King Hall)  
Officer Indoctrination School (Nimitz Hall)  
Naval Chaplains School (Basic Course) (King Hall)
  - c. Bachelor Quarters are dedicated for the following schools:  
  
Naval Chaplains School (Advanced Course)  
Senior Enlisted Academy (BEQ only)
  - d. For schools not already mentioned, BOQ and BEQ facilities are available. For BOQ reservations, call DSN 948 3156/CM (401) 849 7400. For BEQ reservations, call DSN 948 4410/CM (401) 841-4410.
  - e. Off station facilities are available (RESORT PRICES PREVAIL).
5. AVAILABILITY OF TRANSPORTATION:
  - a. Railroad Station, Providence, RI (35 miles away, Public transportation available to NETC)
  - b. Railroad Station, Kingston, RI (20 miles away)
  - c. T.F. Green Airport, Warwick, RI (26 miles away)
  - d. Logan Airport, Boston, MA (65 miles away)
  - e. Hired Taxi/Limousine service available from Boston and Providence to NETC
6. UNIFORMS:  
  
1st Monday, May  
  
Male Personnel  
Primary: Summer White  
Alternate: Summer Khaki (E7 and above)  
Service Dress White (E6 and below)

Female Personnel

Primary: Summer White "A" or "B"  
Alternate: Summer Khaki "A" or "B" (E7 or above)  
Service Dress White (E6 and below)

1st Monday, October

Male Personnel

Primary: Service Dress Blue  
Alternate: Winter Blue

Female Personnel

Primary: Service Dress Blue "A" or "B"  
Alternate: Winter Blue "A" or "B"

7. REPORT/CHECK IN INSTRUCTIONS: For OCS, check in at King Hall (all hours). For OIS, check in at Third Deck, Nimitz Hall (all hours). All others, check in with the NETC OOD, Bldg K-61 (all hours).

8. MISCELLANEOUS:

a. Student Leave while classes are in session is permitted only in cases of Red Cross verified emergencies.

b. Off-Base Student Liberty is limited at the following schools.

Officer Candidate School  
Officer Indoctrination School  
Naval Chaplains School (Basic Course)

c. Automobiles are permitted at all schools. Current registration and proof of insurance is required, as is written permission if driving a car which belongs to someone else.

d. Personal Items of great monetary value or large bulk should not be brought to the following schools.

Officer Candidate School  
Officer Indoctrination School  
Naval Chaplains School (Basic Course)

e. SCHOOLS: Officer Candidate School (OCS)  
Officer Indoctrination School (OIS)  
Naval Chaplains School  
Communication School  
Instructor Training School (ITS)  
Senior Enlisted Academy (SEA)  
Command Managed Equal Opportunity (CMEO) Training Site,  
Northeast Region  
Firefighting School

f. Further information may be obtained by writing or calling the school.

Director  
Officer Candidate School  
NETC  
440 Meyerkord Ave  
Newport, RI 02841-1623  
DSN 948-4624  
CM (401) 841-4624

Director  
Naval Chaplains School  
NETC  
114 Porter Rd  
Newport, RI 02841-1210  
DSN 948-2557  
CM (401) 841-2557

Director,  
Officer Indoctrination School  
NETC  
197 Elliot St  
Newport, RI 02841-1524  
DSN 948-4310  
CM (401) 841-4310

Director  
Communications School  
NETC  
85 Cushing Rd  
Newport, RI 02841-1206  
DSN 948-3071  
CM (401) 841-3071

Director  
Instructor Training School  
NETC  
440 Meyerkord Ave  
Newport, RI 02841-1643  
DSN 948-3396  
CM (401) 841-3396

Director  
Senior Enlisted Academy  
NETC  
1269 Elliot St  
Newport, RI 02841-1525  
DSN 948-4221  
CM (401) 841-4221

Director  
Command Managed Equal Opportunity  
Training Site, Northeast Region  
NETC  
Newport, RI 02841  
DSN 948-4484  
CM (401) 841-4484

Officer-in Charge  
Fire Fighting School  
NETC  
1277 Defense Highway  
Newport, RI 02841  
DSN 948-7401  
CM (401) 841-7401

NAVAL SCIENCE INSTITUTE  
NAVAL EDUCATION AND TRAINING CENTER  
NEWPORT, RI

The Naval Science Institute is conducted annually at the Naval Education and Training Center, Newport, Rhode Island, by the Chief of Naval Education and Training. The program is the equivalent to the first two years of naval science training and education as conducted at NROTC units. The program is conducted from mid June through July by officers and enlisted personnel regularly assigned to the various NROTC units. Students study Naval Orientation and Seapower, Naval Engineering, and Naval Weapons. In addition, military training is provided by drill, physical fitness, sailing, and field trips. A rigorous military environment is maintained throughout the program. Graduates are eligible for enrollment in the advanced course of the NROTC. Students are normally enrolled in colleges having NROTC units or attend schools having cross enrollments with NROTC institutions, and they must be physically qualified for enrollment in the NROTC. Interested personnel can gain additional information from the Navy Recruiting Command or at NROTC units.

PART 3 - COMNAVLEGSVCOM

GENERAL INFORMATION ON FACILITIES

NAVAL JUSTICE SCHOOL, NEWPORT, RI

1. SHORT TITLE: NAVJUSTSCOL NEWPORT RI
2. ADDRESS: Commanding Officer, Naval Justice School, Newport, RI 02841-5030
3. TELEPHONE: Commercial: (401) 841 3807; DSN: 948 3807
4. MESSING AND BERTHING: Government messing is available for all enlisted personnel. Government messing is not available for officers. Government quarters are available for all enlisted personnel and in limited numbers for officer personnel. Officer personnel may experience difficulty in obtaining quarters during the period May-October, off-station accommodations are available, but expensive.

5. AVAILABILITY OF TRANSPORTATION:

- a. Union Station (AMTRAK) in Providence, RI
- b. T. F. Green Airport (Providence) in Warwick, RI
- c. Greyhound/Bonanza Bus Terminal in Providence, RI

(All require ground connections to Newport. Cozy Cab operates a van from the Terminal at Providence Airport to NETC.)

6. UNIFORMS:

- a. Winter Uniforms (1st Monday in October - 1st Monday in May)
  - (1) Officer: Service Dress Blue (P)  
Winter Blue (A)
  - (2) Enlisted: Service Dress Blue (P)  
Winter Blue (A)
- b. Summer Uniforms (1st Monday in May - 1st Monday in October)
  - (1) Officers/CPO's: Summer White (P)  
Summer Khaki (A)
  - (2) Enlisted (E-6 & below): Summer White (P)  
Service Dress White Jumper (A)

NOTE: Summer Uniform period may extend to 1st Monday in November at Area Commander's discretion.

7. REPORT/CHECK IN INSTRUCTIONS: Personnel should check into PERSUPPDET Newport, RI in Bldg. K 61 (NETC Headquarters) no later than 2000 on the day prior to class convening date. Report to the Naval Justice School, Bldg 360 in time to commence class at 0800.

8. MISCELLANEOUS. Quota control authorities for each course of instruction taught at NAVJUSTSCOL are as follows:

- a. Military Justice - Senior Officer Newport, Course No. S-5F-0011:

CO, NAVJUSTSCOL DSN: 948-3807

- b. Military Justice - Senior Officer Fleet, Course No. S-5F-0011:

Normally, the NAVLEGSVCOFF/DET for courses held at naval installations and the staff judge advocates of major local command for courses held at Marine Corps bases and naval installations without a co-located NAVLEGSVCOFF/DET. A list of fleet locations and dates is published annually from CNO via NAVADMIN message and CMC via ALMAR message.

- c. Military Justice - Lawyer, Course No. S-5F-0013:

Navy/Coast Guard - OJAG (Military Personnel Division) DSN: 221-9830

Marine Corps - CMC, Judge Advocate Division, Legal Services Support Branch (Code JAS) DSN: 224-1242

- d. Military Justice - Legal Officer, Course No. S-5F-0014:

Navy/Coast Guard - CO, NAVJUSTSCOL DSN: 948-3807

Marine Corps - CMC (Code JAS) DSN: 224-1242

- e. Military Judge, Course No. S-5F-0019:

Navy/Other Services (except USMC) - OJAG (Military Personnel Division) DSN: 221-9830

Marine Corps - CMC (Code JAS) DSN: 224-1242

- f. Staff Judge Advocate, Course No. S-5F-0020:

Navy/Coast Guard/Other Services (except USMC) - OJAG (Military Personnel Division) DSN: 221-9830

Marine Corps - CMC (Code JAS) DSN: 224-1242

- g. Law of Naval Operations Workshop, Course No. S-5F-0021:

Navy/Coast Guard/Other Services (except USMC) - OJAG (Military Personnel Division) DSN: 221-9830

Marine Corps - CMC (Code JAS) DSN: 224-1242



h. Reserve Lawyer, Course No. S-5F-0017:

Navy - COMNAVRESFOR DSN: 363-5180

Marine Corps - CMC (MMAA 3) DSN: 224-4278

i. Legal Clerk, Course No. S-512-0009:

Navy - CO, NAVJUSTSCOL DSN: 948-3807

COMNAVJILPERSCOM (Coordinate with respective detailer if desire to attend TEMDUINS enroute to permanent duty station) COMNAVRESFOR DSN: 363-5180  
(Point of Contact for all reserves who desire to attend)

j. Legalman/Army Court Reporter, Course No. S-512-0010:

Navy/Coast Guard - NAVJILPERSCOM (BUPERS-405C) DSN: 227-6422

Army - DA (TRADOC) DSN: 221-5829

k. Reserve Legalman, Course No. S-512-0011/0012/0013:

Navy - COMNAVRESFOR DSN: 363-5180

l. Senior Legalman, Course No. S-512-0014:

All services - CO, NAVJUSTSCOL (Head Paralegal Dept) DSN: 948-3808/4408

Quota Administration

Coordination and administration of student quotas is the responsibility of the NAVJUSTSCOL administrative officer. Liaison will be established and maintained between the administrative officer and the action officers of the various detailing authorities in a continuing effort to ensure maximum utilization of class capacities.

NAVAL JUSTICE SCHOOL DETACHMENT SAN DIEGO

1. SHORT TITLE: NAVJUSTSCOL DET SAN DIEGO CA

2. ADDRESS: Officer in Charge  
Box 368035  
Naval Justice School Det  
3975 Norman Scott Road, Suite 2  
San Diego, CA 92136-5589

3. TELEPHONE: Commercial: (619) 556-8376  
DSN: 526-8376

QUOTA CONTROL: Commercial: (619) 556-8379  
DSN: 526-8379

FAX: Commercial: (619) 556-9571  
DSN: 526-9571

4. MESSING AND BERTHING:

- a. Government messing is available for enlisted personnel. Government messing is not available for officers.
- b. Officer and enlisted berthing in the San Diego area is limited. All students are encouraged to make berthing arrangements prior to reporting.

5. AVAILABILITY OF TRANSPORTATION: NAVJUSTSCOL is located at Fleet Training Center San Diego, Bldg 3290 - Fifth Deck, Naval Station, San Diego.

6. REPORT/CHECK-IN INSTRUCTIONS:

- a. Senior Officer course students should report to the Fleet Training Center San Diego auditorium (Bldg 3291) by 0750.
- b. Legal Officer course students should report to the Naval Justice School Detachment San Diego by 0745. The detachment spaces are located at Fleet Training Center (Bldg 3290 - Fifth Deck), Naval Station, San Diego.

7. MISCELLANEOUS:

QUOTA CONTROL: For the following Naval Justice School Detachment courses convening in San Diego:

- a. Senior Officer Course in Military Justice and Civil Law (San Diego courses only) (CIN: S-5F-0011);
- b. Legal Officer (CIN: S-5F-0014)
- c. Legal Clerk (CIN: S-512-0009)

PART 4 - COMNAVSECGRU

COMMANDING OFFICER, NAVAL SECURITY GROUP ACTIVITY  
CLASSIC WIZARD TRAINING FACILITY, WINTER HARBOR, ME

1. SHORT TITLE: NAVSECGRUACT WINTER HARBOR ME
2. ADDRESS: Commanding Officer, Naval Security Group Activity,  
Winter Harbor, ME 04693 0900
3. TELEPHONE: Commercial: (207) 963-5534; DSN: 476-9534;  
Training Department - Commercial: (207) 963-7498;  
DSN: 476-9300
4. MESSING AND BERTHING:
  - a. Officers: Make reservations as early as possible at the Naval Security Group Activity Billeting Office by calling (207) 963-5534 ext 223 or DSN 476-9223. If quarters are not available at time of reservation request, obtain a non-availability number so orders can be endorsed that berthing is not available. Messing is available.
  - b. Enlisted: The Station Billeting Office coordinates all berthing. Quarters are arranged for all enlisted personnel upon receipt of orders and class convening date.
5. AVAILABILITY OF TRANSPORTATION: The only commercial transportation between Bangor, Maine International Airport and Naval Station Winter Harbor is expensive and non-reimbursible. All incoming personnel through the Bangor facility are to call the Quarterdeck at 963-5534 for transportation. The airport is about 60 miles away and up to a two hour delay can be expected. The use of private vehicles is encouraged due to our remoteness. A valid driver's license, proof of ownership, and current and sufficient automobile insurance to meet government facility entry requirements (\$20,000 / \$50,000 / \$10,000) is required.
6. UNIFORMS: All NAVY, ARMY, and MARINE CORPS personnel undergoing training are required to have in their possession and maintain complete and serviceable uniforms as prescribed in U.S. NAVY UNIFORM REGULATIONS (Current Edition), AR-670-1 for Army personnel, and MARINE CORPS UNIFORM REGULATIONS MCO-T1020.34.
  - a. Summer: The second Monday in May commencing at 0001 local time to the third Monday in September.
  - b. Fall Optional: Either summer or winter uniforms may be prescribed from the third Monday in September commencing at 0001 local time to the third Monday in October.
  - c. Winter: The third Monday in October commencing at 0001 local time to the second Monday in April.
  - d. Spring Optional: Either summer or winter uniforms may be prescribed from the second Monday in April commencing at 0001 local time to the second Monday in May.

<u>Paygrade</u>	<u>Summer</u>	<u>Winter</u>
E1-E6 Male Navy		
Primary	Summer White	Winter Blue
Alternate	Service Dress Whites	Service Dress Blue
	Dungarees	Dungarees
E1-E6 Female Navy		
Primary	Summer White "A" or "B"	Winter Blue
Alternate	Dungarees	Service Dress Blue "A" or "B"
		Dungarees
E7-E9/Officers Navy		
Primary	Summer Khaki	Winter Blue
Alternate	Summer White	Service Dress Blue
(Female)	Summer White "A" or "B"	Service Dress Blue "A" or "B"

7. REPORT/CHECK-IN INSTRUCTIONS: All students should report to the NSGA Quarterdeck for initial check-in. Then, if during the work week, report to the Personnel Office in Bldg. 10. If a weekend, Quarterdeck personnel will arrange for berthing, messing, and first muster time and location.

8. MISCELLANEOUS:

- a. SECURITY CLEARANCE: Individual clearance requirements are set forth in the course descriptions. Advance copies of orders or message notification of appropriate clearances must reach the training facility prior to course convening date.
- b. QUOTA CONTROL: Pers-408 DSN 224-3131.
- c. COURSES OF INSTRUCTION:
  - S-231-0001 Classic Wizard System Controller
  - S-231-0003 Classic Wizard System Reporter
  - S-231-0039 Classic Wizard Evaluator
  - S-231-0040 Classic Wizard Tuner
  - S-231-0041 Classic Wizard Configuration Manager
  - S-231-0042 Classic Wizard System Support
  - S-231-0015 Classic Wizard PLB System Operator
  - S-102-0207 Classic Wizard System Maintenance Technician
  - S-3B-0017 Classic Wizard Officer Indoctrination
- d. Leave is normally not granted except for emergencies during period of academic enrollment.
- e. Liberty is normally granted at close of school hours and on holidays.
- f. Personnel ordered for training are not normally authorized to transport dependents and to move household effects at government expense.

Government quarters are not available for dependents of personnel undergoing training. Off station housing is scarce and frequently expensive. The Housing Officer, Commercial (207) 963-5245; DSN 476 9245, has current information.

- g. Personnel berthed in the BEQ are not authorized comrats. Only those personnel accompanied by dependents and those authorized to live off base will be authorized comrats.

NAVAL SECURITY GROUP ACTIVITY SKAGGS ISLAND, SONOMA, CA  
BULLSEYE NET CONTROL SYSTEM (NCS SCHOOL)

1. SHORT TITLE: NAVSECGRUACT SKAGGS ISLAND CA
2. ADDRESS: Commanding Officer, NSGA Skaggs Island, Sonoma, CA 95476-1010
3. TELEPHONE: School: Commercial: 707-553-3380; DSN: 253-4268  
Quarterdeck: Commercial: 707-553-3341; DSN: 253-3437
4. MESSING AND BERTHING:
  - a. Adequate facilities are normally available.
  - b. NSGA Skaggs Island's galley is open to all hands; there is a small surcharge for personnel on per diem.
5. AVAILABILITY OF TRANSPORTATION: No government transportation is available from any airport to Skaggs Island. Commercial transportation is available as follows:
  - a. San Francisco International Airport (52 miles to Skaggs Island):
    - (1) Four Greyhound buses run daily directly to Travis Air Force Base and will stop at Vallejo on request only (cost approximately \$7.75). The last bus is at 2000. Buses also run every 20 minutes from the airport to San Francisco Greyhound terminal with connections to Vallejo Bus Depot until about 0030 (cost approximately \$4.00). Commercial transportation is available, via taxi, from the Vallejo Bus Depot to Skaggs Island for approximately \$25.00.
    - (2) Evans Airport Service, Inc.: Mini Buses shuttle between San Francisco Air Terminal and the Gateway Motor Inn in Vallejo between 0800 and 2145 everyday. All buses pick up passengers at the three SFO terminals outside the baggage claim area by the blue striped concrete pillars. Schedules are conveniently posted and the cost is \$12.00. Transportation from the Gateway Motor Inn to NSGA Skaggs Island is available by commercial taxi and costs approximately \$27.00.
    - (3) After termination of Greyhound or Evans service in the evenings, only commercial taxi service is available to Skaggs Island. Cost averages \$100 - \$125.

(4) More information is available at the USO desk, Center Terminal, phone 415-761-4651, open 24 hours a day.

- b. Metropolitan Oakland International Airport (47 miles to Skaggs Island): Take city bus from airport to Oakland Greyhound Terminal (fare approximately \$2.00) and then take Greyhound Bus to Vallejo Bus Depot (fare approximately \$2.00). Oakland city bus runs every half hour. Greyhound buses run to Vallejo hourly until 2200. After 2200 only civilian taxi service is available to Vallejo. Further information is available from information desk in the main airport terminal. Commercial taxi is the only transportation from the Vallejo Bus Depot to Skaggs Island and costs approximately \$25.00.

6. UNIFORMS:

- a. Winter Uniforms (usually 1st Monday in October - 1st Monday in April)

(1) Officers/CPOs:                      Service Dress Blue (P)  
    Winter Blue (A)  
    Summer Khaki (A)

(2) Enlisted:                              Service Dress Blue (P)  
    Winter Blue (A)

- b. Summer Uniforms (usually 1st Monday in April - 1st Monday in October)

(1) Officers/CPOs:                      Summer White (P)  
    Summer Khaki (A)

(2) Enlisted (E-6 & below): Summer White (P)  
    Service Dress White (A) (male)

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel reporting aboard for duty during normal working hours (0730-1630) should proceed to the Administration Building (43) in the uniform of the day and report to the PASS Liaison Office. Personnel reporting aboard during other than normal working hours should proceed to the Administration Building and report to the Officer of the Day in either the uniform of the day or appropriate civilian attire.

8. MISCELLANEOUS: NSGA Skaggs Island is relatively isolated and having access to an automobile while here is highly desirable. Commercial transportation service between NSGA Skaggs Island and other points is not available.

PART 5 - CNTECHTRA

GENERAL INFORMATION ON FACILITIES

CHIEF OF NAVAL TECHNICAL TRAINING, NAVAL AIR STATION MEMPHIS  
MILLINGTON, TN

1. SHORT TITLE: CNTECHTRA
2. ADDRESS: CHIEF OF NAVAL TECHNICAL TRAINING  
NAVAL AIR STATION MEMPHIS  
MILLINGTON, TN 38054-5056
3. TELEPHONE: COMM: (901) 873-  
DSN: 966-

STAFF DUTY OFFICER - 5767  
NITRAS/CANTRAC COORDINATOR - 5993  
QUOTA MANAGEMENT - NAVY SCHOOLS - 5987  
- OTHER SERVICE SCHOOLS - 5989  
- (SEE ALSO SECTION III)  
ACOS SUBMARINE WARFARE TRAINING - 5385  
ACOS SURFACE WARFARE TRAINING - 5126  
ACOS RECRUIT, APPRENTICE, SPECIFIED, INTERNATIONAL, RESERVE TRAINING - 5373  
ACOS AIR WARFARE TRAINING - 5573

4. HEALTH AND PHYSICAL READINESS PREREQUISITES FOR CNTECHTRA: Personnel reporting TAD in an OVERFAT/OBESE/UNFIT condition must have all administrative, statutory, and counseling requirements of OPNAVINST. 6110.1 Series completed, and must report with certified to be true copies of same. Include summary of assigned remedial program progress/requirements and any information concerning special dietary needs. CNTECHTRA Training Activities will facilitate continued remedial efforts of TAD personnel to the maximum extent possible. Quotas for skill progression/advance skill training shall not be requested for OVERFAT/OBESE/UNFIT personnel who are failing to maintain satisfactory weight loss progress during the remedial period without specific written justification when requesting quota for course. Personnel reporting TAD for training in an OVERFAT/OBESE/UNFIT status without required documentation and or positive progress stated here-in may be refused training at the direction of the training command CO and returned to the parent command.

5. QUOTA CONTROL: CNTECHTRA allocates blocks of seats to Quota Control Authorities and/or agents (identified in subparagraphs below) to meet established training needs.

The remaining seats, if any, are assigned on a first-come basis to meet new requirements or out-of-cycle requirements identified during the training year. The following guidelines indicate the proper source of quotas for various users:

- a. ACTIVE DUTY USN: Chief of Naval Personnel (BUPERS) cognizant Navy office listed in Volume II of the Catalog of Navy Training Courses (CANTRAC), serves as quota control for active duty Navy input in all "A" and NEC awarding courses, whether Regular or Reserve.

For Non-NEC Navy courses, refer to the Quota Control Agent in Volume II of the Catalog of Navy Training Courses, and/or contact the Commanding Officer of the school.

- b. NAVAL RESERVE: Commander, Naval Reserve Force (COMNAVRESFOR) is quota control for all USNR-R personnel attending NEC/non-NEC producing schools. Quota may be arranged through appropriate command channels to:

Commander (Code 261)  
Naval Reserve Force  
4400 Dauphine St.  
New Orleans, LA 70146-5000  
DSN: 363-5835  
Area Code (504) 948-5835

OR

Commanding Officer  
Naval Reserve Personnel Center  
New Orleans, LA 70149-7800  
DSN: 363-1464  
Area Code (504) 948-1464

- c. MARINE CORPS: The Commanding General, Marine Corps Combat Development Command (CG MCCDC) is quota control for U.S. Marine Corps input to Navy service schools. Quotas may be arranged through appropriate command channels to:

Commanding General  
Marine Corps Combat Development  
Command Training and Education  
Center (TE-33)  
Quantico, VA 22134-5001  
DSN: 278-3072  
Area Code (703) 640-3072

OR

Commandant  
U.S. Marine Corps  
(TPI)  
Washington, DC 20380  
DSN: 224-2970

- d. COAST GUARD: The Commanding Officer, U.S. Coast Guard Training Quota Management Center (COGARD TQC) Portsmouth is quota control for U.S. Coast Guard input to Navy service schools. Quotas may be arranged through appropriate command channels to:

Commanding Officer  
U.S. Coast Guard  
Training Quota Management Center  
431 Crawford St.  
Portsmouth, VA 23705-2199  
Area Code (804) 398-6440

OR

Commandant  
U.S. Coast Guard  
2100 Second St., S.W.  
(G-PRF-3)  
Washington, DC 20593-0001  
Area Code (202) 267-2470

- e. ARMY: The Commanding General, Training and Doctrine Command (CDRTRADAOC) is quota control for U.S. Army input to Navy service schools. Quotas may be arranged through appropriate command channels to:

Commanding General  
Training and Doctrine Command  
Fort Monroe, VA 23651  
(ATOM-0)  
DSN: 680-4375  
Area Code (804) 727-4375

Commandant  
U.S. Total Army Personnel Agency  
(TAPA)  
200 Stovall St. (DAPA-OPB-D)  
Alexandria, VA 22332-0400  
DSN: 221-3160  
Area Code (703) 325-3160



Commander  
U.S. Army Material Command (AMCPE-CC-E)  
5001 Eisenhower Ave  
Alexandria, VA 22333-0001  
DSN: 284-5167/5168  
Area Code (703) 274-5167/5168

- f. AIR FORCE: Headquarters, Air Training Command (ATC) is quota control for U.S. Air Force input to Navy service schools. Quotas may be arranged through appropriate command channels to:

Commanding General  
Headquarters, Air Training Command (ATC)  
Randolph Air Force Base, TX 78148  
(TTPPN)  
DSN: 487-4414 or Area Code (512) 652-4414

- g. FOREIGN TRAINING: May be arranged through appropriate command channels with the Commanding Officer, Naval Education and Training Security Assistance Field Activity (NETSAFA).

Commanding Officer  
Naval Education and Training Security Assistance Field Activity  
Naval Air Station (N2)  
Pensacola, FL 32508-5100  
DSN: 922-2914 or Area Code (904) 452-2811

- h. NATIONAL GUARD, DoD CIVILIANS, NON-DoD CIVILIANS, CONTRACTORS (Except NAVSEA/NAVSHIPYD personnel): Quotas may be arranged through appropriate command channels with CNTECHTRA (N7322) for NEC Navy courses and/or Non-NEC Navy courses. Quotas may be obtained by submitting a written request to:

Chief of Naval Technical Training  
Naval Air Station Memphis  
Millington, TN 38054-5056  
(N7322)

NEC/RELATED SEGMENT COURSES:

DSN: 966-5987  
Area Code (901) 873-5987  
DSN: 966-5988  
Area Code (901) 873-5988

NON-NEC COURSES:

- i. NAVSEA ACTIVITIES/NAVSHIPYD CIVILIANS AND CONTRACTORS: Director, NAVSEA Training Information Resources Office (TIRO), serves as CNTECHTRA's Quota Control Agent for all (NAVSEA/NAVSHIPYD) Civilians and Contractors requiring training in Navy courses and INTER-SERVICE Army and Air Force courses. Quotas may be arranged through appropriate command channels to:

Director  
NAVSEA Training Information Resources Office (1180)  
Mare Island Naval Shipyard  
Vallejo, CA 94592 5100  
DSN: 253-4376  
Area Code (707) 646-4376

- j. OTHERS: Requesting agencies, not included above, may request quotas directly from CNTECHTRA (N7322). Quotas may be arranged through appropriate command channels, with a written request to:

Chief of Naval Technical Training  
Naval Air Station Memphis  
Millington, TN 38054-5056  
(N7322)  
DSN: 966-5987  
Area Code (901) 873-5987

- k. INTER-SERVICE TRAINING OF NAVY PERSONNEL IN ARMY AND AIR FORCE SCHOOLS. CNTECHTRA N7312 is the designated Navy Inter-service Quota Control Coordinator for all Army and Air Force courses other than medical and dental. Quotas may be arranged through appropriate command channels with a written request to:

Chief of Naval Technical Training  
Naval Air Station Memphis  
Millington, TN 38054-5056  
(N7312)  
DSN: 966-5989  
Area Code (901) 873-5989

OFFICER IN CHARGE  
NAVY CONSTRUCTION TRAINING CENTER DETACHMENT  
FORT MCCLELLAN, AL

1. SHORT TITLE: NCTCDET FTMCCALA
2. ADDRESS: OIC, NAVCONSTRACEN DET, FORT McCLELLAN, AL 36205-5000
3. TELEPHONE: Quota control - Correction Officers, Counselors and  
Brig Afloat - BUPERS-8415  
Master-at-Arms "A" and "C" School - BUPERS 405E  
Corrections Specialist BUPERS-4010  
Hostage Negotiations, Physical Security and Military Police  
Investigation - CNTECHTRA - N733A - DSN 966-5989  
Disaster Preparedness Operations Specialist - BUPERS-402D  
Shipboard Chemical Biological Radiological Defense (CBR-D)  
Operations and Training Specialist - BUPERS-402D  
Applied Chemical Biological Radiological Defense (CBR-D) for  
Damage Control Assistants - BUPERS-413C  
Course Information - (205) 848-4714 or DSN - 865-4714/5215/5374

4. MESSING AND BERTHING:

- a. ENLISTED ONLY. Berthing and messing is normally available, at a cost to the member. Approximately \$21.75 per day. Recommend students bring sufficient funds to cover these expenses.
- b. OFFICERS ONLY. Berthing and messing is not normally available. Recommend students bring sufficient funds to cover these expenses.

5. AVAILABILITY OF TRANSPORTATION: Anniston is serviced by commercial air, rail, and bus firms through Atlanta, GA and Birmingham, AL. Berthing, messing, administrative and school facilities are not in close proximity to one another. It is recommended that travel by POV or car rental authorization be included on orders.

6. UNIFORMS:

a. CLASSROOM:

- (1) Summer White from 1st Monday in April until 1st Monday in November. E-7 and above - Dress Khaki.
- (2) Winter Blue from 1st Monday in November until 1st Monday in March. E-7 and above - Dress Khaki.

b. GRADUATION/INSPECTION:

	<u>OFFICER/CPO</u>	<u>E-6 AND BELOW</u>
(1) SUMMER:	Male - Summer White Female - Summer White	Male - Service Dress White Female - Summer White w/Heels
(2) WINTER:	Male - Service Dress Blue Female - Service Dress Blue	Male - Service Dress Blue Female - Dress Blue w/Heels

- c. When the work uniform is required for a full day in a classroom, it may be worn to any establishment on post during working hours. All hands will be out of the work uniform by 1630 (or within 30 minutes after secure or the last class of the day). NO DUNGAREES OFF POST AT ANY TIME. Dress Khaki (with ribbons) may be worn on and off post.
- d. A reefer (authorized blue jacket, new style), raincoat or peacoat are the only authorized coats to be worn with any of the above uniforms at Fort. McClellan. No civilian or unit coats are authorized.
- e. APPEARANCE: Must be within Navy Standards.
- f. There will be occasions when the working uniform will be worn. Students are required to bring at least five sets of clean stenciled dungarees that are in good repair. Authorized outer wear is peacoat, raincoat, blue working jacket, and the lightweight blue or khaki jackets. Two sets of summer white and one set of jumper whites for the summer and two sets of winter working blue and one set of dress jumper blues for the winter.

g. Uniform articles NOT AUTHORIZED:

- (1) Foul-Weather Gear
- (2) Flight Jackets
- (3) Old-Style Blue Working Jackets
- (4) Command Ball Caps

h. All students are required to bring appropriate clothing for physical training.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. All students report to the OIC, NAVCONSTRACEN DET, at Building 1881, Maglin Hall. After hours and on weekends, report to "The Welcome Center", Bldg 3295.
- b. Personnel reporting for Disaster Preparedness Operations Specialist and Shipboard Chemical Biological RAD Defense Courses must comply with the following:
  - (1) Possess a SECRET clearance.
  - (2) Bring a current (within 12 months) eye glass prescription.
- c. All students reporting for instruction must meet Physical Readiness Program standards IAW OPNAVINST 6110.1 series (Body fat percentage of 22% for males and 30% for females).
- d. All personnel reporting on PCS orders should bring a certified birth certificate and marriage certificate (no Xerox copies).

COMMANDING OFFICER, SERVICE SCHOOL COMMAND  
SAN DIEGO, CA

1. SHORT TITLE: SERVSCOLCOM SD
2. ADDRESS: Commanding Officer, Service School Command, San Diego, CA 92133 3000
3. TELEPHONE: Administrative Office: Commercial: (619) 524-4851; DSN 524-4851,  
Officer of the Day: Commercial: (619) 524-4669; DSN 524-4669
4. MESSING AND BERTHING:
  - a. Messing facilities are available for all military personnel.
  - b. Quarters are available for male and female personnel.
  - c. Off-station facilities are available, but students are not normally given statements of non-availability.

5. UNIFORMS:

a. Officers & CPOs (Male and Female)

WINTER: Prescribed: Service Dress Blue;  
Alternate: Summer Khaki

SUMMER: Prescribed: Summer White;  
Alternate: Summer Khaki

b. E-6 & Below (Male)

WINTER: Prescribed: Service Dress Blue  
Alternate: Winter Blue

SUMMER: Prescribed: Service Dress White  
Alternate: Summer White

c. E-6 & Below (Female)

WINTER: Prescribed: Service Dress Blue  
Alternate: Winter Blue

SUMMER: Prescribed: Summer White

d. On Recruit Review days (normally Fridays), the prescribed uniform will be worn. Further information can be found in NTCSDIEGOINST 1020.5P.

6. REPORT/CHECK IN INSTRUCTIONS:

a. IAW CNTECHTRA Millington TN 250500Z MAY 88, personnel reporting for temporary additional duty (TAD) for training in an obese/overfat or unit status must have with them all administrative, statutory, and counseling documentation required by OPNAVINST 6110.1D and NAVOP 046-87. Included must be a summary of assigned remedial program requirements and any information concerning special dietary needs. Personnel reporting TAD for training in an obese/overfat/unfit status without required documentation listed above will be refused training and returned to the parent command.

b. Personnel reporting for assignment to Instructor Training Course (CIN A-012-0011) in an obese or overfat status do not meet the criteria for assignment to instructor duty as specified by ENLTRANSMAN, Chapter 10, and will be refused training.

c. All students report to Bldg. 584, Billeting Office for initial check in process. All personnel must be in the prescribed Uniform of the Day. PSD is closed Saturday but open Sunday from 0800-1600 for student check-ins.

d. All personnel must be in the Uniform of the Day.

7. MISCELLANEOUS: Liberty expires at 2200 hours on days preceding academic training days for all "A" School personnel E3 and below. Leave, other than emergency leave, is normally not granted to student personnel for the duration of the course of instruction. Holiday stand-down is observed. Properly registered, Privately-Owned Vehicles (POV's) are authorized.

SERVICE SCHOOL COMMAND ANNEX  
SAN DIEGO, CA

1. SHORT TITLE: SSC ANNEX SD
2. ADDRESS: C-1 Welding School, NDT School, Service School Command Annex,  
Box 368006, Naval Station, San Diego, CA 92136-8006  
  
Advanced Electronics School, Service School Command Annex,  
Box 368004, Naval Station, San Diego, CA 92136-8004
3. TELEPHONE: C-1 Welding (619) 556-1289 DSN: 526-1289  
NDT (619) 556-1304 DSN: 526-1304
4. MESSING AND BERTHING:
  - a. Messing facilities are available at the Enlisted Dining Facility, Mercer Hall, Bldg 3202, Naval Station. Telephone: 556-7039.
  - b. Berthing at Naval Station REQUIRES ADVANCE RESERVATIONS. Berthing Request Message (required) should be addressed to NAVSTA SAN DIEGO CA. Telephone reservations, as an alternative, can be requested through BEQ Central Assignments, Bldg 3362, Naval Station. Telephone: (619) 556-8672, DSN 526-8672.
  - c. Failure to either arrange for berthing or authorize per diem MAY preclude members successful completion of course of instruction.
5. UNIFORMS: The same as for Service School Command, San Diego, CA.
6. REPORT/CHECK-IN INSTRUCTIONS: All personnel must be in the prescribed Uniform of the Day when reporting or detaching. During normal working hours report to Naval Station PSD, Bldg 56, Window 6. After normal working hours report to Naval Station PSD, Bldg 56, Window 1. Personnel should report not later than 1600 on the day prior to course convening date. Those personnel who require berthing will be directed to BEQ Central Assignments, Bldg. 3362.
  - a. IAW CNTECHTRA Millington TN 250500Z MAY 88, personnel reporting for temporary additional duty (TAD) for training in an obese/overfat or unfit status must have with them all administrative, statutory, and counseling documentation required by OPNAVINST 6110.1D and NAVOP 046-87. Included must be a summary of assigned remedial program requirements and any information concerning special dietary needs. Personnel reporting TAD for training in an obese/overfat/unfit status without required documentation listed above will be refused training and returned to the parent command.
  - b. Personnel reporting to NDT school for CIN A-701-0032, NDT Radiographic Operator, directly or as a follow on after course A-701-0033, NDT Visual Magnetic Particle and Liquid Penetrant Operator/Inspector, are required to have a radiation physical in accordance with NAVMED P-5055 prior to reporting for school. Time constraints preclude personnel the opportunity to complete radiation physicals while enrolled in another class.

- c. Students attending AES: If checking into PSD after normal working hours, report to AES, Bldg 3143 (across from ADM Robinson Recreation Center), prior to 0630 on the following working day. Uniform of the Day is required for all classes. If member is attending a course requiring security clearance, verification of same must be made by message or included on member's orders.

7. MISCELLANEOUS:

- a. Normal liberty hours are observed. Holiday stand down is observed. Leave, other than emergency leave, is normally not granted to student personnel for the duration of the course of instruction.
- b. Properly registered POVs are authorized. It should be noted, however, there is no parking for personnel E-3 and below on the Naval Station main side. E-4 through E-6 personnel require a "PO" sticker, available from Pass and Decal, to park on the Naval Station main side. In general, parking for all personnel on the Naval Station main side is on a "first come, first serve" basis. Open parking for all pay grades is available at AES, outlying areas and all barracks.
- c. Advanced Electronics, C-1 Welding, NDT Schools are a part of SSC ANNEX which is located on board the 32nd Street Naval Station, San Diego, CA 92136-5006.

COMMANDING OFFICER, NAVAL CONSTRUCTION TRAINING CENTER  
PORT HUENEME, CA

- 1. SHORT TITLE: NAVCONSTRACEN PH
- 2. ADDRESS: Commanding Officer, Naval Construction Training Center,  
Port Hueneme, CA 93043-5005
- 3. TELEPHONE: DAY - DSN: Registrar 551-4351 or 551-4352  
NIGHT - DSN: Quarterdeck 551-4298  
COMMERCIAL: (805) 982-(PREFIX)
- 4. MESSING AND BERTHING:
  - a. Adequate facilities are available for military personnel.
  - b. No on-station family housing available for TAD student personnel.
  - c. Off-station civilian housing and facilities are available but are limited and very expensive.
- 5. AVAILABILITY OF TRANSPORTATION:
  - a. AIR - Oxnard/Ventura County Airport is located approximately 2.5 miles north of NAVCONSTRACEN and is served by American Eagle Airlines. Rental car and taxi services are available. Telephone: (805) 385-8685.

- b. BUS - Great American Stageline schedules service between Los Angeles Airport and Oxnard. Cost of ticket is \$19.00 (cash only.) No reservations required. Bus stop location in Oxnard is Bob's Big Boy Restaurant at Vineyard and Oxnard Blvd. Taxi service is available from restaurant to naval base. Telephone: (800) 287-8659.
  - c. RAIL - AMTRAK Train Station is located across the building of Greyhound Bus Station and approximately 4 miles northeast of NAVCONSTRACEN. Taxi service is available. Telephone: (805) 487-8787.
  - d. MAJOR ROADWAY - Oxnard is served by Freeway 101 from the north and south and Highway 1 from the south.
6. UNIFORMS: Contact Command for seasonal uniform and/or safety requirements for a particular course at DSN: 551-4298 or commercial (805) 982-4298.
7. REPORT/CHECK-IN INSTRUCTIONS:
- a. A" School students should report no later than the Thursday before the class convening date.
  - b. Advanced students should report no later than 0700 on the class convening date.
  - c. The C-1 Advanced Courses "Blasting and Quarry Operations (CIN A-730-0019/CIN A-730-0021) and Water Well Drilling and Development (CIN A-730-0014) are designated as high risk courses by CNETINST 1500.20B and both training are conducted away from the Naval Construction Battalion Center, CA. TAD orders must include allowance for per diem. Issuing activity must reflect on students TAD orders: "Utilization of government mess is not required as it is considered such utilization would adversely affect performance of assigned duty."

COMMANDING OFFICER, NAVAL SCHOOL, CIVIL ENGINEER CORPS OFFICERS  
PORT HUENEME, CA

- 1. SHORT TITLE: NAVSCOLCECOFF PH
- 2. ADDRESS: Commanding Officer, Naval School, Civil Engineer Corps Officers, 3502 Goodspeed St., Suite 1, Port Hueneme, CA 93043-4336
- 3. TELEPHONE: DSN: 551-5655
- 4. MESSING AND BERTHING:
  - a. Limited BOQ availability.
  - b. BEQ available.
  - c. Off-station facilities are available.
  - d. The Construction Battalion Center, Port Hueneme, CA, operates an Enlisted Dining Facility, Enlisted Men's Club, Chief Petty Officer's Mess (Open), and a Commissioned Officer's Mess (Open). All are located within walking distance of the school.



5. AVAILABILITY OF TRANSPORTATION:

- a. Oxnard Airport, Oxnard, CA (4 miles)
- b. Greyhound Bus Lines, AMTRAK, Transportation Center, Oxnard, CA (4 miles)

6. UNIFORMS: The Uniform of the Day is worn by all students. Contact the school for details.

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel (military and civilian) should be ordered to report to the Commanding Officer, Naval School, Civil Engineer Corps Officers, Port Hueneme, CA 93043-4336, located in Building 1444, at the Naval Construction Battalion Center, Port Hueneme, CA. Students should register at the Student Service Desk, first floor lobby, Building 1444 not later than 0800 on the course convening date.

8. MISCELLANEOUS:

- a. Courses scheduled are not always taught at Port Hueneme, CA. Check school catalog for locations, or call for information.
- b. Quota Control is the responsibility of the school and course director. With some courses being hosted by geographic Engineering Field Divisions, and other courses open only to personnel by invitation of detailers or the Chief of the Civil Engineers, no blanket quota numbers will be given to anyone. Therefore, requests for quotas must be submitted to and confirmed by this command prior to class convening. If notification is not received, do not assume that space has been granted. Call if in doubt.

COMMANDING OFFICER, EXPLOSIVE ORDNANCE DISPOSAL MOBILE UNIT THREE  
CORONADO, SAN DIEGO, CA

1. SHORT TITLE: EODMU THREE

2. ADDRESS: Commanding Officer, Explosive Ordnance Disposal Mobile Unit THREE,  
Naval Amphibious Base, Coronado, San Diego, CA 92155-5018

3. TELEPHONE: Command information and assistance, day/night:  
Commercial: (619) 437-2906/7; AV: 577-2906/7

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are usually available for all military personnel, however, it is recommended that reservations via NAVPHIBASE Coronado, be made well in advance of required period.
- c. Off station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation to and from San Diego is available through the following facilities.

- a. Railroad Station, San Diego, CA
- b. Airport, San Diego, CA
- c. Bus Station, San Diego, CA

6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SD are as follows:

- a. Officers & CPOs (Male and Female)

Winter: Service Dress Blue (Optional - Summer Khaki)

Summer: Summer White (Optional - Summer Khaki)

- b. E-6 & Below (Male)

Winter: Service Dress Blue Jumper (Optional - Winter Blue)

Summer: Service Dress White Jumper (Optional - Summer White)

- c. E-6 & Below (Female)

Winter: Service Dress Blue "A"/"B" with Combination Hat.  
(Optional - Winter Blue "A"/"B")

Summer: Summer White "A"/"B" with Combination Hat.

7. REPORT/CHECK-IN INSTRUCTIONS: Students report to Officer in Charge, Personnel Support Detachment, Naval Amphibious Base, Coronado, San Diego, CA 92115 (Building 17) for order processing and other administrative matters, and additionally ordered to report to the Commanding Officer, Explosive Ordnance Disposal Mobile Unit THREE, Coronado (Building 339) for PCS, Temporary Duty or Temporary Additional Duty Under Instruction.

COMMANDING OFFICER, NAVAL TRANSPORTATION MANAGEMENT SCHOOL  
OAKLAND, CA

1. SHORT TITLE: NAVTRANSMGTSCOL OAKLAND CA //TMS//

2. ADDRESS: Commanding Officer, Naval Transportation Management School,  
Building 790, Oakland Army Base, CA 94626-5790

3. TELEPHONE: (Quota Control) DSN: 859-2549  
Commercial: (510) 466-2549  
Telefax: DSN: 859-2324; COMM: (510) 466-2324

4. MESSING AND BERTHING:

- a. Quarters.

(1) Government Quarters are normally available for all students at the Naval Air Station, Alameda, CA. All DOD personnel attending a training course at a government installation are required to reside in

government quarters when available in accordance with the Joint Federal Travel Regulations. (DO NOT report to the School outside of normal working hours (0725-1555, Monday through Friday) since quarters are not located at the School, and added expense/inconvenience will be incurred obtaining transportation from Oakland Army Base to Naval Air Station Alameda).

(2) The school will request room reservations for all students when class quotas are confirmed. Officers and civilians are berthed at the Bachelor Officers Quarters (BOQ); enlisted E-7 - E-9 are berthed at the Chief Petty Officers Quarters (CPO); and E6 and below at the BEQ. Payment for room charge must be made in cash or personal check. Diners Club credit card is also accepted.

(3) Telephone numbers for billeting are as follows:

(a) BOQ: DSN: 993-3649/3650; COMM: (510) 263-3649/3650

(b) BEQ and CPO Quarters: DSN: 993-3671/3673;  
COMM: (510) 263-3671/3673

b. Messing.

(1) Enlisted: Due to the distance of the school from NAS Alameda and the hour the class convenes and ends at the school, students are precluded from utilizing the Enlisted Dining Facility (EDF) at NAS Alameda. There is no government messing facility at Oakland Army Base. Students orders will be endorsed to this effect.

(2) Officer/Civilian Personnel: The Commissioned Officers Mess (OPEN) (one block away from the BOQ) serves meals as follows:

Lunch - Wednesday thru Sunday 1100-1330

Dinner - Wednesday thru Sunday 1800-2100

Club schedules are posted in the BOQ lounge (the BOQ offers continental breakfast).

(3) Other food outlets:

(a) McDonald's Restaurant located at the Navy Exchange Complex by the East Gate. Opens from 0600 until 2200 daily.

(b) Navy Exchange Cafeteria - located at the Navy Exchange Complex by the East Gate. Opens from 0930 until 1500 daily except Sunday.

(4) Oakland Army Base (Lunch). The Crosswinds Club (approximately a ten minute walk from the school), Building 640, is open to all students for lunch. In addition, limited fast food service is provided by the bowling alley snack bar next to and across the street from the school building.

5. AVAILABILITY OF TRANSPORTATION:

- a. Airport to NAS Alameda. Bus and taxicab services are available from the San Francisco or Oakland Airport to Naval Air Station, Alameda. Taxicab service costs approximately \$35.00 from either airport to Alameda, (if the fare is over \$15.00 (civilian)/\$25 (military) ask for a receipt). Information and schedules concerning buses or shuttles to Alameda from San Francisco or Oakland Airports are available from USO lounges located in the airport terminals. For further information, call (415) 839-2882. Due to the difficulty in handling bags and problems with limo/bus transfers, taxicab or shuttle is the recommended mode.
- b. NAS Alameda to the Naval Transportation Management School, Oakland Army Base, Bldg. 790. During school days, bus transportation is provided between Alameda and the school. Departure is at 0650 from the front of the BOQ, Building 17, and 0700 from the BEQ, Building 4, Wing 15. Return transportation departs from the school following classes.

6. UNIFORMS:

a. Officers & CPOs (Male and Female)

Winter:	Prescribed	Service Dress Blue
	Alternate	Summer Khaki
Summer:	Prescribed	Summer White
	Alternate	Summer Khaki

b. Enlisted (Male E6 and Below)

Winter:	Prescribed	Service Dress Blue
	Alternate	Winter Blue
Summer:	Prescribed	Service Dress White
	Alternate	Summer White

c. Enlisted (Female E6 and Below)

Winter:	Prescribed	Service Dress Blue
	Alternate	Winter Blue
Summer:	Prescribed	Summer White

7. REPORT/CHECK-IN INSTRUCTIONS: All students must report with their original orders to the Naval Transportation Management School, Building 790, Oakland Army Base at 0725 on the first day of class. Reserve personnel on two-week active duty for training must bring their complete packet of orders, BOQ receipt (if applicable) and health records. Check-in processing for all students will be accomplished in the classroom.

8. MISCELLANEOUS:

- a. Check cashing facilities are limited on Bay Area military installations. Students are encouraged to bring travelers checks for anticipated expenses. There are no commercial banks located on any of the military installations, and base exchange check cashing windows may limit check amounts during peak periods.

- b. ACCREDITATION: The Naval Transportation Management School is an accredited institution by the Commission for Community and Junior Colleges, Western Association of Schools and Colleges.
- c. HEALTH AND PHYSICAL READINESS OF STUDENTS: Commands transferring students with an obese/overweight or unfit status must have all administrative counseling completed as required by OPNAVINST 6110.1 and students shall report with a summary copy of assigned remedial programs in their possession. Additionally, information concerning special dieting needs, required assistance with remedial exercise programs, etc, shall also be scheduled so that the training activity may facilitate the members continued remediation.

COMMANDING OFFICER, COMBAT SYSTEMS TECHNICAL SCHOOLS COMMAND  
MARE ISLAND, CA

- 1. SHORT TITLE: COMBATSYSTECH MI
- 2. ADDRESS: Commanding Officer, Combat Systems Technical Schools Command,  
695 Walnut Ave, Suite 5050  
Mare Island, CA 94592-5050
- 3. TELEPHONE: Information and Assistance, Day/Night  
Commercial: (707) 554-8550 Ext. 296/331; DSN: 253-7296
- 4. MESSING AND BERTHING:
  - a. Messing facilities are available for all military personnel.
  - b. Quarters are available for most enlisted personnel, but quarters for officers may not be available.
  - c. Off station facilities are available. However, commercial transportation between town and the Schools Command is limited to civilian taxi service.
- 5. AVAILABILITY OF TRANSPORTATION: No government transportation is available from any airport to Mare Island. Commercial transportation is available as follows:
  - a. Oakland International Airport (40 miles to Vallejo):
    - (1) Travis/Solano Airporter bus service from the airport to the Gateway Motor Hotel in Vallejo is available for an approximate fare of \$15. Departures are at (0545, 0715, 0845, 1100, 1300, 1545, 1730, 1900, 2105, and 2400 on weekdays; 0545, 0715, 1100, 1300, 1545, 1900, 2105, and 2400 on weekends and holidays. Reservations are required at (415) 437-5611 or (800) 521-4086 (outside California). Pick up point is outside the information desk at the airport.
    - (2) Taxi service from Oakland International Airport to CSTSC is available for approximately \$85 - \$125. This may not be fully reimbursable on travel claims.

- (3) For further information or assistance, contact the information desk at the airport or the Oakland Airport USO at (510) 562-3448.

b. San Francisco International Airport (45 miles to Vallejo):

- (1) Evans Airport Service from the airport to the Holiday Inn in Vallejo is available for an approximate fare of \$14. Service is every one to two hours from 0630 until 2245 (Monday through Friday) and 0815 until 2130 (Saturdays). Reservations are required at (707) 643-8432. Pick up point is outside the baggage claim area, lower level, center divider.
- (2) Travis/Solano Airporter bus service from the airport to the Gateway Motor Hotel in Vallejo is available for an approximate fare of \$15. Departures are at 0600, 0730, 0900, 1110, 1300, 1545, 1800, 1915, 2115 and 2400 on weekdays; 0600, 0730, 1110, 1300, 1545, 1915, 2115 and 2400 on weekends and holidays. Reservations are required at (707) 437-4611 or (800) 521-4086 (outside California). Pick up point is outside the baggage claim area, lower level, center divider.
- (3) Taxi service from San Francisco International Airport to CSTSC ranges from \$85 - \$125. This may not be fully reimbursable on travel claims.
- (4) For further information or assistance, contact the information desk at the airport or the San Francisco Airport USO at (415) 761-4611.

c. Vallejo is also served by Greyhound Bus Lines.

- d. Upon arrival at Vallejo, call the CSTSC quarterdeck at 554-8550 and request the Duty Driver. If the driver is not available, call 643-4577 for taxi service. The cost is approximately \$9 - 10.

- e. An on-base shuttle service is operated from the Mare Island main gate to CSTSC from 0900 until 0100, on a half hour schedule.

- f. If driving to Mare Island, take the Tennessee Street West exit from Interstate 80. Follow Tennessee Street to the main gate.

6. UNIFORMS:

a. Required Uniforms of the Day:

- (1) During the period from approximately the first Monday in October to approximately the first Monday in May, the Uniform of the Day is as follows:

Officers/CPOs

Prescribed: Service Dress Blue  
Alternate: Summer Khaki  
Optional: Winter Blue

Enlisted E6 & Below

Prescribed: Service Dress Blue  
Alternate: Winter Blue

- (2) During the period from approximately the first Monday in May to approximately the first Monday in October, the Uniform of the Day is as follows:

Officers/CPOs

Prescribed: Summer White  
Alternate: Summer Khaki

Enlisted E6 & Below

Prescribed: Summer White  
Alternate: Dungarees

- b. Authorized Working Uniforms (E1 - E6): Dungarees for work that may unduly soil the Uniform of the Day. White Hat for males & Blue Garrison Cap for females.
- c. Marine Corps Personnel: Corresponding uniforms as prescribed by the Commanding Officer, Marine Corps Security Force Battalion, Pacific, Mare Island.

7. REPORT/CHECK-IN INSTRUCTIONS: All students report to Combat Systems Technical Schools Command, Mare Island, Vallejo, CA, Building H-1, Quarterdeck. Personnel are required to be in the Uniform of the Day when reporting or detaching between the hours of 0645 and 1530, weekdays.

8. MISCELLANEOUS:

- a. Adequate parking for privately owned vehicles is available.
- b. Normal working hours are 0645 to 1530, Monday through Friday.
- c. ACCREDITATION: Combat Systems Technical Schools Command is accredited by the Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

COMMANDING OFFICER, ENGINEERING DUTY OFFICER SCHOOL  
MARE ISLAND, CA

1. SHORT TITLE: EDOSCOL MI
2. ADDRESS: Commanding Officer, Engineering Duty Officer School,  
695 Walnut Ave., Suite 5018  
Mare Island, CA 94592-5018
3. TELEPHONE: Information and Assistance - Commercial: (707) 646-3351  
DSN: 253-3351
4. MESSING AND BERTHING:
  - a. Adequate messing facilities are not available for officers.
  - b. Quarters are available for all military personnel.
  - c. Off-station facilities are available.
5. AVAILABILITY OF TRANSPORTATION: Nearest transportation facilities are as follows:
  - a. Airport, San Francisco, CA (40 miles)
  - b. Airport, Oakland, CA (35 miles)
  - c. Bus Depot, Vallejo, CA (4 miles)
  - d. Railroad Station, Richmond, CA (20 miles)

Public transportation services provide regularly scheduled service between the airports and Vallejo. The service terminates at a local hotel; cab service is available between the hotel and naval facilities. Schedules and telephone numbers are provided to students in welcome aboard packages.

Only vehicles rented from Budget and Enterprise can be returned in Vallejo (with an extra "drop-off" charge).

An on-base shuttle bus runs every 30 minutes between the hours of 0900 and 0100 (0200 on Friday and Saturday).

6. UNIFORMS: The Uniform of the Day is worn for office work, watch standing, liberty and business ashore. The prescribed Uniform of the Day for each class will be identified in the student's welcome aboard package.
7. REPORT/CHECK-IN INSTRUCTIONS: All students report to Commanding Officer, Engineering Duty Officer School, Building H-72, Room 406, Mare Island, Vallejo, CA 94592-5018.
8. MISCELLANEOUS: Adequate parking for privately owned vehicles is available at the BOQ - a five minute walk. Parking is not available in the immediate vicinity of the school.



COMMANDING OFFICER, SURFACE WARFARE OFFICERS SCHOOL PACIFIC  
SAN DIEGO, CA

1. SHORT TITLE: SWOSCOLPAC SAN DIEGO CA
2. ADDRESS: Commanding Officer, Surface Warfare Officers School Pacific,  
370 Meyerkord Ave  
San Diego CA 92155-5008
3. TELEPHONE: Commercial: (619) 437-2846; DSN: 577-2846
4. MESSING AND BERTHING: Messing facilities are available for all military personnel. A limited number of BOQ rooms are reserved for officers attending the course. Students who will be home ported in San Diego are encouraged to utilize off station facilities.
5. AVAILABILITY OF TRANSPORTATION: Nearest transportation facilities are:
  - a. Railroad Station, San Diego, CA
  - b. Airport, Lindbergh Field, San Diego, CA
  - c. Bus Depot, San Diego, CA
6. UNIFORMS:
  - a. Uniform for classes - Summer Khaki.
  - b. Uniform for graduation - Service Dress Blue (Nov-Apr) Service Dress White (Apr-Nov) or as prescribed by local authority.
7. REPORT/CHECK-IN INSTRUCTIONS: Report to Building 14, Naval Amphibious Base, Coronado, San Diego CA 92155-5008.

SUBMARINE TRAINING FACILITY, SAN DIEGO, CA

1. SHORT TITLE: SUBTRAFAC SDIEGO
2. ADDRESS: Commanding Officer, Submarine Training Facility, 544 White Road,  
San Diego, CA 92106-3550
3. TELEPHONE: Command Assistance Day/Night (619) 553-7234, Quota Control and  
course information (619) 553-7260/65/66/87
4. MESSING AND BERTHING:
  - a. Quarters and messing facilities are available for all military personnel. For reservations BEQ (619) 553-7533 and BOQ (619) 553-9381. All numbers are Commercial and DSN.
  - b. Off station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available to transport students to and from the railroad station, the bus stations and the San Diego International Airport.

6. UNIFORMS: Uniforms for the San Diego area are prescribed by the Commander, Naval Base, San Diego. Students shall report to SUBTRAFAC San Diego in the prescribed uniform of the day. Facilities are not available for changing and/or storing civilian clothing. The following uniforms are normally applicable at SUBTRAFAC San Diego:

- a. The WINTER PERIOD commences the first Monday in October. Optional extension period until the fourth Monday in May.
- b. The SUMMER PERIOD commences the fourth Monday in April. Optional extension period until the first Monday in November.

<u>Uniform of the Day</u> - Male	<u>WINTER</u>			<u>SUMMER</u>		
	Off/CPO	E1-6	E1-4 only	Off/CPO	E1-6	E1-4 only
Service Dress Blue	P	P	-	A	A	-
Service Dress White	-	-	-	A	A	-
Summer White	-	-	-	P	P	-
Winter Blue	-	P/A	-	-	-	-
Summer Khaki	A	-	-	A	-	-

Working Uniforms - Male

Working Khaki	P	-	-	P	-	-
Winter Working Blue	-	A	-	-	-	-
Dungaree	-	P	-	-	P	-

Uniform of the Day - Female

Service Dress Blue (Alpha or Bravo)	P	P	-	A	A	-
Service Dress White	-	-	-	A	A	-
Summer White (Alpha only)	-	-	-	P	P	-
Winter Blue (Alpha or Bravo)	O	O	-	-	-	-
Summer Khaki	A	-	-	A	-	-

Working Uniforms - Female

Working Khaki (Alpha or Bravo)	P	-	-	P	-	-
Winter Working Blue (Alpha or Bravo)	-	O	-	-	-	-
Dungaree	-	P	-	-	P	-

A - Authorized  
O - Optional

P - Prescribed  
- - Not Applicable

NOTE: The appropriate seasonal variation of the maternity uniform shall be required when conditions warrant.

NAVAL SCHOOL, DEEP DIVING SYSTEMS  
SAN DIEGO, CA

1. SHORT TITLE: NSDDS SAN DIEGO

2. ADDRESS: Commander Submarine Development Group 1  
Officer in Charge, Naval School Deep Diving Systems  
139 Sylvester Road, San Diego, CA 92106 3597

STUDENT MAILING ADDRESS: Rate/Rank/Name  
Class Number, Sat. School  
Naval Diving and Salvage Training Center  
Panama City, FL 32507 5002

3. TELEPHONE: Commercial: (619) 553 7135; DSN: 553-7135

4. MESSING AND BERTHING:

- a. Government quarters are available for all military personnel. BOQ/BEQ telephone number: Commercial (904) 234 4278/4631; DSN 436 4278/4631.
- b. The Enlisted Dining Facility is available for all military personnel and is located in the BEQ.

5. AVAILABILITY OF TRANSPORTATION: All training will be conducted in Panama City, FL, Naval Diving and Salvage Training Center (NDSTC), and Navy Experimental Diving Unit (NEDU)

- a. Airport, Bay County Municipal Airport
- b. Bus Depot, Greyhound and Trailways

6. UNIFORMS:

<u>SUMMER (APR - NOV)</u>	<u>UNIFORM OF THE DAY</u>	<u>WORKING UNIFORM</u>
OFFICER / CPO	Summer Khaki/Summer Whites	Working Khaki
ENLISTED	Summer Whites	Dungarees
<u>WINTER (NOV - APR)</u>	<u>UNIFORM OF THE DAY</u>	<u>WORKING UNIFORM</u>
OFFICER / CPO	Summer Khaki/Service Dress Blue	Working Khaki
ENLISTED	Service Dress Blue	Dungarees

7. REPORT/CHECK IN INSTRUCTIONS:

- a. Students are directed to report to Officer in Charge, Naval School Deep Diving Systems, Bldg 350 Coastal Systems Station, Panama City, FL. UIC: 41634.
- b. Check in at Bldg. 386, Personnel Support Detachment, Coastal Systems Station, Panama City, FL. UIC: 43085.

8. MISCELLANEOUS:

- a. Personnel exceeding 22% body fat will not be enrolled.
- b. Students will be required to pass the diving physical screening test upon reporting and to participate in a stringent physical training program.
- c. Leave will be granted on an emergency basis only to be verified by the American Red Cross.

COMMANDING OFFICER, NAVAL UNIT, LOWRY AFB, CO

1. SHORT TITLE: NAVU LOWRY

2. ADDRESS: Commanding Officer, Naval Unit, Lowry AFB, CO 80230-5010

3. TELEPHONE: Naval Unit Quarterdeck: Comm: (303) 676-2575  
Naval Unit Admin: Comm: (303) 676-2326  
PSD, Denver: Comm: (303) 676-3195  
Reserve Coordinator: Comm: (303) 676-3131  
DSN: 926-XXXX

4. MESSING AND BERTHING:

- a. Messing is available for enlisted personnel.
- b. CPOs - AF NCO Mess (not CPO configured) (membership necessary)
- c. Officer messing limited: USAF Open Mess (lunch and dinner Monday-Friday only)
- d. Officers report to Bldg. 1400 for temporary BOQ assignment. Permanent assignment is not available for PCS personnel; Off-base housing must be arranged.
- e. All enlisted personnel report to Bldg. 400 for billeting.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is available. Recommended taxi (reimbursable) from Denver Bus Terminal, Railroad Station, or Stapleton International Airport, to Naval Unit Quarterdeck.

# 6. UNIFORMS:

## UNIFORM FOR THE SUMMER PERIOD COMMENCING THIRD MONDAY IN APRIL

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW (A/B) (Note 2)	SDW	WK	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SK	SW	SDW (Note 1)	WK	FDW	DDWJ
Female	SK	SW (A/B) (Note 2)	SDW	WK	FDW	DDWJ
<u>Enlisted:</u>						
Male E6	SW	SDWJ (Note 3)	SW/SDWJ (Note 3)	D	SW/FDWJ	DDB
Male E1-E5	SW	SDWJ	SDWJ	D	FDWJ	DDB
Female	SW (A/B) (Note 2)	None	SW (A Only)	D	SW (A Only)	DDB

### Uniform key:

SK - Summer Khaki	FDW - Full Dress White
SW - Summer White	FDWJ - Full Dress White Jumper
SDW - Service Dress	White DDW - Dinner Dress White
SDWJ - Service Dress White Jumper	DDWJ - Dinner Dress White Jacket
WK - Working Khaki	D - Dungaree

### NOTES:

1. CPO Service Dress White shall be prescribed at commands option 1 April.
2. Women's white polyester/cotton slacks for wear with Summer White uniform are now available for purchase, are authorized for optional wear if allowed by Commanding Officers, and may be prescribed on 1 October.
3. All Jumper Style Male E6 shall be prescribed on 1 October.

UNIFORMS FOR THE WINTER PERIOD  
COMMENCING FIRST MONDAY IN OCTOBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
<u>CPOs:</u>						
Male	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	WB/SK	SDB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
<u>Enlisted:</u>						
Male E6	WB	SDB/SDBJ (Note 2)	SDB/SDBJ (Note 2)	D/WB (Note 1)	FDB/FDBJ	DDB
Male E1-E5	WB	SDBJ	SDBJ	D/WB (Note 1)	FDBJ	DDB
Female E1-E6	WB (A/B)	SDB	SDB	D/WB (Note 1)	FDB	DDB

Uniform Key:

WB - Winter Blue  
SDB - Service Dress Blue  
SDBJ - Service Dress Blue Jumper  
WK - Working Khaki

DB - Full Dress Blue  
FDBJ - Full Dress Blue Jumper  
DDBJ - Dinner Dress Blue Jacket  
WWB - Winter Working Blue

NOTES:

1. Commanding Officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D. WWB may not be worn outside of working area. At the command and individual's discretion aviation specialists may wear Aviation Green in lieu of WK.

2. All Jumper Style Male E6 shall be prescribed 1 October.

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel must report to NAVAL Unit Admin, Lowry AFB, Bldg. 400, NLT 1200, one working day prior to class convening, to allow for check-in processing. Further administrative tasks will be handled through Commanding Officer, Naval Unit.

8. MISCELLANEOUS:

- a. Liberty and leave are in accordance with Standard Navy Policy, except students under instruction will be granted leave during the course only under emergency conditions.
- b. Personnel bringing POVs to this area should have them adjusted for high altitude driving. During the winter season, ensure anti-freeze, strong battery, and snow tire or chain protection. Radial tires are acceptable in snow for city driving. Chains are usually required in mountain driving.
- c. No Uniform Shop or Ships Stores in the area; recommend all personnel bring full seabag. Naval uniform items are extremely limited for purchase aboard Lowry A.F.B.

COMMANDING OFFICER, NAVAL SUBMARINE SCHOOL, GROTON, CT

1. SHORT TITLE: NAVSUBSCOL GROTON

2. ADDRESS: Commanding Officer, Naval Submarine School, Box 700,  
Groton, CT 06349-5700

3. TELEPHONE: Duty Officer: COMM: (203) 449-3748/3749  
DSN: 241-3748/3749

Course Information/Quota Control: COMM: (203) 449-3933/2160/2144  
DSN: 241-3933/2160/2144

4. MESSING AND BERTHING:

a. Berthing facilities (BEQ and BOQ) for military transients are available. Commanding Officer, Naval Submarine Base, New London (BOQ Manager) requires all officers to report to the BOQ Officer to obtain an endorsement as to the availability of quarters. Reservations for Berthing should be made in advance of the member reporting for school. If member is TAD this will allow the members command to allot Per diem funds. Information on BEQ/BOQ reservations and complete telephone numbers, both DSN and commercial, can be found in NAVMILPERSCOM INST 11103.1. Scheduling/Quota control does not make berthing reservations. Members should report to the BEQ/BOQ prior to reporting to Submarine School.

b. Messing facilities are available for all enlisted personnel.

5. AVAILABILITY OF TRANSPORTATION: For students driving their own vehicles, parking space on the Submarine Base is severely limited. Nearest transportation facilities are:

- a. Railroad Station, New London, CT
- b. Airport, Groton, CT
- c. Bus Depot, New London, CT

6. UNIFORMS: The classroom uniform for E1-E6 student is dungarees.

# UNIFORM OF THE DAY CHART

Authorized Uniforms (Notes 1, 2, 3)	<u>Summer</u> Apr to Oct	<u>Winter</u> Oct to Apr
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## MALE OFFICERS/CPO'S

SERVICE DRESS BLUE	A	A
WINTER BLUE		P
SUMMER KHAKI	P	
WORKING KHAKI	A	A

## FEMALE OFFICERS/CPO'S

SERVICE DRESS BLUE	A	A
WINTER BLUE "A" OR "B"		P
SUMMER KHAKI "A" OR "B"	P	
WORKING KHAKI "A" OR "B"	A	A

## E1 TO E6 (MALE)

SERVICE DRESS BLUE/BLE JUMPER	A	A
SERVICE DRESS WHITE JUMPER	A	
SUMMER BLUE	A	
SUMMER WHITE	A	
WINTER BLUE		A
DUNGAREE (Note 1)	P	P

## E1 TO E6 (FEMALE)

SERVICE DRESS BLUE "A" OR "B"	A	A
SUMMER WHITE "A" OR "B"	A	
SUMMER BLUE "A" OR "B"	A	
WINTER BLUE "A" OR "B"		A
DUNGAREE (Note 1)	P	P

P - PRESCRIBED

A - ALTERNATE

## NOTES:

1. The classroom uniform for E1-E6 personnel is dungarees except for the DAPA, IMET and Instructor Training course in which the alternate uniform is prescribed.
2. The uniform of the day or equivalent civilian attire is required in all clubs and special service facilities after 1800.
3. Students should be prepared to stand inspection in dress uniform applicable to time of year requirements.



7. REPORT/CHECK IN INSTRUCTIONS: Officer, enlisted and civilian students on written orders should be directed to report to Commanding Officer, Naval Submarine School, Gilmore Hall, Building 84. Naval Submarine Base, New London, Groton, CT not later than 2400 on the day prior to class convening date. The course number, name and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

8. MISCELLANEOUS: QUOTA CONTROL. Detailed instructions for COMSUBLANT UNITS DESIRING QUOTAS AND TANGO numbers are outlined in COMSUBLANT/COMSUBPACINST 3500.

**NAVAL DIVING AND SALVAGE TRAINING CENTER**  
**PANAMA CITY, FL**

1. SHORT TITLE: NAVDIVESALVTRACN PANAMA CITY FL
2. ADDRESS: Commanding Officer, Naval Diving and Salvage Training Center,  
350 South Crag Road, Panama City, FL 32407-7016
3. TELEPHONE: Commercial (904) 234-4651; DSN: 436-4651
4. MESSING AND BERTHING:
  - a. Government quarters are available for all military personnel. BEQ/BOQ commercial telephone is (904) 234-4556. Off station facilities are available. Contact the Housing Referral Office (904) 234-4248.
  - b. The Enlisted Dining Facility is available for all military personnel and is located in the BEQ. The Dining Facility meal schedule is:

**MONDAY -- FRIDAY**

Breakfast 0600 - 0730  
Lunch 1100 - 1230  
Dinner 1630 - 1800

**SATURDAY/SUNDAY/HOLIDAYS**

0700 - 0800  
0930 - 1200  
1630 - 1730

5. AVAILABILITY OF TRANSPORTATION: NDSTC is located aboard Coastal Systems Center (CSS) on Highway 98 and Thomas Drive in Panama City Beach near the Hathaway Bridge. Coastal Systems Station is 100 miles east of Pensacola, Florida, 18 miles from Tyndall Air Force Base, and about 60 miles from Eglin Air Force Base. CSS is on Highway 98 which runs east to west and roughly 5 miles from Highway 231, which runs north to south.

- a. Bay County Municipal Airport is served by Delta, Northwest, ASA, CONAIR, American Eagle and US Air. The airport is approximately 9 miles from the base, and taxi fare runs \$12.00.
- b. Greyhound and Trailways serve the Panama City area. The bus depot is located about ten miles from base and Taxi fare is about \$12.00.

6. UNIFORMS:

SUMMER (APR - NOV)

UNIFORM OF THE DAY

OFFICER/CPO: Summer Khaki/Summer Whites  
ENLISTED: Summer Whites

WORKING UNIFORM

OFFICER/CPO: Working Khaki  
ENLISTED: Dungarees

WINTER (NOV - APR)

UNIFORM OF THE DAY

OFFICER/CPO: Summer Khaki/Service Dress Blue  
ENLISTED: Service Dress Blue

WORKING UNIFORM

OFFICER/CPO: Working Khaki  
ENLISTED: Dungarees  
Optional All Hands: Winter Blue/Winter Working Blue

NOTES:

1. The working khaki uniform is prescribed for officers and CPOs during the winter as well as the summer uniform periods with the exception of uniform of the day. The working khaki uniform may be worn by officers and CPOs off base, to and from local residence.
2. The wearing of nametags is prescribed as part of the uniform for members of this command.
3. Hard-soled, steel-toed safety shoes are required for wear on all dive stations during diver training evolutions. They will not be furnished. Athletic shoes are required for PT.
4. Personnel must report with and maintain a full seabag.
5. Females must bring sturdy, comfortable, one-piece swim suits that will not slip off or shift during rigorous exercise. Sports brassieres are highly recommended.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students both officers and enlisted personnel report to BOQ, Bldg 349 for base endorsement and assignment of quarters.
- b. Proceed to Student Control Office, Bldg 348, Naval Diving and Salvage Training Center.

- c. Check-in at Personnel Support Detachment, Building 386.

NOTE: If check-in is after normal working hours, check into the BOQ and check into Student Control and Personnel Support Detachment the following work day (morning).

8. MISCELLANEOUS:

- a. Private Vehicle Policy - Automobiles are permitted on board if the owner possesses a valid driver's license, proof of ownership, title, and compulsory automobile insurance along with a valid DoD decal. Parking is limited on NDSTC grounds. Student parking is restricted to the north parking lot only. If student parking is full, students will park at the BEQ parking lot or the Long Glass Club. (NDSTCINST 5560.1C) Violation of parking policy could result in the loss of parking privileges and/or NJP.
- b. Student personnel may be authorized COMRATS while attached to Naval Diving and Salvage Training Center as judged on a case to case basis.
- c. Leave will not be granted to students except during authorized holiday leave periods or when an actual emergency has been verified by the Red Cross.
- d. Prospective students should be in excellent physical condition. NAVMILPERSCOM Art 1410380 describes the minimum physical standards required.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER  
CORRY STATION, PENSACOLA, FL

- 1. SHORT TITLE: NTTC CORRY STA
- 2. ADDRESS: Commanding Officer, Naval Technical Training Center, Corry Station, Pensacola, FL 32511-5000
- 3. TELEPHONE: Point of Contact day or night - Building 501, Quarterdeck OOD:  
Local: (904) 452-6512/6513/6420 DSN: 922-6512/6513/6420
- 4. MESSING AND BERTHING:
  - a. Government messing is available for enlisted personnel. There is none for officers; however, officers are authorized to subsist in the General Mess.
  - b. Government Quarters are available for enlisted male/female personnel. Government quarters for officers are available on board NAS Pensacola. Off station facilities are available.
  - c. Recommend parent command not authorize advanced per diem. Member may request per diem upon checking into this command. This action will prevent member from having to pay back any unauthorized per diem they may have erroneously received.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:

- a. Airport, Pensacola, FL
- b. Bus Depot, Pensacola, FL

6. UNIFORMS:

a. Uniforms for the Summer Period Commence 0001 First Monday in April.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	*SW	*SK	SDW	*WK	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SW	WK	SW	DDW/DDWJ
Female	SW	*SK	SDW	*WK	FDW	DDW/DDWJ
<u>E1-E6: (Note (3))</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	*SW	**SW	D	**SW	SW
	***SDW		***SDW		***FDW	***DDW

*	- Slacks Authorized	SW	- Summer White
**	- Skirts Prescribed	SDW	- Service Dress White
***	- Jumper Optional	FDW	- Full Dress White
D	- Dungaree	DDW	- Dinner Dress White
WK	- Working Khaki	DDWJ	- Dinner Dress White Jacket
SK	- Summer Khaki		(OFF & CPO)

b. Uniforms for the Winter Period Commence 0001 the first Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	*SK	SDB	*WK	**FDB	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	*SK	SDB	*WK	**FDB	DDB/DDBJ
<u>E1-E6: (Note (3))</u>						
Male	SDB	WB	SDB	D/WB	FDB	DDB
Female	SDB	*WB	**SDB	D/WB	**FDB	DDB

  

*	- Slacks Authorized	WK	- Working Khaki
**	- Skirts Prescribed	DDB	- Dinner Dress Blue (E1-E6 Male)
D	- Dungaree	DDBJ	- Dinner Dress Blue Jacket
WB	- Working Blue	SK	- Summer Khaki
SDB	- Service Dress Blue	WWB	- Winter Working Blue
FDB	- Full Dress Blue		

- NOTES: (1) For both the summer and winter periods, the optional wearing of the Alternate Service uniform is authorized daily with the exception of Fridays when the uniform of the Day must be worn.
- (2) CO's may prescribe WWB as working uniform for the local area in lieu of WK/WB/D at the individual's discretion. Aviation specialties may wear aviation green in lieu of WK.
- (3) Non-rated "A" school personnel are required to have a full seabag.

7. REPORT/CHECK IN INSTRUCTIONS:

- a. Students are directed to report to Commanding Officer, Naval Technical Training Center, Corry Station, Pensacola, FL 32511-5000.
- b. Check-in at Main BEQ Office (Building 3705) Office. The BEQ Manager will provide further instructions.

8. MISCELLANEOUS:

- a. Liberty Policy - Liberty is granted, unless assigned to a duty section, at the end of each workday. Appropriate civilian attire is authorized for liberty, except for those "A" school students with less than 4 weeks out of boot camp. Liberty for "A" school students with less than 4 weeks out of boot camp terminates at 2359.
- b. Leave Policy - Normally annual leave will not be authorized unless students undergoing individualized learning or self-paced courses of instruction have advanced beyond the normal time required at various levels of training throughout the course. The schools are normally closed for two weeks during the Christmas/New Year's period and a liberal leave policy is allowed during this period. Emergency leave is granted in all cases possible.
- c. Private Vehicle Policy - Automobiles are permitted on board the command if the owner possesses a valid driver's license, proof of ownership, title, and compulsory automobile insurance.
- d. Motorcycles - In order to operate a motorcycle on base, operators must present proof of successful completion of a Motorcycle Defensive Driving course; course is offered locally.

COMMANDING OFFICER, NAVAL NUCLEAR POWER SCHOOL  
NAVAL TRAINING CENTER, ORLANDO, FL

- 1. SHORT TITLE: NAVNUCPWRSOL ORLANDO
- 2. ADDRESS: Commanding Officer, Naval Nuclear Power School,  
Naval Training Center, Orlando, FL 32813-6300
- 3. TELEPHONE: COMM: (407) 646-5139/5091; DSN: 791 5139/5091

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel at the Enlisted Dining Facility.
- b. Both the Officers Mess and CPO Mess provide only limited facilities.
- c. Berthing facilities are available for all enlisted personnel.
- d. Officer students are authorized to reside off base due to limited BOQ facilities.

5. AVAILABILITY OF TRANSPORTATION: All modes of commercial surface and air transportation are available.

6. UNIFORMS: The local uniform prescribing authority governs the uniforms to be worn throughout the year. Contact NNPS Administrative Department for specific uniform requirements.

7. REPORT/CHECK-IN INSTRUCTIONS: Upon arriving, check in with the Personnel Support Detachment, Naval Training Center, Orlando. After processing, personnel will be directed to Naval Nuclear Power School.

COMMANDING OFFICER, NUCLEAR FIELD "A" SCHOOL  
NAVAL TRAINING CENTER, ORLANDO, FL

1. SHORT TITLE: NUCFIELD A SCOL ORLANDO

2. ADDRESS: Commanding Officer, Nuclear Field "A" School, Naval Training Center, Orlando, FL 32813-6200

3. TELEPHONE: Commercial: (407) 646-4715/5096; DSN: 791-4715

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel at the enlisted dining facility.
- b. Both the Officers Mess and CPO Mess provide only limited facilities.

5. AVAILABILITY OF TRANSPORTATION:

a. Orlando International Airport:

- (1) Located approximately 15 miles from NTC Orlando.
- (2) Taxi fare from Airport to Base is usually \$15-\$25. (Save receipt for reimbursement on travel claim.)

(3) All major airlines are represented.

(4) Shuttle transportation from the airport to the base is available for approximately \$8. Contact the USO office at the airport for information.

b. Bus Lines: Greyhound Bus Lines,  
555 N. Magruder Blvd.  
Orlando, FL  
(407) 843-7720

c. Trains: AMTRAK Passenger Station  
150 W. Morse Blvd.  
Winter Park, FL  
(407) 645-5055

d. Privately Owned Vehicles (POV): Adequate parking is available on base.

## 6. UNIFORMS

	<u>UNIFORM OF THE DAY</u>	<u>WORKING UNIFORM</u>
<u>March to December:</u>		
<u>Officers/CPOs</u>	Summer Khaki Summer White (Friday)	Working Khaki
PO1 and below (Male)	Summer White/ Service Dress Summer White	Dungaree
PO1 and below (Female)	Summer White	Dungaree
<u>December to March:</u>		
<u>Officers and CPOs</u>	Summer Khaki Service Dress Blue (Friday)	Working Khaki
PO1 and below (Male)	Summer White/ Service Dress White Jumper (Optional Saturday through Thursday) Service Dress Blue (Friday)	Dungaree
PO1 and below (Female)	Summer White Service Dress Blue (Friday)	Dungaree

NOTE: Uniform of the Day as prescribed by Commander, Naval Training Center, Orlando. For questions on prescribed uniforms call NUFLDASCOL CMC (DSN) 791-4160.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Personnel will be in the Uniform of the Day for check-in/check-out routine.
- b. All personnel must report to Personnel support Detachment (PSD), Bldg. 2006 prior to check-in at Nuclear Field "A" School.
  - (1) Workdays 0700-1600; report to the Personnel Support Detachment (PSD), Bldg. 2006 for records and computer input action. After processing, they will be directed to report to Bldg. 316 Quarterdeck for berthing assignment and muster instructions.
  - (2) After 1600 on weekdays, and all day on Saturday, Sunday, and holidays; report to the Naval Training Center Quarterdeck, Bldg. 2010. After processing, they will then be directed to report to Bldg. 316 Quarterdeck for berthing assignment and muster instructions.

COMMANDING OFFICER, SERVICE SCHOOL COMMAND, NAVAL TRAINING CENTER  
ORLANDO, FL

1. SHORT TITLE: SERVSCOLCOM ORLA
2. ADDRESS: Commanding Officer, Service School Command,  
Naval Training Center, Orlando, FL 32813-5800
3. TELEPHONE: Commercial: (407) 646-5605/4132  
DSN: 791-5605
4. MESSING AND BERTHING:
  - a. Messing facilities are available for all military personnel at the enlisted dining facility.
  - b. Both the Officers Mess and CPO Mess provide only limited facilities.
5. AVAILABILITY OF TRANSPORTATION:
  - a. Orlando International Airport:
    - (1) Located approximately 15 miles from NTC Orlando.
    - (2) Taxi fare from Airport to Base is usually \$15.00 - \$25.00. (Save receipt for reimbursement on travel claim.)
    - (3) All major airlines are represented.
  - b. Bus Lines:
    - (1) Greyhound/Trailways Bus Lines  
555 N. Magruder Rd., Orlando, FL  
PHONE: (407) 843-7720.



- (2) Greyhound/Trailways Bus Lines  
661 Clay St., Winter Park, FL  
PHONE: (407) 644 0585.

c. AMTRAK:

- (1) AMTRAK Passenger Station  
150 W. Morse Blvd., Winter Park, FL  
PHONE: (407) 645 5055
- (2) AMTRAK Passenger Station  
1400 Sligh Blvd., Orlando, FL  
PHONE: (407) 843 7611

6. UNIFORMS:

	<u>UNIFORM OF THE DAY*</u>	<u>WORKING UNIFORM</u>
<u>March to December:</u>		
<u>Officers/CPOs</u>	Summer Khaki (Friday/Summer White)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper (Optional Saturday through Friday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items after 1630 Friday: White slacks, black service shoes authorized Saturday through Thursday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items: White slacks, black service shoes)	Dungaree
<u>December to March:</u>		
<u>Officers and CPOs</u>	Summer Khaki (Friday Service Dress Blue)	Working Khaki
PO1 and below (Male)	Summer White/Service Dress White Jumper (Optional Saturday through Thursday)	Dungaree
PO1 and below (Male)	Service Dress Blue Jumper (Friday)	Dungaree
PO1 and below (Female)	Summer White (Prescribable items: white slacks, black service shoes authorized Saturday through Thursday)	Dungaree
PO1 and below (Female)	Service Dress Blue (Friday)	Dungaree

\* Uniform of the Day as prescribed by Commander, Naval Training Center, Orlando.  
For questions on prescribed uniforms call SSC MCP01C, DSN: 791-5930.

7. REPORT/CHECK IN INSTRUCTIONS:

a. Personnel Reporting Aboard

- (1) Personnel will be in the Uniform of the Day for check in/check out routine.
- (2) U.S. Navy Enlisted Student Personnel
  - (a) All personnel must report to Personnel Support Detachment (PSD), Bldg. 2006 prior to check in at the Service School Command.
  - (b) Workdays 0730-2400; report to the Personnel Support Activity Detachment (PSD), Bldg. 2006 for records and computer input action. After processing, they will be directed to report to Service School Command, I Division, Bldg. 311 Training Room for berthing assignments, and physical readiness screening; after working hours report to Bldg 313.
  - (c) After 2400 on weekdays and all day on Saturday, Sunday, and holidays, U.S. Navy personnel will report to the NTC Duty Office, Bldg. 2010. After processing, they will then be directed by PSD to the Service School Command Duty Officer, Bldg. 313 for berthing assignments and instructions of when and where to muster.
- (3) Foreign Student Personnel
  - (a) Workdays 0730-1600; report to the Service School Command Foreign Liaison Officer, Bldg. 304, Room 241 for processing. Service School Command Foreign Liaison will coordinate the berthing assignment and provide information to the SSC Student Control Officer for classing up and computer input action.
  - (b) After working hours, Saturdays, Sundays, and holidays, foreign students will be met upon arrival in Orlando by a representative of the Service School Command Foreign Liaison Officer to provide instructions and assistance.
  - (c) Telephone: COMM: (407) 646-4729/5010; DSN 791-4729/5010

COMMANDING OFFICER, NAVAL SCHOOL, EXPLOSIVE ORDNANCE DISPOSAL,  
EGLIN AFB, FL

1. SHORT TITLE. NAVSCOLKOD, EGLIN AFB, FL
2. ADDRESS: Commanding Officer, Naval School, Explosive Ordnance Disposal, Eglin AFB, FL 32542-6009
3. TELEPHONE: Monday thru Friday 0700 to 1600: Commercial: (904) 882-4494/9238.  
Weekends and after 1600 weekdays: Commercial (904) 882-5683  
DSN 872 5683.

4. MESSING AND BERTHING:

- a. Quarters available for all male and female military personnel.
- b. No on station family housing is available for TAD student personnel.
- c. Off-station civilian housing and facilities available but limited during both summer and winter tourist season and are very expensive.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from Okaloosa County Air Terminal and the local bus station (approximately five and eight miles respectively from the school).

6. UNIFORMS:

- a. Uniforms for the Summer Period Commence 0001 First Monday in April.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE SERVICE</u>	<u>DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK	SDW	WK	FDW	DDW/DDWJ
	(A or B)	(A or B)				
<u>CPOs:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK	SDW	WK	FDW	DDW/DDWJ
	(A or B)	(A or B)				
<u>E1-E6:</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	SW	SW	D	SW	TDDB
	(A or B)	(A or B)	(A only)		(A only)	(A only)
D - Dungarees						
			SDW - Service Dress White			
WK Working Khaki			FDW - Full Dress White			
SK Summer Khaki			DDW - Dinner Dress White			
SW Summer White			DDWJ - Dinner Dress White Jacket			
			TDDB - Tropical Dinner Dress Blue			

- b. Uniforms for the Winter Period Commence 0001 First Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE SERVICE</u>	<u>DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	SK	SDB	WK	FDB	DDB/DDBJ
	(A or B)	(A or B)				
<u>CPOs:</u>						
Male	SDB	SK	SDB	WK	FDB	DDB/DDBJ
Female	SDB	SK	SDB	WK	FDB	DDB/DDBJ
	(A or B)	(A or B)				

E1 - E6:

Male	SDB	WB	SDB	D	FDB	DDB
Female	SDB	WB	SDB	D	FDB	DDB
	(A or B)	(A or B)				

D- Dungarees	WK- Working Khaki
WB- Winter Blue	DDB- Dinner Dress Blue
SDB- Service Dress Blue	DDBJ- Dinner Dress Blue Jacket
FDB- Full Dress Blue	SK- Summer Khaki

Blue Ballcaps authorized for student personnel.

7. REPORT/CHECK-IN INSTRUCTIONS: Report to Bldg. 845, main school office building, no later than 0700 the day before class convening date. Weekends and after working hours report in to Navy BQ, Bldg. 852. Do not report to Eglin AFB Billeting or Welcome Center. NAVSCOLEOD DET is located inside the Eglin AFB East Gate on McCarthy Avenue.

8. MISCELLANEOUS:

- a. Leave is not normally granted except for emergencies.
- b. Liberty normally granted at close of school hours/weekends and holidays.
- c. No restrictions on private autos with appropriate insurance coverage.
- d. Training may be conducted on weekends due to range scheduling conflicts or weather. NAVSCOLEOD Eglin provides joint officer/enlisted training.

TRIDENT TRAINING FACILITY, KINGS BAY, GA

1. SHORT TITLE: TRITRAFAC KINGS BAY, GA

2. ADDRESS: Commanding Officer, TRIDENT Training Facility,  
Kings Bay, GA 31547-6300

3. TELEPHONE:

Duty Officer (912) 673-3453; DSN 573-3453  
Course Information/Quota Control (912) 673-3452; DSN 573-3452  
Barracks Information (912) 673-2163; DSN 573-2163  
Officer Quarters Information (912) 673 2165/2169; DSN 573-2165/2169

4. MESSING AND BERTHING:

- a. Berthing facilities (BOQ and BEQ) for military personnel are available and must be arranged directly with Naval Submarine Base (SUBASE), Kings Bay by letter or message to Commanding Officer, Naval Submarine Base (BOQ/BEQ Manager), Kings Bay, Georgia 31547, or by telephone using the telephone numbers listed in paragraph 3 above. Additionally, all personnel are required to report to the BOQ/BEQ to obtain an endorsement regarding availability of quarters.

b. Messing facilities are available for enlisted personnel.

5. AVAILABILITY OF TRANSPORTATION:

a. On-base Navy bus service is available at SUBASE, Kings Bay.

b. Personnel traveling by air will arrive at Jacksonville International Airport which is located approximately 30 miles south of Naval Submarine Base, Kings Bay. A commercial shuttle service is available from Jacksonville to Kings Bay. Personnel traveling by POV will exit I-95 at Exit 2A or 2 if traveling south or Exit 1 if traveling north on I-95. Naval Submarine Base, Kings Bay is located approximately eight miles east of I-95.

6. UNIFORMS: Uniforms at TRITRAFAC, Kings Bay and on SUBASE, Kings Bay are prescribed by Commander, Helicopter Wings Atlantic, Jacksonville, Florida.

Required Uniform of the Day:

- a. From the first Monday of April to the first Monday of December, the prescribed uniform of the day for officers and CPOs is summer khaki, alternate uniforms are service dress white, summer white or service dress blue. Uniform for enlisted (E6 and below) is summer white; alternate uniforms are service dress white jumper, or service dress blue jumper.
- b. From the first Monday of December to the first Monday of April, the uniform of the day for officers and CPOs is summer khaki and the alternate is winter blue or service dress blue. Uniform for enlisted (E6 and below) is winter blue and the alternate is service dress blue jumper.
- c. Organizational clothing (i.e., foul weather jackets, leather flight jackets or overalls) are not authorized at TRITRAFAC, Kings Bay.

7. REPORT/CHECK IN INSTRUCTIONS:

- a. Personnel will report to TRITRAFAC, Kings Bay, Building 1065.
- b. The course number, name, and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

8. MISCELLANEOUS: QUOTA CONTROL POLICY:

- a. The Scheduling Branch (Code 0223) will assign quotas consistent with the availability of seats, Quota Request Training Priority (QRTTP), the satisfaction of course prerequisites, and the consideration of any fairshare assignments that may exist.
- b. All assigned quotas are subject to cancellation (except where the QRTTP is one) in the event a higher priority training requirement is identified and must be satisfied. No-name quotas can be assigned, but are subject to cancellation in the event that the later identified candidate does not meet course prerequisites or a name has not been received two weeks prior to class convening.

COMMANDING OFFICER, NAVY SUPPLY CORPS SCHOOL, ATHENS, GA

1. SHORT TITLE: NAVSCS COL ATHENS
2. ADDRESS: Commanding Officer, Navy Supply Corps School, Athens, GA 30606 5000
3. TELEPHONE: Quota Control and course information - (706) 354-7240  
DSN: 588-7240. Duty Office - (404) 354-7305  
DSN: 588-1500.
4. MESSING AND BERTHING:
  - a. A Consolidated Mess is available and may be used by all students for breakfast and lunch.
  - b. Berthing facilities are available for all male and female students. Reservations may be made by calling (706) 354-7360 or DSN: 588-7360.
  - c. Off station facilities are available in the event all available government quarters are occupied. The NSCS Bachelor Quarters staff can assist in obtaining reservations for local hotel/motels.
5. AVAILABILITY OF TRANSPORTATION: Athens is served by commercial air and bus firms. Taxi service is available to/from Athens Ben Epps Airport. Commercial transportation is available to/from Atlanta Hartsfield Airport.
6. UNIFORMS:

Winter period (Commencing First Monday in December)

Navy Male Officer and Enlisted

Winter Blue (MON-THURS)

Service Dress Blue (FRI, SAT, SUN and HOLIDAYS)

Navy Female Officers and Enlisted

Winter Blue (MON-THURS)

Service Dress Blue "A" (FRI, SAT, SUN and HOLIDAYS)

Service Dress Blue "B" (FRI, SAT, SUN and HOLIDAYS)

Marine Corps Officers and Enlisted

Winter Service "A"

Winter Service "C" with ribbons

Summer period (Commencing Third Monday in March)

Navy Male Officers and Enlisted (E7 through E9)

Summer Khaki (MON-THURS)

Summer White (FRI, SAT, SUN, and HOLIDAYS)

Navy Male Enlisted (E6 and Below)

Summer White (MON-THURS)

Service Dress White Jumper (FRI, SAT, SUN, and HOLIDAYS)

Navy Female Officers and Enlisted (E7 through E9)

Summer Khaki "A" (MON-THURS)

Summer Khaki "B" (MON-THURS)

Summer White "A" (FRI, SAT, SUN, and HOLIDAYS)

Summer White "B" (FRI, SAT, SUN, and HOLIDAYS)

Navy Female Enlisted (E6 and Below)

Summer White "A"

Summer White "B"

Marine Corps Officers and Enlisted

Summer Service "A"

Summer Service "C" with ribbons

7. REPORT/CHECK-IN INSTRUCTIONS: Students report to the Commanding Officer, Navy Supply Corps School, Athens, GA. Check-in at the Duty Office, First Floor, Winnie Davis Hall.

NAVY SUPPLY CORPS SCHOOL DETACHMENT  
FT GORDON, GA

1. SHORT TITLE: NSCSDET FT GORDON
2. ADDRESS: MCPOIC, Navy Supply Corps School Detachment  
Ft. Gordon, Ga 30905-5688
3. TELEPHONE: Quota Control - BUPERS (Code 406)  
Course Information - (706) 791-2863/6046/3208  
DSN: - 780-2863/6046/3208
4. MESSING AND BERTHING:
  - a. Army messing and berthing facilities are available for all students, officer and enlisted.
  - b. On post exchange dining facilities are available, as well as quality off post civilian restaurants and fast-food establishments.
  - c. On post family temporary quarters can be utilized by making advance request to Stinson Guest House, Comm: (706) 793-7160. Moderately priced off post housing is also available.
5. AVAILABILITY OF TRANSPORTATION: Augusta is serviced by commercial air, rail and bus firms. Taxi service is available to/from Bush Field airport for air passengers.
6. UNIFORMS:

Winter Period - (Commencing first Monday in December)

Navy Male Officer and Enlisted Uniform of the Day

Service Dress Blue

Winter Blue

Navy Female Officer and Enlisted Uniform of the Day  
Service Dress Blue "A" or "B"  
Winter Blue

Uniform Prescribed for Class  
E6 and below - Dungaree or Utility  
E7 and above - Winter Blue (Male)  
Service Dress Blue "A" or "B" (Female)

Summer Period - (Commencing third Monday in March)

Navy Male Officer and Enlisted (E7 through E9) Uniform of the Day  
Summer Khaki  
Summer White

Male Enlisted E6 and Below  
Summer White

Navy Female Officer and Enlisted (E7 through E9) Uniform of the Day  
Summer Khaki  
Summer White

Female Enlisted E6 and Below  
Summer White

Uniform Prescribed for Class  
E6 and below - Dungaree or Utility  
E7 and above - Summer Khaki

7.. REPORT/CHECK-IN INSTRUCTIONS: All students initially report to POIC at Building 25428, first floor, Ft. Gordon, Ga. Building 25428 is on the corner fo 28th Street and Lane Avenue. Student pay records are held/serviced by PERSUPPACT DET Athens, Ga.

COMMANDING OFFICER, NAVAL SUBMARINE TRAINING CENTER, PACIFIC  
PEARL HARBOR, HI

1. SHORT TITLE: NAVSUBTRACENPAC
2. ADDRESS: Commanding Officer, Naval Submarine Training Center Pacific,  
Pearl Harbor, Hawaii 96860-6600
3. TELEPHONE: CDO/OOD, (808) 474-8101  
QUOTA CONTROL, (808) 471-0777/0851, 474-4056  
DSN 471-0777/0851 or 474-4056
4. MESSING AND BERTHING:
  - a. MESSING: Facilities (government and/or service club) are available for all military personnel.



- b. **BERTHING:** Reservations for E-9 and below can be made up to 90 days in advance by calling the BEQ Manager, Commercial/DSN (808) 471-1720. Officer berthing is limited and may be requested by calling Lockwood Hall (SUBASE BOQ), Commercial (808) 422-9495 or Naval Station Pearl Harbor BOQ at Commercial/DSN (808) 471-0062. If berthing cannot be confirmed, student orders must authorize per diem.

5. **AVAILABILITY OF TRANSPORTATION:**

- a. School facilities are within walking distance of Lockwood Hall BOQ and all BEQ's.
- b. Out-of-area students arriving at Honolulu International Airport should contact the MAA at 474-8101 to check on the availability of military transportation to NAVSUBTRACENPAC. If not available, a commercial taxi may be taken to Building 1262 (Blue Building), Naval Submarine Base.

6. **UNIFORMS:**

Officers and CPOs (Male)  
Summer Whites (Prescribed)  
Summer Khakis (Alternate)

Enlisted Male  
Summer Whites (Prescribed)  
Service Dress Whites, Jumper  
(Alternate)

Officers and CPOs (Female)  
Summer Whites (Prescribed)  
Summer Khakis (Alternate)

Enlisted Female  
Summer Whites "A" or "B"  
(Prescribed)

7. **REPORT/CHECK-IN INSTRUCTIONS:**

- a. Out-of-area off-ship contingent students, report to Scheduling Office, Rm 219, Bldg. 1262. SUBASE, at least one working day prior to class convening.
- b. All students arriving prior to class convening date, report to Bldg. 1262 (SUBASE).
- c. Local area students report directly to class no later than 0730 on the class convening date.
- d. Out-of-area off ship contingent students report to the scheduling Office, Rm 102, Bldg. 1262 at least one working day prior to class convening date.

SERVICE SCHOOL COMMAND, GREAT LAKES, IL

1. **SHORT TITLE:** SERVSCOL.COM GREAT LAKES IL
2. **ADDRESS:** Commanding Officer, Service School Command, Great Lakes, IL 60088 5400
3. **TELEPHONE:** Commercial (708) 688 3536; DSN: 792-3536/3422

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel at the enlisted dining facility. Officers Lounge and CPO Club provide limited messing facilities.
- b. Quarters are available for all personnel desiring berthing in barracks. Central Berthing for barracks billeting telephone: Commercial (708) 688-6983; DSN: 792-6983. Quarters are available for all officers in the BOQ. Reservations can be made by calling Commercial (708) 689-2565 or DSN: 792-6779.
- c. Housing Office telephone: Commercial (708) 688-3453; DSN: 792-3453. Approximate family housing waiting time is six to eight months for two bedroom and one to two months for three bedroom. No dogs are allowed for students. Off station housing is scarce and expensive, especially temporary housing. Housing Referral Office telephone: Commercial (708) 688-3327; DSN: 792-3327.

5. AVAILABILITY OF TRANSPORTATION:

- a. Railroad station at Great Lakes is served by Metra's Chicago and Northwestern Trains (terminal at Canal and Madison Streets, Chicago) as of January 1992, one-way fare for military in uniform is \$2.05 and regular fare is \$4.10. Schedule is as follows:

	<u>MONDAY THRU FRIDAY</u>
CHICAGO TO GREAT LAKES	0035, 0635, 0725, 0835, 1035, 1135, 1235,
(departure times from Chicago	1335, 1435, 1535, 1635, 1715, 1800, 1835,
as of January 1992)	1935, 2035, 2135, 2235, 2335

<u>SATURDAY</u>
0035, 0635, 0835, 1035, 1235, 1335, 1435,
1635, 1735, 2135, 2235

<u>SUNDAYS AND MAJOR HOLIDAYS</u>
0035, 1035, 1235, 1435, 1635, 1835, 2035,
2235

- b. O'Hare International Airport, Chicago, IL. Continental Air Transport has a van service available. As of January 1992, one way fare is \$13.00 and round trip is \$22.00. Schedule is as follows:

	<u>DAILY SERVICE EXCEPT AS INDICATED</u>
O'HARE TO GREAT LAKES	0845, 1220, 1625*, 1815*, 1915*, 2015*,
(departure times from O'Hare	2115, 2215*
as of January 1992)	*No Saturday or Holiday service at these times.

- c. Additionally, Greyhound Buses run from Chicago to Great Lakes three times a day at 0820, 1400, and 1900.

- d. AUTO: Great Lakes, approximately 40 miles north of Chicago and 45 miles south of Milwaukee, and is easily reached by automobile from either area. Route 137 (going east) terminates at Sheridan Road (Route 42) which passes by the main gate.

6. UNIFORMS:

a. WINTER (1st Monday of October to 2nd Monday of May):

UNIFORM OF THE DAY:      Officers and CPO's: Winter Blue  
                                 E-1 to E-6: Winter Blue

ALTERNATE UNIFORMS:      Officers and CPO's: Service Dress Blue  
                                 E-1 to E-6: Service Dress Blue

WORKING UNIFORMS:      Officers/CPO's: Working Khaki  
(where authorized)      E-1 to E-6: Dungarees

b. SUMMER (2nd Monday of May to 1st Monday of October):

UNIFORM OF THE DAY:      Officers and CPO's: Summer Khaki  
                                 Male E-1 to E-6: Summer White  
                                 Female E-1 to E-6: Summer White w/slacks

ALTERNATE UNIFORMS:      Officers and CPO's: Summer White  
                                 Male E-1 to E-6: Service Dress White  
                                 Female E-1 to E-6: Summer White w/slacks

WORKING UNIFORMS:      Officers and CPO's: Working Khaki  
(where authorized)      E-1 to E-6: Dungarees

7. REPORT/CHECK-IN INSTRUCTIONS: Military personnel are required to be in the Uniform of the Day when reporting.

- a. All Staff and Student Personnel checking in through the Personnel Support Detachment (PSD), Great Lakes will be processed at the PSD Receipts Office located in BEQ 178. The PSD Customer Service hours for the BEQ 178 Office will be 0730 - 2400 Monday through Friday, and 1300 - 2300 Saturday and Sunday. The Central Billeting Office at BEQ 178 is open on a 24 hour basis to endorse orders and assign billeting.
- b. Staff and Student Officer personnel will initially report to BEQ 178 for order endorsement and then will be scheduled to check-in at PSD Staff Personnel in Bldg 122.

8. MISCELLANEOUS:

- a. LEAVE - Trainees will be granted annual during the prescribed holiday leave period only. Emergency leave will be granted in case of death or serious illness in the immediate family.
- b. LIBERTY - Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day.

- c. AUTOMOBILES - Limited parking aboard the base is available for personnel attending Class "A" and Class "C" schools. E-3 and below students are prohibited from having vehicles on base for the first 8 weeks of training. Exceptions can be expected for fleet returnees, married students, and others as approved by Commanding Officer. Illinois requires minimum liability insurance in the amount of \$30,000 - \$15,000 - \$10,000. To register a vehicle aboard NTC Great Lakes, the following are required: vehicle registration, drivers license, proof of liability insurance and ID card. A notarized permission slip is required if the vehicle is not registered in the applicant's name.
- d. FAMILY SERVICES CENTER - Contact for assistance with problems associated with transfer and relocation. Telephone (708) 688-3603.

NAVAL UNIT, CHANUTE AFB, IL

1. SHORT TITLE: NAVU CHANUTE

2. ADDRESS: Commanding Officer, Naval Unit, LNN/Stop 62,  
Chanute AFB, IL 61868-5000

LOCATION: East Central Illinois, 12 miles north of Champaign/Urbana,  
130 miles south of Chicago, in the city of Rantoul, IL.

3. TELEPHONE:

a. During Working Hours: Monday - Friday, 0700 - 1600,  
Commercial: (217) 495-3454/3468  
DSN: 862-3454/3468

b. Non-working Hours: Commercial: (217) 495-4586  
DSN: 862-4586

4. MESSING AND BERTHING:

a. Berthing assignments: Pipeline and fleet students (E-1 - E-4) will be berthed in the Navy Barracks, Bldg 341. Students (E-5 to E-9) will be berthed in Roberts Hall, Bldg 200, or Mathis Hall, Bldg 306. For billeting reservations: Commercial: (217) 495-2962/2963/2227, DSN: 862-2962. Billeting Cost: Roberts Hall, Bldg 200, \$5.00 daily. Temporary Lodging: Roberts Hall, Bldg 200, E-1 to E-6, \$16.00 daily, E-7 and above, \$20.00 daily.

b. Full messing facilities are available for enlisted personnel.

c. Officers and civilians are authorized to use the enlisted dining facilities in Barracks 306 for breakfast only. Lunch and dinner may be obtained at the Timbers Club, Base Exchange, Bowling Alley, or at off-base facilities.

5. AVAILABILITY OF TRANSPORTATION:

a. Railroad: AMTRAK Passenger Station, N. Kentucky Ave., Rantoul, IL.

- b. Air: O'Hare International Airport, Chicago, IL located 130 miles North of Chanute AFB.  
Indianapolis International Airport, Indianapolis, IN located 120 miles East of Chanute AFB.  
Lambert International Airport, St. Louis, MO located 180 miles Southwest of Chanute AFB.  
University of Illinois, Willard Airport, Savoy, IL located 20 miles South of Chanute AFB.
- c. Bus: Greyhound Trailways, Corner Congress and Garrard, Rantoul, IL
- d. Taxi: Local taxi service is available.
- e. Limousine: Available direct from University of Illinois, Willard Airport to Chanute AFB.

6. UNIFORMS: Requirements for Naval Personnel:

WINTER: (Third Monday in October to third Monday in May)

UNIFORM OF THE DAY

MALE OFFICERS/CPOs

A/O--Service Dress Blue Jumper  
P--Winter Blue  
O--Summer Khaki

FEMALE OFFICERS/CPOs

A/O--Service Dress Blue/Alpha/Bravo  
P--Winter Blue Alpha/Bravo  
O--Summer Khaki

MALE E1 thru E6

A/O--Service Dress Blue (Jumper)  
P--Winter Blue

FEMALE E1 thru E6

A/O--Service Dress Blue/Alpha/Bravo  
P--Winter Blue Alpha/Bravo

WORKING UNIFORMS

MALE OFFICERS/CPOs

X--Winter Working Blue

FEMALE OFFICERS/CPOs

X--Winter Working Blue  
Alpha/Bravo

MALE E1 thru E6

X- Dungaree  
X--Winter Working Blue

FEMALE E1 thru E6

X- Dungaree  
X- Winter Working Blue  
Alpha/Bravo

SUMMER: (Third Monday in May to third Monday in October)

UNIFORM OF THE DAY

MALE OFFICERS/CPOs

A--Service Dress Blue  
A--Service Dress White  
A/O--Summer White  
P--Summer Khaki

FEMALE OFFICERS/CPOs

A--Service Dress Blue/Alpha/Bravo  
A--Service Dress White  
A/O--Summer White/Alpha/Bravo  
P--Summer Khaki/Alpha/Bravo

## UNIFORM OF THE DAY

### MALE E1 thru E6

A--Service Dress Blue (Jumper)  
A/O- Service Dress White (Jumper)

### FEMALE E1 thru E6

A Service Dress Blue/Alpha/Bravo  
P Summer White/Alpha/Bravo  
A/O Service Dress White  
(jumper)/Alpha/Bravo

## WORKING UNIFORMS

### MALE OFFICERS/CPOs

X Working Khaki

### FEMALE OFFICERS/CPOs

X--Working Khaki/Alpha/Bravo

### MALE E1 thru E6

X Dungaree

### FEMALE E1 thru E6

X Dungaree

P--Prescribed.

O--Individual option. When attending or participating in special events, a concerted effort for group uniformity will be made.

A Alternate uniform, in lieu of prescribed uniform, for special situations or occasions.

X Prescribed by competent authority for certain members or students under instruction.

## 7. REPORT/CHECK-IN INSTRUCTIONS:

- a. STUDENT/STAFF. Monday - Friday, 0730 - 1500. Students report to Student Control Officer, room C-204, White Hall, Building P-3, no later than 1200, 1 working day prior to class convening date (i.e., Class convening day of Monday, check in on Friday). Commercial: (217) 495-3454, DSN: 862-3454.
- b. After normal duty hours, report to Navy Quarter Deck, Navy Barracks, Building 341. Commercial: (217) 495-4586, DSN: 862-4586.

## 8. MISCELLANEOUS:

- a. LEAVE: Trainees normally are not granted leave during their period of instruction, except during prescribed holiday leave periods such as Christmas. Emergency leave is granted in cases of death or serious illness in the immediate family. Leave is not granted to TAD students upon completion of school unless specified in their orders.
- b. LIBERTY: Liberty begins at the end of normal working hours and expires at the beginning of the next working day or duty day.
- c. AUTOMOBILE POLICY: Parking aboard base is available for all personnel. To register a vehicle, members must have a Vehicle Registration, Drivers License and ID Card. A notarized permission slip is needed if the vehicle is not registered in the applicant's name. Illinois law requires proof of liability insurance in the amount of \$15,000 \$30,000 \$10,000.
- d. TAD FUNDS REQUIRED: TAD or TEMDUINS students, E-5 E-9, incur a \$5.00 per day lodging cost, \$10 \$14 per day food cost and approximately \$6.00 for one way limousine service from Willard Airport.

- e. NAVY UNIFORM ITEMS: Not available. Closest support activity for uniform items is Naval Station Great Lakes, IL, approximately 160 miles driving distance. Report with a full seabag of uniforms in good shape. Plan ahead for advancements and seasonal changes. Civilian clothes are not authorized for students received from RTC for the first 8 weeks of instruction. (Civilian clothes are authorized on weekends).

SERVICE SCHOOL COMMAND DETACHMENT, FT BENJAMIN HARRISON, IN

1. SHORT TITLE: SERVSCOLCOM DET FT BEN HARRISON IN
2. ADDRESS: Officer in Charge, Department of the Navy, Service School Command Detachment, Defense Information School, (Bldg 400) Fort Benjamin Harrison, IN 46216 6200
3. TELEPHONE: Navy Liaison Office: Commercial (317) 542-4032/4035  
DSN 699 4032/4035
4. MESSING AND BERTHING:
  - a. E-1 to E-4 students are housed in fairly new barracks, Building 455. Berthing is controlled by host Army and the barracks are listed as Company "B" Second Battalion. Messing is available on post. Permanent Navy staff serve as barracks cadre.
  - b. Senior Enlisted personnel are normally berthed in barracks on post (controlled by the "Welcome Center") at a cost of \$14.00 a day for E-6 or \$19.00 a day for E-7 to E-9. Government messing is available at the per diem rate.
  - c. Officers and Civilian students are sometimes berthed in Bachelor Officers Quarters (BOQ) on post (controlled by the Welcome Center) at a cost of \$19.00 to \$21.00 a night. Government messing is not available.
5. AVAILABILITY OF TRANSPORTATION: Ft Benjamin Harrison is an Army Post located in an area known as Lawrence, northeast of downtown Indianapolis, approximately 12 miles from the center of the city. Transportation is limited to on post shuttle services during normal working hours, and the Indianapolis public bus system. Taxis are readily available. Shuttle services to the airport, located on the westside, is available.
6. UNIFORMS:
  - a. WINTER (1st Monday of October to 2nd Monday of May): UNIFORM OF THE DAY; Male and Female Officers and CPO's: Winter Blue. Male and Female E-1 to E-6: Winter Blue. Alternate Uniforms: Male and Female Officers and CPO's: Service Dress Blue. WORKING UNIFORM (where authorized): Male and Female Officers/CPO's: Working Khaki. Male and Female E-1 to E-6: Dungarees.

- b. SUMMER (2nd Monday of May to 1st Monday of October): UNIFORM OF THE DAY: Male and Female Officers and CPO's: Summer khaki. Male E 1 to E 6: Summer White. Female E 1 to E 6: Summer White w/slacks. ALTERNATE UNIFORMS: Male and Female Officers and CPO's: Summer White. Male E 1 to E-6: Service Dress White. Female E 1 to E 6: Summer White w/skirt. WORKING UNIFORMS (where authorized): Male and Female Officers and CPO's: Working Khaki. Male and Female E 1 to E 6: Dungarees.

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel reporting on board this post are required to check in with the Welcome Center (Bldg 609) prior to reporting to Navy Liaison. If checking in during normal working hours, report to Navy Liaison, Bldg 400, Room 158. If checking in after normal working hours, report to Navy Liaison at 0730 the next working day.

8. MISCELLANEOUS:

- a. Service School Command Detachment support staff, faculty and students of the Defense Information School and Joint Service Postal School, both located onboard Fort Benjamin Harrison.
- b. PHYSICAL TRAINING: Students are required to participate in the Physical Readiness Program three days a week and quarterly testing.
- c. AUTOMOBILES: Stickers for POVs are not required, but a "walk around" inspection is required by the command MAA upon check in.
- d. FAMILY SERVICES CENTER: Fort Benjamin Harrison has a full compliment of family services, medical clinic, dental clinic, post exchange, commissary, family guest lodge, etc. There is also a very well managed golf course, fishing lakes, gymnasium, etc., as well as on-post civilian fast food outlets.

COMMANDING OFFICER, NAVAL SCHOOL EXPLOSIVE ORDNANCE DISPOSAL  
INDIAN HEAD, MD

1. SHORT TITLE: NAVSCOLEOD INDIAN HEAD, MD
2. ADDRESS: Commanding Officer, Naval School, Explosive Ordnance Disposal, 309 Strauss Avenue, Indian Head, MD 20640-5040.
3. TELEPHONE: Monday thru Friday 0700 - 1600;  
Commercial: (301) 743 4335/4565  
Weekends and after 1600 weekdays;  
Commercial (301) 743-4598 DSN: 364 4335
4. MESSING AND BERTHING:
- a. Quarters available for all male and female military personnel.
- b. Limited on-station government housing available.
- c. Off station civilian housing and facilities available but limited.



5. AVAILABILITY OF TRANSPORTATION: No commercial transportation available from Washington, DC to Indian Head. Personnel arriving in the Washington, DC area must engage a private taxi for transportation to Naval Ordnance Station, Indian Head. Approximate fare is \$60.00. Receipts must be obtained for travel reimbursement.

6. UNIFORMS:

SUMMER - 1st Monday in April through Sunday before 1st Monday in October.

OFFICER AND CPO: Service Dress Blue (Female A or B) (summer weight authorized), Summer White (Female A or B), Working Khaki (Female A or B), Summer Khaki (Female A or B).

ENLISTED: Service Dress Blue (Female A or B), (summer weight authorized), Service Dress White (Jumper), Summer White (Female A or B), Dungaree.

WINTER - 1st Monday in October through Sunday before 1st Monday in April.

OFFICER, CPO AND ENLISTED: Service Dress Blue (Female A or B), Winter Blue (Female A or B), Winter Working Blue (Female A or B), Working Khaki (Female A or B) (when prescribed by Commanding Officer). Dungaree (E6 and below male and female).

7. REPORT/CHECK-IN INSTRUCTIONS: Report to Building 901 Quarter Deck no later than 0730 on class convening date.

8. MISCELLANEOUS:

- a. Normal class day consist of PT (MWF), Eight hours of technical training and four hours of study hall.
- b. No restrictions on private autos with appropriate insurance coverage.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT  
FORT MEADE, MD

1. SHORT TITLE: NTTCDT FT MEADE, MD

2. ADDRESS: Chief Petty Officer in Charge,  
Naval Technical Training Center Detachment,  
National Cryptologic School - E314,  
Fort George G. Meade, Maryland 20755-6000

3. TELEPHONE: Commercial - (410) 859 6317  
DSN - 235-0111, Friendship Annex, Ext. 6317  
After Hours - NSGA, Ft. Meade (410) 677 6217

4. MESSING AND BERTHING:

- a. Government quarters are available for unaccompanied personnel.
- b. Enlisted: Government semi private BEQ billeting is available at NSGA, Ft. Meade for unaccompanied personnel.

- c. Short-term civilian rentals are available with a military contract clause included in leases.

5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is available between Ft. Meade and Friendship Annex.
- b. Commercial transportation is available between Baltimore/Washington International Airport as well as between Baltimore/Washington AMTRAK Station and Ft. Meade at a cost of approximately \$15.00.

6. UNIFORMS: Summer and Winter uniform changes occur on the first Monday of May and October, respectively.

E-1 - E-6 (Male)	<u>Summer</u>	<u>Winter</u>
	Summer Service Dress White or Summer White	Winter Service Dress Blue or Winter Blue
E-1 - E-6 (Female)	<u>Summer</u>	<u>Winter</u>
	Summer White (A or B)	Service Dress Blue (A or B) or Winter Blue (A or B)
CPO	<u>Summer</u>	<u>Winter</u>
	Summer White or Summer Khaki	Service Dress Blue or Winter Blue

7. REPORT/CHECK-IN PROCEDURES: All personnel should report to Quarterdeck, Bldg. 9803, Naval Security Group Activity, Ft. Meade, phone (301) 677-6217. Personnel should allow approximately three days to complete check-in procedures before class convening date.

8. MISCELLANEOUS:

- a. A guest house is available on Ft. Meade for families. Abram Hall, Bldg. 2793, is a motel-type facility with 54 rooms. Reservations are accepted on a priority basis up to two weeks in advance. Rates are approximately \$18.00 per night per room. NO PETS ARE ALLOWED. Phone, (410) 677-5660.
- b. Unaccompanied personnel E-7 and above are permitted to draw BAQ. Personnel E-6 and below are allowed BAQ on a case by case basis.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT  
FORT DEVENS, MA

- 1. SHORT TITLE: NTTCDT FT DEVENS, MA
- 2. ADDRESS: Officer in Charge, Naval Technical Training Center  
Detachment, Box 91, Fort Devens, MA 01433-5910

3. TELEPHONE:

Monday - Friday, 0730 - 1630. Comm: (508) 796-2244/3625 AV: 256-2244/3625  
After Hours - NAVTECHTRACENDET FT DEVENS Quarterdeck  
Commercial: (508) 796-2389 DSN: 256-2389

4. MESSING AND BERTHING:

- a. Government quarters and messing are available for unaccompanied personnel, but is extremely limited for non CTRA school students. Prior arrangements need to be made to ensure berthing availability.
- b. There is a one to four month waiting period for staff accompanied housing.
- c. Off-base housing is available, but it is limited and very expensive. Student personnel are advised that bringing dependents into the Fort Devens area may place them in extreme financial hardship and they will not be reimbursed for costs incurred in relocating their dependents to Fort Devens. There is no government family housing available to students. Students are strongly encouraged not to bring their dependents to the area. A POV is required when residing off base. No public transportation is available. Civilian clothes and POV privileges are not authorized for approximately first 30 days.

5. AVAILABILITY OF TRANSPORTATION: Both Logan (Boston) and Worcester airports are located 25 - 30 miles East and West of Fort Devens respectively. Limousine service to Fort Devens is available from both airports. Taxis are also available but not recommended due to the expense (\$90.00 plus). If arriving at Logan, also available is the subway (called the "T") to North Station. Then take a commuter train to Ayer, MA then take a taxi to the Navy Barracks (Building 655) at Fort Devens. As a last resort, call the OOD, Phone: 508-796-2386/2389 and request transportation assistance to Fort Devens. Incoming staff personnel should notify their sponsor and make transportation arrangements.

6. UNIFORMS: In accordance with NAVTECHTRACENDET FT Devens Instruction 1020.1, Thursday is designated "Dress Uniform Day". Summer uniform period commences the third Monday in April. Winter uniform period commences the first Monday in October.

	<u>SUMMER</u>	<u>WINTER</u>
Officers/CPOs		
Uniform of the Day	Summer White	Service Dress Blue
Alternate Uniform	Summer Khaki	Winter Blue/Summer Khaki
Enlisted Male E1 - E6		
Uniform of the Day	Service Dress White	Service Dress Blue
Alternate Uniform	Summer White	Winter Blue
Working Uniform	Dungaree	Dungaree
Enlisted Female E1 - E6		
Uniform of the Day	Service Dress White	Service Dress Blue
Alternate Uniform	Summer White	Winter Blue
Working Uniform	Dungaree	Dungaree

7. REPORT/CHECK-IN PROCEDURES: CTR "A" school students are directed to report to Officer in Charge NTTC Det, FT Devens at the Quarterdeck of Bldg. 655. The CMAA (or OOD after hours) will assign students to a room. Students arriving after 0800 or on a non-working day will report to student control, Building 688B, the next working day.

8. MISCELLANEOUS:

- a. Leave and Liberty: Phased liberty privileges are tied to academic and military progress. Leave during training is not granted, except for emergencies. The school usually closes for approximately two weeks for the Christmas holidays, when leave is normally authorized.
- b. Base Exchange: Navy and Marine Corps uniform items are in extreme limited supply. Personnel are advised to purchase required uniform items prior to arrival. A full seabag is required.
- c. Privately Owned Vehicles: Liability and property damage insurance and base registration are required. Seatbelt usage is mandatory for all occupants on and off base.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER  
MERIDIAN, MS

- 1. SHORT TITLE: NTTC MERIDIAN MS
- 2. ADDRESS: Commanding Officer, Naval Technical Training Center,  
Meridian, MS 39309-5200
- 3. TELEPHONE: Commercial: (601) 679-XXXX; DSN: 446-XXXX

CO/XO- -----	2161/2647
ADMIN- -----	2662/2150
STUDENT CONTROL- -----	2661/2663
CDO/OOD (1600-0700 Weekdays	
0800- 0800 Weekends)--	2648/2649
MARINE 1ST SGT-----	2567/2697/2713

4. MESSING AND BERTHING:

- a. Messing facilities are available for all enlisted personnel.
- b. On base housing facilities are NOT available for Naval Technical Training Center student families. Students are discouraged from bringing families with them to the area, as short term leases are practically non-existent in the immediate area and the base is located approximately 20 miles north of Meridian. Housing (when arranged) is expensive and can cause extreme hardship.

5. AVAILABILITY OF TRANSPORTATION: The Naval Technical Training Center is on board the Naval Air Station Meridian which is located 16 miles Northeast of Meridian, three miles East of Mississippi Highway 39 North.

- a. Bus: Greyhound Bus Lines. Terminal is located in downtown Meridian.
- b. Airlines: Meridian Municipal Airport is served by Atlantic Southeast Airlines (ASA), and Northwest Airlink.
- c. Railroad: AMTRAK Passenger Station located on Front Street in Meridian.
- d. Ground Transportation: There is no government nor mass public transportation available between the Training Center and the City of Meridian for commuters. Taxi services are available at the rate of \$5.00 for two or more people or \$10.00 for one person.
- e. Major Roadways: Meridian is served by I-20 from the east and west and by I-59 from the north and south.
- f. Private Vehicle Policy: Private vehicles are permitted on board if the owner possesses a valid driver's license, proof of ownership or title, and automobile insurance.

#### 6. UNIFORMS:

- a. Summer (1st Monday in Apr to 1st Monday in Nov)
  - (1) Officers and CPOs
    - (a) Summer White (A and B for women)
    - (b) Summer Khaki (A and B for women)
  - (2) Enlisted
    - (a) Service Dress White Jumper
    - (b) Summer White (A and B for women)
    - (c) Dungarees (White hat for men; garrison hat for women)
  - (3) Marines
    - (a) Summer Service "C"
    - (b) Utilities
- b. Winter (1st Monday in NOV to 1st Monday in APR)
  - (1) Officers and CPOs
    - (a) Winter Dress (A and B for women)
    - (b) Winter Working Blue (A and B for women)
  - (2) Enlisted
    - (a) Service Dress Blue Jumper
    - (b) Winter Working Blue (A and B for women)
  - (3) Marines
    - (a) Winter Service "C" (sweater optional)
    - (b) Utilities (sweater optional)
- c. All personnel are required to wear the Uniform of the Day on Fridays. Alternate uniforms and working uniforms will be worn as prescribed. Student personnel inspections are conducted weekly, with each school participating in a formal personnel inspection on a rotational basis.

- d. Navy Exchange Uniform Shop is small, with a limited supply of USN/USMC Male/Female uniform items and accouterments.

7. REPORT/CHECK-IN INSTRUCTIONS: All Navy personnel reporting to NAVTECHTRACEN will report to the BEQ Central Assignment Desk, Bldg 353, for berthing assignment. After berthing assignment is made, all Navy students will report directly to the Student Control Office (during normal working hours) or to the NAVTECHTRACEN Meridian Duty Office (after normal working hours or on weekends/ holidays) in the Uniform of the Day.

All Marine personnel reporting to NAVTECHTRACEN for Marine Schools will report directly to the Marine Duty NCO in Barracks 202 in the Uniform of the Day.

8. MISCELLANEOUS:

- a. Trainees normally will not be granted leave during the TEMDUINS/TAD period except during prescribed holiday leave periods such as Christmas/New Year's.
- b. Emergency leave will be granted for bonafide emergencies.

COMMANDING OFFICER, NAVAL CONSTRUCTION TRAINING CENTER, GULFPORT, MS

1. SHORT TITLE: NAVCONSTRACEN GP

2. ADDRESS: Commanding Officer, Naval Construction Training Center,  
Gulfport, MS 39501-5003

3. TELEPHONE: Day/Night - Commercial (601) 871-2511, DSN: 868-2511

4. MESSING AND BERTHING:

- a. Messing facilities are available for all military and civilian personnel.
- b. Berthing facilities are available for all military personnel and on a limited basis for civilian personnel. Prior contact with the Training Officer should be made by civilian personnel.
- c. Off station facilities are available and are within easy commuting distance.

5. AVAILABILITY OF TRANSPORTATION:

- a. Air - Gulfport Municipal Airport is located approximately five miles to the Northeast of NAVCONSTRACEN and is served by Northwest Air Link, ASA, and Continental Express Airlines. Rental cars, taxis, and limousine services are available.
- b. Bus - Gulfport is served by Greyhound Bus Lines. The bus terminals is in downtown Gulfport, approximately three miles from the base.
- c. Rail - None.
- d. Major Roadways - Gulfport is served by three major roads, U.S. 90 from the East and West, I-10 from the East and West and U.S. 40 from the North.

## 6. UNIFORMS:

a. The summer period commences the first Monday in April.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male/ Female	Summer White	Summer Khaki	Service Dress White	Working Khaki	Full Dress White	Dinner Dress White/Dinner Dress White Jacket
<u>CPOs:</u>						
Male/ Female	Summer White	Summer Khaki	Service Dress White	Working Khaki	Full Dress White	Dinner Dress White/Dinner Dress White Jacket
<u>Enlisted:</u>						
Male E1-E6	Service Dress White Jumper	Summer White	Service Dress White Jumper	Utility Green/ Dungaree*	Full Dress White Jumper	Dinner Dress White Jumper
Female E1-E6	Summer White (A or B)	None	Summer White (A only)	Utility Green/ Dungaree*	Summer White	Dinner Dress White

\*For students ("A" School) only

b. The winter period commences the first Monday in November.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers:</u>						
Male/ Female	Service Dress Blue	Summer Khaki	Service Dress Blue	Working Khaki	Full Dress Blue	Dinner Dress Blue/Dinner Dress Blue
<u>CPOs:</u>						
Male/ Female	Service Dress Blue	Summer Khaki	Service Dress Blue	Working Khaki	Full Dress Blue	Dinner Dress Blue/Dinner Dress Blue
<u>Enlisted:</u>						
Male: E1-E6	Service Dress Blue Jumper	Winter Blue	Service Dress Blue Jumper	Utility Green/ Dungaree*	Full Dress Blue Jumper	Dinner Dress Blue Jumper

Female:	Service	Winter	Service	Utility	Full Dress	Dinner Dress
E1-E6	Dress	Blue	Dress	Green/	Blue	Blue
	Blue	(A or B)	Blue	Dungaree*		

\*For students ("A" School) only.

7. REPORT/CHECK-IN PROCEDURES: Naval Construction Training Center (NCTC) Quarterdecks are Bldg 343 Monday - Friday between the hours of 0530-1600; and Bldg 113 Monday - Friday between the hours of 1600-0530. The Quarterdeck is located in Bldg 113 on weekends and holidays.

- a. "A" School Students: Report in Uniform of the Day to the NCTC Quarterdeck, not later than the Wednesday before the class convening date.
- b. Advanced Students: Report in Uniform of the Day to NCTC Quarterdeck, not later than 1530 the Friday prior to class convening date. In the event that the Friday before is a holiday, not later than 1530 the Thursday before class convening date.

NAVAL TECHNICAL TRAINING UNIT  
KEESLER AFB, BILOXI, MS

1. SHORT TITLE: NAVTECHTRAU KEESLER AFB MS
2. ADDRESS: Commanding Officer, Naval Technical Training Unit,  
Keesler AFB, MS 39534-5000
3. TELEPHONE: Commercial: (601) 377-5905/5906  
DSN: 597-5905/5906
4. MESSING AND BERTHING:
  - a. Government messing is NOT available for officers. Government messing is only available for enlisted personnel on TAD/PCS orders.
  - b. ENLISTED - Government semi-private VAQ quarters are available for unaccompanied male and female enlisted personnel at a cost of \$5.00 per day.
  - c. OFFICER - Government private/semi-private VOQ quarters are available for unaccompanied male and female officer personnel at a cost of \$6.00 per day. One dependent can stay with officer on space available basis for an additional \$6.00 per day - call in advance for reservations for dependents. DSN: 597-2631/3663 or Commercial (601) 377-2631/3663.
  - d. There is no government housing available for accompanied, temporary duty personnel.
  - e. Some short-term civilian rentals are available with a military contract clause usually included in the leases.



5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is not available.
- b. Coastliner Limousine Service is available from New Orleans Airport to Keesler AFB at a cost of \$33 one way or \$59 round trip. Telephone: 1-800-647-3957. Transportation from Gulfport-Biloxi Regional Airport is provided by Airport Limousine Service direct to Keesler AFB at a cost of \$9.50. Telephone: Gulfport 864-6801, Biloxi 432-8000.
- c. Transportation between CBC Gulfport and Keesler AFB is by POV, medical shuttle or commercial taxi.

6. UNIFORMS:

- a. SUMMER -- The wearing of summer uniforms commences on the first Monday in April.

	<u>Male</u>	<u>Female</u>
<u>Officers/CPO</u>	Summer White Summer Khaki	Summer White (A or B) Summer Khaki (A or B)
<u>E1 through E6</u>	Service Dress White Summer White	Summer White (A or B)

- b. WINTER -- The wearing of winter uniforms commences on the first Monday in November.

	<u>Male</u>	<u>Female</u>
<u>Officers/CPOs</u>	Service Dress Blue Working Blue Summer Khaki	Service Dress Blue (A or B) Working Blue (A or B) Summer Khaki (A or B)
<u>E1 through E6</u>	Service Dress Blue Working Blue	Service Dress Blue (A or B) Working Blue (A or B)

- c. Keesler AFB announces Uniform Pride Day, Warrior Day, and conducts base drills and exercises. During Uniform Pride Day, Navy personnel will wear the appropriate Service Dress Uniform. During Warrior Day, base drills and exercises, Navy personnel shall wear dungarees, working khaki, utilities, or BDU uniforms.
- d. Personnel are advised to bring all required uniform articles. Navy uniform articles are NOT available at Keesler AFB. The nearest Navy installation is the Construction Battalion Center (CBC), Gulfport, which is located 16 miles from Keesler AFB and uniform articles are in limited supply.

7. REPORT/CHECK-IN INSTRUCTIONS: For billeting at Keesler AFB, officers and enlisted personnel report to Muse Manor (Bldg 2101). All personnel are to report to the Naval Technical Training Unit located in McClellan Hall (Bldg 2818), room 124 if arriving between 0700 and 1600, Monday - Friday. If arriving during the weekend, on holidays, or after normal working hours, check in with the Navy Unit during the next working day.

The USMC Detachment is located in Bldg 7001. Commercial (601) 377 5906 or DSN 597-5906.

NAVAL AIR TECHNICAL TRAINING CENTER DET, LAKEHURST, NJ

1. SHORT TITLE: NATTC Detachment Lakehurst
2. ADDRESS: Naval Air Technical Training Center Detachment, Lakehurst, NJ, HGR 1, 08733-5001 (NATTC DET is located aboard the Naval Air Warfare Center, Aircraft Division).
3. TELEPHONE: Duty Office: Commercial (908) 323-2300; DSN: 624 2300  
Student Control: Commercial (908) 323 2162; DSN: 624 2162
4. MESSING AND BERTHING:
  - a. Government messing is available for all Military/DOD personnel at the enlisted dining facility. Combined Officer/CPO mess provides only limited facilities.
  - b. Quarters are available for all enlisted personnel. Officers should call for BOQ reservations by calling commercial (908) 323-2266; DSN: 624 2266.
5. AVAILABILITY OF TRANSPORTATION:
  - a. Lakehurst is remotely located in central New Jersey and public transportation is difficult to obtain. Members can expect to pay \$80.00 \$100.00 for taxi service to Lakehurst. Personnel arriving by private transportation should be directed to report to the Naval Air Technical Training Center Detachment (NATTCDET), Hgr 1, 0730 on their class convening date.
  - b. Personnel should not be sent to Lakehurst via Newark, New Jersey due to inadequate ground transportation.
6. UNIFORMS:
  - a. All Navy personnel report aboard with, and maintain a complete and serviceable seabag (as prescribed in the U.S. Navy Uniform Regulations, NAVPERS 15665D).

NOTE: The above requirement is a must before reporting aboard due to the non-availability of most uniform articles in the uniform shop of the Navy Exchange onboard NAWC, Lakehurst.

- b. All uniform articles for Navy personnel will bear ownership markings in accordance with NAVPERS 15665D.
- c. Wearing of the Maternity Uniform will be mandatory for all pregnant women in the Navy when the regular uniform no longer fits in accordance with NAVPERS 15665D.
- d. Uniform of the Day.

- (1) Summer - The first Monday in May, commencing at 0001, to the first Monday in October, terminating at 0001.

Requirements for Navy personnel: Male Officers/CPOs - Summer Dress White/Summer White/Summer Khaki; Female Officers/CPOs - Summer Dress White/Summer White "A" or "B"/Summer Khaki "A" or "B"; Male Enlisted (E1-E6) - Summer Dress White/Summer White; Female Enlisted (E1-E6) - Summer Dress White/Summer White "A" or "B".

- (2) Winter - The first Monday in October, commencing at 0001, to the first Monday in May, terminating at 0001.

Requirements for Navy personnel: Male Officers and Enlisted - Service Dress Blue/Winter Working Blue; Female Officers and Enlisted - Service Dress Blue/Winter Blue "A" or "B".

7. REPORT/CHECK-IN INSTRUCTIONS: Naval personnel are to report to Naval Air Technical Training Center Duty Office, Hgr 1, Lakehurst, NJ in the prescribed uniform of the day for the area, with their Medical, Dental, Disbursing and Service Record.

#### 8. MISCELLANEOUS:

- a. Leave. Students normally will not be granted leave during their period of instruction with the exception of prescribed holiday leave periods, such as Christmas, and Emergency leave.
- b. Automobile Policy. New Jersey law specifies minimum liability insurance in the amount of \$15,000 - \$30,000 - \$5,000. The same liability to register a vehicle is required aboard NAWC AD Lakehurst. In addition, the following items are needed: Vehicle Registration, Driver's License and proof of insurance.

#### COMMANDING OFFICER, SURFACE WARFARE OFFICERS SCHOOL COMMAND NEWPORT, RI

- 1. SHORT TITLE: SWOSCOLCOM NEWPORT
- 2. ADDRESS: Commanding Officer, Surface Warfare Officers School Command,  
446 Cushing Road, Newport, RI 02841 1209
- 3. TELEPHONE: Commercial - (401) 841-2661/4389; DSN - 948-2661/4389  
FAX: Commercial - (401) 841-2173; DSN - 948 2173

4. MESSING AND BERTHING:

- a. No closed mess facilities, however, Wardroom evening meal arrangements are available through the Commissioned Officers Mess (Open).
- b. Quarters are generally available for all personnel during the winter season but are extremely limited in the summer months due to BOQ inadequacies and large student load.
- c. Off-station facilities are available.

5. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station, Providence, RI
- b. Airport, Providence, RI
- c. Airport, (Air Taxi), Newport, RI
- d. Bus Station, Newport, RI

6. UNIFORMS: Seasonal uniform changes occur on the first Monday of May and October.

	(OCT - MAY)	(MAY - OCT)
CLASSROOM:	Winter Blue	Summer Khaki
GRADUATION:	Service Dress Blue	Service Dress White
OPTIONAL CLASSROOM:	Service Dress Blue	Summer White

7. REPORT/CHECK IN INSTRUCTIONS: For Surface Warfare Officer Division Officer course, check in at Building 370, NETC, Newport. For all other courses, check in at Building 446, NETC Newport.

SUBMARINE TRAINING FACILITY  
CHARLESTON, SC

1. SHORT TITLE: SUBTRAFAC CHASN

2. ADDRESS: Commanding Officer, Submarine Training Facility,  
Naval Base, Charleston, SC 29408 5300

3. TELEPHONE: Commercial - (803) 743-XXXX  
DSN - 563-XXXX; Day - Ext. 3933  
Night - Ext. 3904 (Duty Officer)

4. MESSING AND BERTHING:

- a. Personnel reporting to Charleston should make berthing reservations well in advance of TAD due to limited BEQ and BOQ accommodations. Meal passes are not provided for enlisted personnel on partial per diem. These members will be charged the surcharge when eating at the Naval Station Galley. Reservations may be made by calling:

Naval Station Billeting (Enlisted)	DSN: 563-5268/4590
Bachelor Officer Quarters	DSN: 563-5394/3939

- b. A Navy Lodge or convenient off-station facilities are also available.
- c. Officer and enlisted messing facilities and service clubs are within walking distance of the school.

5. AVAILABILITY OF TRANSPORTATION:

a. To and from Charleston:

- (1) Railroad Station, North Charleston, SC
- (2) Charleston International Airport, North Charleston, SC
- (3) Greyhound/Trailways Bus Depots, North Charleston, SC

b. On base:

- (1) Naval Base Bus Schedule provides free bus service every half hour from 0600 to 2030.
- (2) Commercial taxis are available for a nominal fee.

6. UNIFORMS: Uniforms are prescribed by Commander, Naval Base, Charleston. The summer uniform is prescribed from the first Monday in March to the second Monday of November and the winter uniform during the remainder of the year. Commands sending students to the Charleston area should ensure proper uniforms are carried.

7. REPORT/CHECK-IN INSTRUCTIONS: Students on written orders should be ordered to report by 0730 on class convening date. Walk-in students must be in class by 0800.

8. MISCELLANEOUS:

- a. Security: SUBTRAFAC CHASN is a controlled area; therefore, certification of prospective student's security clearance must be received by the school prior to arrival. Clearance requirements are contained in Volume II.
- b. Leave: Students will not be granted non-emergency leave unless it is authorized in writing by their parent commands.
- c. Liberty: Normal liberty commences at 1630 daily Monday through Thursday, and is granted from 1630 Friday until 0800 Monday.
- d. Student Parking: Parking at SUBTRAFAC CHASN is limited. The immediate area around Bldg 61 and Bldg 686 is reserved for SUBTRAFAC CHASN Staff only. Parking designated "General Parking" is the only authorized parking for students. There is a general parking area located across from McDonald's on Bainbridge Ave. Information on other locations can be obtained from the Naval Station Security Department.
- e. Personnel visiting the Charleston area are advised that naval personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the naval base gates. Personnel should not travel alone on foot through these areas during hours of darkness.

f. Quota Control is exercised by Commanding Officer, SUBTRAFAC CHASN except where noted under individual course information contained in Volume II and SUBTRAFAC CHASN Course Catalog. For quotas controlled by CO, SUBTRAFAC CHASN, the following is provided:

- (1) Charleston based submarines under the administration control of COMSUBRON FOUR and COMSUBGRU SIX may request quotas under current procedures established by CO, SUBTRAFAC.
- (2) Other COMSUBLANT Units requesting quotas use procedures and forms contained in COMSUBLANT/COMSUBPACINST C3500.1.
- (3) Commands outside of COMSUBLANT should submit a written request containing course number(s), convening date(s), full name, rank/rate, NEC, social security number and security clearance of attendee, point of contact and DSN telephone number.

NAVAL AIR TECHNICAL TRAINING CENTER, MILLINGTON, TN

1. SHORT TITLE: NATTC MILLINGTON

2. ADDRESS: Commanding Officer, Naval Air Technical Training Center,  
Millington, TN 38054-5059

3. TELEPHONE: Officer of the Day - Commercial: (901) 873-5445; DSN: 966-5445

4. MESSING AND BERTHING:

- a. Messing facilities are available.
- b. Quarters are available for male and female personnel.
- c. Off-station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: NATTC Millington is located approximately 30 miles north of Memphis International Airport. The airport limousine service runs a shuttle bus from Memphis International Airport to Naval Air Technical Training Center, Millington at an approximate cost of \$8.00 per person. It departs the airport at 0630 and every 3 hours afterwards until 2300 (on weeknights) or 0030 (on holidays and weekends). Commercial taxi service is also available at an approximate cost of \$40.00. There is a military assistance booth available in the Delta baggage claim area manned daily from 0600-0100.

6. UNIFORMS: Authorized uniforms of the day for summer and winter periods commencing at 0001 local time the first Monday in April and November respectively.

a. Key:

P - Uniform of the day.

The prescribed service uniform which will be worn for:

1. Watchstanding
2. Liberty
3. Business ashore
4. Normal work activity not meeting criteria for the working uniform.

A - Alternate service uniform.

This uniform is prescribed for the following situations:

1. Civic and official functions involving the civilian community where the uniform of the day would be considered inappropriate.
2. Other special occasions identified ahead of time by commanding officers.

The intent of the above conditions is not to allow an alternate uniform that may be worn at the option of the wearer but only under prescribed conditions. The intent is also to avoid having to change uniforms during the day.

X - When prescribed by competent authority for certain personnel engaged in work/activity significantly different from the general activities of the majority of personnel covered by P or A above (i.e., military ceremonies, inspections, etc.).

O - Optional

The service dress blue uniforms may be worn during any season of the year while traveling in uniform, on leave, TAD, transfer, etc.

b. NOTES:

- \*1 Optional for Lieutenants and below.
- \*2 Optional at members expense.
- \*3 Commanding Officer may prescribe slacks with the appropriate female uniforms; consistency of appearance within the command or at specific events should be a major consideration when doing so.  
(Ref: CNTECHTRAINST 1020.7A 10 Jul 1987)
- \* Authorized uniforms of the day for summer and winter periods commencing at 0001 local time in Sub-area DELTA are as follows:

	Summer	Winter
	<u>1st Monday April</u>	<u>1st Monday November</u>

Dress Uniform

Male Officers

Service Dress Blue	O/X	P
Summer White	P	
Winter Blue		A
Service Dress White	X	
Summer Khaki	A/P	

Female Officers

*3	Service Dress Blue "A" or "B"	O/X	P
	Service Dress White	X	
*3	Summer White "A"	P	
*3	Winter White "A" or "B"		A
*3	Summer Khaki "A" or "B"	A/P	

Male Enlisted

	Service Dress Blue	O/X	O/P/X
	Winter Blue (E1-E9)		A
	Summer White	P	
	Service Dress Blue (E1-E6)	O/X	O/P/X
	Service Dress White Jumper (E1-E6)	P	
	Service Dress White (E7-E9)	X	
	Summer Khaki (E7-E9)	A/P	

Summer  
1st Monday April

Winter  
1st Monday November

Female Enlisted

*3	Service Dress Blue	O/X	O/P/X
*3	Summer White	P	
*3	Winter Blue		A
*3	Summer Khaki (E7-E9)	A/P	
*2	Service Dress White Jumper (E1-E9)	P	

Working Uniform:Male Officers and CPOs

	Working Khaki	X	X
	Winter Working Blue		X
	Indoor Duty White (Male NC only)	X	X

Female Officers and CPOs

*3	Indoor Duty White "A" (Female NC only)	X	X
*3	Indoor Duty White "B"	X	X
	Working Khaki	X	X
*3	Winter Working Blue "A" or "B"		X

Male Enlisted E1-E6

	Utility Blue/Dungarce	X	X
*3	Indoor Duty White	X	X
	Winter Working Blue		X

Evening Official and Social Occasions:Male and Female Officers

*1	Dinner Dress Blue Jacket		X
*1	Dinner Dress White Jacket	X	
	Formal Dress Blue	X	X
	Dinner Dress Blue		X
	Dinner Dress White	X	



Male and Female CPOs

	Dinner Dress Blue	X	X
*2	Dinner Dress Blue Jacket		X
*2	Dinner Dress White Jacket	X	

Female Enlisted E1-E6

*3	Service Dress Blue "A" and "B"	X	X
	Dinner Dress Blue	X	X
*3	Winter Blue "A" and "B"		X
*2	Service Dress White Jumper	X	

Summer  
1st Monday April

Winter  
1st Monday November

Male Enlisted E5-E6

	Service Dress Blue	X	X
	Dinner Dress Blue	X	X
	Service Dress Blue Jumper	X	X
	Winter Blue		X
	Service Dress White Jumper	X	
	Summer White	X	

Male Enlisted E1-E4

	Winter Blue		X
	Summer White	X	
	Service Dress Blue Jumper	X	X
	Service Dress White Jumper	X	

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel must be in the uniform of the day when reporting or detaching.

- a. Navy personnel report to NATTC OOD Building S-239.
- b. Marine personnel report to the Commanding Officer, MATSG-90, Building S-238.
- c. Coast Guard personnel report to Coast Guard representative, Building S-750; then Student Control Office.
- d. Foreign Student personnel report to Foreign Student Liaison Officer, Building S-750.
- e. All Army/Air Force, DOD and NON-DOD Civilian personnel report to Student Control Office, Building S-239.

## 8. MISCELLANEOUS:

- a. Leave: Normally, leave is not granted to students while undergoing a course of instruction; however, emergency leave may be granted to students when failure of the servicemember to return home would create a severe and unusual hardship on either the servicemember or their family.

- b. Liberty: Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day unless otherwise directed by competent authority.
- c. Housing: Government housing is restricted to authorized personnel whose tour or course at NATTC Millington exceeds six months. It is recommended that families not accompany the servicemember until suitable housing has been found. Checking in with the Housing Referral Office is required prior to purchasing or renting a home.
- d. Automobiles: It is recommended that non-rated unmarried students not bring automobiles with them. Tennessee law specifies minimum liability insurance in the amount of \$25,000 - \$50,000 - \$25,000. For non-rated personnel, a car is considered more of a liability than asset. Parking aboard the base for non-rated personnel is limited.
- e. NATTC Millington Quota Control Courses: Local commands may request quotas by phone. Other commands may request quota by phone, but must follow up with a message request. If student cannot attend assigned class, a message to cancel quota must be received by NATTC Millington Student Control Office NLT 3 working days prior to convene date to assist in reassigning quota.
- f. Records: Medical, Dental and current OPNAV 6110/2 (Risk Factor Screening/Physical Readiness Test Result) records shall accompany all students reporting to NATTC Millington, TN.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT  
GOODFELLOW AFB, SAN ANGELO, TX

- 1. SHORT TITLE: NATTCDET GOODFELLOW AFB, TX
- 2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,  
Goodfellow AFB, San Angelo, TX 76908 5000
- 3. TELEPHONE:
  - Working Hours: Monday thru Friday, 0730-1630
  - Admin Office: Commercial (915) 654-3651/3653/3654  
DSN: 477-3651/3653/3654
  - Navy Liaison: Commercial: (915) 654-3552/3659/3660  
DSN: 477-3552/3659/3660
  - After Working Hours:
  - Navy Quarterdeck: Commercial (915) 654-3668; DSN: 477-3668
- 4. MESSING AND BERTHING:
  - a. Government messing and berthing available for unaccompanied temporary duty enlisted personnel.

- b. Government semi-private enlisted quarters are available for unaccompanied female and male enlisted personnel on per diem at a cost of \$5.00 per day.
- c. There is no government housing for accompanied, temporary duty personnel.
- d. Civilian rentals are available at affordable prices with a military contract clause usually included in the lease.
- e. Government officer quarters are available for unaccompanied male and female officers at a cost of \$6.00 per day.

5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is not available.
- b. Commercial limousine service is available from Mathis Field (Municipal Airport) to Goodfellow AFB. The prices will vary.

6. UNIFORMS: Summer uniform period commences the third Monday in March. Winter uniform period commences the first Monday in November. Each Friday is designated "Service Dress Day" and the Dress uniform must be worn.

	<u>SUMMER</u>	<u>WINTER</u>
<u>Officers and CPOs</u>		
Uniform of the Day	Summer Khaki	Summer Khaki/Winter Blue
Alternate Uniform	Summer White	Service Dress Blue

<u>Enlisted Male E1 - E6</u>		
Uniform of the Day	Summer White	Winter Blue
Alternate Uniform	Service Dress White	Service Dress Blue
Working Uniform	Dungaree	Dungaree

<u>Enlisted Female E1-E6</u>		
Uniform of the Day	Summer White	Winter Blue
Alternate Uniform	Service Dress White	Service Dress Blue
Working Uniform	Dungaree	Dungaree

7. REPORT/CHECK-IN INSTRUCTIONS: Report in uniform of the day to Navy Quarterdeck, Bldg. 3311, Room 1171. The Navy Quarterdeck is manned 24 hours a day, seven days a week.

8. MISCELLANEOUS:

- a. Liberty: Liberty is granted after each school day, unless assigned duty.
- b. Leave: Leave during training is normally not granted, except for emergencies. The school usually closes for approximately two weeks for the Christmas holidays, and leave is authorized for those students who wish to take leave.

- c. Base Exchange: Navy and Marine Corps uniform items are in extremely limited supply. Personnel are advised to bring all required uniform articles.
- d. Privately Owned Vehicles:
  - (1) Liability and property damage insurance and base registration are required. Seatbelt usage is mandatory for all occupants.
  - (2) Motorcycle operators must complete the local base motorcycle safety course prior to operating their motorcycle/moped on base. Helmets and reflective vests are required on and off base.
- e. RESERVE PERSONNEL: Training for USNR personnel in the CTM, CTO (Streamliner operator), CTR, CTI, and IS ratings is available. Quotas must be obtained from COMNAVRESFOR New Orleans. Clearances must be passed and received at NAVTECHTRACENDET GOODFELLOW AFB 4 weeks prior to arrival of Reserve member. Additionally, annual training (AT) for CTA personnel can be accomplished. Coordinate AT with the Navy Liaison Office.

NAVAL TECHNICAL TRAINING CENTER DETACHMENT  
LACKLAND AFB, SAN ANTONIO, TX

- 1. SHORT TITLE: NTTCDDET LACKLAND
- 2. ADDRESS: Officer in Charge, Naval Technical Training Center Detachment,  
Lackland AFB, TX 78236-5000
- 3. TELEPHONE: Working Hours - Monday thru Friday, 0700-1630 Local  
Commercial (512) 671-3203/3263, DSN 473-3203/3263  
Weekends, holidays and after working hours - Duty Watch  
Commercial (512) 671-3203/3263, DSN 473-3203/3263
- 4. MESSING AND BERTHING:
  - a. Government messing is available for unaccompanied enlisted personnel meal pass will be issued during check in.
  - b. Government semi-private BEQ quarters are available for unaccompanied male and female enlisted personnel at a cost of \$5.00 per day.
  - c. There is no government housing for accompanied, temporary duty personnel.
  - d. Per diem covers BEQ costs.
- 5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from:
  - a. Bus Depot, San Antonio, TX to Lackland AFB

b. Airport, San Antonio, TX to Lackland AFB

- (1) Military Liaison is located at terminal two, Comm: (512) 824 1081.
- (2) Shuttle service provided Monday thru Friday at 0715, 1130, 1345, 1600. After 1600 bus service may be available but not assured.
- (3) Commercial bus is available at 75 cents. Taxi service: \$23.00 one way plus \$1.00 for each additional passenger, reimbursable on travel claim.

# 6. UNIFORMS:

## UNIFORM REQUIREMENTS

### WINTER - FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
<u>CPOs</u>						
Male	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
<u>E1-E6</u>						
Male	WB	SDB	SDR	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

### SUMMER - THIRD MONDAY IN MARCH

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
<u>CPOs</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1-E6</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW	D	SW	DDB

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
FDB	Full Dress Blue	FDW	Full Dress White
FD	Formal Dress	DDW	Dinner Dress White
DDB	Dinner Dress Blue	DDWJ	Dinner Dress White Jacket
D	Dungaree		

NOTE: A COMPLETE SEABAG IS REQUIRED. Personnel attending the Security Police Academy, i.e., Tactics for Emergency Service Team Course and Security Police Officer Course, or Military Working Dog schools, are authorized to wear Utility Greens or Woodlawn Camouflage/BDUs. Law Enforcement and Physical Security (LEPs) students are NOT authorized BDUs. All personnel need to bring appropriate seasonal dress uniform for graduation.

#### 7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Students are directed to report to Officer in Charge, Naval Technical Training Center Detachment, UIC: 35419 (Bldg. 10442), Lackland AFB, TX 78236-5000.
- b. Check-in at the Naval Detachment Administrative Office (Bldg. 10442) during working hours. After working hours check in with the duty watch in Barracks 10547, Room 107 (Watch Office).
- c. Personnel on TAD orders: Orders to NAVTECHTRACEN DET LACKLAND AFB TX (UIC: 35419).

#### 8. MISCELLANEOUS:

- a. LIBERTY: Liberty is granted after each school day, unless assigned duty.
- b. LEAVE: Leave during training is normally not granted except for emergencies. Holiday periods such as Christmas are the only exceptions.
- c. BASE EXCHANGE: Navy uniform items are available in limited quantities only, i.e., dungarees, ribbons and accessories. Ensure you have a complete seabag.
- d. PRIVATELY OWNED VEHICLES: Liability and property damage insurance are required. Seatbelt usage is mandatory for all occupants. Motorcycle operators must complete the local base motorcycle safety course prior to operating their motorcycle on base. Helmets are required on and off base.
- e. Clearances for Crypto Training: Submit electrically IAW OPNAVINST 5510.1G. Must have SECRET clearance.
- f. Safety glasses (plastic framed) are required for all cryptologic courses. Wire rimmed glasses cannot be worn in the classroom.

- g. LEPS students must meet ENLISTRANS Manual, Section 9.07, Qualifications.
- h. Students must meet PRT and body fat requirements of OPNAVINST 6110.1D.  
LEPS students CANNOT be in the overfat/obese categories.

NAVAL CONSTRUCTION TRAINING CENTER DETACHMENT  
SHEPPARD AFB, WICHITA FALLS, TX

1. SHORT TITLE: NCTCDET SHEPPARD AFB TX
2. ADDRESS: Petty Officer in charge  
Naval Construction Training Center Detachment  
Bldg 699 Sheppard AFB, TX 76311-5000
3. TELEPHONE: Working Hours: 0800-1600 Monday - Friday  
Commercial - (817) 676 4171  
DSN - 736-4171  
After Hours: Commercial - 855-7370
4. MESSING AND BERTHING:
  - a. ENLISTED - Government semi-private VAQ quarters are available for unaccompanied male and female personnel at a cost of \$5.00 per day.
  - b. OFFICER - Government VOQ quarters are available for unaccompanied male and female personnel at a cost of \$6.00 per day.
  - c. Messing is at 190% surcharge.
5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available from Municipal Airport, Wichita Falls, TX, to Sheppard AFB, TX, and by taxi for approximately \$6.00.
6. UNIFORMS:

UNIFORM REQUIREMENTS

WINTER - FIRST MONDAY IN NOVEMBER

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK/WB	SDB	SDB	WK	FDB	FD/DDB/DDBJ
Female	SK/WB	SDB	DSB	WK	FDB	FD/DDB/DDBJ
<u>CPOs</u>						
Male	SK/WB	SDB	SDB	WK	FDB	DDB/DDBJ
Female	SK/WB	SDB	SDB	WK	FDB	DD3/DDBJ

E1-E6

Male	WB	SDB	SDB	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

SUMMER - THIRD MONDAY IN MARCH

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>Officers</u>						
Male	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	FD/DDW/DFWJ
<u>CPOs</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1-E6</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW	D	SW	DDB

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
D	Dungaree	FDW	Full Dress White
FDB	Full Dress Blue	DDW	Dinner Dress White
FD	Formal Dress	DDWJ	Dinner Dress White Jacket
DDB	Dinner Dress Blue		

Students are required to PT 3 times/week; seasonal PT gear is required.

7. REPORT/CHECK IN INSTRUCTIONS:

- a. Students are directed to report to Petty Officer in Charge, Naval Construction Training Center Detachment (Building 699), Sheppard AFB, Wichita Falls, TX 76311-5000. The Customer Service Desk for Navy personnel is in Room E113.
- b. After hours, Navy personnel check in with Billeting Office, Building 776; telephone (817) 855-7370.

8. MISCELLANEOUS:

- a. Liberty is granted after each school day, unless assigned duty or mandatory remedial instruction and after scheduled PT.
- b. Leave: Holiday periods such as Christmas are the only exceptions. Personnel undergoing training are not normally permitted annual leave, except for emergencies.



- c. Uniforms: Navy uniform items are not available in the Wichita Falls area. Personnel are advised to bring all required uniform articles
- d. Students are strongly encouraged to be on the Direct Deposit System (DDS) prior to reporting.

NAVAL GUIDED MISSILES SCHOOL, VIRGINIA BEACH, VA

1. SHORT TITLE: NAVGMSCOL DAM NECK VA
2. ADDRESS: Commanding Officer, Naval Guided Missiles School,  
2025 Tartar Ave  
Virginia Beach, VA 23461 1996.
3. TELEPHONE:
 

	COMMERCIAL	DSN
Quarterdeck	(804) 433 6143/6329	433-6143/6329
Military Personnel Support Office	(804) 433 6037/6038	433-6037/6038
4. MESSING AND BERTHING: Government messing and berthing facilities (BOQ and BEQ) are available at Dam Neck.
  - a. ON BASE QUARTERS FOR PERSONNEL WITHOUT DEPENDENTS. Fire Control "A" School students required to live in barracks (married students with dependents in the area are exempt). Basic Allowance for Quarters at the without dependent rate (Single BAQ) for eligible personnel may be requested after arrival; however, authorization to draw Single BAQ will be approved by FCTCLANT, based on barracks occupancy levels and waiting lists. Bachelor Officer Quarters, Bldg 241, FCTCLANT, can be reserved by calling Commercial (804) 491 0602 or DSN 433 6366/6367; FAX: (804) 433-6854.
  - b. HOUSING FOR PERSONNEL WITH DEPENDENTS. Government housing is available for eligible personnel with dependents, however, there is a six to eight month or longer waiting period for two bedroom quarters, and a one to three month waiting period or longer for three or more bedroom quarters. An application should be submitted on or before the detachment date along with one copy of orders, detaching endorsement if already detached, and a copy of the Record of Emergency Data (Service Record Page 2).

The date of detachment determines precedence on the NAS Oceana housing list. Mail or submit all required documents to the Housing Referral Office, located at 4000 Paul Jones Circle, Virginia Beach, Virginia 23456. Telephone Commercial (804) 433 2195/3464 DSN 433-2195/3464. Length of course at NAVGMSCOL should determine whether applying for government quarters is appropriate. Housing in the civilian community is available for purchase or rent. During the off-season (15 September - 15 May) many resort area hotel/motels offer weekly or monthly package rates. Personnel are advised to contact the Oceana Housing Referral Office, Naval Air Station, Oceana, for assistance.

- c. TEMPORARY LODGING FOR PERSONNEL WITH DEPENDENTS. Navy Lodge at Naval Base, Norfolk (804) 489 2659, located on Hampton Boulevard about 30 miles from Dam Neck, and Navy Lodge at Naval Amphibious Base, Little Creek (804) 464-6215 located about 15 miles from Dam Neck are available for temporary lodging. Reservations should be made as soon as possible but not earlier than 90 days prior to actual arrival. Reservations are accepted for a two-week period and may be extended for additional periods if space is available. Reservations for all Navy Lodges may be made by calling 1-800-628-9466 (toll free).

5. AVAILABILITY OF TRANSPORTATION: NAVGMSCOL is located at Fleet Combat Training Center, Atlantic, Dam Neck, Virginia Beach, VA, approximately 10 miles south of the resort area of Virginia Beach, two miles east of General Booth Boulevard, and about 4 miles east of Naval Air Station Oceana.

Once in the area, there is local commercial bus service available to Dam Neck. Tidewater Regional Transit (TRT) Bus service makes connecting runs from other TRT service starting approximately 1800 and terminating 0030 Monday - Thursday; 1030 to 0200 Friday - Sunday and holidays. Commercial taxi and limousine service is available. If flying into Norfolk, there is an information booth for military personnel located on the second level of the Norfolk International Airport. The information booth is open daily from 0800-2400. Limousine service from the airport to Dam Neck is about \$14 per person. Taxi fare from Norfolk International Airport averages \$30. TRT service is not available at the airport. Ensure cash is available to cover these expenses.

6. UNIFORMS:

- a. Specific dates for uniform changes are promulgated by the area commander with approximate change dates as indicated below: The following uniforms are applicable for wear at NAVGMSCOL:

(1) WINTER: Enlisted (E1-E6) - Service Dress Blue or Winter Blue  
(Nov - APR) (Female A or B may be worn.)

CPO's/Officers - Service Dress Blue, Winter Blue or Summer Khaki permitted upon Area Commander approval.  
(Female A or B may be worn.)

(2) SUMMER: Male Enlisted (E1-E6) - Summer White or Service Dress  
(APR - NOV) White (Optional)

Female Enlisted (E1-E6) - Summer White (A or B)

CPO's/Officers - Summer Khaki or Summer White  
(Female A or B may be worn.)

- b. Dress uniforms may be prescribed for inspection purposes at any time. The normal classroom uniform is the Uniform of the Day. Working uniform may occasionally be authorized for lab work. Dress uniforms are acceptable when reporting regardless of the prescribed uniform period.

7. REPORT/CHECK IN INSTRUCTIONS: All student personnel (officer and enlisted) when initially checking in, regardless of the hour of the day, should first report to the Personnel Support Detachment (PSD), Dam Neck (Bldg. 501) for initial check in. PSD will provide directions for obtaining immediate berthing assignments. If checking in to PSD during normal working hours (0700-1500), report to the NAVGMSCOL Personnel Support Office (MPSO) Bldg. 543, Room 105, on Tartar Avenue, for the remainder of the checking in process. All students reporting to PSD during non working hours, report to MPSO at 0700 the next working day with a copy of their orders, annotated by PSD. MPSO will provide check in sheets and specific direction and information on school/specific course checking in procedures.

NOTE: Detaching commands or servicing PSDs responsible for order preparation should pay particular attention to ensuring that the intended course of instruction (COI) is indicated on the orders, including short title, course number, course data processing code (CDP) and class convening (CLCVN) date, and if temporary duty under instruction (TRMDUINS), appropriate TRMDUINS accounting data. Security clearance data must also be included on all orders to prevent administrative delays.

8. MISCELLANEOUS:

- a. Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of emergency leave.
- b. Standard Navy Liberty policies apply.
- c. Operators of motor vehicles on this base must possess:
  - (1) Valid vehicle operator's license.
  - (2) Valid vehicle registration.
  - (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000 injury or death of one person - \$50,000 injury or death of two or more persons - \$10,000 property damage).
  - (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia.
- d. Vehicle decals valid at place of issue will be honored provided the student's orders have an ultimate duty station other than NAVGMSCOL indicated. If NAVGMSCOL is indicated as the ultimate duty station, a temporary vehicle permit will be issued.
- e. Student mailing address:

RATE/NAME  
COURSE CDP AND CLASS NUMBER  
NAVGMSCOL  
2025 Tartar Ave  
VIRGINIA BEACH, VA 23461-1996

- f. PUBLIC SCHOOLS. Elementary and Secondary Schools are plentiful and free school bus service is provided to all students attending the schools in the City of Virginia Beach. The City of Virginia Beach requires that all students rent their books, however, the City of Norfolk requires a rental fee for high school students and the City of Chesapeake requires a rental fee for all grades. Fees vary depending upon grade and at the Senior High level, the number of courses taken. As most personnel are students at NAVGMSCOL for a relatively short duration, relocating dependents to the local area and enrolling children in school may not be to their best advantage as follow on orders outside the area are possible.
- g. FAMILY SERVICES CENTER. A Family Services Center is established to assist new arrivals or persons with problems in obtaining the personal services they may require. The Family Services Center is located on Hampton Boulevard outside Naval Station, Norfolk, telephone 444-3182/2479. Family Services Offices are also located at NAS Oceana, telephone 433 2912, and Naval Amphibious Base, Little Creek, telephone 464-7563.
- h. COMMISSARY AND EXCHANGE FACILITIES. Commissaries and Exchanges are located at the Naval Station, Norfolk, Naval Amphibious Base, Little Creek; Fort Story, Virginia Beach; and Naval Air Station, Oceana, Virginia Beach. Dam Neck has a small exchange, but no commissary.
- i. MEDICAL AND DENTAL. Medical and dental facilities are available at Dam Neck for military personnel only. Navy outpatient dependent treatment can be arranged by calling Portsmouth Naval Hospital at 677-6000 for an appointment through the Tricare system.
- j. CHAPLAIN. There is a Chaplain at Dam Neck located in Building 352. He can be reached at 433-6602/6369. Protestant and Catholic services are conducted on base. Naval Air Station, Oceana has both Protestant and Catholic services. For information call 433-2871. Jewish services are conducted at the Naval Station, Norfolk chapel. For information call 444-7361.
- k. RECREATION. There are excellent recreational and beach facilities available for all personnel.
- l. INSTRUCTOR DUTY SCREENING. All personnel reporting for Group Paced Instructor training must have an instructor duty screening completed prior to transfer in accordance with Enlisted Transfer Manual, Chapter Ten.

NAVAL SAFETY SCHOOL, NORFOLK, VA

- 1. SHORT TITLE: NAVSAFESCOL NORVA
- 2. ADDRESS: Commanding Officer,  
Naval Safety School  
Naval Air Station  
Norfolk, VA 23511-5410

3. TELEPHONE: Commercial: (804) 445 8778/8891; DSN: 565 8778/8891
4. MESSING AND BERTHING:
  - a. Facilities for civilians are available in the locality where particular convening is being conducted. Information on such facilities will be provided in the quota confirmation letter.
  - b. Government quarters/messing facilities may be available for military personnel, depending upon the convening location. Local BOQ points of contact are provided in the quota confirmation letter.
5. AVAILABILITY OF TRANSPORTATION: Dependent upon individual convening sites.
6. UNIFORMS:
  - a. Military personnel are to appear in the uniform of the day for the particular class location site. Students should check with the particular base/command to ensure proper attire.
  - b. Working uniforms for field trips, etc., may be required in certain courses. Students will be notified of this requirement in the quota confirmation letter.
  - c. Civilians should dress appropriately.
7. REPORT/CHECK-IN INSTRUCTIONS: All students are to report to the training location on the date/hour identified in the quota confirmation letter.
8. MISCELLANEOUS:
  - a. The Naval Safety School courses are conducted at regional sites throughout the United States and abroad, including Italy, Spain, Guam, and Japan. A schedule of courses, with dates/locations, is issued prior to the beginning of each fiscal year. Information on courses can also be found in the Catalog of Occupational Safety and Health Training Courses (NAVEDTRA 10075) as well as in CANTRAC, Volume II.
  - b. Department of the Navy personnel who meet course prerequisites are eligible to attend courses offered by the School on a space-available basis. Attendance by persons from other DOD contractors, or foreign nationals, is dependent upon the requirements of each course and must be addressed on a case-by case basis.
  - c. There is no tuition charge for federal government employees.
  - d. All Naval Safety School courses may be taken for Continuing Education Units (CEUs). Selected courses may be taken for college credit through special arrangement.

e. QUOTA CONTROL POLICY:

- (1) Both military and civilian quota requests for all courses, except those listed in paragraph (3) below, should be submitted (typed) using DD Form 1556 (Request, Authorization, Agreement, Certification of Training and Reimbursement), copies 3, 4, and 5 only.
- (2) For CONUS and European/Mediterranean area convenings, forward the completed DD Form 1556 to the Commanding Officer, Naval Safety School, Naval Air Station, Norfolk, VA 23511-5410.
- (3) For Pearl Harbor and Western Pacific (WESTPAC) area convenings, forward the completed DD Form 1556 to Commander in Chief, U.S. Pacific Fleet (Code 72), Pearl Harbor, HI 96860-7000 DSN: 474-6332 or COMM (808) 471-0758.
- (4) Quota requests for the courses below are coordinated by the following persons:
  - (a) Ground Safety (SG-170/A-493-0047) - Russ Stevens, U.S. Marine Corps, DSN 226-2079 or COMM (703) 696-2079.
  - (b) Introduction to Safety Science (for the Air Reserves only) (S-101/A-493-0044) - Karl Spence (NAVRES Code 005), DSN 363-5403 or COMM (504) 948-5403.
- (5) Special requirements exist for obtaining quotas in certain courses. Be sure to check CANTRAC, Volume II, to ensure compliance with these particular procedures.
- (6) Quotas will be confirmed in writing no earlier than 90 days before the start of the class. The Naval Safety School must be notified, in writing or by phone, as soon as possible of any substitutions or quota cancellations. Activities failing to cancel unused quotas, thus resulting in "no shows", will be notified accordingly in writing.

SUBMARINE TRAINING FACILITY, NORFOLK, VA

1. SHORT TITLE: SUBTRAFAC NORVA
2. ADDRESS: Commanding Officer, Submarine Training Facility,  
Norfolk, VA 23511-6160
3. TELEPHONE: Commercial: (804) 444-1307; DSN: 564-1307
4. MESSING AND BERTHING:
  - a. Messing Facilities are available.
  - b. Quarters are available.
  - c. Off Station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: Incoming personnel can elect commercial transportation to Norfolk/Virginia Beach area via rail, air, or bus. There are commercial and military buses available to SUBTRAFAC NORVA. Commercial taxi and limousine services are available.

6. UNIFORMS:

- a. Uniform changes are promulgated via SOPA NORVA Message; however, present dates for changes are as follows:

(1) Winter Uniform (21 October - about 15 April)

- (a) Officer and CPO:  
Prescribed - Winter Blue  
Alternate - Service Dress Blue/Summer Khaki
- (b) Enlisted (E1 thru E6):  
Prescribed - Winter Blue  
Alternate - Service Dress Blue

(2) Summer Uniform (15 April - about 15 October)

- (a) Officers and CPOs:  
Prescribed - Summer White  
Alternate - Summer Khaki
- (b) Enlisted (E1 thru E6):  
Prescribed - Summer White  
Alternate - Summer Dress White Jumper

- b. Inspection uniforms will be required for the Summer and Winter period. The normal classroom uniform is the Uniform of the Day. Working uniforms may be authorized for lab work.

7. REPORT/CHECK-IN INSTRUCTIONS: Officer and Enlisted report to Bldg. CWP-166 (Ramage Hall Quarterdeck).

8. MISCELLANEOUS:

- a. Leave is normally granted only at Christmas and between courses of instruction. Exception - Emergency leave.
- b. Standard Navy liberty policies apply. Liberty commences for non duty section personnel at 1530 and expires at 0700 the following school day.
- c. Operators of Motor vehicles on this base must have:
  - (1) Valid vehicle operators license.
  - (2) Valid vehicle registration.
  - (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000/\$50,000/\$10,000).

- (4) The vehicle must meet the Safety Inspection Requirements (at least annually) of the state in which registered or, if none, those of Virginia.
- d. Vehicle decals valid at place of issue will be honored or temporary vehicle permit will be issued, unless PCS to Norfolk area.
- e. QUOTA CONTROL POLICY:
- (1) We grant quotas in response to written requests. If a command's current clearance list is on file, you may also obtain quotas over the phone DSN 564 1307/COMM (804) 444-1307. When requesting quotas be sure to have the student's last name, first name, rate, SSN, RAOS, and PRD, course requested, course CIN and CDP, Command UIC, date requested, and an alternate date.
  - (2) To confirm quotas, requests forwarded by message or letter must include the security clearance information required for the course and verification of U.S. Citizenship for courses containing Naval Nuclear Propulsion Information.
  - (3) To maximize training resources, you should notify Quota Control immediately for a cancellation (at least 24 hours prior to class convening). For substitutions, you should notify Quota Control no later than 0800 on the class convening date. Failure to notify Quota Control will result in a no show for the command. We accept quota cancellations over the phone for course of instruction. Substitutions by phone require a clearance on file.

SCHOOL OF MUSIC, LITTLE CREEK, NORFOLK, VA

1. SHORT TITLE: SCOL MUSIC LCRK
2. ADDRESS: Commanding Officer, School of Music, Naval Amphibious Base, Little Creek, Norfolk, VA 23521-5240
3. TELEPHONE: Commercial: (804) 464 7773, DSN: 680-7773
4. MESSING AND BERTHING:
  - a. Messing facilities are available.
  - b. Quarters are available for male and female personnel.
5. AVAILABILITY OF TRANSPORTATION: Incoming personnel can elect commercial transportation to the Norfolk/Virginia Beach area via rail, air, or bus. City bus service is available from commercial bus stations to the Amphibious Base. The airport is close by with taxi and limousine service available.
6. UNIFORMS: All Basic Course (Class A) students (Army, Navy, Marine Corps) will be in uniform at all times while in the School of Music, Building 3602.



Civilian clothing is not authorized to be worn or stowed aboard any military installation by Navy Basic Course (Class A) personnel, E-3 and below, while in the first semester of instruction.

a. Summer Uniform

- |               |         |   |
|---------------|---------|---|
| (1) OFFICERS: |         | Summer White (Uniform of the Day)                 |
|               |         | Working Khaki (Working Uniform)                   |
| (2) ENLISTED: | E1-E9 - | Summer White (Uniform of the Day)                 |
|               | CPOs -  | Working Khaki (Working Uniform)                   |
|               | E1-E6 - | Enlisted Working Blue/Dungarees (Working Uniform) |

b. Winter Uniform

- |                         |   |
|-------------------------|---|
| OFFICERS AND ENLISTED - | Service Dress Blue (Uniform of the Day) |
|                         | Winter Working Blue (Working Uniform)   |
|                         | Working Khaki (Working Uniform)         |

7. REPORT/CHECK IN INSTRUCTIONS: All personnel - during normal working hours (0730-1615) check in with the Chief Master-at-Arms, School of Music, Bldg. 3602. After normal working hours, report to the Officer of the Day, School of Music, Bldg. 3602.

8. MISCELLANEOUS:

- a. Leave is normally granted only at Christmas and upon completion of instruction. Exception - Emergency Leave.
- b. Standard Navy liberty policies apply. Liberty commences for non-duty personnel at 1615 and expires on board at 0745 the following school day.
- c. Motor Vehicles on Base - Operators of motor vehicles on this base must have:
- (1) Valid vehicles operator's license.
  - (2) Valid vehicle registration.
  - (3) Current and sufficient vehicle insurance to meet Virginia requirements: (\$25,000 - \$50,000 - \$10,000), and
  - (4) The vehicle must meet the safety inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia.
- d. Parking spaces are not assigned but are available near the barracks.

COMPUTER SCIENCES SCHOOL, MARINE CORPS COMBAT  
DEVELOPMENT COMMAND (MCCDC) QUANTICO, VA

1. SHORT TITLE: MCCDC QUANTICO

2. ADDRESS: Director, Computer Sciences School,  
H&S Bn, Marine Corps Combat Development Command,  
Quantico, Va 22134-5010

3. TELEPHONE:

Quota Control (Navy) - PERS-406D: Comm: (202) 693 3537; DSN: 223-3537  
Course Information - Course Coordinator: (703) 640-2891; DSN: 278-2891

4. MESSING AND BERTHING:

- a. Messing and berthing are available for students E5 and below.
- b. Limited government berthing is available for E6 and above personnel. Reservations may be made by calling: DSN: 278-3148 Commercial: (703) 640-3148.
- c. On base dining facilities are available as well as quality off-base restaurants and fast food establishments.

5. AVAILABILITY OF TRANSPORTATION:

- a. Air flights to Dulles and National Airports in Washington, D.C.
- b. Greyhound Bus Station located in Triangle, VA, outside the main gate of MCCDC, Quantico, VA.
- c. AMTRAK is available into Quantico, Va.
- d. Commercial Taxis available both in Quantico and Triangle.

6. UNIFORMS:

- a. Winter (Commencing First Monday in October or November): Winter Blue (A and B for females) See NOTES
- b. Summer (Commencing first Monday in March or April) See NOTES
  - (1) Officers and CPO's: Summer Khaki (A and B for females)
  - (2) Enlisted (E6 and below) Summer White (A and B for females)
- c. NOTES:
  - (1) Seasonal Service Dress uniforms may be required for personnel inspections. Students stand personnel inspections Biweekly.
  - (2) Windbreakers or cardigan sweaters are strongly recommended for the entire year due to air-conditioning.

- (3) Navy uniform items are not available at this base. Nearest Navy Uniform shop is in the Navy Annex located approximately 30 miles north (Washington, D.C.)

7. REPORT/CHECK IN INSTRUCTIONS:

- a. During normal working hours, report to the Personnel Support Detachment (PSD) at Naval Medical Clinic, Quantico.
- b. Other than normal working hours, report to the Personnel Reception Center at LITTLE HALL, Building 2034, Quantico.

8. MISCELLANEOUS:

- a. Computer Sciences School is located in Newlin Hall, Building 3255, Second deck. Student access is only on the East Side of the building.
- b. Parking immediately around the school is all reserved. Students must park in the open parking lot located across from Lejeune Hall which is across the street from the school.

DEFENSE MAPPING SCHOOL  
FORT BELVOIR, VA

1. SHORT TITLE: NAVY TRNG FORT BEL

2. ADDRESS: OFFICER IN CHARGE  
NAVY TRAINING UNIT  
FORT BELVOIR, VA 22060-5897

3. TELEPHONE:

Quota Control (Navy) - LI "A" School - PERS-482: DSN: 223-1322  
COMM: (703) 693-1322  
Quota Control (Navy) - "C" School (NEC 3601) - PERS-40: DSN: 227-6422/77/91  
COMM: (703) 697-6422/77/91  
Course Information - Course Coordinator: DSN: 655-2283; COMM: (703) 805-2283

4. MESSING AND BERTHING:

- a. Messing is not available and berthing is available for students E6 and below.
- b. On base dining facilities are available as well as quality off-base restaurants and fast food establishments.

5. AVAILABILITY OF TRANSPORTATION: Navy Training Unit is located in Bldg. 211, 21st and Belvoir Rd.

- a. Air flights to Dulles and National Airports in Washington, D.C.
- b. Greyhound Bus Station located in Springfield, Virginia.
- c. AMTRAK is available into Alexandria, Virginia.
- d. Commercial buses (METRO) and commercial taxis available.

6. UNIFORMS: Uniform changes occur October and May time frame.

- a. Winter Uniform E1 - E6: Service Dress Blue Jumper - (Uniform of the Day)  
Winter Working Blue/Dungarees (Working Uniform)
- b. Summer Uniform - E1 - E6: Summer White (Uniform of the Day) Enlisted  
Dungarees (Working Uniform)
- c. Seasonal Service Dress uniform required for graduation.
- d. Notes:
  - (1) Outside of class hours, while attending DMS, USN students are under the administrative authority of the Officer in Charge. BEQ is controlled by the Navy Training Unit, Building 211, Room 112, Fort Belvoir, Virginia 22060-5897, DSN 655-2786, Comm: (703) 805-2786.
  - (2) Students stand personnel inspections weekly. Room inspections are also conducted.
  - (3) Civilian clothes are not permitted for the first eight weeks of Lithographer "A" school.
  - (4) Navy uniform items are not available at this post. Nearest Navy Uniform Shop is in the Navy Annex located approximately 20 miles north (Washington D.C.).

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. During normal working hours (0730 - 1600), USN students report to Building 211, Room 112 for check-in. DSN: 655-2786, COMM: (703) 805-2786.
- b. After working hours, report to the Command Duty Officer (CDO), Bldg 211, Quarterdeck, for check-in. DSN: 655-2380, COMM: (703) 805-2380.
- c. A duty vehicle is available for personnel to be picked up at the airport. Call for pick up. DSN: 655-2786/2380, COMM: (703) 805-2786/2380.

TRIDENT TRAINING FACILITY, BANGOR  
SILVERDALE, WA

- 1. SHORT TITLE: TRITRAFAC BANGOR WA
- 2. ADDRESS: Commanding Officer, TRIDENT Training Facility, Bangor,  
2000 Thresher Ave, Silverdale, WA 98315-2000
- 3. TELEPHONE:  
  
Duty Officer: COMM: (206) 396-4068; DSN: 744 4068

Course Information/Quota Control: COMM: (206) 396 6116/6036;  
DSN: 744 6116/6036

Barracks Information: (206) 396 4034; DSN: 744 4034

Officer Quarters Reservations: (206) 396 6581; DSN: 744 6581

4. MESSING AND BERTHING:

- a. Berthing facilities (BOQ and BEQ) for military personnel are available. All officer and enlisted personnel are required to report to the BOQ/BEQ to obtain an endorsement as to availability of quarters. TRITRAFAC Bangor does not make BOQ or BEQ reservations. Reservations must be made directly with Naval Submarine Base, Bangor.
- b. The Navy Lodge, Bldg 2906, is available for \$39 per night. Reservations can be made by calling 1-800-NAVY INN or (206) 779 9100 for PCS travelers as soon as orders have been received, active duty, 60 days in advance, and all others 30 days in advance. The reservation holder is respected as with any other hotel/motel chain. No one has "bumping privileges", regardless of rank or purpose of travel. Check-in time is 1500-1800 and check-out is 1100.
- c. Messing facilities are available for enlisted personnel.

5. AVAILABILITY OF TRANSPORTATION:

- a. Government bus service is available between SUBASE Bangor and the Bremerton area.
- b. Personnel traveling by air will arrive at the Seattle-Tacoma (SEA-TAC) Airport. The Bremerton Kitsap Airporter leaves SEA-TAC every 2 hours between 0600 and 0015.

6. UNIFORMS: Uniforms at TRITRAFAC Bangor and on SUBASE Bangor are prescribed by the Commander, Submarine Force U.S. Pacific Fleet Representative, Pacific Northwest. The authorized uniforms are as follow:

- a. From the first Monday of May to the first Monday of October, the prescribed uniform of the day for officers and CPOs is Summer Khaki, alternate uniforms are Summer White and Service Dress Blue. The prescribed uniform of the day for petty officers first class or below is Summer White; alternate uniforms are Service Dress White or Service Dress Blue. (See note).
- b. From the first Monday of October to the first Monday of May, the prescribed uniform of the day for all personnel is Service Dress Blue. The alternate for Officers and Chief Petty Officers is Summer Khaki, for E6 and below, Winter Blue. (See note).

Note: For uniformity purposes, the alternate uniform has been designated for wear by all students attending classes at TRITRAFAC Bangor. For Officers and Chief Petty Officers, Summer Khaki shall be worn year round at TRITRAFAC Bangor. For E6 and below, Winter Blue shall be worn during the winter season at TRITRAFAC Bangor.

- c. Per Navy Uniform Regulations, the prescribing authorities select uniforms and the individual does not. Generally, there will be only one uniform of the day authorized for wear at a given time and location. All military personnel, on naval shore activities, must wear the uniform of the day prescribed by the activity's regional coordinator. Military and civilian attire must present a neatly groomed and socially acceptable appearance. When warranted by local circumstances, the prescribing authority may prescribe an alternate uniform. Organizational clothing (coveralls, foul weather jackets, etc.) is not authorized to be worn at TRITRAFAC Bangor.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. TEMADD students report to TRITRAFAC Bangor, Building 2000.
- b. Personnel with BUPERS orders check in at Personnel Support Detachment, Bangor, Building 1101.
- c. The course number, name, and class convening date must appear on the written orders. Military personnel are required to report in the uniform of the day.

8. MISCELLANEOUS. Quota Control is exercised by Commanding Officer, TRIDENT Training Facility, Bangor, except for courses controlled by COMNAVMILPERSCOM. Quota information may be obtained from the TRITRAFAC Bangor Scheduling Branch (Code 0223), DSN 744-6116 or commercial (206) 396-6116. The following are TRITRAFAC Bangor quota control policies:

- a. The Scheduling Branch Supervisor (Code 0223) will assign quotas consistent with the availability of seats, Quota Request Training Priority (QRTT), the satisfaction of course prerequisites, and consideration of any fairshare assignments that may exist.
- b. All assigned quotas are subject to cancellation (except where the QRTT is one) in the event of a higher priority training requirement is identified and must be satisfied.
- c. Activities requesting a quota for a course must ensure the student meets all the prerequisites, or request a waiver for the prerequisite for which the student is not qualified before the class convening date. Students not meeting prerequisites will be returned to their parent command.
- d. Security clearances information must be received not later than the Monday prior to the week of class convening. Required clearance information includes course title and number; class convening date, students' name, SSN, security clearance data; and verification of prerequisites.

- e. Quota cancellations by telephone are acceptable.
- f. Quotas will be confirmed by a weekly computer generated quotas granted letter.
- g. Quota requests are acceptable when the requesting command is unable to identify the prospective student; however, these quotas will be cancelled two weeks prior to class convening if the trainee's name has not been provided by that date.
- h. Students reporting for training in an obese, overfat or unfit status must have all administrative, statutory, and counseling requirements of OPNAVINST 6110.1D and CNO NAVOP 046/87 completed, and a copy of assigned remedial programs in their possession. Local commands may document those members in the above categories by sending a list addressed to: Command Fitness Coordinator (Code OIK). A Physical Readiness Status Card will be issued to personnel not within Navy standards, to present to our instructors, thereby preventing those students from being removed from class for body fat measurements.

## PART 6 - NAMTRAGRU

### GENERAL INFORMATION ON FACILITIES

#### 1. SPECIAL INFORMATION:

- a. **Convening Frequency:** Refer to CANTRAC Volume II (microfiche) for course descriptions and scheduled convening date. Contact the Officer In Charge, Naval Air Maintenance Training Group Detachment (NAMTRAGRUDET) at the desired location for additional information. See NAMTRAGRUDET locations for address and DSN.
- b. **Security Clearance:** Security clearance, if required, shall be forwarded to the Officer in Charge of NAMTRAGRUDET site by message/NAVGRAM one week prior to class convening date. The message/NAVGRAM must include the following information.
  - (1) Full name, rank/rate, social security number
  - (2) Course number and convening date
  - (3) Clearance level and basis
  - (4) Local activities not using TAD orders forward required certification on letterhead stationery signed by the Commanding Officer or Command Security Manager including the above stated information.
- c. **Personnel Report To:** Navy Personnel on written TAD orders report to the Commanding Officer of the Quota Control Activity of the applicable Naval Air Station for TEMDUINS with NAMTRAGRUDET (NUMBER) for Officer in Charge, NAMTRAGRUDETS.
- d. Contact the Commanding Officer of the Quota Control Activity at the location of the desired course for information concerning berthing, messing, transportation, etc.
- e. Students must make prior arrangements for pay if they are to be away from their corresponding quota control activities.

#### 2. NAMTRAGRUDET LOCATIONS:

**EASTERN REGION (NAMTRAGRULANT, NAS Norfolk, VA 23511-5499); AV: 564 2840/3625.**

<u>OINC NAMTRAGRUDETS</u>	<u>DSN</u>	<u>NAMTRAGRUDETS</u>
NAS Cecil Field, FL 32215 Box 118	860-5931 860-5446/5431	1037 S 3A/B 1039 F/A 18A
MCAS Cherry Point, NC 28533-5010	582-4148/5816/5105 582-2820/5243	1006 AV 8C 3001 ECM



OINC NAMTRAGRUDETsDSNNAMTRAGRUDETs

NAS Jacksonville, FL 32212-0060  
Bldg. 848E, Box 60  
(NOTE: Personnel for 1011  
courses report to C.O. VP-30;  
personnel for 1068 courses  
report to C.O. HS-1)

942-5361  
942-3007/5370  
942-3310/2295

1011 P-3C  
1068 SH-3A/D/G/H  
3032 ASE

NS Mayport, FL 32228-0237

960 5265  
960 5296  
960 6330/5293

4030 ALW  
1066 IAMPs MKIII SH60B  
Officer in Charge

NAS Willow Grove, PA 19090-5010  
Bldg. 601, Box 31

991 6920/6921

1010 P-3A/B Avionics  
& Ordnance

MCAS (H) New River  
Jacksonville, NC 28545-5020

484 6610/6701  
6084/6093

1027 CH-46A/D/F/E

NAS Norfolk, VA 23511-5499

564-8034  
564-2160  
565-2194/2195  
564-2160  
564-2160  
565-1209

1026 E-2/C2/2M  
1070 SH-2F  
1031 CH/RH/MH 53  
4032 ALW  
3023 CAL/TRNG  
3040 AB

NAS Oceana, Virginia Beach, VA.  
Bldg. 340 23460-5165

433-2284  
433-3168  
433-2829/3168

1003 A-6E/KA-6D  
1107 F-14A  
3010 VAST

NS Rota, Spain  
Box 50  
FPO NY, NY 09540-3700

Overseas Operator  
8-563-2000 Ask for  
314-727-2863

2003 Composite

**WESTERN REGION (NAMTRAGRUPAC, NAS North Island, San Diego, CA 92135)**

NAF Alsugi, Japan  
P.O. Box 31  
FPO Seattle, WA 98767-2706

Overseas Operator  
8-563-2000 Ask  
for 315-228-3159

2004 Composite

MCAS El Toro, Santa Ana, CA  
92709 5006

997 3607

1078 KC-130F/R

MCAS (H) Tustin, CA. 92710-5010

977-7142  
977-7541

1028 CH-46A/D/E/F  
1032 CH-53A/D/E

# WESTERN REGION (cont'd)

MCAS Camp Pendleton, CA. 92055-6001	365-3010 365-4759	1030 AH 1J/AH 1T/AH-1W UH-1N
NAS Lemoore, CA 93246-0010	949 4064	1038 F/A 18
NAS Miramar, CA 92145-5485	577-4386/88 577-4392/93 577-4384/85	1008 F-14A 1025 E-2C/C-2A 3011 ATE
NAS Moffett Field, CA 94035-5013	494 4780	1012 P-3A/B/C
NAS North Island, San Diego, CA. 92135-5000	735-6203 735-6218 735-9362 735-9362 735-1192 735-6221 735-1176 577-9808	1036 S 3A 1067 SH 60B 1069 SH-3A/D/G/H 1071 HH-2D/SH-2DS/SH-2F 3033 ASE 4033 ALW 3022 CAL TRNG. 3041 AB
NAS Whidbey Island, Oak Harbor WA. 98278-8000	820-2733/2735	1001 A 6E/EA 6B
NAS Kingsville, TX 78363-5090	861-6111	1017 TA 4J
Tinker AFB, OK 73145-5990	339-3501	1080 E-6A

QUOTA CONTROL INSTRUCTIONS: OPNAVINST 1540.2C directs COMNAVAIRLANT, COMNAVAIRPAC, and CNATRA to exercise control of student quotas for assigned NAMTRAGRUDETS. Quota control may be delegated as necessary and appropriate.

The following is a list of NAMTRAGRUDETS and their corresponding quota control activities:

## NAMTRAGRUDET

## QUOTA CONTROL ACTIVITY

### COMNAVAIRLANT Activities

1003 Oceana	VA 42 NAS Oceana, Virginia Beach, VA 23460 DSN 433-2142
1007 Oceana	VF-101 NAS Oceana, Virginia Beach, VA 23460 DSN 433-3362
1011 Jacksonville	VP-30 NAS Jacksonville, FL 32212 DSN 942-5324/4127
1026 Norfolk	VAW-120 NAS Norfolk, VA 23511 DSN 565-6985/6986/6869
1031 Norfolk	HM-12 NAS Norfolk, VA 23511 DSN 565-6944/6946
1037 Cecil Field	VS-27 NAS Cecil Field, FL 32215 DSN 860-6312/13
1039 Cecil Field	VFA 106 NAS Cecil Field, FL 32215 DSN 860-5378/5167
1066 Mayport	HSL-40, NAS Mayport, FL 32228 DSN 960-6630/6632
1068 Jacksonville	HS-1 NAS Jacksonville, FL 32212 DSN 942-3207/3169
1070 Norfolk	HSL-30 NAS Norfolk, VA 23511 DSN 564-5869/1892
2003 Rota	COMFAIRMED (Code 003A) Naples, Italy DSN 625-4106
3010 Oceana	VF-101 NAS Oceana, Virginia Beach, VA 23460 DSN 433-3362
3023 Norfolk	HM-12 NAS Norfolk, VA 23511-5499 DSN 565-6944/6946
3032 Jacksonville	VP-30 NAS Jacksonville, FL 32212 DSN 942-5324/4127

3040 Norfolk	AB Detachment, NAS Norfolk, VA 23511 DSN 564 3517/3527
4030 Mayport	HSL-40, NAS Mayport, FL 32228 DSN 960-6630/6632
4032 Norfolk	VAW 120 NAS Norfolk, VA 23511 DSN 565 6986/6985/6869

COMNAVAIRANT Marine Activities

1006 Cherry Point	Enlisted Aviation Maintenance Training
1027 New River	Management Unit,
3001 Cherry Point	Millington, TN 38054
	DSN 966 5293/5294

COMNAVAIRPAC Activities

1001 Whidbey Island	VA-128 (A-6/KA 6) NAS Whidbey Island, WA 98278 DSN 820-2464
	VAQ-129 (EA-6B) NAS Whidbey Island, WA 98278 DSN 820-2002/3
1008 Miramar	VF-124 NAS Miramar, CA 92145 DSN 577-6026/34/19
1012 Moffett Field	VP-31 NAS Moffett Field, CA 94035 DSN 462-5449/5066
1025 Miramar	VAW 110 NAS Miramar 92145 DSN 577-4966
1036 North Island	VS-41 NAS North Island, San Diego, CA 92135 DSN 735-7134/44
1038 Lemoore	VFA-125, NAS Lemoore, CA 93246 DSN 949-3417/3210/3211
1067 North Island	HSL-41 NAS North Island, San Diego, CA 92135 DSN 735-8291/92
1069 North Island	HC-1 NAS North Island, San Diego, CA 92135 DSN 735-2006/4752
1071 North Island	HSL-41 NAS North Island, San Diego, CA 92135 DSN 735-8291/92
1080 Tinker	NTSU Tinker AFB Oklahoma City, OK 73145-5990 DSN: 339-3200
2004 Atsugi	COMFAIRWESTPAC (Code 714) NAF Atsugi DSN 315-233-1101 (ZAMA OPER.) Ask for Atsugi 228-3180/3700
3011 Miramar	VF-124 NAS Miramar, CA 92145 DSN 577-6026/34/19
3022 North Island	HSL-41 NAS North Island, San Diego, CA 92135 DSN 735-8291/92
3033 North Island	HS-10 North Island, San Diego, CA 92135 DSN 735-5137
3041 North Island	AB Detachment, NAS North Island, San Diego, CA DSN 577-9808
4033 North Island	HS-10 NAS North Island, San Diego CA 92135 DSN 735-2006

COMNAVAIRPAC Marine Activities

1028 Tustin	Enlisted Aviation Maintenance Training
1030 Camp Pendleton	Management Unit,
1032 Tustin	Millington, TN 38054
1078 El Toro	DSN 966-5293/5294

CNATRA Activities

1017 Kingsville (Enl)	NAMTRAGRU DET, NAS Kingsville, TX 78364-5103 DSN 861-6111
1017 Kingsville (Off)	COMTRAWING TWO, (Code N-3) NAS, Kingsville, TX 78363
	AV 861-6456

Naval Aviation Schools Command activities, refer to Volume II, individual courses.

COMNAVAIRRESFOR Activities

1010 Willow Grove	Commander, Naval Air Reserve Force, New Orleans, LA 70146 DSN 363-5830
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## PART 7 - CONTRALANT

### GENERAL INFORMATION ON FACILITIES

#### COMMANDER TRAINING COMMAND, U.S. ATLANTIC FLEET

1. SHORT TITLE: CONTRALANT

2. ADDRESS: Commander Training Command, U.S. Atlantic Fleet, Norfolk, VA 23511

3. TELEPHONE:

Operations and Training: Commercial: (804) 444 7872 DSN: 564-7872

Staff Duty Officer: Commercial: (804) 444-7874 DSN: 564-7874

4. MESSING AND BERTHING: Messing and berthing are available for Enlisted students. Stethem Hall, Barracks 566B has been designated as a per diem barracks, at the rate of \$2.00/day, 7 days/week. All TAD personnel requiring berthing will be assigned to Stethem Hall. In some cases berthing may not be available. Virginia Beach is a resort city, and motels are expensive. During off-season, the average cost per night is \$40.00. During the summer months, prices can range anywhere from \$60.00-\$100.00 per night. There is no government transportation, and bus service is not available in the morning. Prospective students are requested to ensure they have sufficient funds prior to their arrival to cover the non-availability of quarters and cost of transportation. Open messing is available for Officer personnel, berthing is limited and reservations are recommended. Reservations for BEQ/BOQ should be made by phone or message as early as possible. Phone numbers for the Barracks: Commercial: 433-6041; DSN 433-6691, Officer quarters is DSN 433-6366.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is available between Norfolk International Airport or Norfolk Bus Terminal and the Dam Neck Naval Installation. Airport limousine and commercial taxi service is the most reliable mode of transportation. Taxi fare from the Norfolk International Airport to Dam Neck averages \$20.00 to \$22.00 per cab, while limousine vans average \$10.00 per person. Taxi fare from Virginia Beach to Dam Neck is approximately \$7.00. Tidewater Rapid Transit Service (TRT) provides bus transportation from Dam Neck to various locations in Virginia Beach daily from noon time to about 0200 for a fare of \$1.25.

6. UNIFORMS: No data.

7. REPORT/CHECK-IN INSTRUCTIONS: Students reporting for training on Monday mornings will check in at Gallery Hall, Building 127 North, between 0630 and 0730, where they will check in with PSD and Student Control personnel. All students reporting at any other time will check in at Personnel Support Detachment, Building 501, and then report to the appropriate instruction building NLT 0730 Monday morning.

8. MISCELLANEOUS.

- a. QUOTA CONTROL: Unless other information is given in the course description, quotas are controlled by each activity. Commands desiring quotas may submit requests by letter, message, personal visit or by

telephone to the cognizant Quota Control Officer. Commands unable to utilize assigned quotas are requested to notify the Quota Control Officer as early as possible to permit reassignment of quotas to other commands. Uniform requirements should be requested from the activity when quotas are made.

- b. SECURITY CLEARANCES: Individual clearance requirements are set forth in the course descriptions. Certification of clearance granted by parent command, with basis for clearance, will be provided in accordance with Chapter 7 of OPNAVINST 5510.1 and paragraph 9 of BUPERSINST 5510.3. Advance copies of orders certifying appropriate clearances should reach the training activity one week prior to course convening dates. If commands are unable to provide these advance copies, message notification of appropriate clearance should be provided. Notification of security clearance in student carried orders alone does not fulfill security requirements. For courses taught at Nuclear Weapons Training Group, Atlantic, certification of clearance must be received by message or letter one week prior to course convening date. Requirements for reliability screening in accordance with BUPERS Instruction 5510.11 is to be accomplished prior to entering a training course leading to qualification for nuclear weapons duties. Include rate/rank and social security number with clearance date.
- c. GENERAL INSTRUCTIONS: Orders must be written to Commanding Officer/ Commander of the activity for all students attending courses of instruction at COMTRALANT activities and should clearly state surname, first name, and middle initial, rank or rate, and social security number of each student. Certification of security clearance corresponding to the requirements stated in the course descriptions must be included in orders. Course title and identifying number should be stated in full. Leave will be granted to students only in cases of emergency or when requested by the parent command. Liberty/shore leave is granted daily upon termination of classes.

#### NORFOLK, VIRGINIA AREA

1. ACTIVITIES: The following COMTRALANT activities conduct formal courses in the Norfolk area:

- a. Fleet Training Center, Norfolk
- b. Fleet ASW Training Center, Atlantic
- c. Nuclear Weapons Training Group, Atlantic
- d. Fleet Combat Training Center, Atlantic
- e. Navy Marine Intelligence Training Center
- f. Fleet Training Unit, Little Creek, VA
- g. Naval Amphibious School, Little Creek, VA
- h. U.S. Atlantic Fleet C-1 Welding School, Norfolk Naval Shipyard, Portsmouth, VA

2. UNIFORMS: All personnel will be in the uniform of the day prescribed by the Commandant, FIFTH Naval District.

FLEET TRAINING CENTER, NORFOLK, VA

1. SHORT TITLE: FLETRACEN NORFOLK
2. ADDRESS: Commanding Officer, Fleet Training Center, Norfolk, VA 23511
3. TELEPHONE: Duty Officer (804) 444-2996, DSN 564-2996
4. MESSING AND BERTHING: Students from commands outside the Norfolk area and students attending courses in excess of one week will be berthed in Penn Hall on board the Naval Station. Advance berthing reservation requests should be submitted to Naval Station, Norfolk by message or NAVGRAM and should contain full name, rank/rate, social security number, inclusive dates required and school(s) to be attended. Naval Station, Norfolk will advise availability by return message or NAVGRAM.
  - a. Enlisted messing is available at the Enlisted Dining Facility near the berthing complex.
  - b. Officer messing is available in the BOQ and at the Officer's Club.
5. AVAILABILITY OF TRANSPORTATION: Parent commands are responsible for arranging transportation. Taxi service (Black & White) and airport limousine service are available from Norfolk International Airport to the Naval Station. Government air transportation requests should be addressed to COMTACSUPPWING ONE Norfolk, VA via message in accordance with COMNAVAIRLANT 4630.3 series. Transportation from Norfolk Naval Shipyard to FLETRACEN Norfolk should be requested from SOPA ADMIN, Norfolk Naval Shipyard. The shuttle bus pickup point for personnel attending Firefighting School is at Carter Hall, Naval Station, Norfolk.
6. UNIFORMS: All students report in the uniform of the day as prescribed by COMNAVBASENORVAINST 1020.3 series.

		<u>MALE</u>	<u>FEMALE</u>
Summer:	E-6 and below	- Summer White	Summer White A or B
	E-7 and above	- Summer Khaki	Summer Khaki A or B
	Officers	- Summer Khaki	Summer Khaki A or B
Winter:	E-6 and below	- Winter Blue	Winter Blue A or B
	E-7 and above	- Winter Blue	Winter Blue A or B
	Officers	- Winter Blue	Winter Blue A or B

NOTE: For male E-6 and below, the wearing of jumper style uniform is encouraged and preferred.

Service Dress Blues/Whites, as the season dictates, will be required for ceremonial and special occasions and may be used while in transit. Personnel attending Fire Fighting School should bring a complete change of the working uniform. U.S. Navy Uniform Regulations are taken at face value and are enforced at FLETRACEN Norfolk.

## 7. REPORT/CHECK-IN INSTRUCTIONS:

- a. FIRE FIGHTING COURSES: Personnel attending fire fighting course report directly to the Fire Fighting School located at the South Destroyer Annex, immediately north of the Norfolk International Terminal (NIT) on Hampton Blvd. (near Pizza Hut).
- b. BOILERWATER FEEDWATER TEST AND TREATMENT CERTIFICATION BASIC COURSE (A-651-0019) AND BOILERWATER FEEDWATER TEST AND TREATMENT CERTIFICATION SUPERVISOR COURSE (A-651-0115): Due to course content and the amount of course material to be covered, E6 and below unaccompanied personnel must reside in the BEQ. These personnel should report to Quarterdeck of Fleet Training Center, Norfolk (Bldg. N-19A) by 2400 on the day prior to class convening. All personnel reporting for either course must have verification on their orders that they have completed the PQS prerequisites for that course.
- c. ALL OTHER COURSES: Students from commands outside the Norfolk area and students reporting for TAD in excess of seven (7) days will have service, health and pay records in their possession. They shall report to the Quarterdeck Fleet Training Center, Norfolk (Bldg N 19A) by 2400 on the day prior to class convening. Local students reporting for less than seven (7) days TAD will report directly to the school involved. Classes commence at 0700. It is imperative that students arrive at the schools prior to start time. Tardiness will very likely result in non-admission/punishment.
- d. Students attending a course of one week or longer are screened in accordance with the Physical Readiness Training (PRT) program. Overfat students will be placed in the command remedial program. Obese students will be referred to Sewells Point Medical Clinic to be screened and placed in the command remedial program. The command remedial program meets every Monday, Wednesday, and Friday at 0615 and 1400. Students are to bring their physical training gear.

## 8. MISCELLANEOUS:

- a. Commands should have a centralized Training/Quota Point of Contact (POC) to minimize no-shows. Quota Control can generate listings for individual commands of all quotas granted between the present time and end of fiscal year. These listings are only generated upon request. Ships training officers and department heads are encouraged to make personal contact with their counterparts at FLETRACEN. School directors can be reached at the following numbers:

<u>DIVISION</u>	<u>PHONE NUMBER (DSN 564/565)</u>	<u>BLDG</u>
Director of Training	444-2617	N19A
Safety	444-5649	N30
Navigation	444-3842	N19A
Engineering	445-4021	026
Electronics	444-4110	N25
Supply	445-6394	N30
IT/SA	444-2980	N30



- b. **QUOTAS:** Quotas for FLETRACEN Norfolk controlled courses must be requested by written communication. Quota requests must contain Course Identification Number (CIN), course title, class convening date or time frame in which quota is desired, and number of quotas desired. Cancellation of quotas is accomplished by written correspondence, and must be received by FLETRACEN at least three working days prior to the class convening date. Use of the telephone is limited to short-fuse quota cancellations only, to be accompanied by a follow-up message. For quotas granted more than thirty days from the transaction date, confirmation will be sent by computer printout. Messages will be sent as confirmation for quotas within thirty days. Quota requests will not be accommodated less than four working days prior to class convening. Example: Monday's convenings are closed out the previous Tuesday. Quota Control can only take action on requests and cancellations. The shifting of quotas from one command to another requires authorization by IUC/TYCOM. Phone numbers for FLETRACEN Norfolk Quota Control, Commercial: (804) 444-2424/2874, DSN: 564-2424/2874.
- c. **ORDERS:** Orders must be written for all students attending courses of instruction at FLETRACEN Norfolk, and should clearly state surname, first name, and middle initial, rank or rate, and social security number of each student. Certification of appropriate security clearance must be provided by message or speedletter to be received no later than five days prior to class convening date. Security clearance must also be included in orders, as well as course title and course identifying number. Bachelor Enlisted Quarters (BEQ) is required to assess a two dollar (\$2) per day billeting service charge to occupants in accordance with COMTRALANT NORFOLK VA message 041344Z Oct 84. Orders must include per diem to cover this charge if BEQ occupancy is anticipated. Personnel on no-cost TAD orders who are enrolled in a Training Command instruction course within a 50-mile radius of their homeport or station are not to be charged the BEQ billeting service charge, nor are housekeeping services to be provided. Should course attendee request housekeeping services, then the two dollar (\$2) service charge must be borne by the attendee and will not be reimbursed.
- d. **TEAM TRAINING COURSES:** Teams for team training in fire fighting and damage control courses must have the appropriate number of members who meet all prerequisites stated in CANTRAC Volume II.
- e. **WATCHES:** Personnel attending courses in excess of one week are assigned TAD to FLETRACEN, therefore, they must be removed from their parent command's watch bill. Failure of commands to comply with this requirement will result in disenrollment.

FLEET ASW TRAINING CENTER, ATLANTIC, NORFOLK VA

1. SHORT TITLE: FLEASWTRACENLANT
2. ADDRESS: Commanding Officer, Fleet ASW Training Center, Atlantic, Norfolk, VA 23511-6495
3. TELEPHONE: Quota Control Officer: Commercial: (804) 445-2257, DSN 564 4026.
4. MESSING AND BERTHING:
  - a. ENLISTED - Non-"A" School enlisted personnel will be berthed at Naval Station, Norfolk, if BEQ space is available. A BEQ service charge of \$4/day will be charged to each enlisted occupying the BEQ whether on cost orders or not. Activities ordering enlisted personnel to FLEASWTRACENLANT should:
    - (1) On a TAD Basis - Be prepared to pay full per diem costs.
    - (2) On No Cost Orders - Be advised that the point at which these personnel cannot be berthed could occur at any time. Such personnel may have to be returned to their parent command.
  - b. OFFICER - Officer berthing is available at the Naval Station BOQ, COMM (804) 444-3250 or at the Naval Air Station BOQ, (804) 444-7466.
5. AVAILABILITY OF TRANSPORTATION: Passenger vans are operated by Fleet ASW Training Center for students attending courses. The vans pick up students at the BEQ each morning and deliver them to and from noon meal at the Naval Station galley. Upon completion of classes, the vans return students to the BEQ. Time schedules of the vans are promulgated at the beginning of each course. Due to the variability of participants, groups utilizing the Tactical Trainer are expected to arrange and fund their transportation and logistic requirements. Assistance may be obtained by calling the Tactical Training Quota Control Officer, (804) 444-2232.
6. UNIFORMS: All personnel will be in the uniform of the day prescribed by the Commandant, Fifth Naval District.
7. REPORT/CHECK-IN INSTRUCTIONS: Students reporting for courses of instruction in excess of one week, report to the Personnel Support Activity Detachment, Bldg. A-48, Naval Station, Norfolk. Students ordered to courses or group training for a period of one week or less report directly to FLEASWTRACENLANT, Bldg. CEP-162, with orders, not later than 0745 on the class convening date. All personnel will report in an authorized uniform.
8. MISCELLANEOUS:
  - a. QUOTAS: Quotas controlled by FLEASWTRACENLANT must be requested by message/NAVGRAM or FAX at COMM (804) 445-6595 or DSN 565-6595. Request should contain course identification number (CIN), course title, class convening date(s) or time frame desired, and UIC of command requesting quota. Attendee name and security data may also be provided if determined at that time. Quota requests will be answered by message/NAVGRAM or Versatile Training System II (VTS-II) letter.

Notification of intent to cancel quotas will be accepted by phone to expedite reassignment, but MUST be followed up by a message/NAVGRAM/FAX to be received by this command THREE WORKING DAYS prior to class convening date to prevent a "no show" status. Requests for quotas that cannot be granted due to full class loading for a fiscal year will be maintained on a standby/waiting list, until the end of that fiscal year. Requesting commands will be notified of availabilities in the event of cancellations or if additional convenings can be scheduled.

- b. SECURITY REQUIREMENTS: Access to FLEASWTRACENLANT or its courses of instruction will not be authorized without proper documentation of security data. Certification of each student's security clearance level, minimum of SECRET, must be provided to Fleet ASW by message/NAVGRAM/FAX two weeks prior to class convening date. Clearance certifications are valid for the duration of the course or the duration of back-to-back courses. Access to command for courses of instruction is terminated upon graduation. The message/NAVGRAM/FAX must include the following information:
  - (1) Full name, rank/rate/title/position, Social Security number, citizenship (if immigrant alien, so indicate).
  - (2) Course number and convening date.
  - (3) Clearance level.
  - (4) If applicable, provide the name of member previously holding quota if substitution is necessary.
  - (5) If clearance data is not received, the prospective student will be returned to the parent command and designated as a prerequisite drop.
- c. WATCHES: Personnel attending courses in excess of one week are assigned TAD to FLEASWTRACENLANT; therefore, they must be removed from their parent command's watch bill. Failure of commands to comply with this requirement will result in disenrollment.
- d. Ocean Systems Technician "A" school students reporting from recruit training do not have civilian clothes privileges during the first eight weeks of class.
- e. Personnel reporting for Coordinated ASW classes or NCSO classes must be prepared to start class at 0730.

NUCLEAR WEAPONS TRAINING GROUP, ATLANTIC, NORFOLK VA

- 1. SHORT TITLE: NUWPNTAGRUL
- 2. ADDRESS: Commander Nuclear Weapons Training Group, Atlantic,  
Bldg. CEP 183, Naval Station, Norfolk, VA 23511-6496

3. **TELEPHONE:** Quota Control 444-4911/4024, DSN 564-4911/4024  
NWTGLANT FAX 445-1824, DSN 565-1824  
Duty Officer 444-4304, DSN 564-4304 Personnel  
Support Activity Duty Officer (24 Hour Service) Duty  
Officer 444-7167, DSN 564-7167
4. **MESSING AND BERTHING:**
- a. Officers attending courses will be billeted in the Naval Station or Naval Air Station BOQ. Phone numbers for officer quarters reservations Naval Station (444-3250/4151) DSN 564-3250/4151, Naval Air Station (444-7466/4667) DSN 564-7466/4667.
  - b. Enlisted personnel on cost orders will check in with Central Billeting, Bldg. A-48, Naval Station, Norfolk, VA. For reservations Naval Station (804) 444-3523, DSN 564-3523; Naval Air Station 444-3732, DSN 564-3732.
  - c. Frequently, quarters are not available for all ranks and rates; therefore, orders should authorize per diem in the event quarters are not available. Messing facilities are available and COMRATS are not authorized. Advance reservations advised.
5. **AVAILABILITY OF TRANSPORTATION:** No government transportation is available between Norfolk International Airport and Norfolk Naval Station. A base shuttle is available on the Naval Station.
6. **UNIFORMS:** All personnel will be in the uniform of the day prescribed by the Commandant, Fifth Naval District.
7. **REPORT/CHECK-IN INSTRUCTIONS:** TAD COST ORDERS AND PCS ORDERED PERSONNEL who report prior to 2400 the day preceding class convening date report to Personnel Support Activity, Bldg. A 48, Naval Station, Norfolk, VA. USMC PERSONNEL RETAIN ORDERS. Personnel on TAD NO COST orders report to Nuclear Weapons Training Group, Atlantic.
8. **MISCELLANEOUS:**
- a. **QUOTAS:** Quotas are controlled by Commander Nuclear Weapons Training Group, Atlantic. Unless specified otherwise in the course description or type commander directives, quotas should be requested directly from NUWPNTAGRULANT. Activities unable to utilize assigned quotas should inform NUWPNTAGRULANT as soon as possible in order that the quota be reassigned.
  - b. **SECURITY CLEARANCES:** Required clearance data for personnel scheduled to attend courses at NUWPNTAGRULANT must be submitted by the transferring/parent command to arrive at NUWPNTAGRULANT no later than ten (10) days prior to the class convening date. Additionally, the transferring command must certify that the prospective student has been initially (PART I of 5510/3) screened for the Personnel Reliability Program (PRP) in accordance with OPNAVINST 5510.162. Paragraph 7.b., below, lists NUWPNTAGRULANT courses and the required clearances. The courses requiring initial screening are indicated by an asterisk. The clearance message/letter must include the following information:

- (1) Full name, rank/rate, social security number.
- (2) Billet title statement "PRP partial screening complete" (for appropriate course).
- (3) Parent command and point of contact.
- (4) Course number and convening date.
- (5) Clearance level and basis.

NOTE: Failure to provide clearance data ten days prior to the class convening will result in denial of class entry.

c. COURSES:

<u>CIN</u>	<u>LONG TITLE</u>	<u>CLEARANCE</u>
J-2G-0901	Air Delivered Nuclear Weapons Employment	SEC
J-2G-0902	Air Delivered Conventional Weapons Employment	SEC
J-1B-0904	Nuclear Weapons Senior Officer Briefing	TOP SEC
*J-2G-0905	Scaled Authentication System/Emergency Action Procedures (SAS/EAP)	TOP SEC
*J-2G-2900	SAS Custodian	TOP SEC
*J-2G-0906	Nuclear Safety Officer	SEC
*J-4E-0907	Navy Nuclear Weapons Officer	SEC
*J-2G-0908	Nuclear Weapons Security Officer	SEC
*J-1B-0909	Nuclear Weapons Technical Inspections (NWTI) Chief Inspectors	TOP SEC
*J-8A 0910	SURFLANT Nuclear Weapons Procedures SUPERVISOR	SEC
*J-644-0912	CV/CVN/SSP Nuclear Weapons Technical/Maintenance Procedures	SEC
J-8A 0913	Nuclear Weapons Radiological Control Officer	SEC
*J-644-0914	MAUW Nuclear Weapons Technical/Maintenance Procedures	SEC
J-8A-0917	Nuclear Weapons Supply	SEC
*J-644-0920	Use Control Denial Devices	SEC
*J-644-0923	SURFLANT Shipboard Nuclear Weapons (Conducted onboard ship; scheduled through TYCOM)	SEC
J-644-0924	AIRLANT Shipboard Nuclear Weapons Handling (Conducted onboard ship; scheduled through TYCOM)	SEC
J-644-0925	SURFLANT Shipboard Nuclear Weapons (Conducted onboard ship; scheduled through TYCOM)	SEC
J-644-0929	Shipboard Security Engagement Tactics Follow on Training	UNCLAS
J-2G-0935	Theater Nuclear Warfare for 1st Tour Aviator	SEC
J-2G-0937	NATO Nuclear Weapons Release Procedures	COSMIC/ATOMAL/TOP SEC
K-644-9042	Nuclear Weapons Radiological Control Technician	SEC
K-644-9044	Security Command Orientation (On request only)	SEC
K-070-9045	Shipboard Physical Security Planning	SEC
K-2G-9047	PRP Admin	UNCLAS
K-644-9048	Nuclear Weapons Training for Tomahawk Armor Box Launch Variant (ABL) (On request only)	SEC
K-644-9050	Tomahawk Surface VLS Training	SEC
K-644-9053	TNW 2nd Tour Aviator	SEC
*K-644-0015	Nuclear Weapons Advanced Warhead Maintenance Supervisor	SEC
K-830 2213	Shipboard Security Engagement Tactics	UNCLAS

\* Designates courses requiring initial PRP screening.

INTERNATIONAL DIESEL SUBMARINE TRAINING PROGRAM  
NAVAL BASE, NORFOLK, VA

1. SHORT TITLE: IDSTP

2. ADDRESS: Commanding officer  
Fleet Anti-Submarine Warfare  
Training Center, Atlantic (Code N7)  
Naval Base, Norfolk, VA 23511-6495

PLAIN LANGUAGE ADDRESS: FI.EASWTRAGRULANT NORFOLK VA//N7//

3. TELEPHONE: International Diesel Submarine Training Program, Director or Assistant Director, at DSN: 564-6403/6415; Comm (804) 444 6403/6415 between 0730 and 1630, Monday through Friday.

4. MESSING AND BERTHING:

- a. Messing is available at BOQ or at Officers Club located on adjoining Naval Air Station. Free shuttle is available. Cost approximately \$4.50/breakfast, \$6/noon meal, \$10/evening meal.
- b. Berthing is available at the BOQ which is within walking distance of IDSTP facilities. Cost approximately \$8/day. Cost at BOQ if member is accompanied by wife/family is \$16/day. Off base housing at motel cost is approximately \$40/day.

5. AVAILABILITY OF TRANSPORTATION: Preferred airport is Norfolk International Airport. Students will be met upon arrival at the airport by a member of the IDSTP staff. Rental car cost is approximately \$250/wk. International drivers license is required. Local transportation is available. Naval Station, Bldg X 70, Norfolk, VA. Enter Gate 2 and proceed down Maryland Ave. IDSTP is 2 1/2 blocks down Maryland Ave on left. International Diesel Submarine Training Program is clearly marked on Bldg X-70.

6. UNIFORM: Blues, Nov-Apr; Whites/Khakis, May-Oct. Blues are official traveling uniform and may be utilized throughout the year.

7. REPORT/CHECK-IN INSTRUCTIONS: Report on the Wednesday prior to the Monday commencement date, to Director, International Diesel Submarine Training Program, Bldg X-70, Maryland Avenue, Naval Base, Norfolk, VA 23511-6495. Departure will be no later than noon on Friday of the fourth/last week of class.

8. MISCELLANEOUS:

- a. INFORMATIONAL PROGRAM: An aggressive meaningful Informational Program is in place to provide the students with exposure to American customs and culture involving various events, including trips to Washington, D.C., the U.S. Naval Academy, a local university, Williamsburg, VA, Jamestown, VA, dinner at an instructor's home, graduation dinner at a local restaurant and a tour of Norfolk/Virginia Beach.

- b. AFTER HOURS STUDY: The Confidential Student Training Manual is available for self study in the IDSTP classroom from 1630 2345, Monday through Friday, and at an appropriately controlled classroom environment within walking distance from the BOQ/BEQ on weekends from 0700 2345. Security considerations preclude the removal of course material from the classroom for home study.
- c. CLIMATE: Oct, cool. Nov-Mar, quite cold with rain/some snow. Apr-May, warm with rain. Jun-Sep, hot/humid with some shower activity.

FLEET COMBAT TRAINING CENTER, ATLANTIC, VIRGINIA BEACH, VA

- 1. SHORT TITLE: FCTCL DAM NECK
- 2. ADDRESS: Commanding Officer, Fleet Combat Training Center, Atlantic,  
1912 Regulus Ave  
Dam Neck, Virginia Beach, VA 23461-2098

PLAIN LANGUAGE ADDRESS: FCTCLANT DAM NRCK VA

3. TELEPHONE:

Quota Control Officer:	Comm/DSN: (804) 433-6636/7759
Student Control Officer:	Comm: (804) 433-7764
Foreign Training Officer:	Comm: (804) 433-6885
Rifle Range:	Comm: (804) 433-6154/7188
Duty Officer:	Comm/DSN: (804) 433-6234
Housing Referral Info:	Comm/DSN: (804) 433-7219

4. MESSING AND BERTHING: Messing and berthing are available for Enlisted students. Prospective students are requested to ensure they have sufficient funds prior to their arrival to cover the non-availability of quarters. Open messing is available for Officer personnel, berthing is limited and reservations are recommended. Phone numbers for Barracks are (enlisted) 433-6691 (officers) 433-6366.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is available between Norfolk International Airport or Norfolk Bus Terminal and the Dam Neck Naval Installation. Airport limousine and commercial taxi service is the most reliable mode of transportation. Taxi fare from the Norfolk International Airport to Dam Neck averages \$30.00 to \$35.00 per cab, while limousine vans average \$12.00 per person. Taxi fare from Virginia Beach to Dam Neck is approximately \$8.00. Tidewater Rapid Transit Service (TRT) provides bus transportation from Dam Neck to various locations in Virginia Beach daily from noon time to about 0200 for a fare of 70 cents.

6. UNIFORMS: All personnel will be in the uniform of the day prescribed by the Commandant, Fifth Naval District.

7. REPORT/CHECK-IN INSTRUCTIONS: Students reporting for training on Monday mornings will check in at Gallery Hall, Building 127 North, where they will check in with PSD personnel and then Student Control personnel for classroom assignment. All students reporting at any other time will check in at Personnel Support Detachment (PSD), Building 501, and then report to Gallery Hall NLT 0700 Monday morning.

8. MISCELLANEOUS:

- a. QUOTA CONTROL: Quotas for FCTCLANT DAM NECK controlled courses must be requested by message, or NAVGRAM. Quota requests must contain course identification number (CIN), course title, class convening date or time frame in which quota is desired, and number of quotas desired. Cancel quotas by message or NAVGRAM to FCTCLANT at least three working days prior to the class convening. Only short-fuse quota cancellations will be taken by telephone, and in this case the telephone request must be followed by a message request for cancellation.
- b. AMMUNITION: Unless otherwise specified, all quota requests for a firing course constitutes authorization by the requesting ship for its personnel to expend from the ship's training allowance of ammunition the amount recommended for the particular course in the catalog. It is therefore necessary for the orders to show not only the course name and number, but also the type of gun to be fired, i.e., course J-041 0124, 3"/50 RF Twin Mount, etc. Expenditures other than recommended allowance should be made the subject of separate correspondence. Upon completion of firing, CO, FCTCLANT, will originate an ammunition expenditure report and forward it to the ship concerned for inclusion in the ship's ammunition expenditure report.
- c. All students are required to wear the uniform of the day as specified in COMNAVBASE NORVA/SOPA ADMIN regulations. Gunnery students must bring working khaki or dungaree uniform as appropriate for wear in the Gun mounts, directors, and while on the rifle/pistol range. Wearing of foul weather jackets and/or ball caps are prohibited aboard FCTCLANT except for in and around gun mounts, directors and the rifle range.
- d. Gunnery students must provide their own foul weather clothing for use during winter months.
- e. Enlisted students must provide their own padlocks for lockers.
- f. All personnel reporting for training must be in compliance with the health and physical readiness standards set in OPNAVINST 6110.1C.
- g. Students enrolled in courses two weeks in length or longer should not be placed in a duty status at the parent command while TAD to FCTCLANT.
- h. SECURITY CLEARANCE: Provide written certification at least 5 working days prior to class convening dates. Clearances can be telefaxed to 433-7173.



FLEET COMBAT TRAINING CENTER ATLANTIC  
U.S. COAST GUARD RESERVE TRAINING CENTER  
YORKTOWN, VA

1. SHORT TITLE: FCTCL USCG YORKTOWN
2. ADDRESS: Officer in Charge, Fleet Combat Training Center Atlantic, Box 21 U.S. Coast Guard, Reserve Training Center, Yorktown, VA 23690 5000
3. TELEPHONE: Commercial: (804) 898 2265
4. MESSING AND BERTHING:
  - a. Government messing and berthing facilities (BOQ and BEQ) are available at U.S. Coast Guard Reserve Training Center, Yorktown.
  - b. Housing for personnel with dependents: There are no facilities at USCG RESTRACEN for dependents of student personnel.
  - c. Temporary lodging for personnel with dependents: The closest military lodge is approximately 15 miles from USCG RESTRACEN at Fort Eustis Army base. Due to the short duration of courses and limited lodging, dependent stay is not encouraged.
5. AVAILABILITY OF TRANSPORTATION: At U.S. Coast Guard Reserve Training Center, Yorktown, VA approximately three miles east of the Coleman Bridge and RT 238E overlooking the York River and adjacent to Yorktown Battleground National Park.

Patrick Henry International is the nearest airport facility. Once in the area a taxi or airport limousine service is available to USCG RESTRACEN. A liberty bus is run daily to local malls with additional runs to Williamsburg on weekends. Liberty bus schedules vary and may be obtained from Special Services or BEQ MAA.
6. UNIFORMS:
  - a. Uniform changes are promulgated via SOPA NORVA Message. Approximate dates for changes are October and April.
  - b. Dress uniforms may be prescribed for inspection purposes at any time. The normal classroom uniform is Uniform of the Day. Working uniform may be authorized for lab work.
7. REPORT/CHECK-IN INSTRUCTIONS: Students check-in into Lafayette Hall for berthing and endorsement of orders. Students then report to the Weapons School in Taylor Hall with orders and records during normal work days between 0700 and 1600.
8. MISCELLANEOUS:
  - a. Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of emergency leave.

- b. Liberty commences for non-duty section personnel at 1600 and expires at 0700 the following school/work day.
- c. Operators of motor vehicles on base must possess:
  - (1) Valid vehicle operator's license.
  - (2) Valid vehicle registration.
  - (3) Current and sufficient vehicle insurance to meet Virginia requirements.
  - (4) The vehicle must meet the safety standards and inspection requirements of the state in which registered or, if none, those of Virginia. Vehicle decals valid at place of issue will be honored or temporary vehicle permits will be issued.
- d. Student mailing address:

RATE/NAME  
MK 56 "C" School OR 5"38 GUN "C" School  
P.O. Box 21  
USCG, RTC  
Yorktown, VA 23690-5000
- e. Commissary facilities are not available at Yorktown. A small exchange is located on base; however, Navy uniform items are not carried. Naval Station Norfolk has the nearest Navy uniform shop.
- f. Medical and dental facilities are available at U.S. Coast Guard Reserve Training Center for all military personnel.
- g. There is a Chaplain at U.S. Coast Guard Reserve Training Center. He can be reached at 898-2151/2390.
- h. There are excellent recreational facilities available for all personnel on board.

NAVY AND MARINE CORPS INTELLIGENCE TRAINING CENTER, VIRGINIA BEACH, VA

- 1. SHORT TITLE: NMITC
- 2. ADDRESS: Commanding Officer, Navy and Marine Corps Intelligence  
Training Center, 2088 Regulus Ave.,  
Virginia Beach, VA 23461-2099  
  
PLAIN LANGUAGE ADDRESS: NMITC DAM NECK VA
- 3. TELEPHONE: Commercial/DSN: (804) 433-8097

#### 4. MESSING AND BERTHING:

- a. Enlisted personnel desiring to eat in the Galley will be issued chow passes by PSD personnel. The Galley is located near the BEQ in Bldg. 521. The Galley meal schedule follows:

	<u>Monday-Friday</u>	<u>Saturday/Sunday/Holidays</u>
Breakfast:	0700-0830	0515-0700
Lunch:	1030-1230	1030-1200
Dinner:	1615-1800	1630-1800

- b. Berthing at Dam Neck is critical, and until new accommodations are completed, students should be prepared to accept alternatives such as other military bases in the area, or commercial arrangements. Commands sponsoring students at NMITC should be prepared to pay per diem, especially when BOQ/BEQs are filled to capacity and no quarters are available.
- c. Berthing is available for 230 enlisted students at Dam Neck. Arrangements are coordinated by the Central Assignments and Records Desk (CARD) in Stethem Hall, Bldg. 566. Reservations for enlisted quarters cannot be made in advance. Orders must be endorsed stating availability or non-availability of quarters.
- e. Officers must make their own billeting arrangements. Officers may call the Dam Neck BOQ for reservations and further information:
- |                             |   |
|-----------------------------|---|
| Dam Neck BOQ                | Commercial (804) 433-6367<br>DSN 433-6367           |
| NAS Oceana BOQ (5 miles)    | Commercial (804) 433-3293/3294<br>DSN 433-3293/3294 |
| NAB Little Creek (21 miles) | Commercial (804) 464-7522<br>DSN 680-7522           |
| NAVSTA Norfolk (30 miles)   | Commercial (804) 444-3250<br>DSN 564-3250           |
- e. Enlisted students (E1-E6) are not assigned barracks watches while residing in government quarters, however IS "A" school students will stand watches as assigned by the Integrated Training Battalion Commander.
- f. "Cost" orders are required for berthing. COMNAVSURFLANT sponsored ships will comply with directives set forth in COMNAVSURFLANTINST 1320.1A.

5. AVAILABILITY OF TRANSPORTATION: NMITC is located at Layton Hall, Building 420, Regulus Avenue at Fleet Combat Training Center, Atlantic (FCTCLANT), Dam Neck, Virginia Beach, VA. No bus transportation is available aboard FCTCLANT, Dam Neck. Commercial taxi and bus service is available for off base transportation. Personal automobiles are authorized on base provided they have current DOD stickers and State Inspection sticker (State of vehicle registration or Virginia). Temporary passes may be obtained from the Pass Office, Bldg. 546 at the Main Gate, between 0600-1400, Monday-Friday. Present a copy of orders, a valid ID card, driver's license, vehicle registration, and proof of insurance. If using another person's vehicle, a letter of authorization from the registered owner is required.

6. UNIFORMS: Appropriate uniform of the day as prescribed in current Fleet Combat Training Center, Atlantic directives will be worn during all phases of instruction. All students are required to comply with the uniform regulations of their service. NOTE: The "A" uniform for women is required for inspection purposes. For additional questions concerning uniforms or seasonal change dates, etc., Navy call NMITC Admin: (804) 433-8069; Marines call Marine Corps Admin NMITC: (804) 433-8280.

	<u>E7 &amp; above</u>	<u>E6 &amp; below</u>
Summer (approx Apr - Oct)	M-Th - Khaki F - Summer White	Summer White Service Dress White

MARINES

Service Charlie with Camouflage Uniform for approx 10 days in field.

Winter (approx Nov - Mar)	M-Th - Winter Blue F - Service Dress Blue	Winter Blue Service Dress Blue
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MARINES

Service Bravo with Camouflage Uniform for approx 10 days in field. 782 gear required.

7. REPORT/CHECK IN INSTRUCTIONS: Upon arrival in the Virginia Beach area, all PCS active duty and reserve personnel will report to the Personnel Support Activity Detachment (PSD) office, FCTCIANT, Dam Neck, located in Bldg. 501. PSD will conduct initial processing of orders and provide further direction. On the course convening date, students will report to the NMITC Quarterdeck between 0700 and 0745. Bring the original or copies of orders certifying security clearances.

8. MISCELLANEOUS:

a. QUOTA CONTROL:

- (1) To obtain information concerning quotas for courses, call (804) 433-8097 or DSN 433-8097 between 0800 and 1630, Monday through Friday.
- (2) To obtain quotas, contact the appropriate quota control:

Active Duty Navy (BUPERS controlled courses)	BUPERS
Active Duty Navy (Non-BUPERS controlled courses)	NMITC (Code N143)
Navy Reservists	COMNAVAIRESFOR (Code 59)
Coast Guard/Reservists	COMDT COGARD (G-PTE-2)
Marine Corps/Reservists	CMC (Code T)
DOD and Non DOD Civilians	CNTECHTRA

- (3) To cancel quotas, notify NMITC no less than 10 working days prior to class convening date. If students fail to appear for class, non-utilization reports will be sent to type commanders.

b. SECURITY CLEARANCES:

- (1) All NMITC courses require some level of student security clearance. Security clearance information should be included on all student orders. Failure to comply with these requirements will result in students missing valuable instruction time and/or being returned to their parent command. Quotas are not confirmed without proper security clearance certification.
- (2) For courses requiring Secret clearance, prospective students and their commands must provide certification of their Plain Language Address or collateral security clearance by message or NAVGRAM to be received by NMITC not less than 10 working days prior to class convening.
- (3) For courses requiring access to Sensitive Compartmented Information (SCI), commands must provide certification of student SCI access via (back channel) message or visit certification shipped via Defense Courier Service (DCS) at least 30 days prior to class convening. SCI access cannot be certified via Plain Language Address or collateral message, NAVGRAM, or unclassified facsimile machine. NMITC's message address and DCS account number are located on page 771 of the Compartmented Address Book.

c. PHYSICAL AND INFORMATION SECURITY:

- (1) Security considerations preclude the entry of personal recording/transmitting devices into the building. Prohibited items include, but are not limited to:

General Items

- Radios
- Walkmans
- VCRs
- Pagers (Beepers)
- Televisions
- Personal Computers
- Pocket Copiers
- Gym Bags
- Cameras (except for students enrolled in IPC)

Magnetic Media

- Computer Tapes
- Disks
- Disk Packs
- Video Tapes
- Tape Recorders
- Video Disks
- Telephone Answering Machines

- (2) Briefcases, purses, etc. are subject to inspection at any time. Additional requirements are imposed for students in SCI courses and for personnel having access to SCI spaces.
- (3) Security considerations further preclude the removal of most course material from the building. Study of these materials must be conducted within the building.
- (4) Graduating students who wish to have their notes forwarded to their command may do so, provided their command follows proper procedure.

- d. ACTIVE DUTY TAD ORDERS: Orders, either "Cost" or "No Cost", are required for all personnel attending courses at NMITC and should clearly state the student's surname, first name, middle name, rank/rate, service branch, and social security number. Course title and identification number (e.g. J-243-0968) should be written in full. Service and pay records are not required. Comply with PAYPERSMAN 90222 or 90232. TAD personnel who require berthing are processed by PSD. TAD personnel who do not require berthing are processed by NMITC admin and need not check in at PSD.
- e. ACTIVE DUTY PCS ORDERS: Students on PCS orders must first report to PSD with their orders for endorsement. For Navy students, PSD will retain the original orders. Navy students should obtain a copy for NMITC Admin. Service and pay record will be left with PSD. Medical and Dental records will be checked into the appropriate facilities. Marine students will retain original orders for processing by Marine Corps Admin Det on first day at NMITC.
- f. RESERVE ORDERS: Students must report with their medical record and orders. Course title and identifying number should be stated in full on the orders. Reservists on Annual Training (AT) will be paid by the graduation date of their class. Medical records are REQUIRED in order to receive pay for AT. Orders must be endorsed by proper medical authority PRIOR to reporting for AT. PSD processes all reservists-AT, ADT and ADSW. A copy of orders must be submitted to NMITC Admin.
- g. PARKING: Students may park in the NMITC student parking area only. Vehicles parked in unauthorized areas will be ticketed and/or towed at owner's expense.
- h. MEDICAL SERVICES: NMITC students desiring to go to sick call should report to the Naval Medical Clinic, Bldg 502, with their medical records. Sick call hours: Monday - Friday 0530-0900 and 1400-1530.
- i. LEAVE/LIBERTY: Leave will be granted to students only in cases of verified emergency or when requested by the parent command. Liberty or shore leave is normally granted daily upon termination of classes.
- j. AFTER HOURS STUDY: Because security considerations preclude the removal of course material from the school for home study, and because students will find it useful to review instructional material at times other than regular classroom hours, NMITC is open to students for study until 2100 on weekdays.

NAVAL AMPHIBIOUS SCHOOL, LITTLE CREEK  
NORFOLK, VA

1. SHORT TITLE: NAVPHIBSCOL LCRK
2. ADDRESS: Commanding Officer, Naval Amphibious School, Naval Amphibious Base, Little Creek, Norfolk, VA 23521
3. TELEPHONE: Quota Control Officer 464-7393, DSN: 680-7393  
Duty Officer 464-7353, DSN: 680-7353

4. MESSING AND BERTHING:

- a. Advance reservations/berthing accommodation arrangements must be coordinated directly with NAVPHIBASE LCRK either by message or by calling Commercial (804) 464-7577 (Enlisted) or (804) 464 7523 (Officer). DSN prefix is 680.
- b. Enlisted students are billeted in Shields Hall (Building 3601) and subsisted in the NAVPHIBASE Galley (Building 3607). The BEQ will issue certificates of non-availability if quarters are not available.
- c. Officer students will be billeted in the BOQ (Bldg. 3408) insofar as it is practical and advance reservations are suggested. Closed Mess facilities are not available. The BOQ will issue certificates of non-availability if quarters are not available.
- d. Navy Lodge and/or convenient off-station facilities are available.

5. AVAILABILITY OF TRANSPORTATION: All transportation arrangements must be made by the student. The following transportation facilities are available in the area:

- a. Norfolk International Airport, Norfolk, VA
- b. Bus Station - Norfolk, VA and Virginia Beach, VA
- c. Limousine service available at airport; Military Information Booth located in Main lobby of Norfolk International Airport to provide assistance.

6. UNIFORMS: All personnel will be in the uniform of the day prescribed by the Commandant, Fifth Naval District.

7. REPORT/CHECK-IN INSTRUCTIONS: Students shall report to Bldg. 3504, Room 135A, no later than 0700 on the class convening date. If arriving prior to the class convening date, report to the Transient Personnel Unit of Personnel Support Detachment, Bldg. 3510. Students may not have mail forwarded to NAVPHIBSCOL Little Creek due to the short duration of the courses taught.

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET, NORFOLK, VA

1. SHORT TITLE: FTU LITTLE CREEK

2. ADDRESS: Commanding Officer, Fleet Training Unit, U.S. Atlantic Fleet,  
Naval Amphibious Base, Little Creek, Norfolk, VA 23521-5150

3. TELEPHONE:

- a. Building 3320; COMM: 464-8113/7439; DSN 680-8113/7439.
- b. Operations Department (Scheduling/Training Support/Maintenance/Quota Control): DSN 680-8113/7310.
- c. Combat Systems Department/Team Trainers: DSN 680-8113/7310.

- d. Underway Training: COMM: 464 7471/7592; DSN 680 7471/7592.
- e. Small Arms Instructor Training School: COMM: 464-8273; DSN 680 8273.
- f. Administrative Department: DSN 680 8113/7439.
- g. Supply Department: DSN 680 7310/7439 - Fax 464 8589/ DSN 680 8589

4. MESSING AND BERTHING:

- a. Pierside Training (RAVIR and 20B4 MCST), EWT and Mobile Damage Control Training.
- b. Small Arms Instructor Course - Students (E 5 thru E-9) are billeted in Shields Hall (Bldg. 3601) and messing is provided in the NAVPHIBASE Galley (Bldg. 3607). Students in need of berthing report to Bldg. 3015, Transient Personnel Unit of Personnel Support Detachment.

5. AVAILABILITY OF TRANSPORTATION: FTU Little Creek is located in Building 3320 (CO, XO and Combat Systems Department), (Underway Training Department and Small Arms Training), Naval Amphibious Base Little Creek, Norfolk, VA 23521.

6. UNIFORMS:

- a. Multi-Threat CIC Team Training - Shipboard working uniform.
- b. Shipboard Small Arms Instructor Course - Students report in uniform of the day. Students should also have available either a working uniform or a set of Navy issue coveralls.
- c. Mobile Damage Control Trainer - Shipboard working uniform.

7. REPORT/CHECK IN INSTRUCTIONS:

- a. RAVIR and 20B4, EWT Mobile Combat Systems Team Training - Students man own ship's combat systems stations prior to 0800 on days of training.
- b. Small Arms Instructor Course - Students report to Building 3320 prior to 0800 on class convening date in the uniform of the day.
- c. Mobile Damage Control Trainer - Students report to training coordinator prior to 0730 on day of training or as requested.

8. MISCELLANEOUS:

a. QUOTAS:

- (1) Combat Systems AAW ASMD ASUW ASW ELW Pierside Team Training (J-221-0352/0358) and EW Trainer Pierside Submarine Limited Team Training (J-233-0214) and Mobile Damage Control Trainer (J-495 0405), are requested through Regional Training Board and scheduled during the Quarterly Trainer Scheduling Conference for the upcoming quarter. Direct liaison with FLETRAULANT, prior to formal request will facilitate planning and trainer utilization.



(2) Shipboard Small Arms Instructor Qualifications Ashore & Afloat (J-041-0176) quotas are requested by calling Training Services Office, FLETRAULANT, (804) 464-7310/8113, (DSN 680-7310).

(3) Small Arms Instructor (J-041-0148) quotas are requested by calling BUPERS 406C, DSN 227-6565.

b. SECURITY CLEARANCE:

(1) Multi-Threat CIC Team Training - SECRET clearance required.

(2) No clearance required for Shipboard Small Arms Instructor Training.

(3) No clearance required for Mobile Damage Control Training.

c. SPECIAL INFORMATION:

(1) Multi-Threat CIC Team Training conducted pierside utilizing RAVIR van, and Device 20B4 MCSTs and EW Trainer. For information on capabilities/limitations of trainers refer to COMTRALANT OPORDER 2000.

(2) Shipboard Small Arms Instructor Course - Training includes classroom as well as range time.

(3) Mobile Damage Control Trainer - Utilizes available pierside and shipboard space for training.

U.S. ATLANTIC FLEET C-1 WELDING SCHOOL  
NORFOLK NAVAL SHIPYARD, PORTSMOUTH, VA

1. SHORT TITLE: C-1 Welding School

2. ADDRESS: Commander Norfolk Naval Shipyard, Portsmouth, VA 23709-5000

3. TELEPHONE: DSN Prefix for shipyard is 961-XXXX

OIC, Welding School	COMM: (804) 396-8607/8610
Duty Office	COMM: (804) 396-8615/8616
Welding School	COMM: (804) 396-3549/3583/7523
Barracks 1503/1531	COMM: (804) 396-4562

4. MESSING AND BERTHING: Messing facilities are available for all enlisted personnel. Quarters are available for all enlisted personnel, however, reservations should be made thirty (30) days prior to reporting.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is provided between the Norfolk Regional Airport, Norfolk Bus Depot and/or Portsmouth Bus Depot to the Norfolk Naval Shipyard complex. Airport limousine and commercial taxi service are the most reliable modes of transportation. Taxi fare from Norfolk Regional Airport to NNSY averages \$12.00 to \$15.00 per taxi. Airport limousine, which departs hourly to NNSY is about \$5.50 per person.

6. UNIFORMS: Conformance to COMNAVBASENORVA INST 1020.3 series, Uniform Regulations, is required. Military personnel are required to report, check in and out in the uniform of the day. Uniform for all classes will be clean, unsoiled dungarees.

7. REPORT/CHECK IN INSTRUCTIONS: Students shall be issued orders to Commander, Norfolk Naval Shipyard, Portsmouth, VA and shall report to Military Personnel Office, second floor, Building 1500 during normal work day. During non-work day and weekends report to Shipyard Duty Office, first floor, Building 1500. Hours of operation of Military Personnel Office are Monday - Friday 0700 - 1530. All students reporting for TAD outside the Norfolk, Virginia area and those reporting for TAD in excess of seven (7) days will have service, health, dental and personal finance records in their possession.

8. MISCELLANEOUS:

- a. Personnel visiting the Portsmouth area should be advised that Naval Personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the shipyard gates. Personnel should not travel on foot through these areas during hours of darkness.
- b. DUTIES: Personnel attending courses are assigned TAD to NNSY, Portsmouth, VA, therefore, they must be removed from their parent command's watch bill. Failure of commands to comply with this requirement will result in disenrollment.
- c. VISION TEST REQUIREMENTS: Must be IAW sec 5.2.13 of MIL-STD-248C. In addition, contact lens are not authorized during COI. Personnel must have in their possession corrective glasses if required prior to reporting.
- d. LEAVE: TAD personnel that are to be granted leave upon completion of the course, must have the leave authorization indicated on their orders, prior to departure from their command.
- e. PARKING: Student parking is extremely limited.
- f. ORDERS: Individual TAD orders (NAVPERS 1320/16) must be written for all students attending courses of instruction at NNSY Portsmouth, and should clearly state surname, first name, and middle name; rank or rate, social security number and branch and class of each student. Security clearance must also be included in orders, as well as course title and course identifying number. Transient BEQ is required to assess a three dollar (\$3) per day billeting service charge to occupants on per diem in accordance with CNO WASHINGTON DC 032001Z DEC 82. Students should have sufficient funds to cover this charge if BEQ occupancy is anticipated subject to reimbursement after completion of TAD. Personnel on no-cost TAD orders who are enrolled in a course of instruction within a 50 mile radius of their homeport or station will be charged the BEQ billeting service charge. The three dollar (\$3) service charge must be borne by the attendee and will not be reimbursed.
- g. QUOTAS: All quota requests for NEC Welding Courses must be requested and approved by BUPERS and funding authorization must be requested and approved by appropriate TYCOM.

FTC CRYOGENICS, PORTSMOUTH, VA

1. SHORT TITLE: FTC CRYOGENICS
2. ADDRESS: Director, FTC, Cryogenics, Bldg. 17Y St. Juliens Creek Annex,  
Norfolk, Naval Shipyard, Portsmouth, VA 23709
3. TELEPHONE: Duty Officer Commercial (804) 485 6398/6399/6400  
DSN: 961 6398/6399/6400
4. MESSING AND BERTHING: Facilities are available for military personnel.
5. AVAILABILITY OF TRANSPORTATION: No government transportation is provided between the Norfolk Regional Airport, Norfolk Bus Depot and/or Portsmouth Bus Depot to the Norfolk Naval Shipyard complex. Airport limousine and commercial taxi service are the most reliable modes of transportation to the Norfolk Naval Shipyard (NNSY) complex. Taxi fare from Norfolk Regional Airport to NNSY averages \$12.00 to \$15.00 per taxi. Airport limousine, which departs hourly to NNSY is about \$5.50 per person.
6. UNIFORMS: Conformance to Commander, Naval Base Norfolk, VA, Uniform Regulations, is required.
7. REP -T/CHECK IN INSTRUCTIONS: All personnel reporting for training during working hours will report to Building 17Y prior to 0715 on the class convening date or as directed by Transfer Orders. Personnel reporting after working hours, report to PERSUPPDET Portsmouth, Naval Hospital, Portsmouth, VA. All students reporting shall have all records in their possession (including Personal Finance Record (PPR)) upon reporting.
8. MISCELLANEOUS:
  - a. Leave: Annual leave is granted only at Christmas. TAD personnel that are to be granted leave upon completion of the course, must have the leave authorization indicated on their orders, prior to departure from their parent command.
  - b. Operation of motor vehicles on base:
    - (1) The vehicle must meet the safety inspection requirements (at least ANNUALLY) of the state in which registered or, if none, those inspection requirements of Virginia.
    - (2) On base and off base parking is very limited. Temporary base passes are issued to cover only the amount of time the operator is at this command.

FLEET AND MINE WARFARE TRAINING CENTER, CHARLESTON, SC

1. SHORT TITLE: FLEMINWARTRACEN CHARLESTON
2. ADDRESS: Commanding Officer, Fleet and Mine Warfare Training Center,  
Naval Base, Charleston, SC 29408-5200
3. TELEPHONE: Quota Control Officer (803) 743 6311, DSN: 563 6311  
Duty Officer (803) 743-4722, DSN: 563-4722
4. MESSING AND BERTHING:
  - a. Due to the limited BEQ facilities in the Charleston area, adequate BEQ accommodations may not be available for all enlisted students reporting to FLEMINWARTRACEN. Naval Station Enlisted Quarters can be reserved, when available, by calling the Charleston Naval Station Billeting Office at DSN 563-5268.
  - b. Officer's berthing is available at the Charleston Naval Station BOQ approximately 75% of the time. Due to the limited BOQ space available, reservations should be made prior to arrival in the Charleston area by calling the BOQ at DSN 563-5394. These reservations must be confirmed not later than ten (10) days prior to arrival.
  - c. Navy Lodge and convenient off-station facilities are also available.
  - d. Officer and enlisted messing facilities are within walking distance of FLEMINWARTRACEN.
5. AVAILABILITY OF TRANSPORTATION:
  - a. To and from Charleston:
    - (1) Charleston International Airport, North Charleston, SC
    - (2) AMTRAK Rail Terminal, North Charleston, SC
    - (3) Greyhound Bus Terminal, North Charleston, SC
  - b. To Charleston Naval Base: No government transportation is provided between local commercial transportation facilities and the Charleston Naval Base complex. Airport limousine and commercial taxi services are the most reliable means of transportation to the Charleston Naval Base.
  - c. On Base:
    - (1) A Charleston Naval Station bus schedule provides for free shuttle bus transportation around the Naval Base complex approximately every half hour from 0600-2000 daily.
    - (2) On-base taxis are available at a nominal cost.
    - (3) FLEMINWARTRACEN is within walking distance of officer/CPO/enlisted berthing and messing facilities, medical and dental facilities, and exchange and commissary facilities.

6. UNIFORMS: All personnel will be in the uniform of the day prescribed by the COMMANDER, Naval Base, Charleston, SC, except those attending courses in damage control, firefighting or engineering courses in which a uniform would be soiled.

7. REPORT/CHECK-IN INSTRUCTIONS: Reporting enlisted personnel should be directed to report to the Naval Station Billeting Office and officer personnel should be directed to report to the Naval Station BOQ office to ascertain the actual availability/non-availability of government berthing and have orders so endorsed prior to obtaining off base quarters, even if a non-availability number has been previously provided. Students should be authorized maximum advance per diem to offset expenses incurred while subsisting in the civilian community should adequate berthing facilities not be available.

8. MISCELLANEOUS:

- a. QUOTAS: Quotas for courses which have FLEMINEWARTRACEN designated as the quota control authority may be requested from the Quota Control Office by message, NAVGRAM, letter, telephone or personnel visits by designated command training personnel. Letters authorizing personnel to make and cancel quotas are maintained by the FLEMINEWARTRACEN Quota Control Office and are required to be updated by user commands as changes occur.
- b. FLEMINEWARTRACEN Notice 1540 provides specific updated information on where and when incoming students should report, uniform requirements, class convening schedules, course prerequisites, course length and quota control information. A current copy of this notice may be requested from the Admin Office, DSN 563-4723.
- c. Personnel visiting the Charleston area should be advised that naval personnel have been victims of muggings and robberies (some with physical harm) in the recent past in areas adjacent to the Charleston Naval Base gates. Personnel should not travel alone on foot through these areas during hours of darkness.
- d. Security clearances must be provided in writing at least one week prior to the class convening date for all students attending classified courses.
- e. Incoming students should be advised that normal class hours are 0800 - 1700.
- f. Students are not assigned parking spaces; however, general student parking areas are available and well marked near the school. Students should be advised not to park in areas that are marked as restricted or reserved parking.
- g. Students ordered to courses which have a duration of thirty (30) days or longer should bring their service records.

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET, DETACHMENT CHARLESTON  
CHARLESTON, SC

1. SHORT TITLE: FLETRAULANT DET CHARLESTON
2. ADDRESS: Officer in Charge, Fleet Training Unit, U.S. Atlantic Fleet,  
Detachment Charleston, Building 672, NAVSTA Charleston, SC 29408 5250
3. TELEPHONE: DSN 563-0098/0099, Commercial (803) 743-0098/0099
4. MESSING AND BERTHING: Pierside Training (RAVIR, 20B5 MCSTT AND LMTTU)
5. AVAILABILITY OF TRANSPORTATION: FLETRAULANT DET Charleston is located Building  
672, NAVSTA Charleston, South Carolina
6. UNIFORMS: All personnel will be in the uniform of the day prescribed by the  
COMMANDER, Naval Base, Charleston, SC, except those attending courses in damage  
control, firefighting or engineering courses in which a uniform would be soiled.
7. REPORT/CHECK-IN INSTRUCTIONS: Students man own ship's combat systems stations  
prior to 0800 on days of training.
8. MISCELLANEOUS:
  - a. QUOTAS: Combat Systems AAW/ASMD/ASUW Pierside training (J-221-0352/0361)  
are requested through Regional Training Board and scheduled during the  
Quarterly Training Scheduling Conference for the upcoming quarter. Direct  
liaison with FLETRAULANT prior to formal request will facilitate planning  
and trainer utilization.
  - b. SECURITY CLEARANCE: Shipboard personnel are required to ensure all  
personnel participating in training have a SECRET clearance.
  - c. SPECIAL INFORMATION: Multi-Threat CIC Team Training is accomplished  
pierside utilizing RAVIR vans and Device 20B5. LMTTU expected to be  
on-line spring 1989. For information on capabilities/limitations of  
trainers, refer to COMTRALANT OPORDER 2000.

MAYPORT, FLORIDA AREA

1. ACTIVITY: Fleet Training Center, Mayport, Florida and Fleet Training Unit,  
U.S. Atlantic Fleet, Detachment Mayport, Florida are the only COMTRALANT activities  
in the area.
2. UNIFORMS: All personnel will be in the uniform of the day prescribed by  
COMHELWINGSLANT.

FLEET TRAINING CENTER, MAYPORT, FL

1. SHORT TITLE: FLETRACEN MAYPORT FL
2. ADDRESS: Officer in Charge, Fleet Training Center, Box 280147, Mayport, FL 32228-0147 (ATTN: Quota Control)
3. TELEPHONE: Quota Control: (904) 246-5240/5673, DSN: 960-5240/5673  
Command Duty Officer: 246-5243, DSN: 960-5243
4. MESSING AND BERTHING: Parent commands are responsible for making berthing arrangements for their personnel. Submit berthing requests to NAVSTA Mayport FL or phone:

BOQ: DSN 960-5423 COMMERCIAL: (904) 246-5423  
CPO: DSN 960-5194 COMMERCIAL: (904) 246-5194  
BEQ: DSN 960-5575 COMMERCIAL: (904) 246-5575

5. AVAILABILITY OF TRANSPORTATION: Parent commands are responsible for arranging transportation to and from school. Students who are assigned to ships berthed at NAVSTA are provided with daily bus services to and from FLETRACEN with stops at Ribault Club, P.O. Club, Base Theater, C-2 Pier, Halsey Hall and FLETRACEN. The bus departs Ribault every half hour. Students reporting from commands located outside the Mayport area who utilize commercial air shall be aware that taxis and airport limousines are readily available; however, due to the distance involved, cost usually approaches \$40.00 for taxi services. Airport limousine costs vary dependent upon the number of passengers.
6. UNIFORMS: Students attending courses are expected and required to meet Navy standards of military appearance and courtesy. Any student failing to meet Navy standards will be disenrolled and returned to his/her command for appropriate action. Students should be in the uniform of the day unless otherwise noted in course description.

UNIFORM OF THE DAY

Winter: (1st Monday in December)

Summer: (1st Monday in March)

E-6 and below - Winter Blue  
E-7 and above - Khaki

E-6 and below - Khaki  
E-7 and above - Khaki

- a. Personnel attending the following courses may report and attend classes in a clean working uniform:
  - (1) General Shipboard Fire Fighting Training
  - (2) Shipboard Fire Fighting Team Training
  - (3) P-250 MOD 1
  - (4) Shipboard Aircraft Fire Fighting
  - (5) Air Capable Ship Helicopter Fire Fighting Team Training
- b. In addition: Long sleeve cotton shirts and general safety shoes are required for all fire fighting courses. U.S. Navy Uniform Regulations are strictly enforced at FLETRACEN Mayport.

7. REPORT/CHECK IN INSTRUCTIONS:

8. MISCELLANEOUS:

- a. QUOTA REQUEST PROCEDURES: Quota requests for FLETRACEN Mayport controlled courses shall be submitted in writing. Requests shall include the course title, course identification number, primary/alternate class convening date or time frame in which quota(s) are desired, and student name and social security number. A recommended standard quota request format is provided in paragraph 12. A weekly quotas granted message is promulgated on Friday the week prior to each class convening date listing all commands who have been granted confirmed quotas. Telephone requests will be accepted from personnel authorized to book/cancel quotas. Letters of authorization to book and cancel quotas are required. Commands shall designate no more than three points of contact to discuss matters of training between the requesting command and the training activity.

Quota requests for other than active duty Navy personnel (USN, USNR) are to be submitted to the appropriate quota control authority listed in Section 3 CANTRAC Volume I, Quota Control Notes, Note 1 CNTECHTRA.

CANCELLATION OF QUOTAS: Cancellations must be made at least three working days prior to the class convening date in order to give FLETRACEN Mayport the opportunity to offer those quotas to other commands. Failure to cancel quotas within three working days will result in a non-utilization for the command.

- b. ORDERS: TEMADD orders are required for all students attending formal training at FLETRACEN Mayport. TEMADD orders serve as authorization for service record entries when properly endorsed by FLETRACEN MAYPORT. Orders shall include service member name, rank/rate, social security number and appropriate security clearance of each student. Ensure course title/number and class convening date are included. Students shall report NLT 0730 on the first day of classes except as promulgated under separate cover during summer tropical hours when reporting time is 0630 for "FIREFIGHTING COURSES ONLY."
- c. SECURITY CLEARANCE: Security clearance data shall be submitted with the standard quota request or if submitted separately in writing no later than seven days prior to the class convening date. Students will not be admitted to class without appropriate security data.
- d. COURSE PREREQUISITES: Ensure students meet prerequisites outlined in NAVKDTRA 10500 (CANTRAC) Volume II to avoid the return of students to their parent command. Commands are encouraged to remove students from the watchbill while attending training at FLETRACEN Mayport.



e. SAMPLE STANDARD QUOTA REQUEST FORMAT:

1500  
Ser  
Date

From: Commanding Officer,  
To: Commanding Officer, Fleet Training Center, Mayport  
ATTN: Quota Control

Subj: SCHOOL QUOTA REQUEST

1. Request the following school quota(s) be reserved for this command:

- a. Course Title/NR:  
Convening Date: 1st Choice  
2nd Choice (OR TIME FRAME DESIRED)  
3rd Choice

Attendee(s):

NAME	RANK/RATE	SSN	BRANCH/SERVICE	CLEARANCE
(LAST, FIRST, MI			(USN, USNR, TAR, USNR-R, USCG)	

- b. If requesting two or more courses repeat paragraph (1A) format as necessary for each course of instruction.

2. POC is (INCLUDE NAME/RATE/RANK/TELEPHONE).

Signature  
By direction

FLEET TRAINING UNIT, U.S. ATLANTIC FLEET, DETACHMENT MAYPORT  
MAYPORT, FL

1. SHORT TITLE: FLKTRAULANT DET MAYPORT
2. ADDRESS: Officer in Charge, Fleet Training Unit, U.S. Atlantic Fleet,  
Detachment Mayport, Mayport, FL 32228
3. TELEPHONE: 241-6344/6217 (DSN 960-6344/6217)
4. MESSING AND BERTHING: Pierside Training.
5. AVAILABILITY OF TRANSPORTATION: NAVSTA Mayport is located at Pier Charlie.
6. UNIFORMS: Shipboard working uniform.
7. REPORT/CHECK-IN INSTRUCTIONS: Students man own ship's combat systems stations  
prior to 0800 on days of training.
8. MISCELLANEOUS:
  - a. QUOTAS: Combat Systems AAW/ASMD/ASUW Pierside Training  
(J-221-0352/0358/0361) is requested through Regional Training Board and  
scheduled during the Quarterly Trainer Scheduling Conference for the  
upcoming quarter. Direct liaison with FLETRAULANT prior to formal request  
will facilitate planning and trainer utilization.
  - b. SECURITY CLEARANCE: Shipboard personnel required to ensure all personnel  
participating in training have a SECRET clearance.
  - c. SPECIAL INFORMATION: Multi-Threat CIC Team Training is accomplished  
pierside utilizing RAVIR vans and Device 20B4/20B5. For information on  
capabilities/limitations of trainers refer to COMTRAULANT OPORDER 2000.

NAVAL DAMAGE CONTROL TRAINING CENTER  
PHILADELPHIA, PA

1. SHORT TITLE: NDAMCONTRCN PHIL
2. ADDRESS: Commanding Officer, Naval Damage Control Training Center, Naval  
Base Philadelphia, PA 19112-5089
3. TELEPHONE: Duty Officer: (215) 897-5652, DSN: 443-5652  
Quota Control: (215) 897 5661, DSN: 443-5661  
Student Control: (215) 897-5134, DSN: 443-5134

4. MESSING AND BERTHING:

- a. Berthing facilities are available for all military personnel; BOQ facilities are available, but frequently difficult to get so officers may be required to use commercial facilities. Telephone: BOQ: (215) 897-5318, AV: 443-5318; BEQ: (215) 897-5160, AV: 443-5160.
- b. Off-station facilities are available, but expensive and sometimes hard to acquire.
- c. Messing facilities are available for all military personnel.

5. AVAILABILITY OF TRANSPORTATION:

- a. Penn Central Railroad Station, 30th and Market St., Philadelphia.
- b. Philadelphia International Airport, Rt. 291 at Island Ave., Philadelphia.
- c. Greyhound Bus Terminal, 17th and Market St., Philadelphia.
- d. Taxis are available from all points to the Naval Base.
- e. NDCTC makes NO arrangements for transportation.

6. UNIFORMS:

- a. Winter Uniforms (1st Monday in October - 1st Monday in May)

- (1) Officers: Service Dress Blue - PRESCRIBED (P)  
Winter Blue - ALTERNATE (A)
- (2) Enlisted: Service Dress Blue (P)  
Winter Blue (A)

- b. Summer Uniforms (1st Monday in May - 1st Monday in October)

- (1) Officers/CPOs: Summer Khaki (P)  
Summer White (A)
- (2) Male Enlisted: Service Dress White (P)  
(E-1 to E-6) Service Dress Blue (A); Summer White (A)
- (3) Female Enlisted: Summer White (P)  
(E-1 to E-6) Service Dress Blue (A)

- c. THE UNIFORM FOR FIRE FIGHTING is long sleeve wash khakis or long-sleeve dungarees with hard-soled shoes. No double-knits, tennis shoes, poromeric footwear, or contact lenses will be worn on the firefield. These uniforms should be brought to the school when reporting.
- d. No civilian clothes are authorized on base for E3 and below personnel ordered to NDCTC for HT "A" School. Civilian clothes may not be stored in lockers in assigned BEQ by E3 and below HT "A" School students.

e. Uniform and haircut regulations are strictly enforced. All students are inspected prior to acceptance into a course, and may not be enrolled if they do not meet the standards outlined in the uniform regulations.

f. GENERAL GUIDANCE FOR WEARING OF UNIFORMS

- (1) Each member of the naval service is a representative of the United States. His or her dress, both in uniform and civilian clothes, and conduct is required to be such as to reflect credit on him or herself, the naval service, and the United States.
- (2) All military personnel while aboard a naval shore activity within COMNAVBASE will be in the prescribed dress Uniform-of-the-Day, or appropriate civilian attire on the following occasions:
  - (a) Holidays, Saturdays and Sundays.
  - (b) After 1800 (local time) on working days, including attendance at the station movies, clubs, bowling alley, exchange etc.
- (3) E3 and below, non prior service personnel, attending HT "A" School will not be allowed to wear civilian clothes on base during their first phase of training (normally 4 weeks).
- (4) All Navy, Marine Corps and Coast Guard personnel are required to wear a safety helmet while operating a motorcycle or motor scooter both on and off base.
- (5) Overcoats (bridgecoats), reefers/peacoats, jackets and other military outer garments will be worn buttoned or zipped.
- (6) All uniform items will bear ownership markings in accordance with the U.S. Naval Uniform Regulations.
- (7) Uniforms or articles NOT authorized for wear to and from work are:
  - (a) Flight clothes (including flight jackets)
  - (b) Dungaree Uniform/Enlisted Working Uniform
  - (c) Working Khaki with "wash" cotton trousers
  - (d) Foul weather gear
  - (e) Blue working jacket
  - (f) Organizational clothing
- (8) Working uniforms, excluding foul weather gear, are authorized for wear any place on the Naval Base during normal working hours. This authorization does NOT apply after 1800 on working days, or on holidays, Saturdays and Sundays (except for the enlisted dining hall and the Base Chapel). The reefer/modified peacoat is not authorized for wear with the working khaki uniform.

- (9) Knit watch caps may be prescribed by the commanding officer when weather conditions warrant. Watch caps may be worn only with the Dungarces/Enlisted working uniform, but not to and from work and a local residence.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. ENLISTED - Report to Building 600 (PERSUPPDET Office), Naval Base Philadelphia. (Students on group orders not requiring messing and berthing may report directly to Student Control, Building 740, NAVDAMCONTRACEN.) All students must check into Student Control, Building 740 prior to 0645 on the commencement day of the course.
- b. OFFICER - Report to the BOQ Office, Naval Support Activity, prior to reporting to Building 600 (PERSUPPDET Office), Naval Base, Philadelphia. All students must check in to Student Control, Building 740 at the Naval Damage Control Training Center prior to 0645 on the commencement date of the course.

8. MISCELLANEOUS:

- a. Adequate messing, berthing and transportation facilities are available for all Hull Maintenance Technician Class "A" School students. Private quarters for short-term rental are extremely expensive and hard to find. Philadelphia is a high accident area, and a high crime area. There is no secure parking for students at the BEQ or the NDCTC Compound. Auto theft and vandalism is prevalent and it is therefore NOT recommended that students bring either family or vehicle with them.
- b. QUOTA CONTROL: Naval Damage Control Training Center, Philadelphia, PA: Quota Control: (215) 897-5661; DSN: 443-5661. All requests to receive or cancel quotas for Naval Damage Control Training Center (NDCTC) Philadelphia controlled courses must be in writing. No quotas will be granted when lead time is greater than three months or is less than four working days prior to class convening date. Quotas granted thirty days or more from the transaction date will be confirmed via NAVGRAM, under thirty days reply will be via message. The following information is required for quota requests or cancellations: Course Identification Number (CIN), course title, class convening date or general time frame in which quota is desired, name, rate or rank and SSN of attendee(s). Cancellation(s) of quota(s) must arrive at NDCTC at least three working days prior to class convening date(s). Quota control is responsible only for taking requests and cancellations. Berthing reservations should be directed to NAVSTA Philadelphia (BOQ: COMM (215) 897-5318; DSN 443-5318, REQ: COMM (215) 897 5160; DSN 443-5160). The shifting of quotas from one command to another requires authorization by Joint Unit Command/TYCOM and info NDCTC Philadelphia.

## PART 8 - COMTRAPAC

### GENERAL INFORMATION ON FACILITIES

#### COMMANDER TRAINING COMMAND, U.S. PACIFIC FLEET

1. SHORT TITLE: COMTRAPAC

2. ADDRESS: Commander Training Command, U.S. Pacific Fleet,  
San Diego, CA 92147

3. TELEPHONE: The DSN and Commercial prefix is the same.

Quota Procurement 524-1401/5257

Duty Officer 524-1443 (Hours: 0630-1900)

Training Management 524-1397

4. MESSING AND BERTHING: Berthing and messing facilities are normally available at TRAPAC schools. In case the noon meal only is to be furnished ashore, the ship must indicate that one-third ration will not be claimed for the specific day. Enlisted students, except those participating in various Nuclear Weapons team training at WPNTAGRUPAC who are attached to ships berthed at NAS North Island, attending courses of more than one day duration will be berthed and subsisted ashore for the duration of the course and should not be required to return daily to their respective ships. Experience indicates that student performance in fleet schools is improved when duty requirements do not infringe on study requirements after normal completion of the school day. If, after consideration of the student's best interests and the requirements of the command, the Commanding Officer desires that a student be required to return to the ship daily, a statement to that effect should be included in the student's orders. If such a student is unable to keep up under these circumstances, his Commanding Officer will be notified and his status will be changed as agreed between the school and the student's Commanding Officer. All enlisted students who are to be berthed at the fleet schools, San Diego, are required to bring padlock and key, dungarees, and toilet articles.

5. AVAILABILITY OF TRANSPORTATION: COMTRAPAC is located in Building 2, Fleet Anti-submarine Warfare Training Center, Pacific Harbor Drive and Nimitz Boulevard, San Diego, California

Railroad	AMTRAK (Santa Fe) Depot, San Diego (239-9021) 1050 Kettner Blvd. (Downtown)
Air Terminal	San Diego International Airport (Lindbergh Field) San Diego
Taxi Service	Various commercial taxi services are available. During working hours military taxi service is available from Navy Public Works Center, San Diego. Transportation Office 235-2917 (0730-1530).
Commercial	Greyhound Bus Line, First and Broadway, San Diego. Continental Trailways, 310 West "C" St., San Diego Greyhound - 239-9171 Trailways - 232-2001

6. UNIFORMS: The following is a list of prescribed uniforms authorized while attending schools at TRAPAC commands. The winter period normally commences the first Monday in November and the summer period commences the third Monday in April, unless otherwise directed.

	<u>Winter Period</u>	<u>Summer Period</u>
Officers/Chief Petty Officers	Summer Khaki	Summer Khaki
Enlisted (E-6 and below)	Service Dress Blue/ Winter Blue	Summer White/ Service Dress White

Dungarees may be worn for courses whose work would unduly soil prescribed uniforms, however, students must report in the Uniform of the Day.

For those personnel attending schools physically located at Naval Training Center, San Diego, Uniform of the Day must be on hand for wear on Fridays, at which time the Naval Training Center observes recruit graduations.

7. REPORT/CHECK-IN INSTRUCTIONS: No data.

8. MISCELLANEOUS:

- a. QUOTAS: COMTRAPAC maintains quota control over all TRAPAC training courses offered in the San Diego area unless otherwise indicated. If type commander's instructions permit, request quotas from COMTRAPAC by letter, speedletter, message, or telephone. Timely notification (NO LATER THAN FIVE WORKING DAYS) of cancellation of assigned quotas is required in order to permit reassignment and prevent waste of training resources. COMTRAPAC quota control is in operation from 0830 to 1530 each working day. There is a 24 hour continuous message recording service available at 524-1401. Recorded messages are processed at the beginning of each working day.
- b. HOLIDAY PERIODS: In general, classes will not convene during Christmas week. During periods associated with other national holidays, courses of five days or longer will be accelerated to complete the course in the abbreviated period. Five day or longer courses scheduled to convene on national holidays will convene the first working day following the holiday.
- c. LEAVE: Leave, exclusive of emergency leave, will not be granted to student personnel.
- d. SECURITY CLEARANCES: When the temporary additional duty orders will require access to classified information at TRAPAC schools, the command issuing the orders must forward, a clearance message of a visitor request to the TRAPAC activity to be visited in the following format (per OPNAVINST 5510.1H, Chapter 18):
  - a. Rank/rate, full name, service, SSN, designator/NEC
  - b. Position or billet
  - c. Command to which attached
  - d. Activity to be visited
  - e. Course number, convening date and duration
  - f. Degree of access and purpose. (TS/SEC/CONF) (Student/Liaison)

- g. Security clearance, type of investigation, date complete, and investigative agency
- h. Certification that student meets all prerequisites and eligibility requirements, specifically, certification of satisfactory Personnel Reliability Screening, when required for requested courses of instruction at WPNTTRAGRUPAC.

PCS students shall be granted Interim Clearance as needed per OPNAVNOTE 5510 of 12 May 89.

e. QUOTA CONTROL:

- (1) AFLOAT TRAINING GROUP, MIDPAC, PEARL HARBOR: Quota control for COMTRAPAC courses convened in the Pearl Harbor area is maintained at the Fleet Training Group, Quota Control Office DSN 472-8383, Commercial (808) 472-8383.
- (2) AFLOAT TRAINING GROUP, WESTERN PACIFIC: Quotas may be obtained in writing, letter, message, memo or fax.
- (3) AFLOAT TRAINING GROUP, WESTPAC DET SASEBO: Activation expected during CY92.
- (4) AFLOAT TRAINING GROUP, WESTPAC DET GUAM: Activation expected during CY92.

f. PROCURING QUOTAS:

- (1) COMTRAPAC maintains quota control for most courses of instruction conducted at FLETRACEN, FLECOMBATRACENPAC, WPNTTRAGRUPAC, FLEASWTRACENPAC AND FITCPAC. Quotas for TRAPAC courses of instruction offered in Pearl Harbor and the Western Pacific area should be requested directly from COMAFLOATRAGRU MIDPAC PHARBOR and COMAFLOATRAGRU WESTPAC, respectively.
- (2) Prior to requesting quotas, consult type commander's instructions. If type commander's instructions permit, quotas for all TRAPAC courses, where transportation or other additional costs to the government are not involved, may be obtained directly by letter, speedletter, message or telephone.
- (3) All naval reserve activities must request quotas/weekend away training in accordance with the instructions of the Chief, Naval Reserve.



- (4) Quotas should be requested by course number and for scheduled convening dates located in the appropriate section of this catalog. If desired, quotas may be requested for "prior to" a given date, "subsequent to" a given date, or "during" a given period of time. Requesters are encouraged to include acceptable alternatives in the initial request to maximize possibilities for granting of desired quotas. If confirmed quotas are not available for a specific class convening date, the possibility exists for students to attend the class as a "sit in". Activities located in the immediate geographic area may arrange for personnel to "stand-by" for late vacancies if desired. Such personnel should be issued orders indicating their status as standbys and directing their return to parent command by a definite time if not admitted to class.
- (5) The prerequisites and eligibility requirements for all TRAPAC courses have been kept to a minimum, thereby necessitating strict compliance with the requirements set forth in this catalog. Waivers will be considered only in exceptional cases. REQUESTS FOR WAIVERS MUST BE JUSTIFIED AND SUBMITTED IN WRITING. A statement that the prerequisites and eligibility requirements have been met, or that such requirements have been waived by CONTRAPAC, must be included in all orders.

g. ORDERING PERSONNEL TO TRAPAC ACTIVITIES:

- (1) The granting of quotas does not constitute authority for issuing TEMADDINS orders. Write all TEMADDINS orders in accordance with type commander's instruction. No orders should be written directing personnel to report to CONTRAPAC. All orders should direct personnel to report to the appropriate training activity. All students (including "standbys") are required to have orders to any course of instruction.
- (2) Use transfer order as specified by type commander, original and six (6) copies required. Orders to civilians must reflect sponsoring organization and military service with which associated.
- (3) Give authority for quota. A PAPA number will suffice as authority.
- (4) Transfer order MUST indicate the number, title and convening dates of courses to be attended.
- (5) Orders shall contain a statement that applicable prerequisites and eligibility requirements have been met, or that a waiver of such requirements has been obtained from CONTRAPAC in accordance with paragraph 5 above.
- (6) ALL RECORDS, INCLUDING PAY RECORDS WILL ACCOMPANY PERSONNEL IF TRAINING IS TO BE OF MORE THAN ONE WEEK'S DURATION.
- (7) In those cases where per diem and travel are involved, the latest BUPERS and/or type commander directives must be used in writing temporary additional duty orders.

- (8) Personnel ordered to courses requiring certification of clearance for access to classified matter must have in their possession valid identification cards prepared as required by the NAVPERS Manual. Temporary identification cards are not acceptable for identification purposes.

FLEET COMBAT TRAINING CENTER, PACIFIC, SAN DIEGO, CA

1. SHORT TITLE: FCTCP
2. ADDRESS: Commanding Officer, Fleet Combat Training Center, Pacific,  
200 Catalina Boulevard, Point Loma  
San Diego, CA 92147-5080
3. TELEPHONE: Officer of the Day (619) 553-8330  
Director of Training (619) 553-8318  
DSN: 553 (Plus extension).
4. MESSING AND BERTHING: The nearest government messing and berthing facility (PLEASWTRACNPAC) is three miles from FCTCPAC.
5. AVAILABILITY OF TRANSPORTATION: Bus transportation is available between PLEASWTRACNPAC and FCTCPAC. Public transportation (San Diego Transit) between the two Commands is limited to a single bus trip, morning and evening. Government transportation is also available during the lunch period. Limited on site Navy Exchange eating facilities are available. TEMADD and PCS orders should be endorsed accordingly.
6. UNIFORMS: Refer to COMTRAPAC. May wear working uniforms in the mock-ups.
7. REPORT/CHECK-IN INSTRUCTIONS:
  - a. All students should be ordered to report to the Fleet Combat Training Center Pacific, Duty Officer, Building 61. Students must report prior to 0730 on the date the class convenes. Students arriving on the weekend from out of the area and desiring berthing at the PLEASWTRACNPAC BEQ or NAVTRACEN BOQ may initially report to the PLEASWTRACNPAC OOD in lieu of the FCTCPAC OOD.
  - b. Students reporting to FCTCPAC by taxi should be sure to provide the taxi driver with the correct address of this center vice merely the name to preclude being transported to some incorrect location.
8. MISCELLANEOUS:
  - a. LEAVE: Refer to COMTRAPAC.
  - b. QUOTAS: Consult CANTRAC, Volume II for quota control for the course desired. If quota control is COMTRAPAC, refer to the COMTRAPAC entry in this volume for the procedures on obtaining a quota.

c. SECURITY CLEARANCE: Clearances must be received seven (7) calendar days prior to class convening. Refer to CONTRAPAC.

d. A number of CIC ship mock ups are available for use in training. The following ship classes are represented:

- 1 - LHA\*
- 1 - FFG36\* (W/SQS 56) Note 1
- 1 - DD963\*
- 1 - DDG993 (CDS) RFT 1/93
- 1 - Outboard
- 1 - CG/CGN/DD993 (CDS)\* Note 2
- 1 - CV/CVN(ACDS) BLK 0\* Note 1
- 2 - CG (NON-NTU)\*

\* NTDS Configured Mock up.

NOTES: (1) The FFG, DDG993 (CDS) and CV/CVN (ACDS) mock-ups are stand-alone and do not interface/integrate with other mock-ups or TACDEW (MOD).

(2) The CG/CGN (NTU) CDS mock-up can either function as a stand-alone integrated trainer (CDS/SYS-2/WDS) or interfaced/integrated with other mock ups or TACDEW (MOD) with limited capabilities.

e. A number of OTH-T labs and mock-ups are available for use in training. The following labs are operational:

- |                          |                          |
|--------------------------|--------------------------|
| 2 - NTCS-A Labs          | 1 - TPCC Lab             |
| 1 - JOTS 1 Lab           | 1 - Tomahawk Maintenance |
| 2 - TWCS (Tomahawk) Labs |                          |

f. The facility has one AN/SPS-48C air search radar and one AN/SPS-67 surface search radar which are operated daily.

FLEET ANTI-SUBMARINE WARFARE TRAINING CENTER, PACIFIC, SAN DIEGO, CA

1. SHORT TITLE: FLEASWTRACENPAC

2. ADDRESS: Commanding Officer, Fleet Anti-Submarine Warfare Training Center,  
Harbor Drive at Nimitz Boulevard  
Pacific, San Diego, CA 92147

3. TELEPHONE: Duty Officer 524-1689; STG "A" Student Management Officer  
524-0448; Surface Student Management Officer 524-1675; Submarine  
Student Management Officer 524-1676; DSN: 524-XXXX.

4. MESSING AND BERTHING: Messing and berthing facilities for officer students are available at the Naval Training Center, San Diego. Messing and berthing facilities for enlisted students are available at the Fleet Anti-submarine Warfare Training Center, Pacific, San Diego as follows:

- a. PERSONNEL IN PAY GRADES E-7, E-8, and E-9: There are limited numbers of accommodations available for personnel in this category. For the immediate future, most students will be required to reside in the civilian community and be paid per diem. Orders for personnel in this category must include per diem authorization.
- b. PERSONNEL IN PAY GRADES E-1 through E-6: There are limited numbers of accommodations available for personnel in this category. For the immediate future, some students may be required to reside in the civilian community and be paid per diem. Orders for personnel in this category should include per diem authorization.
- c. All Enlisted berthing requests must be made through the San Diego area Berthing Coordinator: Naval Station, San Diego.

5. AVAILABILITY OF TRANSPORTATION: Refer to COMTRAPAC.

6. UNIFORMS: Refer to COMTRAPAC.

7. REPORT/CHECK IN INSTRUCTIONS: All students should be ordered to report to the FLRASWTRACENPAC, Officer of the Day, Building 37, prior to 0700 on the class convening date.

8. MISCELLANEOUS: For Leave, Quotas, and Security Clearances, refer to COMTRAPAC.

FLEET INTELLIGENCE TRAINING CENTER, PACIFIC, SAN DIEGO, CA

1. SHORT TITLE: FITCPAC

2. ADDRESS: Commanding Officer, Fleet Intelligence Training Center, Pacific, Bldg. 564, Naval Training Center, San Diego, CA 92133-8200

PLAIN LANGUAGE ADDRESS: FITCPAC SAN DIEGO CA

3. TELEPHONE: FITCPAC Quarterdeck COMM/DSN (619) 524-5814/15.  
FITCPAC FAX (UNCLAS) 524-5825/(SCI) 524-6323.

#### 4. MESSING AND BERTHING:

- a. Berthing and messing facilities are normally available on NTC (Bldg 584) for enlisted personnel. BEQ reservations may be made by telephoning COMM/DSN (619) 524-4789 during normal working hours. Students should identify themselves as being FITCPAC students and, when applicable, as inactive duty reservists on AGDUTRA orders. BEQ rate is \$4.00 per day. Enlisted messing (breakfast and dinner) is available at the COMRATS rate, (\$5.48 per day).

##### Enlisted Galley Hours (Bldg 87 NTC)

Mon - Fri	0530-0715	Breakfast
	1030-1230	Lunch
	1630-1830	Dinner

Note: BEQ and Galley are not within walking distance of FITCPAC. Plan accordingly.

- b. Quarters are normally available for officer personnel in the NTC BOQ (Admiral Kidd BOQ). Room rate is \$11.00 per night, and reservations may be made by telephoning Comm/DSN (619) 524-0444. Government messing facilities are not available; however, meals may be obtained at the open mess facilities of the Admiral Kidd Officer's Club, within walking distance of BOQ.
- c. "Cost" orders are required for berthing.

5. AVAILABILITY OF TRANSPORTATION: NO bus transportation is available between FITCPAC and NTC. For reservists students, one rental car will be authorized for every four naval reserve personnel attending a course at FITCPAC. Course Coordinators will assess the need for rental cars and the Reserve Liaison Officer will notify RIPO's for submission of "Rental Car" ORDMODS for designated students. Reservists authorized rental cars must share that car with as many as three other reservists. Active duty personnel must provide their own transportation or notify their parent command that rental cars should be authorized. Of note, the BOQ is approximately 2 miles from FITCPAC and the BEQ approximately 5 miles.

6. UNIFORMS: For seasonal change dates, call FITCPAC Quarterdeck COMM/DSN (619) 524-5814/15.

		<u>WINTER PERIOD</u> (NOV - APR)	<u>SUMMER PERIOD</u> (APR - NOV)
USN E-7 & above	M-TH	Summer Khaki	Summer Khaki
	Fri	Service Dress Blue	Summer White
USN E-6 & below	M-TH	Winter Blue	Summer White
	Fri	Service Dress Blue	Service Dress White
USMC Officer/Enlisted		Summer Service "C" (all year)	

7. REPORT/CHECK IN INSTRUCTIONS: All prospective FITCPAC students should report to Building 564 prior to 0730 on class convening date. FITCPAC is located at Building 564, Naval Training Center (NTC), San Diego, CA. (Bldg 564 is adjacent to but not onboard NTC. It is located just to the west of the San Diego Airport (Lindbergh Field) and is only accessible via the "Rental Car Return" exit off Harbor Drive (heading west). After exiting Harbor Drive, personnel enroute FITCPAC should make the first left and proceed to the second building on the left.)

8. MISCELLANEOUS:

a. SECURITY CLEARANCE:

- (1) All FITCPAC courses require some level of student security clearance. Failure to comply with the following requirement will result in students missing valuable instruction time and/or being returned to their parent command. Quotas are not confirmed without proper security clearance certification.
- (2) For courses requiring SECRET clearance, prospective students and their commands must provide certification of their GENSER or collateral security clearance by message, NAVGRAM, or unclassified FAX (followed up with either a message or NAVGRAM) to be received by FITCPAC not less than 10 working days prior to class convening.
- (3) For courses requiring access to Sensitive Compartmented Information (SCI), commands must provide certification of student SCI access via (back channel) message or visit certification shipped via Defense Courier Service (DCS) at least 30 days prior to class convening. SCI access cannot be certified via GENSER or collateral message, NAVGRAM, or unclassified facsimile machine. FITCPAC's message address and DCS account number are located on page 99 of the Compartmented Address Book.

b. QUOTAS: Active duty: Call COMTRAPAC Quota Control COMM/DSN (619) 524-1434/5257; Navy Reservists: Contact COMNAVAIRESFOR (Code 59) Coast Guard/Reservists: Contact COM COGARD, PAC (POR-2).

c. PHYSICAL AND INFORMATION SECURITY:

- (1) Security considerations preclude the entry of personal recording/transmitting devices into the building. Prohibited items include, but are not limited to:

General Items

- Radios
- Walkmans
- VCRs
- Pagers (Beepers)
- Televisions
- Personal Computers
- Pocket Programmable Calculators
- Cameras (except students enrolled in IPC)

Magnetic Media

- Computer Tapes
- Disks
- Disk Packs
- Video Tapes
- Tape Recorders
- Video Disks
- Telephone Answering Machines

- (2) Briefcases, purses, etc. will be inspected upon entry and exit to FITCPAC. In order to facilitate entry and exit into the building during high student traffic periods, the use of briefcases is discouraged.
- (3) Security considerations further preclude the removal of most course material from the building. Study of these material must be conducted within the building (see para f. below).
- d. RESERVE ORDERS: Reservist students must report with their medical record and orders. Course identifying number should be stated on the orders. Reservists on Annual Training (AT) will be paid by the graduation date of their class. Orders must be endorsed by proper medical authority PRIOR to reporting for AT. FITCPAC admin will collect all orders for processing by Wednesday of the first week of instruction.
- e. PARKING: Students may park in any of the unmarked FITCPAC parking spots. Vehicles not registered with the FITCPAC Quarterdeck and/or parked illegally will be ticketed and/or towed at owner's expense.
- f. AFTER HOURS STUDY: Because security considerations preclude the removal of course material from the school for home study, and because students will find it useful to review instructional material at times other than regular classroom hours, FITCPAC is open to student to study weekdays from 0630 0730, M-TH until 2000, and Friday until 1630.

FLEET TRAINING CENTER, SAN DIEGO, CA

- 1. SHORT TITLE: FTC SDIEGO
- 2. ADDRESS: Commanding Officer,  
Box 368035, FLNTRACEN  
3975 Norman Scott Rd Ste 1  
San Diego, CA 92136 5588
- 3. TELEPHONE: OOD (619) 556-8372/3; Administration 556-8337; Engineering 556-7503; Precommissioning Training 556-5373; Weapons 556-7559; former Legal Studies Department courses are now taught by Naval Justice School Detachment San Diego 556-8376; Firefighting 556-9066; Operations 556-8395/8401; Auxiliary Engineering 556 8546; Damage Control 556-8794; International/MTT Training 556-8331/8368; Reserve Training 556-8363; Telefax 556-8843; DSN 526-XXXX.
- 4. MESSING AND BERTHING:
  - a. Unaccompanied personnel berthing on board the NAVSTA, San Diego is extremely limited. Therefore, it is necessary that personnel not be ordered to Fleet Training Center, San Diego for courses of instruction for more than one day duration unless accompanying accounting data is provided in the orders or positive prearrangements have been made for berthing.

In case of quarters non-availability, personnel should have sufficient funds to pay for hotel/motel accommodations off base.

BEQ and BOQ reservation requests required while at FLETRACEN SDIEGO shall be submitted in writing, preferably by message to: Commanding Officer, Box 368016, Naval Station San Diego, 3455 Penn Road, San Diego, CA 92136-5084. The reservation request should include FLETRACEN, San Diego the TEMADD/TEM DU duty station, the course of instruction title and course number, reporting date and length of TEMADD/TEM DU, name, rank/rate, SSN and sex. Information addresses will include type commander, COMNAVBASE, San Diego, PERSUPPET, NAVSTA, San Diego and FLETRACEN, San Diego. Government messing is available at the NAVSTA San Diego for enlisted but not for officers. "All students who attend courses in a TAD/TDY status are automatically entitled to RATS SEP so they should be counseled to ensure they have sufficient funds to purchase all meals for the duration of the assignment."

- b. Personnel ordered to attend courses of less than 20 weeks in length at Fleet Training Center, San Diego are not eligible for dependent housing. Personnel attending courses enroute to a permanent change of duty station in the San Diego area should contact the Housing Officer, Building 3274, Naval Station, San Diego, (619) 556-8026. A Navy Exchange Lodge is available at the Naval Station. For more information and reservation procedures call Commercial (619) 234-6142 or toll free 1-800-628-9466. Cost of the Navy Lodge is \$34.00 per day.

5. AVAILABILITY OF TRANSPORTATION: FLETRACEN is located at Building 3290, Naval Station, San Diego, CA 92136-5588. A FLEET EXPRESS bus service at NAVSTA San Diego operates between piers 2 through 10, FLETRACEN, San Diego, and the REQ side of the Naval Station. This bus operates every fifteen minutes during normal working hours. There is no military transportation available from San Diego International Airport to FLETRACEN, San Diego. The approximate taxi-cab fares to FLETRACEN, San Diego are \$13.00 from the airport and \$10.00 from NAS, NORTH ISLAND. Bus fare from San Diego International Airport to Fleet Training Center is \$1.00, single ride.

6. UNIFORMS:

- a. Uniforms of the Day and/or clean working uniforms are required for Fleet Training Center, San Diego courses. Refer to COMTRAPAC.
- b. GROOMING STANDARDS. Chapter 1, Uniform Regulations, Section 5, Part 1, sets forth in great detail the grooming standards to which all Navy Personnel will conform. Personnel reporting to Fleet Training Center for courses of instruction who do not conform to Navy Regulations will either be returned to their commands with justification noted on their orders or will be required to conform to Navy Regulations before commencement of instruction.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. HIGH RISK COURSES. Medical pre-screening is required for all students attending High Risk training. Personnel scheduled to attend the High Risk courses must be medically pre-screened by commands prior to arrival at the



Fleet Training Center. Refer to VOL. II for specific screening requirements. Each student should have a stamp or notation on his orders specifically stating, "STUDENT IS MEDICALLY QUALIFIED TO ATTEND THE SUBJECT COURSE." This screening and notation should be done within 72 hours prior to attending the course.

- b. FIREFIGHTING COURSES. Personnel attending Firefighting School on group orders and not requiring berthing, report directly to Building 167 at Firefighting School (located on the waterfront adjacent to Pier 8). Report in sufficient time to check in and be at Firefighting School prior to 0730 on the convening date of the class. Khaki/dungaree may be worn in the classroom, but attendees must bring safety shoes and long sleeved shirts for personal safety. Coveralls and flightsuits are acceptable for fire field evolutions only.
- c. DAMAGE CONTROL COURSES. Personnel attending Damage Control School on group orders and not requiring berthing, report directly to Damage Control School, Building 3294, located on the dry side of Naval Station, San Diego.
- d. ALL OTHER COURSES. Students in PCS transfer status should report to PERSUPPDCT Office, Building 56, Naval Station, San Diego, prior to reporting to Fleet Training Center, Building 3290. Building 56 is located inside the Main Gate, three blocks to the right of the entrance. Personnel reporting into PERSUPPDCT Office during normal working hours are required to be in the uniform of the day. Allow a minimum of 90 minutes to report in, have orders processed, quarters assigned and arrive at class before 0730. ALL CLASSES WILL START AT 0730 ON THE FIRST DAY. Medical and dental records will be collected by the individual course coordinators at Fleet Training Center and will be held at the Branch Medical and Dental Clinics, Naval Station, San Diego, until PCS transfer. Students on TAD/TDY orders, including Marine Corp personnel, should report directly to Fleet Training Center, Building 3290. It is recommended that if TAD advances are needed that they be obtained from the sponsor command prior to arriving at FLETRACEN.

#### 8. MISCELLANEOUS:

- a. QUOTAS: Consult CANTRAC, Volume II, to determine quota control for the course desired. COMTRAPAC maintains quota control for the majority of FLETRACEN San Diego courses. Refer to COMTRAPAC entry in Volume I. A 24 hour continuous message recording service is available at (619) 524-1401 (DSN 524 1401).
- b. All students reporting must be in compliance with Navy physical readiness standards as set forth in OPNAVINST 6110.1D.
- c. SECURITY CLEARANCE: For those courses requiring a clearance message of a visitor request (Consult CANTRAC, Volume II), certification of student's clearance must be provided to FLETRACEN San Diego ten days prior to class convening. It is incumbent upon the student's command to provide the clearance information. Refer to COMTRAPAC, Volume I, and OPNAVINST 5510.1H for further instructions.

- d. PARKING: Limited student parking is available for all schools located in FLETRACEN buildings on the East side of Harbor Drive in lot on the corner of Vesta Street and Norman Scott Road. Firefighting School also has student parking available within a reasonable proximity to the school.
- e. PRECOMMISSIONING TRAINING: Personnel ordered to Commanding Officer, Fleet Training Center, San Diego (PRECOMTRAPAC, UIC 42081) report to Precommissioning Training Department, Building 3292, (located near the bowling alley) Naval Station, San Diego for initial processing. Personnel reporting after working hours and on weekends, report to FLETRACEN OOD, Building 3290, (located near the Bowling Alley), Naval Station, San Diego for berthing assignment and further processing instructions.
- f. RETURNING TO PARENT COMMAND FOR DUTY REQUIREMENTS: Refer to COMTRAPAC.

WEAPONS TRAINING GROUP, PACIFIC, SAN DIEGO, CA

- 1. SHORT TITLE: WPNTRAGRUPAC
- 2. ADDRESS: Commander, Weapons Training Group, Pacific,  
Box 357065  
San Diego, CA 92135-7065
- 3. TELEPHONE: (619) 545-6158; DSN: 735-6158
- 4. MESSING AND BERTHING:
  - a. OFFICER: Officers are normally assigned BOQ accommodations at either NAS North Island, or Naval Amphibious Base (NAB), Coronado. If BOQ space is not available at NAS North Island or NAB Coronado, officers should be prepared to use BOQs located at other commands in the San Diego area pursuant to COMNAVBASE 11101.30 series. No government transportation is available. If POV is not available to the individual, taxi or rental car authorization should be included in the TAD orders. Due to limited BOQ facilities and high usage, BOQ reservations should be requested as far in advance as practicable.
  - b. ENLISTED: Berthing is available at NAS North Island. Enlisted students attending courses of more than one day's duration will be berthed and subsisted, and will not return to respective commands daily. Personnel must bring a padlock.
- 5. AVAILABILITY OF TRANSPORTATION: No data.
- 6. UNIFORMS: Refer to COMTRAPAC. NOTE: Refer to CANTRAC Volume II course descriptions concerning other SPECIAL uniform items.
- 7. REPORT/CHECK IN INSTRUCTIONS: WPNTRAGRUPAC is located at Naval Air Station, North Island, Building 678, San Diego, CA. Students should be ordered to report to the Commander, Weapons Training Group, Pacific, Building 678, San Diego, CA. Personnel reporting will be checked at WPNTRAGRUPAC Gate 1 and must present I.D.

card at that time. Upon entry into the compound, personnel will report to the Security Office, located immediately inside the main door, to be issued the appropriate identification badge commensurate with the degree of security clearance established. Officer and enlisted personnel will report in person prior to 0730 on the convening date. WPNTRAGRUPAC is manned 24 hours.

#### 8. MISCELLANEOUS:

- a. QUOTAS: Requests for quotas will be submitted by letter or message to COMTRAPAC, information copy to WPNTRAGRUPAC, unless otherwise permitted by the course description. Urgent quota requests received within seven days of class convening date will be acted upon as feasible. (CAUTION: See paragraph 8.b.(3).)
- b. SECURITY CLEARANCE:
  - (1) The security level of weapons courses varies from CONFIDENTIAL to TOP SECRET and includes in many cases restricted data. In addition to the requirements to be met prior to granting personnel security clearances, the investigative requirements of OPNAVINST 5510.162 are pertinent prior to inducting personnel into the Personnel Reliability Program (PRP).
  - (2) OPNAVINST 5510.162 requires PRP screening for personnel undergoing training incident to assumption of nuclear weapons duties which varies with the billet assignment. Personnel in critical billets, (or positions), a reliability screening must be based upon evaluation of a completed Background Investigation (BI). Personnel in controlled billets must have either an ENTNAC/NAC or/DNACI and local records check completed. Additionally, the security clearance statement in TEMADD orders is required by BUPERSINST 1321.2. The specific PRP billet should also be stated. Caution: This does not fulfill the security clearance certification requirement as discussed below. Since the school is charged with ensuring that the required screening has taken place, a statement is also required in the quota request/clearance certification that screening has been accomplished.
  - (3) The granting of a quota by either COMTRAPAC or WPNTRAGRUPAC does not fulfill the requirement for security clearance certification. Clearance certification must be received by WPNTRAGRUPAC 7 days prior to class convening date, regardless of date the quota is granted. In cases of late quota request, clearance certification should be submitted to WPNTRAGRUPAC via message to ensure receipt before class convenes. Students without proper security clearance certification on file at WPNTRAGRUPAC prior to class convening date will not be enrolled.
  - (4) Quota request and security clearance certification will be submitted in the format outlined under COMTRAPAC, paragraph 8 under security clearances.

- c. TRAINING VISITS: On a case basis, WPNTRAGRUPAC courses are available outside the San Diego area.
- d. Student parking is available west of Building 678.
- e. LEAVE: Refer to COMTRAPAC.

ALFOAT TRAINING GROUP, SAN DIEGO, CA

1. SHORT TITLE: ATG SDIEGO

2. ADDRESS: Commander AFLOAT Training Group, San Diego, Building 7,  
Fleet Anti-submarine Warfare Training Center, Pacific,  
Harbor Drive, and Nimitz Boulevard, San Diego, CA 92147

3. TELEPHONE: DSN and Commercial prefix is 524.

Operations/Staff Duty Officer 524-1506  
Scheduling Officers 524-1505  
Administration 524-1464

4. MISCELLANEOUS:

- a. MISSION: To provide shipboard training for fleet personnel as directed by higher authority in order to support a high state of readiness within the U.S. Pacific Fleet.
- b. SERVICES ARRANGED: For ships in refresher training; aircraft and frequencies for air tracking, intercept, CIC and ASW exercises; towed aerial targets, drones and pilotless aircraft target for AAW firing exercises; surface drone targets (SEPTAR); helicopter services for VERTREP, HIFR, Land/Launch and ASW exercises; TACAN channel assignment; phototriangulation coverage; shore bombardment; submarines for ASW exercises.
- c. SERVICES AVAILABLE: For all U.S. military ships; oiler for underway replenishment and limited surface tracking; towed sled for surface gunnery. COMFLTRAGRU San Diego normally receives oiler and tug services on Tuesday, Wednesday, and Thursday each week. Request services by letter or message at least 14 days in advance in accordance with FACSFAC OPAREA MANUAL (FACSFAC 3120.1 SERIES).
- d. TRAINING ASSIST VISITS: Request training assist visits by message. This training effort is subordinate to regular shakedown, refresher, and interim refresher training requirements and is, therefore, dependent upon the availability of instructor at any given time. This service is not designed providing observers for competitive/selex exercises. ISIC is to certify to CTP/FTG readiness of ship to receive T/A by conducting TRE in applicable areas. Direct liaison with FLTRAGRU SDIEGO prior to formal request will ensure better planning and more effective results.

TACTICAL TRAINING GROUP, PACIFIC  
SAN DIEGO, CA

1. SHORT TITLE: TACTRAGRUPAC
2. ADDRESS: Commanding Officer, Tactical Training Group, Pacific,  
200 Catalina Blvd., Point Loma  
San Diego, CA 92147-5080
3. TELEPHONE: Commercial: (619) 553-8337/8347 DSN: 553-8337/8347
4. MESSING AND BERTHING: Facilities are available at the Naval Training Center, San Diego or the Naval Submarine Base, Ballast Point. It is the student's responsibility to make individual BOQ reservations.
5. AVAILABILITY OF TRANSPORTATION: No data.
6. UNIFORMS: Summer Khaki.
7. REPORT/CHECK IN INSTRUCTIONS: TACTRAGRUPAC is located at 200 Catalina Boulevard, Point Loma, San Diego, CA 92147-5080. Students should report to Tactical Training Group, Pacific, Building 58. Students must report prior to 0715 on the date the class convenes.
8. MISCELLANEOUS:
  - a. Additional information, including CNO mandated minimum course attendees, may be obtained in OPNAVINST 1500.49C. Transportation between government berthing facilities and TACTRAGRUPAC is not available. Limited on site eating facilities are available. TEMADD and PCS orders should be endorsed to provide for a rental car or transportation reimbursement.
  - b. LEAVE: Leave, exclusive of emergency leave, will not be granted to student personnel.
  - c. QUOTAS: Quota control is maintained by CO, TACTRAGRUPAC.
  - d. SECURITY CLEARANCE: Dependent upon course, a minimum of a SECRET clearance is required. Consult Volume II for specific security requirements.

COMMANDING OFFICER, NAVAL AMPHIBIOUS SCHOOL, CORONADO, SAN DIEGO, CA

1. SHORT TITLE: NAVPHIBSCOL CORONADO
2. ADDRESS: Commanding Officer, Naval Amphibious School, Coronado,  
Naval Amphibious Base, 3423 Guadalcanal Rd, Rm 142  
San Diego, CA 92155-5099

3. TELEPHONE: For school quotas, command information and assistance:

Working Hours: Commercial (619) 437-2835/2270  
DSN: 577-2835/2270

Non-Working Hours: Commercial (619) 437-2230/2052  
DSN: 577-2230/2052

4. MESSING AND BERTHING:

- a. Messing facilities are available for enlisted personnel; not available for officers. NOTE: McDonald's Restaurant is available on base.
- b. Quarters are usually available for all military personnel, however, reservations should be made well in advance of required period especially during the summer months. Reservations may be made by message or letter addressed to Commanding Officer, Naval Amphibious Base, Coronado, San Diego, CA 92155, or by telephone: BOQ reservations Commercial: (619) 437-3040/3041; DSN: 577-3040/3041, and BEQ reservations Commercial: (619) 437-3496/3497; DSN: 577-3496/3497.
- c. Off station facilities are available within commuting distance.

5. AVAILABILITY OF TRANSPORTATION: Commercial transportation to and from San Diego is available through the following facilities:

- a. Railroad Station, San Diego, CA
- b. Airport, San Diego, CA
- c. Bus Station, San Diego, CA

6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SDIEGO are as follows:

a. Officers & CPOs (Male and Female)

WINTER (NOV - MAR): Service Dress Blue (Optional Summer Khaki)  
SUMMER (APR - OCT): Summer White (Optional Summer Khaki)

b. E-6 & Below (Male)

WINTER (NOV - MAR): Service Dress Blue Jumper (Optional Winter Blue)  
SUMMER (APR - OCT): Service Dress White Jumper (Optional Summer White)

c. E-6 & Below (Female)

WINTER (NOV - MAR): Service Dress Blue (Optional Winter Blue)  
SUMMER (APR - OCT): Summer White

7. REPORT/CHECK IN PROCEDURES:

- a. During normal working hours Navy, Army, Air Force, Coast Guard, and foreign students report to Officer in Charge, Personnel Support Detachment (PERSUPPDET), Naval Amphibious Base, Coronado, San Diego, CA (Building 17)

for order processing and other administrative matters, and then report to Student Control Branch, Naval Amphibious School, Coronado (NAVPHIBSCOL CORONADO), San Diego, CA (Building 401) (foreign students report directly to International Training Department) for formal class assignments.

- b. During holidays and non working hours, students report to NAVPHIBSCOL CORONADO quarterdeck (Building 401) for instructions.
- c. Marine Corps students report to Commanding General, Landing Force Training Command, Pacific, Naval Amphibious Base, Coronado, San Diego, CA (Building 3) for order processing and other administrative matters and further reporting to Marine Corps Senior Representative, Naval Amphibious School, Coronado, San Diego, CA (Building 401) prior to 1600 on the day preceding the scheduled class convening date.

COMMANDING OFFICER, NAVAL SPECIAL WARFARE CENTER  
SAN DIEGO, CA

- 1. SHORT TITLE: NAVSPECWARCEN
- 2. ADDRESS: Commanding Officer, Naval Special Warfare Center,  
2446 Trident Way  
San Diego, CA 92155 5494
- 3. TELEPHONE: Commercial: (619) 437 2351 DSN: 577 2351
- 4. MESSING AND BERTHING: Messing facilities and quarters are available for all military personnel. Off station facilities are also available.
- 5. AVAILABILITY OF TRANSPORTATION: Commercial transportation is available through the Bus Station, Railroad Station, or Airport in San Diego.
- 6. UNIFORMS: Uniforms which are prescribed by COMNAVBASE SDIEGO are as follows:
  - a. Officer & CPOs: WINTER: Service Dress Blue (Optional Summer Khaki)  
SUMMER: Summer White (Optional Summer Khaki)
  - b. E-6 and below: WINTER: Service Dress Blue Jumper (Optional Winter Blue)  
SUMMER: Service Dress White Jumper  
(Optional Summer White)
- 7. REPORT/CHECK IN PROCEDURES: All students report to Officer in Charge, Personnel Support Detachment, Naval Amphibious Base, San Diego, CA 92155 5044 (Building 17) for order processing and other administrative matters, and additionally ordered to report to the Commanding Officer, Naval Special Warfare Center, San Diego, CA 92155 5036 (Building 604) for temporary duty or temporary duty under instruction.
- 8. MISCELLANEOUS: Students should not report to NAVSPECWARCEN with personal firearms. Firearms are illegal in dormitories (BOQ/BEQ) and secure storage facilities cannot be guaranteed.

COMMANDING OFFICER, NAVAL TECHNICAL TRAINING CENTER  
TREASURE ISLAND, SAN FRANCISCO, CA

1. SHORT TITLE: NAVTECHTRACEN TREASURE ISLAND CA
2. ADDRESS: Commanding Officer, Naval Technical Training Center,  
Treasure Island, 1070 M Avenue  
San Francisco, CA 94130 1070
3. TELEPHONE: Quota Control, 395 3065, Student Control  
Student Control (Night) 395 3066
4. MESSING AND BERTHING: Messing and berthing facilities are available for all enlisted military personnel.
  - a. Berthing is available for officers, government messing is not provided. BOQ/BEQ reservations must be obtained through Commanding Officer, Naval Station, Treasure Island, CA 94130 5000, ATTN: Billeting Officer. PLAD: NAVSTA TREASURE ISLAND CA//120//. Telephone: (DSN Prefix 475) BOQ: (415) 395-5273/4. BEQ: (415) 395-5410/1/2.
  - b. Meal/Room Charges: All transient personnel on cost orders must pay basic meal charge plus surcharge for all meals at the galley and are also required to pay a daily \$4.00 room charge. It is strongly recommended that parent commands pay students advance per diem prior to departure to cover full cost of these charges. Total per diem needed is, enlisted: \$16.75 per day; officers: \$40.00 per day.
5. AVAILABILITY OF TRANSPORTATION: User commands are responsible for all arrangements.
  - a. Bus transportation contact NSC Oakland DSN 672 5835, COMM: (510) 302 5835.
  - b. Airport, San Francisco, CA (Airporter bus non stop to San Francisco or SAMTRANS bus 7B to San Francisco then AC Transit bus "T" to Treasure Island available - PUBLIC BUSES REQUIRE EXACT CHANGE)
  - c. Airport, San Francisco, CA (Super Shuttle can be boarded in front of USAIR or United Airlines 24 hrs daily. Cost is \$11.00 per person. Reservations must be made only for departures from NTTC at (415) 558 8500.)
  - d. Airport, Oakland, CA (Airporter bus non stop to San Francisco or AC Transit bus 57 to Coliseum BART Station, take BART Richmond Train to 19th Street Station, then take AC Transit bus "T" to Treasure Island - PUBLIC BUSES REQUIRE EXACT CHANGE)
  - e. Airport, Oakland, CA (AM/PM Airporter at (510) 547-2155. Cost is \$20.00 per person or \$25.00 total for 2 or more people. Reservations must be made in advance for arrivals and departures.)
  - f. Bus Station, San Francisco, CA (AC Transit "T" bus to Treasure Island)
  - g. Bus Station, Oakland, CA (AC Transit "T" bus to Treasure Island)



- h. Railroad Station, San Francisco, CA (AC Transit "T" bus to Treasure Island)
- i. Railroad Station, Oakland, CA (AC Transit "T" bus to Treasure Island)

6. UNIFORMS:

a. Uniform requirements for Winter (Oct to Apr):

- (1) Officers/CPOs (Male) - Service Dress Blue (Prescribed), Summer Khaki (Alternate), Winter Blue (Optional).
- (2) Officers/CPOs (Female) - Service Dress Blue (Prescribed), Summer Khaki (Alternate), Winter Blue (Optional).
- (3) Enlisted E-1 to E-6 (Male) - Service Dress Blue Jumper (Prescribed), Winter Blue (Alternate).
- (4) Enlisted E-1 to E-6 (Female) - Service Dress Blue (Prescribed), Winter Blue (Alternate).

b. Uniform requirements for Summer (Apr to Oct)

- (1) Officers/CPOs (Male) - Summer Khaki (Prescribed), Summer White (Alternate).
- (2) Officers/CPOs (Female) - Summer Khaki (Prescribed), Summer White (Alternate).
- (3) Enlisted E-1 to E-6 (Male) - Service Dress White Jumper (Prescribed), Summer White (Alternate).
- (4) Enlisted E-1 to E-6 (Female) - Summer White (Prescribed), Summer White (Alternate).

- c. In general, all personnel must enter/exit Naval Station, Treasure Island in prescribed uniform of the day or civilian attire, except those transiting in official government vehicles who may wear appropriate working uniform. Refer to Volume II of CANTRAC for uniform requirements for all courses. Students in courses listed below may report in either uniform of the day or appropriate clean working uniform:

<u>Course Name</u>	<u>Course Number</u>
Damage Control Repair Party Leader	J-495 0040
Basic Chemical Biological Radiological Defense	K 495 0421
Senior Enlisted Damage Control	A 495 2055
Standard Tensioned Replenishment Alongside	
Methods Stream Operator	K-060 0025
Damage Control P-250 Mod-1 Portable Emergency	
Pump Operation and Maintenance	K-495 2058
Damage Control P-250 Mod-1 Portable Emergency	
Pump Operation and Maintenance and Class B	
Overhaul	K-495 2059

Forklift Truck Operator	K 690 0068
Fuel Probe and Cargo Drop Reel Maint	K-690-0077
General Shipboard Fire Fighting	J 495 0412
Shipboard Aircraft Fire Fighting	J-495 0413
Air Capable Ship Helicopter Fire Fighting	
Team Training	J-495 0414
Shipboard Fire Fighting Team Training	J 495 0418
Advanced Shipboard Fire Fighting	J-495 0419
Damage Control Team Training	K-495 0045
Gas Free Engineer and Gas Free Engineering	K 495 0051
Petty Officer for Surface (Afloat) Operations	
Damage Controlman Class A1	A-495 2060
Damage Control P-250 MOD 2 Portable Emergency	K-495 2063
Pump Operation and Maintenance	
Damage Control P-250 MOD-2 Portable Emergency	K 495 2064
Pump Operation and Maintenance and	
Class B Overhaul	
RADIAC Instrument Maintenance	A 670 0020
Underway Replenishment Mechanical and Hydraulic	K 690 0028
Component Maintenance	
DENISON Electrical and Electronic Controls	K-690-0029
Maintenance and Controls for Logic Elevators	
Three Winch Controller using Standard Electronic	K-690 0030
Modules (SEM) and Controls for Logic Elevators	
Cargo Weapons Elevator Maintenance	K-690 0082
Navy Leader Development Program Division	A-7C 0022
Officer Advanced	
Navy Leader Development Program Division	A-7C-0025
Officer Basic	
Damage Control Repair Party Leader	K-495-0040
Introduction to Chemical Biological and	J-495 0483
Radiological Defense	
Navy Leader Development Program Leading Petty	A 500-0034
Officer	
Navy Leader Development Program Leading Chief	A-500-0036
Petty Officer	
Drug and Alcohol Program Advisor	A-501-0060
Boilerwater/Feedwater Test and Treatment	A-651-0115
Certification (Supervisor)	
Boilerwater/Feedwater Test and Treatment	A-651 0019
Certification Basic	
Non-Propulsion Boilerwater/Feedwater Test and	A-651-0221
Treatment Certification	
Command Training Team Indoctrination	P-050-0001
Command Assessment Team Indoctrination	P-050-0002

- d. Navy uniform and grooming regulations are strictly enforced. Those failing to meet established standards on arrival are subject to disenrollment. In no case will students report in or out wearing civilian attire.

7. REPORT/CHECK-IN INSTRUCTIONS: For berthing E-1 - E-9 personnel will report to BEQ, Bldg 452. Officer personnel will report to BOQ, Bldg 369. All courses will check-in at NAVTECHTRAGEN, Treasure Island Headquarters, Bldg. 461. Check in must occur NLT 0700 of day class convenes Monday through Friday. After completion of check-in at Bldg. 461, students will be directed to the appropriate class site.

AFLOAT TRAINING GROUP, MIDDLE PACIFIC, PEARL HARBOR, HI

1. SHORT TITLE: ATG MIDPAC
2. ADDRESS: Commander, Afloat Training Group, Middle Pacific,  
Pearl Harbor, HI 96860 7600
3. TELEPHONE: Commander, Afloat Training Group Switchboard/Quarterdeck 472 8881;  
Commodore X-304, Chief Staff Officer X-303, Training Resources Management Officer  
X-330, Duty Office X-302 and Quota Control 472 8383.
4. MESSING AND BERTHING: Students attending classes will normally be berthed on  
their respective ships and subsisted for the noon meal at the U.S. Naval Station or  
the Naval Station Annex and should have no cost TAD orders either by team or  
individual. Arrangements for berthing can be made at the Naval Station Annex  
Barracks, Ford Island or mainside for students from ships not in port or from  
activities located overseas or CONUS. Contact Naval Station BEQ Office at 471 8053.
5. AVAILABILITY OF TRANSPORTATION: ATGMIDPAC bus transportation is provided  
between designated pickup points in the ship berthing areas and the Firefighting  
School Compound (Naval Shipyard) before and after classes and for noon meals.  
Transportation for students attending courses in Building 26, 39, 75, and 86 Ford  
Island, is available by ferry from the Halawa Ferry Landing and by Naval Station  
small boats from Merry Point, Halawa Landing, Charlie Landing, and SUBASE  
Landings. The Halawa Ferry departs every 35-50 minutes beginning 0620. Naval  
Station small boats maintain a more frequent shuttle run schedule beginning at 0615.
6. UNIFORMS: The Uniform of the Day (Summer Khaki or Summer White) is as  
prescribed by COMNAVBASE PEARL HARBOR.
7. REPORT/CHECK-IN INSTRUCTIONS: Students attending classes in Buildings 26, 39,  
75, and 86, Ford Island, should report to the appropriate building by 0730 or call  
(472 8881) on the date class convenes with orders. Students attending Damage  
Control and Firefighting courses report directly to the Firefighting School  
Building 1430, across from Hickam AFB, Porter Gate or call (471-0551) by 0730 on  
the date class convenes with orders.
8. MISCELLANEOUS:
  - a. QUOTA CONTROL: Quotas may be obtained by contacting AFLOATRAGRU MIDPAC  
Quota Control: DSN Operator 430 0111, 472 8383 or Commercial (808)  
472-8383. Hours of operation: 0830 1130 and 1230 1430.
  - b. ASSISTANCE AVAILABLE: Training assistance in Engineering (steam, gas  
turbine, and diesel), Damage Control, Firefighting, Weapons, Seamanship,  
Anti-submarine Warfare, Operations, Navigation, Communications, and  
Electronic Warfare Aviation are offered. Additionally, the 20B4 MCST is  
available for assists to train sub units of the full CIC team. These  
training assists can be conducted either underway or in port. ATG exercises  
conducted during each training assist are tabulated in ATGMIDPAC/CTG 11.2  
OPORD 201.

- c. MEANS OF OBTAINING ASSISTANCE: Ships desiring training assistance should submit a request by message via their ISIC at least two weeks in advance. Ships in transit may request training assists direct COMAFLOATRAGRUMIDPAC PEARL HARBOR HI//05// by message info their ISIC. For further information, contact ATGMIDPAC Schedule Office (472 8881 ext 307 or 308).

AFLOAT TRAINING GROUP, WESTERN PACIFIC

1. SHORT TITLE: ATG WESTPAC

2. ADDRESS: Commander Afloat Training Group, Western Pacific, PSC 473, Box 16,  
FPO AP 96349 0052

PLAIN LANGUAGE ADDRESS: COMAFLOATRAGRU WESTPAC YOKOSUKA JA Quotas //20//  
U/W Training Assist //70//

3. TELEPHONE: Admin/CDO: DSN 234-7525 (has answering machine after hours)  
Quotas: DSN 234-5164 or 234-7387 (STU III)  
U/W Training Asst: DSN 234-7718 (STU III) /234-7527  
FAX: DSN 234-7383 (on auto after work hours)

4. MESSING AND BERTHING: Messing and berthing facilities are normally available from Commander Fleet Activities, Yokosuka, Japan. All quarters are deemed adequate by local authorities. Reservations are required for Officers (BOQ: 234-7317), CPOs and E-6 and when in groups of 10 or greater. BEQ billeting: 234-7777. If government berthing is not available, an on base Navy Lodge is available at a nominal cost; local off-base, approved hotels are sometimes available, but expensive.

5. AVAILABILITY OF TRANSPORTATION: ATG WESTPAC is located in Building A 20, Fleet Activities, Yokosuka, Japan. Expect to shift headquarters (and most classrooms) to new building around April 1992. Boiler Water/Feed Water School is in Building B-40. Fireschool is at Building J-187. Base buses and base taxis are available during and after working hours.

6. UNIFORMS: Uniforms will be in accordance with COMNAVFORJAPAN directives unless otherwise noted in the course description.

7. REPORT/CHECK-IN INSTRUCTIONS: All students report to Afloat Training Group, Western Pacific, Building A 20. Students reporting for Boiler Water/Feed Water courses report directly to the classroom in Building B-40. Students reporting for firefighting, damage control trainer and P-250 courses, report directly to the fireschool, Building J-187. Classes commence at 0730. Exceptions to class convening time and location will be identified in ATGWP's weekly training message.

8. MISCELLANEOUS:

- a. QUOTA CONTROL: ATG WESTPAC maintains quota control and requests are normally processed and assigned in order of receipt. Quotas must be reserved in writing prior to class convening date. Cancellations by phone must also be confirmed in writing, no less than 5 days prior to convening date. Students must meet all prerequisites and screenings, unless waiver granted by ATGWP.

- b. Class convening dates: Classes are scheduled on a quarterly basis, based on requests received. ATGWP will solicit, via message, WESTPAC commands school requirements the first month of each quarter for the following quarter (i.e., Q3FY for Q4FY). Response is required in 2 weeks. Information regarding class convening dates is published quarterly. A weekly confirmation message, listing courses offered for the next 2 weeks will state the current status of all schedule courses and quotas.
- c. Assistance available: On ships training assistance in Engineering, Damage Control, Seamanship, Navigation, Combat Systems and First Aid are offered. Ships desiring training assistance should request it by message (information to ISIC) as early as possible, and at least two weeks in advance. In order to assist, a bi-weekly message is provided recapping training assist instructor availability. POC: Underway Operations Officer 234-7718 (STU-III).
- d. MTTs: Various courses are exportable to other sites in WESTPAC. Refer to COMTRAPACINST 1540.1 (series) and ATGWP TRABUL (published annually) for exportable courses.

PART 9 - CNATRA

CHIEF OF NAVAL AIR TRAINING  
NAVAL AIR STATION  
CORPUS CHRISTI, TX

1. MESSING AND BERTHING: Limited civilian rental housing is generally available within the local commuting distance. Navy Exchange and civilian motels are available for temporary lodging. BOQ/BEQ quarter available.

2. AVAILABILITY OF TRANSPORTATION:

BUS Greyhound, Trailways  
AIR Corpus Christi International Airport  
(approximately 50 miles from Kingsville/65 miles from Beeville)

3. UNIFORMS:

a. PRESCRIBED NAVY UNIFORMS FOR NAS CORPUS CHRISTI, NAS KINGSVILLE, AND NAS CHASE FIELD FOR THE WINTER PERIOD COMMENCING THE FIRST MONDAY IN NOVEMBER.

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SK	SDB	SDB	WK/AG	FDB	FD/DDB/DDBJ
Female	SK	SDB	SDB	WK/AG	FDB	FD/DDB/DDBJ
<u>CPOs:</u>						
Male	SK	SDB	SDB	WK/AG	FDB	DDB/DDBJ
Female	SK	SDB	SDB	WK/AG	FDB	DDB/DDBJ
<u>E1 - E6:</u>						
Male	WB	SDB	SDB	D	FDB	DDB
Female	WB	SDB	SDB	D	FDB	DDB

b. PRESCRIBED NAVY UNIFORMS FOR THE SUMMER PERIOD COMMENCING THE THIRD MONDAY IN MARCH

<u>OFFICERS:</u>						
Male	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	FD/DDW/DDWJ
<u>CPOs:</u>						
Male	SK	SW	SDW	WK	FDW	DDW/DDWJ
Female	SK	SW	SDW	WK	FDW	DDW/DDWJ
<u>E1 - E6:</u>						
Male	SW	SDW	SDW	D	FDW	DDWJ
Female	SW	SW	SW (A)	D	SW (A)	DDB

c. NOTES:

- (1) At the individual's discretion, authorized personnel may wear Aviation Green.
- (2) The alternate uniform is authorized for liberty.
- (3) Personnel assigned to naval galleys, naval hospitals and naval dental center, including dispensaries, are authorized to wear the Indoor Duty White uniform during summer and winter uniform periods.
- (4) Uniform key:

SK	Summer Khaki	DDBJ	Dinner Dress Blue Jacket
WB	Winter Blue	SW	Summer White
SDB	Service Dress Blue	WWB	Winter Working Blue
WK	Working Khaki	SDW	Service Dress White
D	Dungaree	FDW	Full Dress White
FDB	Full Dress Blue	DDW	Dinner Dress White
FD	Formal Dress	DDWJ	Dinner Dress White Jacket
DDB	Dinner Dress Blue	AG	Aviation Green

4. MISCELLANEOUS: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

CNATRA  
**GUIDANCE FOR EQUIVALENT MARINE CORPS/NAVY UNIFORMS**

<u>Marine Corps Uniforms</u>	<u>Summer Period Each Region</u>	<u>Winter Period Each Region</u>	<u>Navy Uniforms</u>
Evening Dress "A"	P	P	Formal Dress
Evening Dress "B"		P	Dinner Dress Blue Jacket
Mess Dress	P		Dinner Dress White Jacket
Dress Blue "B"		P	Dinner Dress Blue
White Dress "B"	P		Dinner Dress White
Blue Dress "A"		P	Full Dress Blue
Blue-White Dress "A"		A	Full Dress Blue
White Dress "A"	P		Full Dress White
Blue-White Dress "A"	A		Full Dress White
White Dress "B"	P		Service Dress White
White Service "A"		P	Service Dress Blue
Blue Dress "B"		A	Service Dress Blue
Summer Service "A"	P		Service Dress White
White Dress "B"	A		Service Dress Blue
Summer Service "C"	P		Summer White
Blue Dress (Honors and Ceremonies)	A	A	Summer White
Summer Service "C"	P		Summer Blue
Summer Service "C"	P	P	Working Khaki
Winter Service "B"		P	Winter Blue
Winter Service "C"		P	Winter Working Blue
Utility	P	P	Dungaree Working

## NOTES

### 1. Uniform key:

P - Normally prescribed

A - Appropriate alternate, in lieu of prescribed uniform when specified by competent authority.

### 2. Sword is prescribed separately when required by Marines.

## NAVAL AIR TRAINING COMMAND PENSACOLA, FL

1. MESSING AND BERTHING: Quarters are generally available for all military personnel in training within the Naval Air Training Command. Local civilian rental housing and motels are also available. BOQ/BEQ quarters available.

### 2. AVAILABILITY OF TRANSPORTATION:

BUS: Greyhound, Trailways

AIR: Pensacola Regional Airport (approximately 15 miles from NAS Pensacola/30 miles from NAS Whiting Field)

### 3. UNIFORMS:

a. PRESCRIBED NAVY UNIFORMS FOR NAS PENSACOLA (AND LOCAL AREA) AND NAS WHITING FIELD FOR THE WINTER PERIOD COMMENCING THE FIRST MONDAY IN NOVEMBER:

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	SK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>E1 - E6:</u>						
Male	SDB	WB	SDB	D/WB (Note 1)	FDB	DDB
Female	SDB	WB (Note 2)	SDB	D/WB (Note 1/2)	FDB (Note 3)	DDB



b. PRESCRIBED NAVY UNIFORMS FOR THE SUMMER PERIOD COMMENCING THE FIRST MONDAY IN APRIL:

OFFICERS:

Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK	SDW	WK	FDW	DDW/DDWJ
		(Note 2)		(Note 2)		

CPOs:

Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK	SDW	WK	FDW	DDW/DDWJ
		(Note 2)		(Note 2)		

E1 - E6:

Male	SDW	SW	SDW	D	FDW	DDW
Female	SW/SDW	SW	SW/SDW	D	SW/FDW	TDDB
	(Note 5)	(Note 2)	(Note 3 and 5)		(Note 3 and 5)	

NOTES

1. Commanding officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D.
2. Slacks authorized.
3. Skirt prescribed.
4. At the individual's discretion, authorized personnel may wear Aviation Green.
5. SDW/FDW optional until 1 October 1991, mandatory thereafter.
6. Uniform key:

WB	Winter Blue	DDBJ	Dinner Dress Blue Jacket
SDB	Service Dress Blue	DDB	Dinner Dress Blue
FDB	Full Dress Blue	WK	Working Khaki
D	Dungaree	SK	Summer Khaki
SW	Summer White	DDW	Dinner Dress White
SDW	Service Dress White	DDWJ	Dinner Dress White Jacket
FDW	Full Dress White	TDDB	Tropical Dinner Dress Blue

8. MISCELLANEOUS: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

NAVAL AIR TRAINING COMMAND  
MERIDIAN, MS

1. MESSING AND BERTHING: Limited government housing is available on base for students whose tour exceeds six months. Local civilian rental housing and motels are also available. BOQ/BEQ quarters available.

## 2. AVAILABILITY OF TRANSPORTATION:

BUS: Greyhound, Trailways  
AIR: Meridian Municipal Airport

## 3. UNIFORMS:

### a. PRESCRIBED NAVY UNIFORMS FOR NAS MERIDIAN FOR THE WINTER PERIOD COMMENCING THE FIRST MONDAY IN NOVEMBER:

	<u>UNIFORM OF THE DAY</u>	<u>ALTERNATE SERVICE</u>	<u>SERVICE DRESS</u>	<u>WORKING</u>	<u>CEREMONIAL</u>	<u>PROTOCOL</u>
<u>OFFICERS:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>CPOs:</u>						
Male	SDB	SK/WB	SDB	WK/WB (Note 1)	FDB	DDB/DDBJ
Female	SDB	SK/WB (Note 2)	SDB	WK/WB (Note 1/2)	FDB (Note 3)	DDB/DDBJ
<u>E1 - E6:</u>						
Male	SDB	WB	SDB	D/WB (Note 1)	FDB	DDB
Female	SDB	WB (Note 2)	SDB	D/WB (Note 1/2)	FDB (Note 3)	DDB

### b. PRESCRIBED NAVY UNIFORMS FOR THE SUMMER PERIOD COMMENCING THE FIRST MONDAY IN APRIL:

<u>OFFICERS:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ
<u>CPOs:</u>						
Male	SW	SK	SDW	WK	FDW	DDW/DDWJ
Female	SW	SK (Note 2)	SDW	WK (Note 2)	FDW	DDW/DDWJ
<u>E1 - E6:</u>						
Male	SDW	SW	SDW	D	FDW	DDW
Female	SW	SW (Note 2)	SW (Note 3)	D	SW (Note 3)	TDDB

## NOTES

1. Commanding officers may prescribe WWB as working uniform for the local area in lieu of WK/WB/D.
2. Slacks authorized.
3. Skirt prescribed.
4. At the individual's discretion, authorized personnel may wear Aviation Green.
5. Uniform key:

WB	Winter Blue	DDBJ	Dinner Dress Blue Jacket
SDB	Service Dress Blue	DDB	Dinner Dress Blue
FDB	Full Dress Blue	WK	Working Khaki
D	Dungaree	SK	Summer Khaki
SW	Summer White	DDW	Dinner Dress White
SDW	Service Dress White	DDWJ	Dinner Dress White Jacket
FDW	Full Dress White	TDDB	Tropical Dinner Dress Blue

4. MISCELLANEOUS: Routine leave is not normally authorized during course of syllabus training unless occasioned by a legal holiday.

PART 10 - COMNAVRESFOR

GENERAL INFORMATION ON FACILITIES

NAVAL AIR RESERVE ASW TRAINING CENTER  
NAVAL AIR STATION, WILLOW GROVE, PA

1. SHORT TITLE: RESASWTRACEN WG or NAS Willow Grove
2. ADDRESS: Naval Air Reserve ASW Training Center  
NAS Willow Grove, PA 19090-5010
3. TELEPHONE: Commercial: (215) 443-6500/6502; DSN: 991-6500/6502
4. MESSING AND BERTHING:
  - a. OFFICERS: Bachelor Officer Quarters (BOQ) space is normally available although considered inadequate. Cost is \$4.00 per night but can be reduced to \$2.00 per night, if the officer declines maid service and cleans his/her room. Messing is not available for officers.
  - b. ENLISTED: Enlisted quarters and messing are available. For reservations/confirmations of quarters call DSN 991-6038. When reporting, enlisted personnel should check in at central billeting (Barracks #6) for orders endorsement and room assignment. There is a \$2.00 per night charge for maid service..
  - c. MOTELS: Several motels are available in the immediate area and reservations are recommended, especially in the summer.

<u>Motel</u>	<u>Telephone</u>	<u>Distance</u>
Horsham Motor Lodge	(215) 675-8150	1/4 mile
Warrington Motor Lodge	(215) 343-0373	2 miles
Days Inn	(215) 674-2500	3 miles
George Washington Motor Lodge	(215) 659-0373	4 miles
Willow Grove Motor Lodge	(215) 659-4400	4 miles
Treadway Fiesta Inn	(215) 659-9300	4 miles
Residents Inn	(215) 443-7330	4 miles

5. AVAILABILITY OF TRANSPORTATION:
  - a. Government transportation is not available from the Philadelphia International Airport to NAS Willow Grove.
  - b. The most efficient and affordable means of transportation from Philadelphia International Airport is by Liberty Cab and Limousine Company, phone (215) 643-2272, (215) 688-6898, or (215) 365-8514, from the airport to the George Washington Motor Lodge located at Route 611 and Pennsylvania Turnpike (4 miles south of NAS). Taxi service is then available for transportation to and from NAS Willow Grove.

- c. As an alternative to the above, a train station is located in Philadelphia International Airport and operates every 30 minutes from 0610 / 0010 to the 30th Street Station (Price \$4.00). From the 30th Street Station take the R/2 Line to Warminster. Taxi service is available from the Warminster Station to NAS Willow Grove.
  - d. Daily transportation to and from local motels for class can be arranged through the NAVAIREASWTRACEN duty office on normal workdays (Monday/Friday) by calling (215) 443-6500/6502.
6. UNIFORMS: Students should verify local uniform requirements prior to arrival at NAS Willow Grove, by calling NAVAIREASWTRACEN, DSN 991 6500/6502.
7. REPORT/CHECK-IN INSTRUCTIONS:
- a. Officer and enlisted students should report to Bldg. 140 NAVAIREASWTRACEN, by 0745 on the class convening date.
  - b. SECURITY CLEARANCE: To attend courses at NAVRESASWTRACEN a SECRET clearance is required. Certification of Clearance is mandatory. Crew lists, visit requests, clearance messages must be received prior to class convening date. Failure to do so will result in quota cancellation and member being returned to parent command without benefit of training.
  - c. Aircrew personnel should bring their NATOPS manual for use in class.
8. MISCELLANEOUS:
- a. QUOTA CONTROL: COMNAVAIRESFOR (Code 5542)  
COMM: (504) 948-1405; DSN: 363-1405
  - b. LEAVE/LIBERTY POLICY:
    - (1) LEAVE: Will not be granted to students, except over Christmas Holidays.
    - (2) LIBERTY: Granted nights and weekends unless study or remedial instruction is assigned.

TRAINING DEPARTMENT  
NAS GLENVIEW, IL 60026

- 1. SHORT TITLE: NAS Glenview
- 2. ADDRESS: Commanding Officer, NAS Glenview, IL. 60026  
Attn: Aviation Training Division, Code 33
- 3. TELEPHONE: Aviation Training: DSN: 932-2230  
COMMERCIAL: (312) 657-2230/2615

#### 4. MESSING AND BERTHING:

- a. Quarters are available for all military personnel but are limited for female enlisted. Central berthing for barracks billeting telephone: Commercial (312) 657-2453. DSN 932-2453. Reservations for Officer Billeting telephone: Commercial (312) 657-2275, DSN 932 2275. No family housing available for transient personnel.
- b. Messing facilities are available for all military personnel at the galley. Combined CPO/Enlisted Mess Open provides limited facilities. Commissioned Officers Mess Open provides limited facilities.
- c. Hotels and motels are available in the immediate area, reservations are recommended, especially in the summer.

#### HOTELS

The following listings are Hotels, Motels and Resorts that are available for temporary housing for the Northeast Illinois area.

1. Northbrook (Holiday Inn) - On SR 21 at 2875 N. Mwke. Ave.  
(Berthing Contract with BOQ/BEQ)
2. Palwaukee Motor Inn - 1 3/4 miles south on US 45 & SR 21 at 1090 S. Milwaukee Ave.
3. Sheridan Chase Motor Hotel - On SR 42nd at 7320 N. Sheridan Rd.
4. Star Motel - On US 41, 1 block N. of JCT US 14 at 6100 North Lincoln Ave.
5. Downer's Grove Motel - On US 34, 4 miles west of TriState Tollway I-294 Ogden Ave. exit at 205 Ogden Ave.
6. Highland Park (Holiday Inn) - 2 miles SW on US 41 Edens Expwy Northbound use Lake Cook Rd Exit; Southbound use Clavey Old Skokie Rd Exit.
7. Morton Grove (Adm. Oasis Motel) - 9353 Waukegan Road
8. Royal 8 Motel - 9424 Waukegan Road

#### 5. AVAILABILITY OF TRANSPORTATION:

- a. Bus service from the main gate to connecting points and rail station from 0630 to 1800 hourly.
- b. Rail service from the Village of Glenview, served by Milwaukee Road Commuter Train. Terminal is located on Harlem Avenue, one block north of Glenview Road.
- c. Auto - NAS Glenview is easily accessible by automobile;

From Chicago - I 94, exit at West Lake Avenue, proceed to Greenwood Avenue (4 miles), turn north to stop sign and east to Main Gate.

From Chicago or Milwaukee - I 294 to Willow Road, east to Pflingston Road, south to West Lake Avenue, east to the Main Gate.

- d. Automobiles - Personnel reporting for training under orders may obtain a temporary pass from Bldg. 40 at the Main Gate. Minimum liability insurance of \$15,000 - \$30,000 - \$10,000; Vehicle registration; Drivers license; and an ID card are required.
- e. Questions concerning transportation/facilities should be referred to Training Division Officer, phone (DSN) 932-2230/2615 or (Commercial) 312-657-2230/2615.

6. UNIFORMS:

NAS GLENVIEW AUTHORIZED UNIFORMS

WINTER(1)

SUMMER(1)

OCT/NOV/DEC/JAN/FEB/MAR/APR/MAY

MAY/JUN/JUL/AUG/SEP/OCT

Male Officers CPO's

Service Dress Blue  
(1) Winter Blue  
(1) Aviation Working Green  
(1) Winter Working Blue

Service Dress Blue  
(1) Summer Khaki  
(1) Summer White  
(1) Service Dress White

Male Enlisted E1-E6

Service Dress Blue Jumper  
(1) Winter Blue  
Winter Working Blue  
Dungaree

Service Dress Blue Jumper  
Service Dress White Jumper  
(1) Summer White (E-6)  
(1) Summer White  
Dungaree

Female Officer/CPO

Service Dress Blue "A" or "B"  
(1) Winter Blue "A" or "B"  
(1) Winter Working Blue "A" or "B"

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"  
(1) Summer Khaki "A" or "B"  
Working Khaki "A" or "B"  
Service Dress White

Female Enlisted E1-E6

Service Dress Blue "A" or "B"  
Winter Blue "A" or "B"  
Winter Working Blue "A" or "B"  
Dungaree

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"  
Dungaree

NOTES: (1) SUMMER UNIFORM PERIOD - Commences 0001, the third monday in May with no transition period between winter and summer uniforms.

WINTER UNIFORM PERIOD - Commences 0001 the first monday in October with no transition period between summer and winter uniforms.

- (2) LEATHER FLIGHT JACKETS - Are authorized to be worn by naval aviators, pilots, flight officers, NFO's and eligible enlisted aircrewmembers with the following uniforms; Officer and CPO's: Summer Khaki, Working Khaki, Winter Blue, Winter working Blue, Aviation Greens and Flight Suit. E-6 and Below: Dungarees, Winter Blue, Winter Blue and Flights Suits. Not authorized with Service Dress Blue.
- (3) WHITE HAT - Males are required to wear the white hat with all E1 - E6 uniforms.
- (4) FOUL WEATHER JACKERS - Are authorized for wear with working uniforms only and are not authorized for wear off base.
- (5) COMMAND BALL CAPS - May be worn optionally with working uniforms aboard NAS Glenview. Command ball caps may not be worn off base.
- (6) FEMALE PERSONNEL UNIFORMS - Wearing of the sweater is authorized in the working spaces only.

#### 7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Officer and enlisted students should report to Building 27, NAS GLENVIEW Aviation Training Division (ATD), no later than 0730 of the class convening date.
- b. Active Duty Personnel on TAD/TDY orders report to: Commanding Officer, NAS Glenview, IL Bldg. 41 (0800-2300).
- c. Inactive Duty Personnel on ACDUTRA orders report to: Personnel Support Detachment, Building 28 (0730-1600).
- d. Prerequisites - The requesting command is responsible for ensuring that all prerequisites are met prior to the course convening date.
- e. Enlisted personnel must check-in wearing the Uniform of the Day, but may wear pressed dungarees to classes during the summer uniform period.

#### 8. MISCELLANEOUS:

- a. LEAVE: Trainees will be granted emergency leave in case of death or serious illness in the immediate family.
- b. LIBERTY: Shall commence at the end of normal working hours and expire at the beginning of the next working day. Nights and weekends unless study or remedial instruction is assigned.



COMMANDING OFFICER, NAVAL AIR STATION  
SOUTH WEYMOUTH, MA

1. SHORT TITLE: NAS WEYMOUTH
2. ADDRESS: Commanding Officer, Naval Air Station  
South Weymouth, MA 02190-5000 ATTENTION: (Code 33)
3. TELEPHONE: Information and Assistance, DSN: 955 2722/2503  
Commercial: (619) 786 2722/2503
4. MESSING AND BERTHING:
  - a. Messing is available at NAS South Weymouth Galley.
  - b. Berthing is available and arrangements for students shall be made by their parent command or by the student by contacting the Billeting Manager at DSN 955-2692 or Commercial (617) 786 2692.
  - c. Adequate government quarters are available for all rates and grades.
  - d. In the event that adequate quarters are not available, students may obtain accommodations in the local area after obtaining certification from the Billeting Manager.
5. AVAILABILITY OF TRANSPORTATION:
  - a. There is no scheduled "on base" transportation service, all facilities are within easy walking distance.
  - b. Taxicab service is available from Logan International Airport to NAS South Weymouth.
  - c. For those who come POV, the gate is located on Route 18, with Security adjacent for procurement of station passes.
6. Uniforms:
  - a. Authorized summer uniforms: Summer White  
Service Dress White Jumper  
Khaki (see Note 1)  
Dungaree (see Note 2)
  - b. Authorized winter uniforms: Service Dress Blue  
Service Dress Blue Jumper  
Winter Blue (see Note 1)  
Dungaree (see Note 2)

Note 1: There is no optional uniform period. The summer uniform period commences in April and the winter uniform period commences in October.

Note 2: Dungarees may only be worn for courses as specified under the description of each course.

7. REPORT/CHECK-IN INSTRUCTIONS:

- a. Personnel on ACDUTRA orders report to the Personnel Support Detachment, Naval Air Station, South Weymouth, MA. 02190, no later than 0730 on the convening date. Upon completion of check in report to the ATD Instructors' Office, Room 1017, in the North Lean to of Hangar One no later than 0800.
- b. Personnel attending courses on their normally scheduled drill weekend will stand the Saturday morning muster/inspection with their unit. Following the muster, report to the ATD Instructors' Office, Room 1017, no later than 0800.
- c. Personnel attending weekend courses on a Rescheduled Drill will report to the ATD Instructors' Office, Room 1017, no later than 0800, Saturday.
- d. Personnel on "no cost" TAD Orders will report to the ATD Instructors' Office, Room 1017, in the North Lean to of Hangar One no later than 0800 on the convening date.
- e. Personnel on cost TAD Orders will report to the Officer of the day, Naval Air Station, South Weymouth, MA 02190 no later than 0745 on the convening date. Upon completion of check in, report to the ATD Instructors' office, Room 1017, no later than 0800.

8. MISCELLANEOUS: All Active Duty personnel attending Formal Aviation Training Courses will require TAD Orders. There will be no exceptions to this requirement.

TRAINING SYSTEMS SCHOOL  
NEW ORLEANS, LA

1. SHORT TITLE: TSS NEW ORLEANS
2. ADDRESS: Director, Training Systems School  
5000 Lakeshore Dr.  
New Orleans, LA 70146
3. TELEPHONE: COMNAVAIRESFOR (562) for two week courses  
DSN: 363-1336, COMMERCIAL: (504) 948 1336  
  
Training Systems School for two day courses  
DSN: 363-5793, COMMERCIAL: (504) 948-5793
4. MESSING AND BERTHING: Government messing and berthing are NOT available at TSS. COMNAVSURFRESFOR NEW ORLEANS LA 061306Z JUN 90 provides guidance.
5. AVAILABILITY OF TRANSPORTATION: Public transportation is not available to or from the TSS. Students will require the use of private transportation. COMNAVSURFRESFOR New Orleans LA 061306Z JUN 90 provides guidance regarding authorization for rental cars.

6. UNIFORMS: Reporting/Detaching:

- a. Officers/Chiefs: Summer Khaki
- b. E-6 and below: 15 MAR - 15 NOV - Service Dress Blue  
Summer White  
Service Dress White
- 16 NOV - 14 MAR - Service Dress Blue  
Winter Blue

- c. The working uniform (dungarees/khaki) is required during damage control wet training and optional for other courses. Change facilities are available at the school. Students are not authorized to travel to or from the school in working uniforms.

7. REPORT/CHECK-IN INSTRUCTIONS: Students must report directly to the TSS, 5000 Lakeshore Dr., New Orleans, LA 70146. All check-in procedures can be accomplished through the TSS.

NAVAL RESERVE MANAGEMENT SCHOOL  
NSA, BLDG. 59, NEW ORLEANS, LA

1. SHORT TITLE: NRMGTSCOL NO1A
2. ADDRESS: OINC, Naval Reserve Force Detachment Management School,  
Naval Support Activity, Building 59,  
New Orleans, LA 70142-5900.
3. TELEPHONE: COMMERCIAL: (504) 361-2231; DSN: 485 2639/2231.  
QUOTA CONTROL: OINC, NAVRESMGTSCOL  
COMMERCIAL: (504) 361-2639/2231; DSN: 485 2639/2231
4. MESSING AND BERTHING: Quarters and messing facilities are available for all students.
5. AVAILABILITY OF TRANSPORTATION: Naval Support Activity provides NO transportation on or off base for other than official business. All base facilities are within reasonable walking distance of each other.
6. UNIFORMS: Reporting/Detaching:

- a. Officers/Chiefs: Summer Khaki
- b. E-6 and below: 15 MAR - 15 NOV - Service Dress Blue  
Summer White  
Service Dress White
- 16 NOV - 14 MAR - Service Dress Blue  
Winter Blue

7. REPORT/CHECK-IN INSTRUCTIONS: Students must report in accordance with their orders at the time and date specified. If reporting prior to that time or date, students MUST report to BEQ 703, Naval Support Activity for billeting assignment to quarters (male and female).

8. MISCELLANEOUS:

- a. LEAVE: Will not be granted to students.
- b. LIBERTY: Nights and weekends unless watch, study, or remedial instruction is assigned.

AVIATION TRAINING DIVISION  
NAS NEW ORLEANS, LA

1. SHORT TITLE: ATD NAS NEW ORLEANS

2. ADDRESS: Commanding Officer, Naval Air Station New Orleans, LA 70143-5000  
DSN: 363-3283 COMMERCIAL: (504) 393-3283 (Code 33)

3. TELEPHONE: COMNAVAIRESFOR (Code 562) DSN: 363-5830,  
COMMERCIAL: (504) 948-5830

4. MESSING AND BERTHING:

- a. OFFICERS: BOQ space is normally available. Reservations are recommended (DSN 363-3841 and Commercial 504-393-3841). Cost is \$4.00 per night. VIP suite (0-6 and above) is \$16.00 per night. Reservations are recommended (DSN 363-3419, Commercial 504-393-3419). Messing is available, Officers using Enlisted Dining Facility are required to pay a surcharge.
- b. ENLISTED: BEQ space is normally available. Special ACDUTRA/TAD/TDY/PER DIEM required \$2.00 per day (maid service included), annual ACDUTRA optional \$2.00 per day (maid service included). Reservations are recommended (DSN 363-3419, Commercial 504-393-3419). Messing is available.
- c. MOTELS:

Best Western	504-366-5369	MILEAGE: + 5
Quality Inn	504-348-1262	+12
Howard Johnson	504-366-8531	+10

5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is not available from New Orleans International Airport to NAS New Orleans.
- b. Questions concerning transportation should be referred to the Quarterdeck, NAS New Orleans (DSN 363-3253, Commercial 504-393-3253).

6. UNIFORMS:

NAS NEW ORLEANS AUTHORIZED UNIFORMS

WINTER  
12 OCT 87 - 03 APR 88

SUMMER  
04 APR 88 - 10 OCT 88

Male Officers/CPO's

Service Dress Blue  
(1) Winter Blue  
(1) Working Khaki  
(1) Aviation Working Green  
(1) Winter Working Blue

Service Dress Blue  
(1) Summer Khaki  
(1) Summer White  
(1) Service Dress White

Male Enlisted E1-E6

Service Dress Blue Jumper  
(1) Winter Blue  
Winter Working Blue  
Dungaree

Service Dress Blue Jumper  
Service Dress White Jumper  
Summer White  
Dungaree

Female Officers/CPO's

Service Dress Blue "A" or "B"  
(1) Winter Blue "A" or "B"  
(1) Winter Working Blue "A" or "B"  
Working Khaki "A" or "B"

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"  
(1) Summer Khaki "A" or "B"  
Working Khaki "A" or "B"  
Service Dress White

Female Enlisted E1-E6

Service Dress Blue "A" or "B"  
Winter Blue "A" or "B"  
Winter Working Blue "A" or "B"  
Dungaree

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"  
Dungaree

NOTES:

- (1) SUMMER UNIFORM PERIOD - Commences 0001, 04 APR 1988, with no transition period between winter and summer uniform.

WINTER UNIFORM PERIOD - Commences 0001, 12 OCT 1987, with no transition period between summer and winter uniforms.

- (2) LEATHER FLIGHT JACKERS - Authorized to be worn by naval aviators, pilots, NFO's, and eligible enlisted airmen with the following uniforms; Officer and CPO's: Summer Khaki, Working Khaki, Winter Blue, Winter Working Blue, Aviation Greens and Flight Suit. E-6 and Below: Dungarees, Winter Blue, Winter Working Blue and Flight Suits. Not authorized with Service Dress Blue.
- (3) FOUL WEATHER JACKETS - Authorized for wear with working uniforms only and are not authorized for wear off base.

(4) COMMAND BALL CAPS - May be worn optionally with working uniforms aboard NAS New Orleans.

(5) DUNGAREES - May not be worn off station at anytime.

7. REPORT/CHECK-IN INSTRUCTIONS: Officer and enlisted students should report to Bldg. 127 Aviation Training Division, no later than 0730 of the class convening date.

8. MISCELLANEOUS:

- a. LEAVE: Will not be granted to students
- b. LIBERTY: Nights, weekends and holidays.

NAVAL AIR RESERVE MEMPHIS  
MILLINGTON, TN

1. SHORT TITLE: NAVAIRE MEMPHIS

2. ADDRESS: Commanding Officer, Naval Air Reserve Memphis  
Millington, TN 38054-5038

3. TELEPHONE: Officer of the Day - Commercial: (901) 872-5229  
DSN: 966-5229

4. MESSING AND BERTHING:

- a. Messing facilities are available.
- b. Quarters are available for male and female personnel.
- c. Off-station facilities are available but extremely limited.

5. AVAILABILITY OF TRANSPORTATION: NAVAIRE Memphis is located approximately 30 miles north of Memphis International Airport. There is no scheduled commercial bus transportation between the city of Memphis and Millington. It is suggested that arriving personnel utilize airport limousine service which runs a shuttle bus from Memphis International Airport to Naval Air Technical Training Center, Millington at an approximate cost of \$6.50 per person, last service ending at 0100. Commercial taxi service is also available at an approximate cost of \$30.00. There is a military assistance booth available in the Delta baggage claim area.

6. UNIFORMS: Authorized uniforms of the day for summer and winter periods commencing at 0001 local time in Sub-Area DELTA are as follows:

a. Key:

P - Uniform of the day.

The prescribed service uniform which will be worn for:

- 1. Watchstanding
- 2. Liberty
- 3. Business ashore
- 4. Normal work activity not meeting criteria for the working uniform.

A - Alternate service uniform.

This uniform is prescribed for the following situations:

1. Civic and official functions involving the civilian community where the uniform of the day would be considered inappropriate.
2. Other special occasions identified ahead of time by commanding officers.

The intent of the above conditions is not to allow an alternate uniform that may be worn at the option of the wearer but only under prescribed conditions. The intent is also to avoid having to change uniforms during the day.

X - When prescribed by competent authority for certain personnel engaged in work/activity significantly different from the general activities of the majority of personnel covered by P or A above (i.e., military ceremonies, inspections, etc.).

O - Optional The service dress blue uniforms may be worn during any season of the year while traveling in uniform, on leave, TAD, transfer, etc.

NOTES: 1. Optional for Lieutenants and below.  
2. Optional at members expense.

b. Authorized uniforms of the day for summer and winter periods commencing at local time in Sub-area DELTA are as follows:

	Summer 1 April	Winter 1 November
<u>DRESS UNIFORM</u>		
<u>Male Officers</u>		
Service Dress Blue	O/X	P
Summer White	P	
Winter Blue		A
Service Dress White	X	
Summer Khaki	A/P	
<u>Female Officers</u>		
Service Dress Blue "A" or "B"	O/X	P
Service Dress White	X	
Summer White "A"	P	
Winter White "A" or "B"		A
Summer Khaki "A" or "B"	A/P	

Male Enlisted

Service Dress Blue	O/X	O/P/X
Winter Blue (E1 - E9)		A
Summer White	P	
Service Dress Blue Jumper (E1 - E6)	O/X	O/P/X
Service Dress White Jumper (E7 - E9)	P	
Service Dress White (E7 - E9)	X	
Summer Khaki (E7 - E9)	A/P	

Female Enlisted

Service Dress Blue "A" or "B"	O/X	O/P/X
Summer White "A"	P	
Winter Blue "A" or "B"		A
Summer Khaki "A" or "B" (E7 - E9)	A/P	

Female Enlisted

Service Dress Blue "A" or "B"	O/X	O/P/X
Summer White "A"	P	
Winter Blue "A" or "B"		A
Summer Khaki "A" or "B" (E7 - E9)	A/P	

WORKING UNIFORM:Male Officers and CPO's

Working Khaki	X	X
Winter Working Blue		X
Indoor Duty White (Male NC only)	X	X

Female Officers and CPO's

Indoor Duty White "A" (Female NC only)	X	X
Indoor Duty White "B"	X	X
Working Khaki	X	X
Winter Working Blue "A" or "B"		X

Male Enlisted E1 - E6

Winter Working Blue		X
Utility Blue/Dungaree	X	X

Female Enlisted E1 - E6

Utility Blue/Dungaree	X	X
Indoor Duty White "B"	X	X
Winter Working Blue "A" or "B"		X

EVENING OFFICIAL AND SOCIAL OCCASIONS:Male and Female Officers

#1 Dinner Dress Blue Jacket		X
#1 Dinner Dress White Jacket	X	
Formal Dress Blue	X	
Dinner Dress Blue		X
Dinner Dress White	X	



Male and Female CPO's

Dinner Dress Blue	X	X
#2 Dinner Dress Blue Jacket		X
#2 Dinner Dress White Jacket	X	

Female Enlisted R1 - R6

Service Dress Blue "A" or "B"	X	X
Dinner Dress Blue	X	X
Winter Blue "A" or "B"		X

Male Enlisted E5 - E6

Service Dress Blue	X	X
Dinner Dress Blue	X	X
Service Dress Blue Jumper	X	X
Winter Blue		X
Service Dress White Jumper	X	
Summer White	X	

Male Enlisted E1 - E4

Winter Blue		X
Summer White	X	
Service Dress Blue Jumper	X	X
Service Dress White Jumper	X	

7. REPORT/CHKCK IN INSTRUCTIONS: All personnel must be in the uniform of the day when reporting or detaching. Navy personnel report to NAVAIRES Memphis OOD, Building N 10.

8. MISCELLANEOUS:

- a. LEAVE: Normally, leave is not granted to students while undergoing a course of instruction; however, emergency leave may be granted to students when failure of the serviceman to return home would create a severe and unusual hardship on either himself or his family. Requests for emergency leave must be verified by Red Cross only.
- b. LIBERTY: Liberty shall commence at the end of normal working hours and expire at the beginning of the next working day unless otherwise directed by competent authority.
- c. HOUSING: Government housing is restricted to authorized personnel whose tour or course at NAVAIRES Memphis exceeds six months. Off base rental housing is limited and expensive. It is recommended that families not accompany the serviceman until he has found suitable housing. It is strongly advised that the service member contact housing referral prior to moving family.
- d. AUTOMOBILES: It is recommended that non-rated unmarried students not bring automobiles with them. Tennessee law specifies minimum liability insurance in the amount of \$10,000 - \$20,000 - \$5,000. For non-rated personnel a car is considered more of a liability than an asset. Parking aboard the base of non rated personnel is extremely limited and commercial parking outside the base is very expensive.

NAVAL AIR STATION ATLANTA  
AVIATION TRAINING DEPARTMENT, MARIETTA, GA

1. SHORT TITLE: ATD NAS ATLANTA
2. ADDRESS: Commanding Officer, Aviation Training Department,  
NAS Atlanta, GA 30060 5099
3. TELEPHONE: Commercial (404) 421 5326; DSN 925-5326  
QUOTA CONTROL: COMNAVAIRESFOR (562), Comm: (504) 948 5830 DSN 363-5830
4. MESSING AND BERTHING
  - a. OFFICERS: Very limited quarters available on the weekends. Recommend calling for reservations well in advance. Cost \$4.00 per day. Messing is not available but Officers may eat in the enlisted dining facility, upon paying a surcharge.
  - b. ENLISTED: Very limited quarters available, call well in advance for berthing, DSN: 925-5393 Commercial: 404/421 5393.
  - c. MOTELS: Several motels are available in the immediate area and reservations are recommended, especially during the summer.

<u>MOTEL</u>	<u>TELEPHONE</u>	<u>DISTANCE TO NAS</u>
Best Western	404/427 4676	5 miles
Holiday Inn	404/952 8161	5 miles
La Quinta Motor Inn	404/951 0026	5 miles
Ramada Inn Cumberland	404/432 8541	6 miles

5. AVAILABILITY OF TRANSPORTATION: Transportation arrangements to and from motels must be made by the student. There are no bus services available on base or in the Cobb County area.

6. UNIFORMS:

RESATD AUTHORIZED UNIFORMS

WINTER

7 Dec 87 thru 6 Mar 88

Male Officer/CPO

Service Dress Blue  
Winter Blue  
Aviation Working Green  
Winter Working Blue

Male Enlisted E-1 / E-6

Service Dress Blue Jumper  
Winter Blue  
Winter Working Blue  
Dungarce

SUMMER

7 Mar 88 thru 4 Dec 88

Service Dress Blue  
Service Dress Blue  
Summer White  
Summer Khaki

Service Dress Blue Jumper  
Service Dress Blue Jumper  
Summer White  
Dungarce

Female Officers/CPO

Service Dress Blue "A" or "B"  
Winter Blue "A" or "B"  
Winter Working Blue "A" or "B"

Service Dress Blue "A" or "B"  
Summer White "A" or "B"  
Summer Khaki "A" or "B"  
Working Khaki "A" or "B"  
Service Dress White

Female Enlisted E-1 / E-6

Service Dress Blue "A" or "B"  
Winter Blue "A" or "B"  
Winter Working Blue "A" or "B"  
Dungaree

Service Dress Blue "A" or "B"  
Summer White "A" or "B"  
Dungaree

NOTES (1): Personnel reporting for Instructor Basic School will be required to be in the appropriate uniform of the day.

(2): LEATHER FLIGHT JACKETS are authorized to be worn by Naval Aviators, Pilots, Flight Officers, NFO's, and eligible enlisted aircrewmembers with the following uniforms: OFFICERS AND CPS's: Summer Khaki, Working Khaki, Winter Blue, Winter Working Blue, Aviation Greens, and Flight Suit. E-6 AND BELOW: Dungarees, Winter Blue, Winter Working Blue, and Flight Suit. Not authorized with Service Dress Blue.

7. REPORT/CHECK IN INSTRUCTIONS: Students are required to report to Building 2 (ATD) prior to 0730 of the convening date. If reporting on board after hours, check in at Building 3 (POOW).

8. MISCELLANEOUS:

- a. LEAVE: Will not be granted to students.
- b. LIBERTY: Nights and weekends unless study or remedial instruction is assigned.

RESERVE PROGRAMS DEPARTMENT  
AVIATION TRAINING DIVISION  
NAVAL AIR STATION DALLAS, TX

1. SHORT TITLE: ATD NAS DALLAS

2. ADDRESS: Commanding Officer (Code 331) Naval Air Station, Dallas, TX 75211-9501

3. TELEPHONE: Normal working hours: Comm: (214) 266-6355; DSN: 874-6355/6356  
Non-working hours: Comm: (214) 266-6120/6215 DSN: 874-6120/6215

4. MESSING AND BERTHING:

- a. BERTHING FACILITIES: Available for E9 and below through Hutchins Hall (Building 209), DSN 874-6155. Officer personnel are berthed at the Bachelor Officer Quarters (Building 8), DSN 874-6134/6135, at a rate of \$4.00 per day. Early reservations are strongly recommended due to drill weekend loading.

- b. MESSING FACILITIES: Enlisted dining facility Moreland Hall (Building 224), provides general services for E1 E9. The Bachelor Officer Quarters provide for Officer messing. Facilities such as the Enlisted Club, MacDonald's and Operations snack bar are available, as well as several off base facilities.

5. AVAILABILITY OF TRANSPORTATION: North Central Texas, located on the western Dallas city limits next to Grand Prairie, TX.

- a. Railroad: AMTRAK station 400 S. Houston St. Dallas, TX
- b. Air: Dallas/Fort Worth International Airport, approximately 16 miles from NAS Dallas. Dallas Love Field, approximately 16 miles from NAS Dallas.
- c. Bus: Greyhound/Trailways main depot, 400 S. Lamar St. Dallas, TX. Greyhound substation is located at Galleria Dr. in Grand Prairie, TX.
- d. Taxi: From other than Greyhound substation, all taxi fares are approximately \$30.00.

Note: Duty driver services are not available for students.

6. UNIFORMS:

- a. SUMMER: Commences on the first Monday of March.

Summer White  
Summer Dress White  
Dungarees, Khaki for Officers & CPO

- b. WINTER: Commences on the first Monday of November

Winter Blue (Male & Female)  
Service Dress Blue (Male)  
Service Dress Blue (A or B, Female)  
Khaki for Officer & CPO  
Dungarees for Enlisted.

- c. UNIFORM FOR CLASS: Khaki for Officer & CPO; Dungarees for Enlisted.

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel will report to the NAS Dallas Duty Office, (Building 2, first deck) and appropriate BEQ/BOQ, no later than 2400 the day prior to class. Time will be allotted on the first Wednesday of class to check in with the Personnel Support Detachment and other departments, as required.

8. MISCELLANEOUS:

- a. Emergency leave is the only authorized leave for students.
- b. Liberty (1630-0745 on school days) is authorized, class schedule permitting.

NAVAL AIR RESERVE TRAINING SCHOOL  
NAVAIRES ALAMEDA, NAS ALAMEDA, CA

1. SHORT TITLE: NAVAIRES ALAMEDA
2. ADDRESS: Naval Air Reserve Training School, NAVAIRES Alameda (Code 33),  
NAS Alameda, CA 94501 5020
3. TELEPHONE: Commercial: (415) 869 3883 or 869 3884; DSN: 686 3883/4  
QUOTA CONTROL: NAVAIRES Alameda, Comm: (415) 869 3883/4; DSN 686 3883/4
4. MESSING AND BERTHING:
  - a. Naval Air Station Alameda berthing facilities are available. Reservations must be made in advance. Naval Air Reserve Alameda does not supply berthing for students.  
  
For BEQ reservations: DSN: 686-3851/4335; Comm: (415) 869 3851/4335  
For BOQ reservations: DSN: 686-4166/4526; Comm: (415) 869 4166/4526  
  
Make reservations no later than three weeks prior to arrival. Charge for transient personnel at NAS Alameda is \$2.00 per day for enlisted and \$4.00 a day for officers.
  - b. NAS Alameda messing facilities are available for all students. The galley is located in Bldg. 3, very close to the classrooms. This galley uses the "a la carte" system. Pay by the item without a chow pass. Chow passes may be obtained at the galley entrance, with a copy of orders.

GALLEY HOURS OF OPERATION

	<u>Weekdays</u>	<u>Weekends/Holidays</u>
Breakfast:	0600 - 0745	0630 - 0900
Noon Meal:	1100 - 1230	1100 - 1330
Evening Meal:	1630 - 1800	1630 - 1800

5. AVAILABILITY OF TRANSPORTATION: NAVAIRES Alameda is located in Building 2, Wing 9, Room 218. NAVAIRES Alameda provides NO on or off base transportation for other than official business. All base facilities are within reasonable walking distance. Oakland International is recommended as it is only 14 miles from the base. San Francisco International is 32 miles. Upon arrival at the airport, check with United Services Office (USO) for further transportation information.
6. UNIFORMS: Information on specific uniform requirements may be obtained from NAVAIRES Alameda Quota Control. Dungaree uniforms are NOT authorized.
7. REPORT/CHECK-IN INSTRUCTIONS: Students must report by the time and date specified. If reporting prior to that time and date, check in with the NAVAIRES Alameda Duty Office located at Bldg. 2, Wing 10, Room 10 102.
8. MISCELLANEOUS: Leave will not be granted to students. Liberty is after normal school hours of 0730-1615.

RESERVE HS TRAINING SCHOOL  
NARU NORTH ISLAND, SAN DIEGO, CA

1. SHORT TITLE: NAVAIRES NORIS
2. ADDRESS: Reserve HS Training School, NARU North Island, San Diego, CA 92135.
3. TELEPHONE: (619) 545-2257/2256; DSN - 735 2257/2256.  
QUOTA CONTROL: COMNAVAIRESFOR (5542) DSN: 363-1405, COMM: (504) 948 1405
4. MESSING AND BERTHING: Quarters and messing facilities are available for all students.
5. AVAILABILITY OF TRANSPORTATION:
  - a. There is no government transportation available from Lindberg Field to NARU North Island.
  - b. There is a military information booth located by the baggage section of the airport terminal to assist students in obtaining public transportation to NARU North Island.
6. UNIFORMS:
  - a. ENLISTED: Uniform of the Day - Dungarees are authorized for all classes.
  - b. Uniform of the Day will be as follows:
    - (1) 1 May to 31 October - Tropical White Long
    - (2) 1 November to 30 April - Service Dress Blue/Winter Blues
7. REPORT/CHECK IN INSTRUCTIONS: Students should report to the NARU Duty Office no later than 1600 of the day preceding the class convening date.
8. MISCELLANEOUS:
  - a. LEAVE: Will not be granted to students.
  - b. LIBERTY: Nights and weekends unless study or remedial instruction is assigned.

NAVAL AIR RESERVE CENTER MIRAMAR  
NAS MIRAMAR, SAN DIEGO, CA

1. SHORT TITLE: NAVAIRES MIRAMAR
2. ADDRESS: Commanding Officer, Naval Air Reserve Center, Naval Air Station Miramar, San Diego, CA 92145 5141.
3. TELEPHONE: Commercial (619) 537-4182, DSN 577-4182.  
QUOTA CONTROL: COMNAVAIRESFOR (562), Comm: (504) 948 5830; DSN 363 5830.

4. MESSING AND BERTHING:

- a. Messing is available.
- b. OFFICERS: BOQ space is not always available and it is recommended that reservations are made prior to travel. Cost is \$4.00 per day and reservations can be obtained by calling DSN 577-4235.
- c. ENLISTED (MALE): Space is normally available and reservations can be obtained by calling DSN 577-1198.
- d. ENLISTED (FEMALE): Space is also available, but there is a \$2.00 a night charge for maid service. Reservations can be obtained by calling DSN 577-1178.
- e. CPOs: Berthing is available at \$2.00 a day. Reservations can be obtained by calling DSN 577-1178.

5. AVAILABILITY OF TRANSPORTATION:

- a. Government transportation is not available from San Diego International Airport to NAS Miramar.
- b. Airport Limousine service is available from the airport to NAS Miramar at a cost of \$20.00. Taxi service is also available for considerably more.

6. UNIFORMS:

NAVAIRESCEN AUTHORIZED UNIFORMS

WINTER  
NOV/DEC/JAN/FEB/MAR

SUMMER  
APR/MAY/JUN/JUL/AUG/SEP/OCT

Male Officers CPOs

Service Dress Blue  
(1) Winter Blue  
(1) Aviation Working Green  
(1) Winter Working Blue

Service Dress Blue  
(1) Summer Khaki  
(1) Summer White  
(1) Service Dress White

Male Enlisted E1 - E6

Service Dress Blue Jumper  
(1) Winter Blue  
Winter Working Blue

Service Dress Blue Jumper  
Service Dress White Jumper  
(1) Summer White (E6)  
(1) Summer White

Female Officers/CPOs

Service Dress Blue "A" or "B"  
(1) Winter Blue "A" or "B"  
(1) Winter Working Blue "A" or "B"

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"  
(1) Summer Khaki "A" or "B"  
Working Khaki "A" or "B"  
Service Dress White

Female Enlisted E1 - E6

Service Dress Blue "A" or "B"  
Winter Blue "A" or "B"  
Winter Working Blue "A" or "B"

Service Dress Blue "A" or "B"  
(1) Summer White "A" or "B"

7. REPORT/CHECK IN INSTRUCTIONS: Officer and Enlisted students should report to Bldg. 630 Naval Air Reserve Center no later than 0730 of the class convening date.

8. MISCELLANEOUS:

- a. LEAVE: Will not be granted to students.
- b. LIBERTY: Nights and weekends unless study or remedial instruction is assigned.

NAVAL AIR RESERVE CENTER, AVIATION  
TRAINING DIVISION, NAS MOFFETT FIELD, CA

1. SHORT TITLE: NAVAIRES MOFFETT

2. ADDRESS: Naval Air Reserve Center NAS Moffett Field, CA 94035-5012

3. TELEPHONE: QUOTA CONTROL: Commercial: (415) 966-5432; DSN: 462-5432

4. MESSING AND BERTHING:

- a. Naval Air Station Moffett berthing facilities are available. For reservations at the Naval Air Station Bachelor Enlisted Quarters call DSN 462-5342 or Commercial (415) 966-5342. For reservations at the Naval Air Station Moffett Bachelor Officers Quarters call DSN 462-5661 or Commercial (415) 966-5661. Make reservations no later than three weeks prior to arrival. Charge for transient personnel at Naval Air Station Moffett Field is \$2.00 a day for enlisted and \$4.00 a day for officers.
- b. Naval Air Station Moffett Field messing facilities are available for all students. The galley is located in Bldg. 152. This galley uses the "a la carte" system. Pay by the item unless a chow pass is issued. Chow passes may be obtained at the galley entrance, with a copy of orders.

GALLEY HOURS OF OPERATION

	<u>Weekdays</u>	<u>Weekends/Holidays</u>
Breakfast:	0600 - 0800	0630 - 0800
Noon Meal:	1100 - 1300	1100 - 1300
Supper:	1600 - 1800	1600 - 1730



5. AVAILABILITY OF TRANSPORTATION: NARCEN Moffett is located at Hangar 2, Room 212. NARCEN Moffett provides no on or off base transportation for other than official business. The base has a bus system for base transportation. San Jose International Airport is recommended as it is closer to the base with less traffic than San Francisco International.

6. UNIFORMS: Information on specific uniform requirements may be obtained from NARCEN Moffett Quota Control.

7. REPORT/CHECK IN INSTRUCTIONS: Students must report by the time and date specified. If reporting prior to that time and date, check in with NARCEN Administration Office at Hangar 2, Room 201.

8. MISCELLANEOUS:

a. Leave will not be granted to students.

b. Liberty is after normal school hours of 0730-1615.

## PART 11 - COMNAVSURFLANT AND COMNAVSURFPAC

### GENERAL INFORMATION ON FACILITIES

Amphibious training is conducted on the East Coast under the auspices of the Commander, Naval Surface Force, U.S. Atlantic Fleet. On the West Coast, the training is an activity of the Commander, Naval Surface Force, U.S. Pacific Fleet.

1. LOCATION: Courses are taught at the following Naval Amphibious Bases:

- a. The Naval Amphibious Base, Little Creek, Norfolk, VA is located on Chesapeake Bay, on U.S. Highway 60 about seven miles northeast of the center of Norfolk, VA.
- b. The Naval Amphibious Base, Coronado, is located on State Highway 75 approximately one mile from Coronado, CA.

2. TRAINING CONDUCTED: LPTCLANT will provide MTTs for units that provide TAD (TDY) funds. MTTs are scheduled on a first-come first-served basis. The Naval Surface Forces, through the instructional personnel and facilities of their component commands, conduct the following training:

- a. Resident Courses. Resident courses described in this catalog are conducted on a fiscal year schedule as shown in Annex A or on an "AS REQUESTED" basis by the activity administering quota allotments.
- b. Mobile Training Team (MTT) for COMNAVSURFPAC units. Courses indicated may be conducted by MTT provided COMNAVSURFPAC has available TAD (TDY) funds for the instructors. Requesting units must provide training areas and special facilities. Each MTT will consist of an officer-in-charge and a minimum number of personnel, with materials needed to accomplish the specific training tasks, who will report in a temporary additional duty status to the activity requesting training. Commands desiring training by MTT must defray all attendant temporary additional duty costs of team personnel, transportation of team and instructional materials.
- c. Unit Training. Training of major units and special groups is conducted by both commands on an "AS REQUESTED" basis. Unit training is conducted in accordance with prior arrangements determined during planning conferences and discussions on a recurring basis is as follows:
  - (1) U.S. Naval Academy Midshipman Training
  - (2) U.S. Naval Reserve Midshipman Training
  - (3) U.S. Marine Corps Amphibious Warfare Indoctrination
  - (4) Organized Marine Corps Reserve Training
  - (5) U.S. Army and Reserve Component Unit Training

3. PROCEDURES FOR REQUESTING TRAINING:

- a. Requests for training described in this catalog shall be addressed to the quota control activity prescribed in the course description, except those requests for training foreign military personnel, U.S. Army, USMC, USAR,

and National Guard Units. Requests for training foreign military students must be submitted in accordance with the Directive for Foreign Military Training, OPNAVINST 4950.1. Requests for training are submitted to Commanding General, Landing Force Training Command/Commanding Officer, Naval Amphibious School, Naval Amphibious Base Little Creek, Norfolk, VA 23521.

b. Requests for Quotas:

- (1) Quotas may be requested by letter, message, personal visit or telephone. Quota requests shall be submitted in the following format:
  - (a) Item number (arabic sequential numbers by fiscal year assigned by requester in order to identify such request).
  - (b) Course number, (Last four digits of the course identifying code, i.e., Course, the course number is 4209).
  - (c) Reporting date.
  - (d) Number of officer quotas desired.
  - (e) Number of enlisted quotas desired.
  - (f) Alternate Reporting Preference. (Indicate alternate reporting date desired if requested quota is not available).
- (2) Mailing addresses and DSN numbers of activities administering quota allotments are as follows:
  - (a) Commander, Naval Surface Force  
U.S. Atlantic Fleet  
Norfolk, VA 23511 5215  
DSN 564 5972/5973
  - (b) Commanding General  
Landing Force Training Command, Atlantic  
Naval Amphibious Base  
Little Creek, Norfolk, VA 23521-5350  
DSN 680 7766/7767
  - (c) Commanding Officer  
Naval Amphibious School  
Naval Amphibious Base  
Little Creek, Norfolk, VA 23521  
DSN 680 7393

(d) Commander Naval Surface Force  
U.S. Pacific Fleet  
San Diego, CA 92155 5035  
DSN 577 2455

(e) Commanding Officer  
Naval Amphibious School, Coronado  
San Diego, CA 92155 5044  
DSN: 577-2835/2270

(f) Commandant of the Marine Corps  
(Code TPI)  
Headquarters, Marine Corps  
Washington, DC 20380  
DSN 224 2970

- c. An appropriate statement of security clearance for both officer and enlisted personnel is required in the orders to courses requiring CONFIDENTIAL or higher clearance.
- d. Personnel should not be ordered to a course of instruction, nor should a command in the administrative chain authorize the issuance of orders to a course prior to confirmation of quota(s) by the respective activity.
- e. In the event that granted quotas cannot be utilized, notify the affected activity promptly.
- f. Quota requests, when received, will be acknowledged by the cognizant activity by letter, message or speedletter to the requesting command confirming or denying the quota. Individual staffs/units are responsible for reserving BOQ accommodations if required.
- g. A critical shortage of BOQ spaces normally exists during the months of June, July, and August. Subscribing commands should be prepared to defray costs of off-base accommodations during the aforementioned months due to non availability of BOQ spaces.
- h. Requesting MTT Training Support:

<u>Support Request From</u>	<u>Address Request To</u>	<u>Via</u>	<u>Remarks</u>
COMNAVSURFLANT (East Coast)	Commanding Officer Naval Amphibious School Naval Amphibious Base Little Creek, Norfolk, VA 23521	Chain of Command	Include copy to: Commander, Naval Surface Force, U.S. Atlantic Fleet
	Commanding General Landing Force Training Command, Naval Amphib ious Base, Little Creek, Norfolk, VA 23521 5350	Chain of Command	Commander, Naval Surface Force, U.S. Atlantic Fleet

COMNAVSURFPAC  
(West Coast)

Commanding General,  
Landing Force Training  
Command, Naval  
Amphibious Base, Coronado,  
San Diego, CA 92155

Chain of  
Command  
DIRLAUTH

- i. U.S. Army and U.S. Air Force requests are submitted through appropriate chain of command to the cognizant activity as defined above.
- j. Requests for MTT to train foreign students should be included in the annual fiscal year Military Aid Training Program Request, or submitted as a supplement there to, in accordance with the instructions contained in the Directives for Foreign Military Training, OPNAVINST 4950.1.

4. STUDENT REPORTING INSTRUCTIONS:

- a. Student officers and enlisted personnel, upon reporting are to have orders in their possession. Orders should direct personnel to report to the commander or representative shown below:

<u>Location</u>	<u>Student</u>	<u>Report to</u>	<u>Specific Instructions</u>
Commander, Naval Surface Force, U.S. Atlantic Fleet (East Coast)	USMC/USMCR Foreign	Commanding General Landing Force Training Command Naval Amphibious Base Little Creek, Norfolk, VA 23521- 5350	Enter Naval Amphibious Base at Gate 5 which is located at the junction of Shore Drive and Indepen- dence Boulevard. Students may report on the day prior to course convening date. During normal working hours, check in with the Adjutant, located in Room 153, Bldg. 3504. After normal working hours, Staff Duty NCO located at the Quarterdeck immediately inside the main entrance of Bldg. 3504. Students must obtain eligibility/ non eligibility of quarters from BOQ/REQ prior to check in with LFTC, and must report by 0715 course convening day.
	USN/USNR	Commanding Officer Naval Amphibious School, Naval Amphibious Base Little Creek,	Personnel other than ACDUTRA report prior to 2400 on the reporting date for their class. ACDUTRA personnel report NLT the

Norfolk, VA 23521

time specified in orders.  
During duty hours on  
Mondays, all report to the  
Naval Amphibious School,  
Bldg. 3504, at "D" and  
10th Streets. All other  
times report to PERSUPPDET  
LCRK, STUDENT TRANSPERSUNIT  
Bldg. 3015.

USA/ARNG/  
USAR/USAF  
USAFR/ANG

See Specific  
Instructions

Personnel attending courses  
ending with a 4000 series  
number follow USMC report  
ing instructions. Personnel  
attending courses ending  
in a 6000 series number  
follow USN reporting  
instructions.

Commander, Naval  
Surface Force,  
U.S. Pacific  
Fleet  
(West Coast)

USMC/USMCR

Commanding General  
Landing Force  
Training Command  
Naval Amphibious  
Base, Coronado,  
CA 91255

Personnel report to Bldg. 3  
NLT 1600 on the day prior  
to the scheduled class  
convening date. Personnel  
not requiring berthing  
report prior to 0700 on  
class convening date.

USN/USA/  
USAF  
All  
Reserve  
Components

Commanding Officer  
Naval Amphibious  
School, Naval  
Amphibious Base,  
Coronado, CA 91255

Personnel report to Bldg.  
17 NLT 1600 on the day  
prior to the scheduled  
class convening date.  
Personnel not requiring  
berthing report prior to  
0700 on class convening  
date.

b. Facilities Information:

HOUSING  
BOQ/Berthing  
Availability

Gov't  
Messing

Students

<u>Name and Location</u>	<u>Transportation</u>			<u>Off Base</u>		
	<u>Facilities</u>	<u>M</u>	<u>F</u>	<u>DPNDS</u>	<u>Facilities</u>	<u>Off</u> <u>Enl</u>
Naval Amphibious Base Little Creek, Norfolk, VA 23521	Airport	X	X		Available	X
	Bus Station Norfolk, VA					

<u>Name and Location</u>	<u>Facilities</u>	<u>M</u>	<u>F</u>	<u>DPNDS</u>	<u>Facilities</u>	<u>Off</u>	<u>Enl</u>
Naval Amphibious Base Coronado, San Diego, CA 92155	Airport San Diego, CA  Bus Station San Diego, CA  Railroad Sta. San Diego, CA	X	X		Available		X

### Remarks

#### Uniform and Civilian Clothing Requirements:

- (1) U.S. Navy:
  - (a) 1 Oct - 30 Apr: Winter Blue
  - (b) 1 Apr - 31 Oct: Summer Khaki (Off/CPO)  
Service Dress  
White Jumper (Male E1 - E6)  
Summer White A/B (Female E1 - E6)
  - (c) All Year Option: Service Dress Blue
- (2) USMC:
  - (a) 1 Nov - 15 Apr: Officers - Winter  
Service "A" or "C" with garrison cap  
Enlisted - Winter Service "A" or "B"  
with garrison cap
  - (b) 15 Apr - 31 Oct: Officers - Summer  
Service "A" or "C" with garrison cap  
Enlisted - Summer Service "A" or "B"  
with garrison cap. There is no optional  
period.
- (3) Personnel of other services shall wear the uniform of service corresponding to the published Uniform of the Day.
- (4) Personnel ordered to courses involving physical work or field exercises must have complete work/utility/fatigue uniforms.
- (5) Enlisted personnel may wear appropriate civilian clothing when on liberty.

#### 5. PAY AND ALLOWANCES:

##### a. COMNAVSURFLANT (East Coast):

- (1) Pay for USN and USMC personnel will be arranged by the activity to which they are permanently assigned.

- (2) U.S. Army and Air Force student's pay and allowances, to include travel pay, are normally handled at the individual's home station.
- (3) National Guard and Reserve personnel can be paid at the conclusion of the course provided their orders do not prohibit payment at this location.

b. COMNAVSURFPAC (West Coast):

- (1) Navy students are paid by the local disbursing officer.
- (2) USMC, U.S. Army and Air Force pay and allowances, including travel pay, are normally arranged at the individual's home station.
- (3) Pay, allowances and travel pay for Reserve Component personnel of all services is normally handled at the individual's home unit.

6. RECORDS, ACCOUNTS AND IDENTIFICATION:

a. COMNAVSURFLANT (East Coast):

- (1) Students will be administered by the organization or office to whom they report in accordance with subparagraph 5a.
- (2) USMC Students.
  - (a) Marines reporting for training in excess of 15 days should bring their pay records.
  - (b) Marines reporting for training in excess of 30 days should bring their service records.
  - (c) Marines may obtain commuted rations if eligible.
  - (d) Student should receive payment of per diem prior to checking out of last command.

b. COMNAVSURFPAC (West Coast):

- (1) Records must accompany students when training exceeds seven days.
- (2) Navy students should bring their pay records. Other students should bring sufficient funds to sustain themselves while in school.

c. All U.S. students must have in their possession a valid Armed Forces Identification Card.

d. Temporary base auto passes will be issued upon presentation of registration certificate, valid state operator's license, and effective insurance policy or satisfactory evidence thereof providing minimum coverage of \$15,000/\$30,000 public liability and \$5,000 property damage.



7. COURSE IDENTIFYING NUMBERS (CINs): The course identifying number contains three main parts: Command Designator (G - COMNAVSURFLANT and H - COMNAVSURFPAC), a DOD skill code number (2G - Officer and 010 - Enlisted), and a course sequence number. For courses which train both officers and enlisted personnel, only one CIN will be used and should identify the primary user (officer or enlisted).

LANDING FORCE TRAINING COMMAND, ATLANTIC  
NAVAL AMPHIBIOUS BASE, LITTLE CREEK  
NORFOLK, VA

1. SHORT TITLE: LFTCLANT
2. ADDRESS: Commanding General, Landing Force Training Command, Atlantic,  
Naval Amphibious Base, Little Creek, Norfolk, VA 23521-5350
3. TELEPHONE: Quota Control Officer: 464-7766/7767, DSN 680 7766/7767  
Staff Duty NCO: 464 7311, DSN 680 7311
4. MESSING AND BERTHING:
  - a. Billeting: Adequate Government Quarters as defined in OPNAVINST 11012.2 are available as indicated.

<u>CATEGORY</u>	<u>AVAILABILITY</u>
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E-4/Below	Available.
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E-5/6	Limited. Students may be required to accept inadequate quarters, when adequate quarters are not available, unless order writing activities provide funding for off-base accommodations.
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E-7/9	Limited. If adequate quarters are not available, students will be offered the option of accepting inadequate quarters or residing off-base. Funding for off-base accommodations must be provided by order writing activity.
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Officers	Limited. Funding for off-base accommodations must be provided by order writing activity.
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- b. Messing is available in Torgeson Hall for all enlisted personnel and officers with units. Except for breakfast, government messing is not available for officers attending courses on an individual basis. The Commissioned Officers Mess (Open) is available for lunch and evening meals.
- c. Family quarters are available on an individual basis in the Navy Lodge for short periods. Students are encouraged not to bring families without prior reservations as the lodge is often full.

5. AVAILABILITY OF TRANSPORTATION: All transportation arrangements must be made by the student. The following transportation facilities are available in the area:

- a. Norfolk International Airport, Norfolk, Virginia
- b. Bus Station, Norfolk, Virginia and Virginia Beach, Virginia

6. UNIFORMS: No data.

7. REPORT/CHECK-IN INSTRUCTIONS: Enter Naval Amphibious Base at Gate 5 which is located at the junction of Shore Drive and Independence Boulevard. Students may report on the day prior to the course convening date. During normal working hours, check in with the Adjutant, located in Room 153, Bldg. 3504. After normal working hours, check in with the Marine Staff Duty NCO, located at the quarterdeck, immediately inside the main entrance of Bldg. 3504. Students must report by 0745 the course convening day.

8. MISCELLANEOUS:

- a. Enlisted students must provide two padlocks for securing lockers.
- b. Student Vehicle parking is available in the rear of Building 3504.
- c. Orders must indicate Security Clearance of student.

NAVY RESERVE CARGO HANDLING TRAINING BATTALION  
CHEATHAM ANNEX, WILLIAMSBURG, VA

1. SHORT TITLE: NRCHTB WMBURG VA

2. ADDRESS: Commanding Officer, Navy Reserve Cargo Handling Training Battalion, Cheatham Annex, Williamsburg, VA 23187-8792

3. TELEPHONE: Quota Control: (804) 887-7505/7508 DSN: 953-7505/7508  
Quarterdeck: (804) 887-7419 DSN: 953-7419

4. MESSING AND BERTHING: No government berthing is available. CPO and officers must make arrangements for off-base facilities. Messing is available on base for all officers and enlisted personnel.

5. AVAILABILITY OF TRANSPORTATION: No government transportation is available. All transportation arrangements must be made by the student. The nearest airport is Patrick Henry Airport, Newport News, VA.

6. UNIFORMS: No data.

7. REPORT/CHECK-IN INSTRUCTIONS: All students must report by 0700 on the course convening date. Check in with the Petty Officer of the Watch on the Quarterdeck, immediately inside the main entrance of the Administration Building No. 290.

PATROL COMBATANT MISSILE (HYDROFOIL) SQUADRON TWO  
MOBILE LOGISTICS SUPPORT GROUP TRAINING DIVISION  
KEY WEST, FL

1. SHORT TITLE: PHMRON TWO
2. ADDRESS: OFFICER IN CHARGE, PHMRON TWO MLSG TRAINING DIVISION,  
NAS, KEY WEST, FL 33040
3. TELEPHONE: TRAINING OFFICER: COMM: (305) 292-4357 DSN: 483-4357  
QUOTA CONTROL: COMM: (305) 296-4357 DSN: 483-4357  
PHMRON TWO DUTY OFFICER: COMM: (305) 296-4381 DSN: 483-4381
4. MESSING AND BERTHING: Transient berthing is very limited, and messing is located at PHMRON TWO (MLSG). TEMADD personnel are requested to obtain adequate funding for any eventualities. (Berthing: all enlisted - DSN 483-2488, Comm (305) 292-2488; officers - DSN 483-4305, Comm (305) 294-5571.
5. AVAILABILITY OF TRANSPORTATION: Arrangements should be made for all transportation, prior to arrival, Key West. Contact PHMRON TWO MLSG TRAINING DIVISION OFFICER for information on local transportation.
6. UNIFORMS: All personnel will report in the uniform of the day as prescribed by COMPHMRON TWO. Thereafter, clean dungarees that conform to NAVY UNIFORM REGS may be prescribed.
7. REPORT/CHECK IN INSTRUCTIONS: Students should report under orders not later than 0730 on course convening date to: MLSG Training Division, NAS Annex Trumbo Point, Bldg. B 48, Room 201.
8. MISCELLANEOUS:
  - a. ORDERS: Orders must be written for all students attending courses of instruction at MLSG Training Division, Key West, and should clearly state surname, first name, and middle initial, rank or rate, social security number and Unit name of each student. Course identifying number must also be included on orders.
  - b. TEAM TRAINING: Teams for team training must contain the appropriate number of members who meet all prerequisites stated in CANTRAC Volume II.

## PART 12 - COMNAVAIRLANT AND COMNAVAIRPAC

### COMNAVAIRLANT

#### GENERAL INFORMATION ON FACILITIES

##### 1. QUOTA CONTROL:

- a. QUOTA MANAGEMENT: Commander Naval Air Force, U.S. Atlantic Fleet is quota control authority for Naval Air Maintenance Training Detachments located at Naval Air Stations and Marine Corps Air Stations on the east coast. Additionally, those activities listed in Section II, Part 12 of CANTRAC are designated quota control administration responsibility under authority of COMNAVAIRLANT. Specific quota control instructions are as follows:

COMNAVAIRLANT activities conducting training have been delegated quota control authority for supported activities. For example, quotas desired by Commanding Officer, Carrier Airborne Early Warning Squadron 123 for E2C training provided by Commanding Officer, Carrier Airborne Early Warning Squadron 120 should be directed to Commanding Officer, Carrier Airborne Early Warning Squadron 120.

- b. QUOTA CONTROL INSTRUCTIONS:

- (1) COMNAVAIRLANT activities shall submit quota requests in accordance with COMNAVAIRLANTINST 1500.25.
- (2) Quotas for nuclear weapons training are submitted in accordance with COMNAVAIRLANTINST C8120.1 series.
- (3) Quotas for subsequent classes will be assigned when it is impossible to fulfill requests for specified commencement dates.
- (4) Deploying activities experiencing difficulty in obtaining quotas with sufficient lead time to ensure on-board trained personnel prior to deployment should request assistance from COMNAVAIRLANT, Code 536. Priority quota assignment will be considered on case-by-case merit.

##### 2. CANCELLATION OF QUOTAS GRANTED:

- a. Activities will notify COMNAVAIRLANT, with an information copy to cognizant training activity listed in paragraph 1, whenever it is not possible to utilize an assigned quota in order that training can be made available to others.
- b. Requests for quota cancellation will be addressed to the immediate superior in the administrative chain of command with an information copy to COMNAVAIRLANT and cognizant training activity listed in paragraph 1.
- c. COMNAVAIRLANT monitors "no shows" for all courses under its control. Appropriate action will be taken to minimize non-utilization of requested quotas.

3. Aviation training conducted by training activities assigned to Naval Air Force Atlantic is primarily directed toward the needs of the aviation units assigned. In general, the courses available consist of aircrew (officer and enlisted), aircraft maintenance (organizational and intermediate levels), weapons (loading evolutions and team coordination), aircraft maintenance administration, intelligence processing and survival training.

4. Specialized fleet aviation training in the operation and tactical employment of aviation systems and equipment for aircrew, ordnance, survival and other generalized categories for personnel is conducted by Fleet Aviation Specialized Operational Training Group, Atlantic Fleet. FASOTRAGRULANT is comprised of the headquarters at Naval Air Station, Norfolk with detachments at NAS Oceana, NAS Jacksonville, NAS Cecil Field, NAS Brunswick, NAS Mayport and MCAS Cherry Point.

- a. Air anti-submarine warfare training is conducted for aircrew (officer and enlisted) and is coordinated with specific FRS for fixed wing or helicopter models.
- b. Weapons orientation, loading and delivery training is conducted for pilots, aircrew and selected ground personnel of ATKRON, PATRON, AIRANTISUBRON, STRKFITRON, and HRIANTISUBRON squadrons. A mobile ordnance training team visits selected activities for the purpose of weapons loading instruction, inspections and delivery refresher training. Complete information in training available and procedures for requesting nuclear weapons training quotas are contained in COMNAVAIRLANTINST C8120.1 series.
- c. FASOTRAGRULANT Detachment Brunswick, at NAS Brunswick, conducts courses in cold weather survival and survival, evasion, resistance and escape (SERE). Details on this training are promulgated by COMNAVAIRLANT 1550.2 series. In addition the detachment conducts operational courses in certain ASW equipments.
- d. Maintenance administration training for officer and enlisted personnel in support of maintenance action documentation, maintenance control and work center supervision, quality assurance, IMRL and GSE management, technical librarian, material control, and aircraft weight and balance is provided for organizational and intermediate maintenance activities.
- e. Electronic warfare training is conducted for various aircraft systems in operation and tactical uses of EW systems.

5. The training provided for aircrew and maintenance personnel is oriented toward specific aircraft types. Information concerning prerequisites, security clearances, purpose, scope and any special information relative to attendance is contained in Volume II of CANTRAC. A general statement of each activity's training responsibility and points of contact for obtaining any amplifying information is provided below.

- a. Carrier Airborne Early Warning Squadron 120 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on E-2C/C-2A aircraft. CARAEWRON 120 has its headquarters at NAS Norfolk.

(1) Pilot and Aircrew Training:

CARAEWRON 120 Training Officer  
Naval Air Station  
Norfolk, VA 23511-5193  
Commercial: (804) 444-3837/4140 DSN: 564-3837/4140

(2) Maintenance Personnel Training:

CARAEWRON 120 FRAMP Officer  
Naval Air Station  
Norfolk, VA 23511-5193  
Commercial: (804) 445-6869/6985/6986 DSN: 565-6985/6986/6984

- b. FITRON 101 conducts training for pilots, radar intercept officers and maintenance personnel as directed by COMNAVAIRLANT and higher authority on the F-14 aircraft. FITRON 101 has its headquarters at NAS Oceana.

(1) Pilot and Aircrew Training (F-14):

FITRON 101 Training Officer  
Naval Air Station, Oceana  
Virginia Beach, VA 23460  
Commercial: (804) 433-5937 DSN: 433-5937

(2) Maintenance Personnel Training (F-14):

FITRON 101 FRAMP Officer  
Naval Air Station, Oceana  
Virginia Beach, VA 23460  
Commercial: (804) 433-3362 DSN: 433-3362

- c. Patrol Squadron 30 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on P-3 aircraft. PATRON 30 is located at NAS Jacksonville.

(1) Pilot and Aircrew Training:

PATRON 30 Training Officer  
Naval Air Station  
Jacksonville, FL 32212  
Commercial: (904) 772-5329 DSN: 942-5329

(2) Maintenance Personnel Training:

PATRON 30, FRAMP Officer  
Naval Air Station  
Jacksonville, FL 32212  
Commercial: (904) 772-5313/4127/5324 DSN: 942-5313/4127/5324

- d. Helicopter Anti-submarine Squadron 1 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on SH-3/H-60F helicopters. HELANTISUBRON 1 has is located at NAS Jacksonville.

(1) Pilot and Aircrew Training:

HELANTISUBRON 1 Training Officer  
Naval Air Station  
Jacksonville, FL 32212  
Commercial: (904) 772-5867 DSN: 942-5867

(2) Maintenance Personnel Training:

HELANTISUBRON 1 FRAMP Officer  
Naval Air Station  
Jacksonville, FL 32212  
Commercial: (904) 772-3207/3169/2810 DSN: 942-3207/3169/2810

- e. Helicopter Anti-Submarine Squadron Light THIRTY conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on SH 2F helicopters. HSL 30 is located at Naval Air Station Norfolk.

(1) Pilot and Aircrew Training:

HSL-30 Training Officer  
Naval Air Station  
Norfolk, VA 23511-5593  
Commercial: (804) 444 3060 DSN: 564-3060

(2) Maintenance Personnel Training:

HSL-30 FRAMP Officer  
Naval Air Station  
Norfolk, VA 23511-5593  
Commercial: (804) 444 5869/1892 DSN: 564-5869/1892

- f. Helicopter Anti-Submarine Squadron Light FORTY conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on SH-60B helicopters. HSL 40 is located at Naval Air Station Mayport.

(1) Pilot and Aircrew Training:

HSL-40 Training Officer  
Naval Air Station  
Mayport, FL 32228  
Commercial: (904) 270-6640 DSN: 960-6640

(2) Maintenance Personnel Training:

HSL-40 FRAMP Officer  
Naval Air Station  
Mayport, FL 32228  
Commercial: (904) 270-6630/32/33 DSN: 960-6630/32/33

- g. Attack Squadron 42 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on A-6 aircraft. ATKRON 42 is located at NAS Oceana.

(1) Pilot and Aircrew Training:

ATKRON 42 Training Officer  
Naval Air Station, Oceana  
Virginia Beach, VA 23460  
Commercial: (804) 433-3153 DSN: 433-3154

(2) Maintenance Personnel Training:

ATKRON 42 FRAMP Officer  
Naval Air Station, Oceana  
Virginia Beach, VA 23460  
Commercial: (804) 433-2142/9270 DSN: 433-2142/9270

- h. Strike Fighter Squadron 106 conducts training for pilots and maintenance personnel as directed by COMNAVAIRLANT and higher authority on F-18 aircraft. STRKFITRON 106 is located at NAS Cecil Field.

(1) Pilot Training:

STRKFITRON 106 Training Officer  
Naval Air Station  
Cecil Field, FL 32215  
Commercial: (904) 778-5334/5359 DSN: 860-5334/5359

(2) Maintenance Personnel Training:

STRKFITRON 106 FRAMP Officer  
Naval Air Station  
Cecil Field, FL 32215  
Commercial: (904) 778-5167/5378/5526 DSN: 860-5167/5378/5526

- i. Air Anti-Submarine Squadron 27 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on the S-3B aircraft. VS-27 is located at NAS Cecil Field, Florida.

(1) Pilot and Aircrew Training:

Training Officer  
Air Anti-Submarine Squadron Twenty-Seven  
Naval Air Station  
Cecil Field, FL 32215-0163  
Commercial: (904) 778-6232/34 DSN: 860-6232/34



(2) Maintenance Personnel Training:

FRAMP Officer  
Air Anti-Submarine Squadron Twenty Seven  
Naval Air Station  
Cecil Field, FL 32215-0163  
Commercial: (904) 778-6312/13/14 DSN: 860-6312/13/14

- j. Helicopter Combat Support Squadron 8 conducts training for officers of non-aviation activities of the Navy on helicopter operation. Additionally, training is conducted for enlisted landing signalmen. HELSUPPRON 8 is located at NAS Norfolk.

HELSUPPRON 8 Operations Officer  
Naval Air Station  
Norfolk, VA 23511  
Commercial: (804) 445-1226 DSN: 565-1226

- k. Helicopter Mine Countermeasures Squadron 12 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRLANT and higher authority on H-53E aircraft. HELMINERON 12 is located at NAS Norfolk.

(1) Pilots and Aircrew Training:

HELMINERON TWELVE Training Officer  
Naval Air Station Norfolk, VA 23511  
Commercial: (804) 444-3209/1615 DSN: 564-3209/1615

(2) Maintenance Personnel Training:

HELMINERON TWELVE FRAMP Officer  
Naval Air Station  
Norfolk, VA 23511-5198  
Commercial: (804) 445-6944/6946 DSN: 565-6944/6946

- l. Helicopter Support Squadron 16 conducts training for pilots and aircrew personnel as directed by COMNAVAIRLANT and higher authority on UH-1N aircraft. HELSUPPRON 16 is located at NAS Pensacola.

HELSUPPRON 16 Training Officer  
Naval Air Station  
Pensacola, FL 32508  
Commercial: (904) 452-4181 DSN: 922-4181

- m. Information concerning FASOTRAGRULANT courses of instruction, prerequisites, security clearances, scope of each course and any special information relative to attendance is contained in Volume II of CANTRAC. Types of training, course convening dates and quota information and amplifying information may be obtained by contacting the following offices:

- (1) FASOTRAGRULANT Director of Training  
Building SP-257  
Naval Air Station  
Norfolk, VA 23511-5486  
DSN: 564-2717
- (2) Non-commissioned Officer in Charge  
Detachment Cherry Point  
FASOTRAGRULANT  
Marine Corps Air Station  
Cherry Point, NC 28533-6060  
DSN: 582-3534
- (3) Officer in Charge  
Detachment Jacksonville  
FASOTRAGRULANT  
Naval Air Station  
Jacksonville, FL 32212-0047  
DSN: 942-4039
- (4) Officer in Charge  
Detachment Brunswick  
FASOTRAGRULANT  
Naval Air Station  
Brunswick, ME 04011-5000  
DSN: 476-2651

n. Special Information:

- (1) TEMPORARY ADDITIONAL DUTY ORDERS: Temporary additional duty order authority will be issued simultaneously with quota grants as required in COMNAVAIRLANTINST 1320.11.
- (2) STUDENT ELIGIBILITY REQUIREMENTS:
  - (a) Individual must meet obligated service requirements of TRANSMAN. Additionally, individuals must be expected to remain on board their present station at least six months after class convening date in order to qualify for a course of two weeks or less; for courses of over two weeks duration, individuals shall be expected to remain on board for a period of one year.
  - (b) Personnel selected for courses of instruction should have an appropriate background for the level of instruction offered. Students who are unable to maintain satisfactory scholastic standings shall be disenrolled.
  - (c) Candidates for electronics or electrical courses must have a technical background equivalent to an AV or AE "A" school or as specified within the prerequisites paragraph of the applicable course.

(3) WAIVERS OF ELIGIBILITY REQUIREMENTS:

- (a) Past experience has shown that trainees who do not meet the entrance requirements for courses involving complex electronic systems cannot absorb instruction at the scheduled rate. They impose an unfair burden on the instructors and deprive other trainees of an appropriate level of instruction.
  - (b) If selection of a candidate, for whom a waiver would be necessary, is based on substantial preservice electronics experience on training and in the opinion of his commanding officer, the candidate has demonstrated an ability to perform work at the E-5 level or higher, then a waiver may be granted. Such a candidate, however, will be disenrolled and returned to his command if the pre-entrance diagnostic test and/or first week of instruction demonstrates his inability to maintain class progress.
- (4) SECURITY CLEARANCE: The security clearance requirement will be in accordance with course prerequisites and will be stated in the student's orders. A student reporting without the proper security clearance certified in his orders will be returned to his parent command.
- (5) REPORTING DATES: Off-station personnel will be ordered to report not later than 2400 on the day preceding class convening date. Local personnel will report at least 45 minutes prior to class convening time.
- (6) FUNDING: Educational cost incidental to attendance at courses contained in this catalog are borne by the Navy. All travel and other costs to activities other than NAVAIRLANT are borne by parent service or government agency involved. Authorization for travel orders from NAVAIRLANT activities shall be in accordance with COMNAVAIRLANTINST 1320.11.
- (7) BILLETING INFORMATION: It will be the responsibility of the command requesting the training to ascertain availability of government quarters for all personnel involved and obtain BOQ/BEQ reservations whenever possible.

## COMNAVAIRPAC

### GENERAL INFORMATION ON FACILITIES

1. GENERAL: Formal aviation courses conducted by units assigned to Naval Air Force, U.S. Pacific Fleet offer specialized training in the following areas:

- a. Aircrew Training (officer and enlisted)
- b. Aircraft Maintenance Training (organizational and intermediate)
- c. Aircraft Maintenance Administration
- d. Weapons Training (team coordination and weapons loading evolutions)
- e. Survival Training

The training provided is oriented toward specific aircraft types. Information concerning prerequisites, security clearances, purpose, scope or any special information pertaining to attendance is contained in Volume II of CANTRAC. General comments on aircraft-specific training offered by the various facilities, as well as points of contact for obtaining further information, are provided in subsequent paragraphs.

2. QUOTA MANAGEMENT: Commander Naval Air Force, U.S. Pacific Fleet is quota control authority for Naval Air Maintenance Training Detachments located at Naval Air Stations and Marine Corps Air Stations on the west coast. Additionally, those activities listed on the following pages are assigned quota control administration responsibility under authority of COMNAVAIRPAC.

#### 3. QUOTA CONTROL INSTRUCTIONS:

- a. COMNAVAIRPAC activities shall submit quota requests in accordance with COMNAVAIRPACINST 1320.1 (series). All other activities shall submit quota requests to COMNAVAIRPAC (Code 313) for AIRCREW, (Code 7472) for MAINTENANCE TRAINING.
- b. Quotas for nuclear weapons training are submitted in accordance with COMNAVAIRPACINST C8120.1 series.
- c. Quotas for subsequent classes will be assigned when it is impossible to fulfill requests for specified commencement dates.
- d. Deploying activities experiencing difficulty in obtaining quotas with sufficient lead time to ensure on-board trained personnel prior to deployment should request assistance from COMNAVAIRPAC Code 3131. Priority quota assignment will be considered on case-by-case merit.

#### 4. CANCELLATION OF QUOTAS GRANTED:

- a. Activities will notify COMNAVAIRPAC with an information copy to cognizant training activity whenever it is not possible to utilize an assigned quota in order that training can be made available to others.
- b. Requests for quota cancellation will be addressed to the immediate superior in the administrative chain of command with an information copy to COMNAVAIRPAC and cognizant training activity.

- c. COMNAVAIRPAC monitors "no shows" for all courses under its control. Appropriate action will be taken to minimize non utilization of requested quotas.

5. NAS NORTH ISLAND, CALIFORNIA:

- a. SE: NAMTRAGRUDET 3033 provides intermediate level support equipment (SE) maintenance training and maintenance management training to aviation support equipment (AS) technicians and marine equivalent MOS's assigned to ashore and afloat AIMD's/HAMS. Quota requests for intermediate SE training should be forwarded to:

HELANTISUBRON LIGHT 10 PRAMP Officer  
Naval Air Station, North Island, San Diego, CA 92135  
Commercial: (619) 545 5137 DSN: 735 5137

- b. ALW: NAMTRAGRUDET 4033 (Air Launched Weapons) provides AIRPAC officer and enlisted weapons department personnel assigned to shipboard and shorebases, with instruction on operation, handling, assembly, testing, troubleshooting, repair and stowage of air launched weapons, including guided missiles and aviation armament equipment, that includes aircraft launchers, suspension and ejector racks, and M61A1 gun and linkless ammunition loading system (IALS). Quota requests for air launched weapons training should be forwarded to:

HELANTISUBRON 10 PRAMP Officer  
Naval Air Station, North Island, San Diego, CA 92135  
Commercial: (619) 545 5070 DSN: 735 5070

- c. Fleet Aviation Specialized Operational Training Group Pacific Fleet (FASOTRAGRUPAC) provides specialized fleet aviation training in the operation and tactical employment of aviation systems and equipment for aircrew, survival, and other generalized categories. FASOTRAGRUPAC Headquarters is located at Naval Air Station North Island, San Diego, CA. The Training Detachments are located at Naval Air Station Miramar, CA; Naval Air Station Lemoore, CA; Naval Air Station Moffett Field, CA; Naval Air Station Whidbey Island, Oak Harbor, WA; U.S. Naval Air Station Cubi Point, RP; U.S. Naval Air Station Barbers Point, HI; and U.S. Marine Corps Air Station, El Toro, Santa Ana, CA.

- (1) Air anti submarine warfare training is conducted for officer and enlisted aircrew and is coordinated with a specific FRS for fixed wing or helicopter aircraft.
- (2) FASOTRAGRUPAC North Island conducts courses in Survival, Evasion, Resistance and Escape (SERE) training, three day extension Advanced SERE course, Desert Survival Training (DEST), and Cold Weather Environmental Survival Training (CWEST). Details for these courses are promulgated in COMNAVAIRPACINST 3131.1 (current) and course schedules in FASOTRAGRUPACNOTE 3131. The CWEST course is conducted at FASOTRAGRUPAC Det Whidbey Island. Also, FASOTRAGRUPAC, North Island

conducts microcomputer software courses and all Pacific Fleet carrier based acoustic operator's courses in Basis Acoustic, Acoustic I, Acoustic II, Oceanography, and Inverse Synthetic Aperture Radar (ISAR). FASOTRAGRUPAC DET Moffett Field, conducts VP operational courses in ASW equipment. FASOTRAGRUPAC, DET Cubi Point, conducts Jungle Environmental Survival Training (JEST) courses that are 36 hours, 24 hours, and 9 hours in length.

- (3) Aviation Maintenance Administration and Management Training (AMAMT) courses are conducted at FASOTRAGRUPAC North Island, San Diego, CA, and at FASOTRAGRUPAC Detachments at NAS Miramar, San Diego, CA; NAS, Lemoore, CA; NAS, Moffett Field, CA; NAS, Whidbey Island, Oak Harbor, WA; NAS, Barbers Point, HI; U.S. NAS Cubi Point, RP; and MCAS El Toro, Santa Ana, CA. Courses taught in support of Naval Aviation Maintenance Program, its Maintenance Administration and Management, and Documentation are: Individual Material Readiness List (IMRL) Manager; Naval Aviation Organizational Maintenance Work Center Supervisor Management; Naval Aviation Maintenance Material Control; Naval Aviation Maintenance Control Administration; Naval Aviation Maintenance Logs and Records; Naval Aviation Quality Assurance Administration; Aeronautical Technical Publications Library Management; Naval Aviation VIDS/MAF and SCIR Documentation; Aircraft Intermediate Maintenance Officer/Supervisor Familiarization; naval Flight Record Subsystem (NAVFLIRS); Naval Aviation Maintenance Division Officer/Branch Officer Familiarization; NALCOMIS Phase II Introduction and Terminal Operations and NALCOMIS Phase II Material Control Procedures. Fiscal Year Course Schedules are promulgated in the CANTRAC Volume II, and by FASOTRAGRUPACNOTE/FASOTRAGRUPACDETNOTES 1500.

- (4) Amplifying information on specific FASOTRAGRUPAC courses may be obtained by contacting the appropriate FASOTRAGRUPAC office listed as follows:

(a) FASOTRAGRUPAC, North Island

Naval Air Station North Island, San Diego, CA 92135-5122

Quota Control: For Basic SERE, Advanced SERE, Microcomputer, Basic Acoustic, Acoustic I, Acoustic II, Oceanography, and ISAR (which includes BUPERS Pipeline Students) Courses

FASOTRAGRUPAC North Island Code 31

Commercial: (619) 545-6337 DSN: 735-6337

Quota Control: For DEST and CWEST courses

FASOTRAGRUPAC North Island Code 20

Commercial: (619) 545-6316 DSN: 735-6316

Quota Control: For Maintenance Admin Courses

VS-41 FRAMP Commercial: (619) 545-7134/7144; DSN: 735-7134/7144

(b) FASOTRAGRUPAC DET Miramar

Naval Air Station Miramar, San Diego, CA 92145-5000

Quota Control: For Maintenance Admin Courses

VF 124 FRAMP Commercial: (619) 537-6031 DSN: 577-6031

VAW-110 FRAMP Commercial: (619) 537-4966 DSN: 577-4966

- (c) FASOTRAGRUPAC DET Lemoore  
Naval Air Station Lemoore, CA 93246-5029  
Quota Control: For Maintenance Admin Courses  
VFA-125 FRAMP Commercial: (209) 998 1825 DSN: 949 1825
- (d) FASOTRAGRUPAC DET Moffett Field  
Naval Air Station, Moffett Field, CA 94035 5004  
Quota Control: For VP Operational Training Courses and  
Maintenance Admin Courses  
VP 31 Student Control Commercial: (415) 404-7079; DSN: 404 7078
- (e) FASOTRAGRUPAC DET Whidbey Island  
Naval Air Station Whidbey Island, Oak Harbor, WA 98277-8400  
Quota Control: For Maintenance Admin Courses  
VA-128 FRAMP Commercial: (206) 257-2985; DSN: 820 2464  
VAQ-129 FRAMP Commercial: (206) 257-8199; DSN: 820 8199
- (f) FASOTRAGRUPAC DET Barbers Point  
Naval Air Station, Barbers Point, HI 96862-5100  
Quota Control: For Maintenance Admin Courses  
FASOTRAGRUPACDET Det Barbers Point: DSN: 684-2183  
(Place calls through OVERSEAS OPERATOR)
- (g) FASOTRAGRUPAC DET Cubi Point  
U.S. Naval Air Station, Cubi Point, RP 96454 2907  
Quota Control: For JEST Courses  
FASOTRAGRUPACDET Det Cubi Point DSN: 385-3501/3544  
(Place calls through OVERSEAS OPERATOR)  
Quota Control: For Maintenance Admin Courses  
COMNAIRWESTPAC Atsugi, Japan (Code 711) via message or telephone  
DSN: 228-3168 (Place calls through OVERSEAS OPERATOR)
- (h) FASOTRAGRUPAC DET El Toro  
Marine Corps Air Station El Toro, Santa Ana, CA 92709 5006  
Quota Control: For Maintenance Admin Courses  
FASOTRAGRUPAC Det El Toro Commercial: (714) 726-2304/2305  
DSN: 997-2304/2305

d. Air Anti-submarine Squadron 41 conducts single site training for pilots, Naval Flight Officers, enlisted aircrewmen, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on S-3A aircraft. AIRANTISUBRON 41 has its headquarters at Naval Air Station North Island.

(1) Pilot, Naval Flight Officer, and Aircrew Training:

AIRANTISUBRON 41 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
DSN: 735-7188

(2) Maintenance Personnel Training:

AIRANTISUBRON 41 FRAMP Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
Commercial: (619) 545-7134/7144 DSN: 735-7134/7144

- e. Helicopter Anti-submarine Squadron 10 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on SH-60F helicopters. HELANTISUBRON 10 has its headquarters at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELANTISUBRON 10 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
DSN: 735-5070

(2) Maintenance Personnel Training:

HELANTISUBRON 10 FRAMP Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
Commercial: (619) 545-5070 DSN: 735-5070

- f. Helicopter Combat Support Squadron 3 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on H-46 helicopters. Additionally, the squadron conducts Helicopter Indoctrination (LSE/LSO) training for personnel assigned to PACFLT air-capable ships. HELSUPPRON 3 is located at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELSUPPRON 3 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135-5199  
Commercial: (619) 545-4375 DSN: 735-4375

(2) H-46 and C-130 Maintenance Personnel Training:

HELSUPPRON 3 FRAMP Officer  
Naval Air Station, North Island  
San Diego, CA 92135-5199  
Commercial: (619) 545-4370 DSN: 735-4370

- g. Helicopter Combat Support Squadron 1 conducts helicopter aircrewman rescue swimmer training as directed by COMNAVAIRPAC and higher authority. HELSUPPRON 1 is located at Naval Air Station North Island.



(1) Pilot and Aircrew Training:

HELSUPPRON 1 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
COMMERCIAL: (619) 545-1992/1993 DSN: 735-1992/1993

(2) Maintenance Personnel Training:

HELSUPPRON 1 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
COMMERCIAL: (619) 545-2006/4752 DSN: 735-2006/4752

(3) Helicopter Aircrew Rescue Swimmer, USN SAR School, SAR Instructor Training:

HELSUPPRON 1 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
COMMERCIAL: (619) 545-2600 DSN: 735-2600

- h. Fleet Logistic Support Squadron 30 conducts training for pilots and aircrew personnel as directed by COMNAVAIRPAC and higher authority on UC-12B aircraft. FLELOGSUPPRON 30 is located at Naval Air Station North Island.

FLELOGSUPPRON 30 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
Commercial: (619) 545-6593 DSN: 735-6593

- i. Helicopter Anti-submarine Squadron LIGHT 41 conducts single site training for pilots, enlisted aircrewmembers, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on the SH-60B aircraft, additionally quota control for intermediate electrical/electronic calibration courses. HELANTISUBRON LIGHT 41 has its headquarters at Naval Air Station North Island.

(1) Pilot and Aircrew Training:

HELANTISUBRON LIGHT 41 Training Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
Commercial: (619) 545-8287 DSN: 735-8287

(2) Maintenance Personnel Training:

HELANTISUBRON LIGHT 41 FRAMP Officer  
Naval Air Station, North Island  
San Diego, CA 92135  
Commercial: (619) 545-8292/91 DSN: 735-8292/91

3. NAS BARBERS POINT, HAWAII. Helicopter Anti-submarine Squadron LIGHT 37 conducts training for pilots, PCOs/XOs and enlisted personnel (for Landing Signal Enlisted training) as directed by COMNAVAIRPAC and higher authority on all Navy helicopters. Helicopter Anti-submarine Squadron Light 37 has its headquarters at Naval Air Station, Barbers Point, Honolulu, Hanger 111.

(1) Pilots and PCOs:

HELANTISUBRON LIGHT 37 Training Officer  
Hanger 111, NAS Barbers Point, HI 96862 5400  
DSN 684-7443

(2) Enlisted Personnel

HELANTISUBRON LIGHT 37 Training Officer  
Hanger 111, NAS Barbers Point, HI 96862-5400  
DSN 684-7443

4. NAS MIRAMAR, CALIFORNIA:

- a. Fighter Squadron 124 conducts training for Pilots, Radar Intercept Officers, and Maintenance Personnel as directed by COMNAVAIRPAC and higher authority on F-14 aircraft. VF 124 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew Training (F-14):

VF 124 Training Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4705 DSN: 577-4705

(2) Maintenance Personnel Training (F-14):

VF 124 FRAMP Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-6026 DSN: 577-6026

- b. Carrier Airborne Early Warning Squadron 110 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority E-2C and C-2A aircraft. VAW 110 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew Training (E-2C and C-2A):

VAW 110 Training Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4421 DSN: 577-4421

(2) Maintenance Personnel Training (E-2C and C-2A):

VAW 110 FRAMP Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4966 DSN: 577-4966

- c. Carrier Airborne Early Warning Weapons School (CAEWWS) provides E 2C aircrew advanced tactical training for both Pacific and Atlantic fleet squadrons and AWACS/USN Interoperability training for USAF and NATO, as directed by COMNAVAIRPAC and higher authority. CAEWWS has its headquarters at Naval Air Station Miramar.

CAEWWS Training Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4405 DSN: 577-4405

- d. Fighter Squadron 126 conducts ground school, instrument flight training, and Out-of-Control flight training for F-14, F-4, and A 6 Fleet Replacement Pilots and NFO's as directed by COMNAVAIRPAC and higher authority. VF 126 has its headquarters at Naval Air Station Miramar.

(1) Pilot and Aircrew OOC Training:

VF 126 Training Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4579 DSN: 577-4579

(2) Pilot and NFO Instrument Training:

VF 126 Instrument Academics Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4579 DSN: 577-4579

- e. Navy Fighter Weapons School conducts training for experienced fighter aircrew and Air Intercept Controllers at graduate level in all aspects of the fighter weapons system and ACM as directed by COMNAVAIRPAC and higher authority. NFWS has its headquarters at Naval Air Station Miramar.

NFWS Training Officer  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-4961/4924/4925 DSN: 577-4961/4924/4925

f. VAST/ATE Training:

- (1) Quotas for VAST/ATE operator and maintenance technician billets of NAVAIRPAC Squadrons and ship/shore AIMD's are obtainable from:

Fighter Squadron ONE TWO FOUR  
NAS Miramar, San Diego, CA 92145  
Commercial: (619) 537-6030 DSN: 577-6030

- (2) Activities not under COMNAVAIRPAC should address quota requests to:

(a) COMNAVAIRPAC (Code 3131)  
Naval Air Station North Island, San Diego, CA 92135  
Commercial: (619) 545-1410 DSN: 735-1410

(b) Maintenance:

COMNAVAIRPAC (Code 7472)  
Commercial: (619) 545-5517  
DSN: 735-5517

5. NAS LEMOORE, CALIFORNIA:

- a. Light Attack Weapons School, Pacific conducts training for officer and enlisted personnel on Nuclear and Conventional ordnance handling, wire check and loading evolutions for A-7 and F/A-18 aircraft. Light Attack Weapons School, Pacific also conducts training for Light Attack and Strike Fighter aircrew at the graduate level in all aspects of air-to-ground weapons delivery procedures and tactics for A-7 and F/A-18 aircraft. Light Attack Weapons School, Pacific has its headquarters at Naval Air Station Lemoore. Amplifying information may be obtained by contacting the following personnel:

(1) Officer and Enlisted Loading (A-7 and F/A-18):

Ground Training Officer, Light Attack Weapons School, Pacific  
Naval Air Station, Lemoore, CA 93245  
DSN: 949-3271

(2) Pilot Training:

Commanding Officer  
Light Attack Weapons School, Pacific  
Naval Air Station, Lemoore, CA 93245  
DSN: 949-3271

- b. Attack Squadron 127 conducts training for pilots in instrument flight procedures, qualifications, and TA-4/A-4 Adversary/Defensive Air Combat Maneuvering. ATKRON 127 has its headquarters at Naval Air Station Lemoore, CA. Amplifying information may be obtained by contacting the following officer: (Pilot Training)

ATKRON 127 Training Officer  
Naval Air Station, Lemoore, CA 93245  
DSN: 949-3682

- c. Strike/Fighter Squadron 125 conducts single-site training for pilots and maintenance personnel on F/A-18 aircraft as directed by COMNAVAIRPAC and higher authority. STRK/FITRON 125 has its headquarters at Naval Air Station Lemoore. Amplifying information may be obtained by contacting the following officers:

(1) Pilot Training:

STRK/FITRON 125 Operations Officer  
Naval Air Station, Lemoore, CA 93245  
DSN: 949-1771

(2) Maintenance Personnel Training:

STRK/FITRON 125 FRAMP Officer  
Naval Air Station, Lemoore, CA 93245  
Commercial: (209) 998-1820/1830 DSN: 949 1820/1830

- d. Strike Fighter Weapons School, Pacific conducts training for officer and enlisted personnel on nuclear and conventional ordnance handling, conventional release system checks, loading, downloading, arming, and dearming for all authorized weapons evolutions for F/A-18 aircraft. The school also conducts training for Strike Fighter Aircrew at the graduate level in all aspects of air-to-air and air-to-ground weapons delivery procedures and tactics for the F/A-18 aircraft. Strike Fighter Weapons School, Pacific is located at NAS Lemoore, CA.

(1) Prerequisites:

- (a) Confidential Clearance minimum.
- (b) Safety shoes required for in and around aircraft and weapons.
- (c) Clean working uniform.

Contact the following personnel for more information:

(2) Officer and Enlisted Personnel loading on the F/A-18:

Strike Fighter Weapons School, Pacific  
Naval Air Station, Lemoore, CA 93246-5028  
ATTN: Ground Training Officer  
Commercial: (209) 998-1160 DSN: 949-1160

(3) Pilot Training:

Strike Fighter Weapons School, Pacific  
Naval Air Station, Lemoore, CA 93246-5028  
ATTN: Tactics Department Head  
Commercial: (209) 998-1160 DSN: 949-1160

6. NAS MOFFETT FIELD, CALIFORNIA: Patrol Squadron 31 conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on P-3 aircraft. VP 31 has its headquarters at Naval Air Station Moffett Field.

Pilot, Aircrew and Maintenance Personnel Training:

PATRON 31 Student Control Officer:  
Naval Air Station, Moffett Field, CA 94035-5008  
Commercial: (415) 404-7078 DSN: 494-7078

7. NAS WHIDBEY ISLAND, WASHINGTON:

- a. Attack Squadron ONE TWO EIGHT conducts training for pilots, aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on A-6 aircraft. ATKRON 128 has its headquarters at Naval Air Station, Whidbey Island, WA. Amplifying information may be obtained by contacting the following officers:

(1) Pilot and Aircrew Training:

VA 128 Training Officer  
Naval Air Station, Whidbey Island, Oak Harbor, WA 98278-6200  
Commercial: (206) 257-2451 DSN: 820-2451

(2) Maintenance Personnel Training:

VA 128 FRAMP Quota Control Officer  
Naval Air Station, Whidbey Island, Oak Harbor, WA 98278-6200  
Commercial: (206) 257-2464; DSN: 820-2464

- b. Tactical Electronic Warfare Squadron ONE TWO NINE conducts EA 6B training for pilots, Naval Flight Officers, Intelligence Officers, and maintenance personnel as directed by COMNAVAIRPAC and higher authority. Additionally, TACKLRON 129 provides Electronic Warfare Officer (EWO) training for COMNAVAIRPAC TACAIR units. TACKLRON 129 is located at Naval Air Station Whidbey Island, WA. Amplifying information may be obtained by contacting the following officers:

(1) Aircrew/IO/EWO Training:

Training Officer TACKLRON ONE TWO NINE  
NAS Whidbey Island, Oak Harbor, WA 98278  
DSN: 820-2093

(2) Maintenance Personnel Training:

FRAMP Officer TACKLRON ONE TWO NINE  
NAS Whidbey Island, Oak Harbor, WA 98278  
Commercial: (206) 257-2002/2322 DSN: 820-2002/2322

8. NAS AGANA, GUAM: Fleet Air Reconnaissance Squadron ONE conducts training for pilots, NFO's, enlisted aircrew, and maintenance personnel as directed by COMNAVAIRPAC and higher authority on EP-3 and EA 3 aircraft. VQ-1 is headquartered at Naval Air Station Agana.

(1) Pilot and Aircrew Training:

FAIRECONRON ONE Training Officer  
NAS Agana Guam  
FPO San Francisco, CA 96601  
DSN: (OVERSEAS OPERATOR) 344-4101/4273

(2) Maintenance Personnel Training:

FAIRECONRON ONE Systems Training Officer  
NAS Agana Guam  
APO San Francisco, CA 96601  
DSN: (OVERSEAS OPERATOR) 344-4252/5170

9. ADMINISTRATIVE INFORMATION:

a. TEMPORARY ADDITIONAL DUTY ORDERS: Temporary Additional Duty order authority is issued simultaneously with quota grants as detailed in COMNAVAINPACINST 1320.1 (series).

b. STUDENT ELIGIBILITY REQUIREMENTS:

- (1) Individual must meet obligated service requirements of TRANSMAN. Additionally, individuals must be expected to remain on board their present duty station at least six months after class convening date in order to qualify for a course of two weeks or less; for courses of over two weeks duration, individuals shall be expected to remain on board their present duty station at least one year.
- (2) Personnel selected for courses of instruction should have an appropriate background for the level of instruction offered. Students who are unable to maintain satisfactory scholastic standings will be disenrolled.
- (3) Candidates for electronics or electrical courses must have a technical background equivalent of an AV or AE "A" school graduate or as specified within the prerequisites paragraph of the applicable course.

c. WAIVERS OF ELIGIBILITY REQUIREMENTS:

- (1) Past experience has shown that trainees who do not meet the entrance requirements for courses involving complex electronic systems cannot absorb instruction at the scheduled rate. They impose an unfair burden on the instructors and deprive other trainees of an appropriate level of instruction.
- (2) Requests for waivers shall be included as part of a written quota request. Excessive waivers (35 or more points on Basic Battery Test scores; three paygrades junior to prerequisite paygrade) shall normally be disapproved at the command level.
- (3) In exceptional cases, where an individual's demonstrated professional performance clearly shows the capability to satisfactorily complete course of instruction within the specific time, the request may be forwarded recommending approval. Complete, factual justification is required as part of the command endorsement.

- d. **QUOTA CANCELLATION:** Cancellation of quotas should be requested only if eligible candidates are not available. Request for cancellation must reach the quota controller at least one week prior to class convening date in order that quotas may be reallocated to effect maximum use of the courses. Cancellation of TANGOs does not satisfy the requirement to cancel the individual school quota.
- e. **"NO SHOWS":** COMNAVAIRPAC's goal is a "zero" no show rate.
- f. **FUNDING:** Authorization for travel orders from NAVAIRPAC activities shall be in accordance with COMNAVAIRPACINST 1320.1 (series).
- g. **TRMADDINS WITHIN CONUS FOR DEPLOYED UNITS:** In view of the high cost of transportation outside CONUS, training is not authorized during deployments, except in urgent circumstances affecting operational capability. Before obtaining quotas, ensure sufficient time is allowed to complete the course of instruction prior to the ship's departure from CONUS.
- h. **SECURITY CLEARANCE:** Students must have the appropriate clearance, certified as a prerequisite for attendance at any course of instruction prior to reporting. Certification must be on the TEMADD or Standard Transfer Order.
- i. **REPORTING DATES:** Off-station personnel will be ordered to report not later than 2400 on the day preceding class convening date. Local personnel will report at least 45 minutes prior to class convening time.
- j. **FUNDING:** Educational cost incidental to attendance at courses contained in this catalog are borne by the Navy. All travel and other costs to activities other than NAVAIRPAC are borne by parent service or government agency involved. Authorization for travel orders from NAVAIRPAC activities shall be in accordance with COMNAVAIRPACINST 1320.1 (series).
- k. **BILLETING:** It is the responsibility of the command requesting training to ascertain availability of government quarters for all personnel involved and to obtain BOQ/BEQ reservations whenever possible.
- l. **MESSING FACILITIES:** Messing facilities are generally available for all military personnel. Commands requesting training should contact the appropriate local training unit for area specific details.
- m. **UNIFORM REGULATIONS:** Information on specific uniform requirements are available through the local training facility.



## PART 13 - COMNAVAIRSYSOM

### NAVAL AVIATION MAINTENANCE OFFICE

#### NAVAVNDEPOT TRAINING COURSES

##### GENERAL INFORMATION

NAVAIRINST 1500.2B establishes policy and procedures for providing special aviation maintenance skill training courses under the management of NAVAVNMAINTOFF, Naval Air Station, Patuxent River, Maryland, at Naval Aviation Depots for the training of fleet and shore based personnel. The courses provided by the NAVAVNDEPOTs supplement but do not duplicate courses available in NAMTRADETs, Fleet Aircraft Readiness Squadrons, and other designated maintenance training organizations. Courses in a NAVAVNDEPOT will normally be related to aircraft weapons systems and equipment for which that NAVAVNDEPOT is the Designated Overhaul Point (DOP). Exceptions are those skill areas which have a general application such as NDT/I, corrosion control, and welding certification. The courses are of short duration and are intended to improve skills in troubleshooting, alignment, maintenance, overhaul, repair and calibration techniques for components, systems, accessories and test equipment.

The courses are primarily established for the use of Naval Aviation Activity maintenance personnel. They may be utilized by other DOD personnel on a space available basis at no cost to the user. Inputs from other DOD agencies beyond space available or requiring additional resources will be accepted subject to prior arrangement for interservice support. Training of foreign military maintenance personnel may be accomplished when arranged and funded in accordance with instructions governing Foreign Military Sales (FMS).

##### PROCEDURES FOR UTILIZING NAVAVNDEPOT TRAINING COURSES

1. CATALOGED TRAINING. Currently formalized and approved NAVAVNDEPOT course descriptions appear in the "Keyword Index of CANTRAC Course Titles", and Volume II of the CANTRAC.
2. NON-CATALOGED TRAINING. Specialized OJT Training on components/ equipments not covered in numbered courses listed in the CANTRAC may be provided on a case basis. Inquiries for such training are to be referred to the NAVAVNDEPOT which is the Designated Overhaul Point (DOP) for the system of which the component/equipment is a part. Such requests must fully identify the component/equipment by nomenclature, part/model number, type, manufacturer and aircraft/weapons system which it supports or of which it is a part.
3. COURSE SCHEDULES. The training courses provided by NAVAVNDEPOTs are not normally conducted on a regularly scheduled basis. The class convening dates are predicated on the availability of the equipment on which training is requested and availability of qualified technicians to supervise and instruct the students. The course supplier and the course user will coordinate the scheduling of irregularly convened courses. Courses which, because of continuous demand, convene on a regular cycle will be placed on a scheduled basis with the appropriate data to be entered into Volume II of the CANTRAC.

4. COURSE PREREQUISITES AND SECURITY CLEARANCES. Prerequisites are identified in the course data listed in the CANTRAC or will be established by the training activity for courses not listed in CANTRAC. It is required that students meet prerequisites or where prerequisites are not specified have adequate technical background to assimilate the training course content. Level of security clearance will be determined by the training supplier.

5. COURSE COSTS.

- a. FLEET USERS. Training is provided to fleet users as a customer service at no charge to the activity.
- b. OTHER DOD/GOVERNMENT AGENCIES. When training is provided on a space available basis no charges will be levied. Inputs from other agencies requiring development or dedication of special resources will be charged on the basis of interservice support agreements negotiated for such training.
- c. FOREIGN MILITARY SALES (FMS). Foreign military maintenance personnel will be trained when arrangements are made and funding provided in accordance with OPNAVINST 4950.1F.

6. COURSE QUOTA MANAGEMENT.

- a. CATALOGED TRAINING. Quota control and scheduling of class convening dates for courses provided as customer service to fleet activities or as space available to other DOD/government agencies is the responsibility of the Naval Aviation Depot which provides the training. These activities are identified in the course description section (Volume II) of the CANTRAC and are listed herein for ready reference:

Commanding Officer  
Naval Aviation Depot  
Naval Air Station  
Norfolk, Virginia 23511-5899  
Commercial: 804-444 8055  
DSN: 564-8055  
Contact: Code 09111

Commanding Officer  
Naval Aviation Depot  
Naval Air Station  
Jacksonville, Florida 32212 0016  
Commercial: 904-772 3387  
DSN: 942-3387  
Contact: Code 811

Commanding Officer  
Naval Aviation Depot  
Marine Corps Air Station  
Cherry Point, N. Carolina 28533  
Commercial: 919-466-7019  
DSN: 582-7019  
Contact: Code 52120

Commanding Officer  
Naval Aviation Depot  
Naval Air Station North Island  
San Diego, California 92135  
Commercial: 619 545 3711  
DSN: 735-3711  
Contact: Code 830

Commanding Officer  
Naval Aviation Depot  
Naval Air Station  
Pensacola, Florida 32508 5300  
Commercial: 904-452-3240  
DSN: 922-3240  
Contact: Code 13000

Commanding Officer  
Naval Aviation Depot  
Naval Air Station  
Alameda, California 94501 5000  
Commercial: 415-869 3102  
DSN: 686 3102  
Contact: Code 812

Commanding Officer  
Pacific Missile Test Center  
Point Mugu, California, 93042 5000  
Commercial: 805 484 6590  
DSN: 351 6590  
Contact: Code 2033

- b. NON CATALOGED TRAINING. Special skill training resources which are not frequently utilized or which are related to new systems or equipment may not be cataloged. Direct liaison with NAVAVNMAINTOFF is appropriate to identify sources of such training or to establish requirements for new special skill courses.
- c. FUNDED TRAINING. All effort expended for training of foreign military maintenance personnel requires funding. In some cases, training of other DOD/Government agency personnel will require funding. Requests for maintenance training on Naval Aviation Systems and Equipment where funding will be required are processed through NAVAIRSYSCOM Code APC205 1A. NAVAVNMAINTOFF Code 342 will coordinate with Naval Aviation Depot to schedule training requested/approved by NAVAIR 413 and to provide the required price and availability information.
- d. GENERAL. NAVAVNMAINTOFF Code 342, DSN 356 4721 or Commercial (301) 863 4721 is the focal point to coordinate resolution of problems concerning course adequacy, availability and funding.

NAVAL AVIATION DEPOT, CHERRY POINT, NC

1. SHORT TITLE: NAVAVNDEPOT CHPT
2. ADDRESS: COMMANDING OFFICER  
NAVAL AVIATION DEPOT  
MARINE CORPS AIR STATION  
CHERRY POINT, NC 28533 5030
- QUOTA CONTROL: WORKLOAD CONTROL SECTION (CODE 52120)  
NAVAL AVIATION DEPOT  
MARINE CORPS AIR STATION  
CHERRY POINT, NC 28533 5030
3. TELEPHONE: DSN 582 7019, COMMERCIAL (919) 466 7019
4. MESSING AND BERTHING:

- a. Military students are to authorized mess in the Station Dining Facility. Those students arriving from sea duty and not on BAS will be required to request a mess pass from the Joint Reception Center, Building 214.

The NAVAVNDEPOT has two eateries. One is located in the Main Building, Building 137, and the other is located in the Power Plant, Building 133. Students are authorized to purchase and eat in the facilities.

The Station Cafeteria and McDonalds are located within a few blocks of the Training Facility.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300. This will depend on the lunch schedule of the shop that the student is assigned.

b. QUARTERS:

ON STATION: BOQ: For officers and authorized civilians, DSN 582 5169, Commercial (919) 466-5169, Building 487.

JRC: For enlisted personnel (without dependents) and authorized civilians. DSN 582-3569, Commercial (919) 466 3569. A \$7.00 per individual per day fee will be charged for housekeeping service.

OFF STATION: Carolina Motel: (919) 447-5621  
Econo Lodge Havelock: (919) 447-1122  
Sherwood Motel: (919) 447-3184  
Holiday Inn: (919) 444-1111

5. AVAILABILITY OF TRANSPORTATION: NAVAVNDEPOT Training Facility, Building 4034, located on "A" Street, next to the Main Building of the NAVAVNDEPOT, Bldg. 137.

RAILROADS: None

AIR TERMINAL: Simmons-Nott Airport, New Bern, NC  
(Taxi required to MCAS Cherry Point).

TAXI SERVICE: Various commercial taxi services are available in the Havelock-Cherry Point area.

RENTAL CARS: Rental cars are available at Simmons-Nott Airport, New Bern and in Havelock.

BUS SERVICE: Commercial bus service is available to the Main Gate of MCAS Cherry Point.

AUTO: When traveling to MCAS Cherry Point by auto the following routes are suggested:

From the North: Take I-95 South to Smithfield, NC, exit on US 70 East. Take US 70 East to Havelock, NC, (about 100 miles). Look for signs to MCAS Cherry Point.

From the South: Take I-95 North to Smithfield, NC exit on US 70 East. Take US-70 East to Havelock, NC, (about 100 miles). Look for signs to MCAS Cherry Point.

6. UNIFORMS: Utility or dungaree uniforms should be worn when reporting for classes on the class convening date. Civilian clothes are not authorized for military students during duty hours. Students enrolled in Corrosion Control; Paint, Finish and Insignia; or Welding schools should bring older work uniforms to wear during class periods.

7. REPORT/CHECK-IN INSTRUCTIONS: All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS or no cost orders.

- a. FOR QUARTERS: All Marine and civilian students requiring quarters will report to the Joint Reception Center, Building 214, for the assignment of quarters and endorsement of travel orders. A charge of \$7.00 per day per student will be made at the JRC for housekeeping service. All Navy students requiring quarters will report as follows:
- b. DURING DUTY HOURS: Navy students will report to the Personal Support Activity Detachment, Building 298 for assignment of quarters.
- c. AFTER DUTY HOURS: Navy students will report to the information desk at the Navy Hospital Cherry Point for assignment of quarters.
- d. FOR SCHOOL: All students will report to the Workload Control Section, Building 4034, with a copy of their travel orders and copies of required medical exams no later than 0730 on the class convening date.
- e. FOR PERSONNEL SUPPORT: Navy personnel will be provided administrative support by the Personnel Support Detachment Cherry Point, UIC 43355, DSN 582-3105 or Commercial (919) 466-3105.

Marine personnel will be provided administrative support by the Headquarters and Headquarters Squadron, Naval Aviation Depot, DSN 582-7081 or Commercial (919) 466-7081.

Marine Personnel reporting for 30 days or longer will be required to hand carry their Military Record Book, Medical Records, and Military Pay Records.

- f. FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to-bank program or make arrangements to have their paycheck mailed to them.
- g. FOR MAIL: Students desiring to have mail sent to them should use the following address:

Students Name  
Naval Aviation Depot Student  
PSD Box 4000  
Marine Corps Air Station  
Cherry Point, NC 28533-4000

8. MISCELLANEOUS:

- a. PROCURING QUOTAS: Activities requesting quotas will either submit their request to their cognizant command or via the functional commander, as applicable. The cognizant command and/or functional commander will contact the Quota Control as listed in paragraph 2.

Request for training quotas must reach the Quota Control 45 days in advance of the first day of the quarter in which the training is desired.

Example: If the training is desired in the fourth quarter of the Fiscal Year (July, August, and September), the request for quotas must reach the Quota Control by 15 May.

Courses at this facility are offered on an on-demand basis and will not be offered unless the minimum number of seats are filled. Quota requests not filled in the quarter requested will be held until the next quarter unless otherwise directed by the requesting organization.

All quota requests will require a point of contact and an DSN or commercial telephone number.

- b. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of five days or less will be accelerated to complete the course in the abbreviated period. Longer courses will observe the federal holiday ONLY (Monday or Friday). Students will not be granted 96 hour passes.
- c. LEAVES: Leave, exclusive of emergency leave, will not be granted to students.
- d. DETAILS: Local students from MCAS, Cherry Point, MCAS New River, and the Jacksonville, NC areas will be free from all details and duties while attending training courses.
- e. DUTY HOURS: Class hours are from 0730 to 1550, Monday through Friday. Ten minutes are allowed for clean-up.

NAVAL AVIATION DEPOT, PENSACOLA, FL

1. SHORT TITLE: NAVAVNDEPOT PNCL

2. ADDRESS: COMMANDING OFFICER  
NAVAL AVIATION DEPOT  
NAVAL AIR STATION  
PENSACOLA, FL 32508-5300

QUOTA CONTROL: TRAINING DIVISION (CODE 13000)  
NAVAL AVIATION DEPOT, PENSACOLA  
NAVAL AIR STATION  
PENSACOLA, FL 32508-5800

3. TELEPHONE: DSN 922-3240, COMMERCIAL (904) 452 3240

4. MESSING AND BERTHING:

a. Military students are authorized to mess in the Station Dining Facility. The Station Cafeteria, Building 634: McDonalds: Baskin Robbins, Building 260: and the Pizza Parlor, Building 260 are all located within a few blocks of the Training Facility.

b. ON STATION:

BEQ: For enlisted personnel (without dependents) and authorized civilians. Phone DSN 922-3438, Commercial (904) 452 3438.

BOQ: For officers and authorized civilians, Bldg 600. Phone DSN 922-2755, Commercial (904) 452-2755. A \$1.00 per individual per day fee will be charged for maid service Monday through Friday only.

NAVY LODGE: For military personnel and authorized personnel with dependents. Phone 1-800-628-9466.

c. OFF STATION: Various motels and hotels are available in the Pensacola area.

5. AVAILABILITY OF TRANSPORTATION: NAVAVNDEPOT PENSACOLA FL Training Facility Building 646 is located on South Avenue at the west end of the Post Office.

RAILROADS: NONE

AIR TERMINAL: Pensacola Regional Airport, Pensacola, FL

TAXI SERVICE: Various commercial taxi services are available in the Pensacola area.

RENTAL CARS: Rental cars are available at the Pensacola Regional Airport and on station at Bldg 470, the Navy Exchange.

AUTO: When traveling to NAS Pensacola, the following routes are suggested:

FROM THE EAST: Take I-10 West to Pine Forest Road Exit. Follow signs from Pine Forest Road to Highway 90 to New Warrington Road, which runs straight to the main gate of NAS Pensacola.

FROM THE WEST: Take I-10 East to Pine Forest Road Exit. Follow signs from Pine Forest Road to Highway 90 to New Warrington Road, which runs straight to the main gate of NAS Pensacola.

6. UNIFORMS: Utility or dungaree uniforms should be worn when reporting for classes on the class convening date. Civilian clothes are not authorized for military students during duty hours. Students enrolled in Corrosion Control, Paint, Finish and Insignia and Welding Schools should bring older work uniforms to wear during class periods.

Students should also remember to bring their respirator and respirator certification with them for Corrosion Control and the Paint, Finish, and Insignia Courses.

7. REPORT/CHECK IN INSTRUCTIONS: All personnel reporting for training will be under orders.

- a. FOR QUARTERS: All students requiring quarters will report to their place of lodging. Reservations should be made in advance.
- b. FOR SCHOOL: All students will report to Building 646, Room 13, with a copy of their travel orders and copies of required medical exams no later than 0730 hours on the class convening date.
- c. FOR PERSONNEL SUPPORT: Military personnel will be provided administrative support by the Personnel Support Activity Detachment Pensacola, UIC 65889, DSN 922 4118 and Commercial (904) 452-4118.
- d. FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to-bank program or make arrangements to have their paycheck mailed to them.
- e. FOR MAIL: Students desiring to have mail sent to them should use the following address:

Student Name  
Title of Course  
Naval Aviation Depot  
Code 13000  
NAS Pensacola, FL 32508-5800

8. MISCELLANEOUS:

- a. PROCURING QUOTAS: Activities requesting quotas will submit their request to their cognizant command. The cognizant command will contact the Quota Control as listed in paragraph 2.

A reservation will be made for the student by the command requesting training. A message will then be forwarded to the Quota Control for a written verification on the quota. A letter of confirmation will be sent to the cognizant command confirming the dates requested and reminding the command of any prerequisites required for the course. All quota requests will require a point of contact and an DSN/Commercial telephone number.

- b. HOLIDAYS: In general, classes do not meet during the weeks of Christmas and New Year's. If other national holidays occur during a class of five days or less, the course will be accelerated to complete it during the compressed period. Longer courses will observe the federal holiday only on the day of the holiday. Students will not be granted 96 hour passes.
- c. LEAVES: Leave, exclusive of emergency leave, will not be granted to students.
- d. DETAILS: Local students from NAS Pensacola, NTTC Corry Station, or NAS Whiting Field will be free from all details and duties while attending training courses.
- e. DUTY HOURS: Class hours are from 0700 to 0330, Monday through Friday.



NAVAL AVIATION DEPOT, JACKSONVILLE, FL

1. SHORT TITLE: NAVAVNDEPOT JAX

2. ADDRESS: Commanding Officer  
Naval Aviation Depot  
Code 811  
NAS Jacksonville, FL 32212-0016

QUOTA CONTROL: Fleet Training Coordinator  
Naval Aviation Depot  
Code 811  
NAS Jacksonville, FL 32212-0016

3. TELEPHONE: DSN 942-3387 Commercial (904) 772-3387

4. MESSING AND BERTHING:

a. Military students are authorized to mess in the Galley. Those students currently on sea duty will request a chow-pass via a request chit from the Military Services Division. There are also various other dining facilities available within walking distance.

b. ON STATION:

BOQ: For officer and authorized civilians. Building 11. DSN 942-3427, Commercial (904) 772-3427.

BEQ: For enlisted and authorized civilians, Building 6G. DSN 942-4051/52, Commercial (904) 772-4051/52.

NAVY LODGE: Building 803, Call for assistance. (904) 772-6000.

5. AVAILABILITY OF TRANSPORTATION: Naval Air Station, Jacksonville, FL, Building 101, located at the end of Yorktown Avenue on Wasp Street.

RAILROADS: AMTRAK

AIRPORTS: Jacksonville International Airport

BUSES: Greyhound, Trailways, Jacksonville Transportation Authority

TAXIS: Various local companies.

RENTAL CARS: Various local companies.

AUTO: When coming from the north: Take I-95 south to I-295 south to Exit US 17 north, main entrance is approximately four miles ahead on the right.

When coming from the south: Take I-95 north to I-295 north to Exit US 17 north, main entrance is approximately four miles ahead on the right.

When coming from the west: Take I-10 east to I-295 south to Exit US 17 north, main entrance is approximately four miles ahead on the right.

6. UNIFORMS: Dungarees or clean working uniform are authorized when reporting during normal working hours. During non-working hours, report in the uniform of the day.

7. REPORT/CHECK-IN INSTRUCTIONS: Students (military and civilian) are to report to the Fleet Training Coordinator in Hanger 140, Northeast corner, at 0730 in uniform on the class convening date. During non-working hours, report to NADEP Security, Building 101 for further instructions.

- a. FOR PAY: Commands are encouraged to have personnel enrolled in the Direct Deposit System (DDS), this eliminates the need for mailing paychecks to personnel TAD. For those personnel who are going to be TAD for a period of 30 days or more, it is recommended their Personnel Financial Record (PFR) be brought along for local pay authorization.
- b. PSD: The Personnel Support Activity Detachment Jacksonville will provide support to those personnel on PCS, TEMDUINS and TAD orders.
- c. MAIL: Student mailing address is:

Rate and Name  
Naval Aviation Depot (Student)  
Code 811  
NAS Jacksonville, FL 32212-0016

8. MISCELLANEOUS:

- a. PROCURING QUOTAS: Commands should request quotas directly from the Fleet Training Coordinator via telephone. Once a quota is granted, commands will confirm via a Naval message approximately two weeks prior to the class convening date.
- b. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other National Holidays, courses of five days or less will be accelerated to complete the course in the abbreviated period. Longer courses will observe the federal recognized holiday only. Students will not normally be granted 96 hour liberty.
- c. LEAVE: Emergency leave will be granted when confirmed with parent command. Regular leave will not normally be granted.
- d. DUTY SECTION: All personnel TAD, TEMDUINS, TEMADD to NADEP Jacksonville will not be required to stand any type of duty at their parent command.
- e. DUTY HOURS: Class hours are from 0730 to 1530 for day shift and 1530 to 2330 for night shift schools, Monday through Friday.

NAVAL AVIATION DEPOT, NORFOLK, VA

- 1. SHORT TITLE: NAVAVNDEPOT NORV
- 2. ADDRESS: COMMANDING OFFICER  
NAVAL AVIATION DEPOT  
NAS NORFOLK, VA 23511-5899

QUOTA CONTROL: WORKLOAD CONTROL SECTION (09111) BLDG V-29  
NAVAL AVIATION DEPOT  
NAS NORFOLK, VA. 23511-5899  
DSN: 564-8055 Commercial: (804) 444 8055

4. MESSING AND BERTHING:

- a. Military students are authorized to mess in the Station Dining Facility. Those students arriving from sea duty and not on BAS will be required to request a mess pass from the Joint Reception Center, Building S-27.

The station McDonalds is located next to Gate 4 on the NAS side, also there is a McDonalds and a Burger King located on the NOB side.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300. This will depend on the lunch schedule of the shop to which the student is assigned.

b. ON STATION:

BOQ: For officers and authorized civilians, SP-29, Phone: (804) 444 3250, DSN 564-3250.

BEQ: For enlisted and authorized civilians, U-16, Phone: (804) 444-3732, DSN 564-3732.

c. OFF STATION:

Holiday Inn	(804)	627-3239
Quality Inn	(804)	623-5700
Omni Hotel	(804)	622-6664
Ramada	(804)	272-6263
Sheraton	(804)	461-9192

5. AVAILABILITY OF TRANSPORTATION: NAVAVNDEPOT NAS NORFOLK TRAINING FACILITY, Building V-28 is located on Bellinger Blvd, NAS Norfolk side, Next to NAS heliport.

RAILROADS: None

AIR TERMINAL: Norfolk International Airport Norfolk, VA. Taxi or shuttle bus is required from airport to NAS Norfolk.

TAXI: Various taxi services are available to the Hampton Roads areas.

RENTAL CARS: Rental cars are available at Norfolk International Airport.

BUSES: Shuttle buses and commercial buses are available to the Hampton Roads area.

AUTO: When traveling north to NAS Norfolk take Highway 64 to Gate 4 NAS Norfolk exit to Bay Ave. Gate 4 is straight ahead about 3/4 mile.

When traveling south to NAS Norfolk take Highway 64 to the Hampton Roads tunnel, through the tunnel proceed down Hwy 64 to the Naval base exit.

6. UNIFORMS: Utility and dungaree uniforms will be worn when reporting to class on the convening date. Civilian clothes are not authorized for military students during duty hours.

7. REPORT/CHECK IN INSTRUCTIONS: All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS orders or no cost orders.

- a. FOR SCHOOL: All students will report to the Security Office Building V-28 with a copy of their travel orders and copies of their medical exams no later than 0700 hours on the class convening date.
- b. FOR QUARTERS: All students requiring quarters will report to Personnel Support Detachment, Building S-27 for assignment of quarters.
- c. FOR PERSONNEL SUPPORT: Navy personnel will be provided administrative support by the Personnel Support Detachment NAS Norfolk, DSN 564-1035, Commercial (204) 444 1035.

Marine personnel reporting for 30 days or longer will be required to hand carry their Military record book, medical records and military pay records.

- d. FOR PAY: It is recommended that military personnel who will be at this facility for two weeks or longer use the check-to-bank program or make arrangements to have their paychecks mailed to them.
- e. FOR MAIL: Students desiring to have mail sent to them should use the following address:

STUDENT NAME  
NAVAL AVIATION DEPOT STUDENT  
FLIGHT TEST CODE (380)  
NAS NORFOLK, VA. 23511-5899

8. MISCELLANEOUS:

- a. PROCURING QUOTAS: Activities requesting quotas will either submit their requests to their cognizant command or via the functional commander, as applicable. The cognizant command and/or functional commander will contact the quota control as listed in paragraph 2.

Request for training quotas must reach the quota control 45 days in advance of the first day of the quarter in which the training is desired.

Example: If the training is desired in the fourth quarter of the Fiscal Year (July, August, and September), the request for quotas must reach the Quota Control by 15 May.

Quota requests not filled in the quarter requested will be held until the next quarter unless otherwise directed by the requesting organization.

All quota requests will require a point of contact, and an DSN/Commercial telephone number.

- b. HOLIDAYS: In general, classes will not convene during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of 5 days or less will be accelerated to complete the course in the abbreviated time. Longer courses will observe the federal holiday only Monday or Friday. Students will not be granted 96 hour passes.
- c. LEAVES: Leave, exclusive of emergency leave, will not be granted to any student.
- d. DETAILS: Local students from NAS Norfolk, Virginia area will be free of all details and duties while attending all training courses.
- e. DUTY HOURS: Class hours are from 0700 to 1530, Monday through Friday. Ten minutes are allowed for clean up.

NAVAL AVIATION DEPOT, NORTH ISLAND, CA

1. SHORT TITLE: NAVAVNDEPOT NI

2. ADDRESS: COMMANDING OFFICER  
NAVAL AVIATION DEPOT  
NAVAL AIR STATION NORTH ISLAND  
SAN DIEGO, CA 92135

QUOTA CONTROL: FLEET TRAINING COORDINATOR (CODE 830)  
NAVAL AVIATION DEPOT  
NAVAL AIR STATION NORTH ISLAND  
SAN DIEGO, CA 92135

3. TELEPHONE: DSN: 735-4406, Commercial: (619) 545-4406  
Duty Office: DSN: 735-2200  
FAX DSN: 735 1267

4. MESSING AND BERTHING:

a. Messing is available for E-6 and below. Members may send a copy of their travel orders to the dining facility, Building 794. There is a Navy Exchange Cafeteria in Building 243 on Roosevelt Blvd. A McDonalds is located at the end of the Navy Exchange, Building 483. Students will have one hour for lunch, normally 1100 to 1200 hours.

b. ON STATION:

BOQ: For officers and authorized civilians, Building I, Phone DSN: 735-7546, Commercial: (619) 545-7546. All reservations must be made in advance.

BEQ: For enlisted and authorized civilians (without dependents). Phone DSN: 735-9551, Commercial: (619) 545-9551. Cost is \$2.00 per day.

NAVY LODGE: For military personnel and civilians with dependents. Phone DSN 735-6940, Commercial: (619) 545-6940.

b. OFF STATION:

Crown City Motel  
520 Orange Ave., Coronado, CA  
(619) 435-3116

Circle 8 Motor Inn  
543 Hotel Circle, San Diego, CA  
(619) 287-8800

EL Cordova Hotel  
1351 Orange Ave., Coronado, CA  
(619) 435-4131

Silverado Motel  
1722 Palm Ave, San Diego, CA  
(619) 575-1414

Days Inn  
225 Bay Blvd, Chula Vista, CA  
(619) 425-8200

5. AVAILABILITY OF TRANSPORTATION: NAVAVNDEPOT NAS NORTH ISLAND, Building 5, is located on Roosevelt Blvd., across from COMNAVAIRPAC, Building 8. Go in the gate, up two blocks, take a right and then a left. Go to the top of the hill and take a right, at the stop sign. Look for tower on top of Building 8, NAVAVNDEPOT is directly across the street.

RAILROAD: AMTRAK

AIR TERMINAL: San Diego International Airport.

TAXI: Taxi services are available from the airport to the front gate of NAS NI. They do not come on board the Naval Air Station.

RENTAL CARS: Rental cars are available at the airport and various locations throughout the San Diego area.

BUS SERVICE: Commercial bus service is available from the airport to the main gate of the air station. There is a station bus.

AUTO: When traveling to NAS NI from the north, take I-5 south to the Coronado Exit, go across the bridge, stay on Third Ave to the Base.

When traveling to NAS NI from the south, take I 5 north to the Coronado Exit. The toll bridge cost is one dollar.

6. UNIFORMS: Utility or dungaree uniforms should be worn when checking into Building 5 for training, on the class convening date. Civilian clothes are not authorized for military students during class hours. Students may bring authorized coveralls to be used in the following courses: Fiberglass Repair, Welding, Paint and Final Finish. They can be worn only in the work area.

7. REPORT/CHECK IN INSTRUCTIONS: All personnel reporting for training will be under standard transfer orders, TEMADDINS/TEMDUINS orders, or no cost orders.

a. FOR QUARTERS: The individual command is responsible for arranging berthing for the trainee.

- b. AFTER DUTY HOURS: All military personnel will check in at the OOD's Office, Building 605 at the Front Gate. They will have their orders stamped and then go to the billeting office, Building 775, if they are attending a NADEP school.
- c. FOR SCHOOL: All military and civilians who will be attending school at the NADEP, will report to Bldg 5, no later than 0730 on the class convening date.
- d. FOR PERSONNEL SUPPORT: Navy Personnel will be provided administrative support at the Personnel Support Detachment, NAS North Island, DSN 735-4406 and Commercial (619) 545-4406.

Marine personnel will be provided administrative support by the Marine Barracks, DSN 735-7250, Commercial (619) 545-7250.

All military personnel reporting for school 30 days or longer should bring their Medical Records with them, unless they are from a local command.

- e. FOR PAY: All Navy and Civilian personnel may get paid at the disbursing office here on base, if they have their pay records with them. Students from local commands may get paid at Building 515 without pay records.

For Marines to get paid any Per diem, they will be required to go to MCD San Diego, CA.

- f. FOR MAIL: Students who will be in training two weeks or longer desiring to have mail sent to them will use the address below:

Name and Rate/Rank  
 Social Security Number  
 Naval Aviation Depot North Island  
 San Diego, CA 92135  
 Code 830

#### 8. MISCELLANEOUS:

- a. PROCURING QUOTAS: Activities requesting quotas must go through their commands training coordinator. The training coordinator will contact the Quota Control listed in paragraph 2. After the request is made over the phone, the command that is requesting the quota must send this command a written notice at least 30 days prior to the start of the school, a confirmation message will be sent.

Most courses at this Command are taught once a week, others are taught twice a month.

All quota requests will require a point of contact and a DSN/Commercial telephone number.

- b. HOLIDAYS: In general, classes will not be scheduled during the weeks of Christmas and New Year's. During periods associated with other national holidays, courses of five days or less will not be scheduled.

- c. LEAVES: Leaves, exclusive of emergency leave will not be granted to students.
- d. DETAILS: Students from the local San Diego area, such as NASNI, NAS Miramar, Pt Mugu and El Toro will not stand any duties at their parent command while attending training courses.
- e. DUTY HOURS: Class hours are from 0730 to 1430 hours daily with a 15 minute clean up.

PACIFIC MISSILE TEST CENTER, POINT MUGU, CA

Pacific Missile Test Center holds training in a variety of diversified fields. For the purpose of this description, only those courses dealing with missiles, missile targets, and ordnance will be addressed. These courses are readily apparent in the Catalog of Navy Training Courses (CANTRAC), Volume II by the "N" series designators. All locations, quota control, and reporting procedures are for the "N" series courses only.

- 1. SHORT TITLE: PMTC
- 2. ADDRESS:           COMMANDER  
                  PACIFIC MISSILE TEST CENTER  
                  POINT MUGU, CA 93042-5000
- QUOTA CONTROL: Weapons Support Directorate  
                  Maintenance Support Division  
                  Fleet Training Branch (2033)  
                  Pacific Missile Test Center  
                  Point Mugu, CA 93042-5000

Because PMTC's charter is to conduct initial training, most of the courses are taught at the user's facility. However, a few of PMTC's courses are taught at the Test Center or at the Camarillo facility.

Pacific Missile Test Center is located approximately 50 miles north of Los Angeles, and about 3 miles south of Oxnard on State Highway 1. Classes are conducted at Building 6-2 located on Beach Road. Enter PMTC at Security Gate Number 1. Follow main road until it merges into Laguna Road, and follow it until it reaches Beach Road. Turn right on Beach Road for approximately one block and Building 6-2 is on the left.

The Camarillo facility is located approximately 55 miles north of Los Angeles on State Highway 101. Traveling north on Highway 101, take the Los Posas Exit west to Pleasant Valley Road to Airport Way. Turn left on Willis Avenue to Stinson Avenue, and enter the fenced compound via the security gate at Building 248. The guard will call the POC in Building 240.

- 3. TELEPHONE: DSN 351 6590, Commercial (805) 484 6590



#### 4. MESSING AND BERTHING:

- a. Military students are authorized messing in the station dining facility, PMTC Building 20. Those students arriving from sea duty and who are not on BAS, can request a chow pass from Personnel Support Detachment, Building 1.

Messing for Officers is at the Officers Club. McDonalds and various "hot dog stands" are also available on PMTC. A variety of off base facilities are available for personnel not desiring to utilize on-base dining facilities.

Students will have one hour for lunch, sometime between the hours of 1100 and 1300, depending on the lunch hour of the class the student is attending.

- b. ON PMTC:

BOQ: For officers and authorized civilians, Building 6. Phone DSN 351 7510, Commercial (805) 989 7510. Cost is \$6.00 per day.

BEQ/VEPH: For enlisted personnel (without dependents) and authorized civilians, Building 27. Phone DSN 351 8235, Commercial (805) 989 8235. No cost to personnel at this time.

MUGU MOTEL: For active/retired military personnel, with or without dependents. Phone DSN 351 8770, Commercial (805) 989 8770. Cost is dependent upon rank, ranging from \$8.00 to \$25.00 per night.

- c. OFF PMTC:

Best Western, Camarillo Inn (805) 987 4991  
Casa Sirena Hotel (805) 644 7448  
Channel Island Motel (805) 487-7755  
Country Inn at Camarillo (805) 983 7171  
Country Inn at Port Hueneme (805) 986 5353  
Los Posas Plaza Motel (805) 482 0761  
Radisson Suite Hotel (805) 988 0130

#### 5. AVAILABILITY OF TRANSPORTATION:

RAILROADS: Rail transportation is available to Oxnard, CA with taxi service to either facility.

BUS TERMINAL: Bus transportation is available to Oxnard, CA with taxi service to either facility.

AIR TERMINAL: Air transportation is available to Oxnard, CA via Los Angeles International Airport (LAX). Rental car service or local bus service is available from LAX to Oxnard or Camarillo, CA. It is recommended for the first time traveler to the area, that a rental car be obtained from LAX or the Oxnard Airport.

RENTAL CARS: Rental cars are available at Los Angeles (LAX) and Oxnard Airport. Again, it is recommended for the first time traveler to the area that a rental car be obtained from LAX or the Oxnard Airport.

TAXI SERVICE: Various commercial taxi services are available in the Oxnard/Camarillo/Point Mugu area.

AUTO: When traveling to Point Mugu/Camarillo area via auto, follow the directions given in paragraph 3.

6. UNIFORMS: Uniforms prescribed by COMPMTC are as follows:

a. WINTER: from mid-November to mid-April

Officers and CPOs (Male and Female): Service Dress Blues;  
Optional: Summer Khaki.

E-6 and below (Male): Service Dress Blue Jumper; Optional: Winter Blue.

E-6 and below (Female): Service Dress Blue "A"/"B" with combination hat or beret; Optional: Winter Blue "A"/"B".

b. SUMMER: from mid-April to mid-November:

Officers and CPOs (Male and Female): Summer White; Optional: Summer Khaki.

E-6 and below (Male): Service Dress White Jumper; Optional: Summer White.

E-6 and below (Female): Service White "A"/"B" with combination hat or beret.

Military personnel are not authorized to wear civilian clothes during hours of instruction.

7. REPORT/CHECK IN INSTRUCTIONS:

SCHOOL AT PMTC: Military students will report to the Personnel Support Detachment (PSD), Building 1, for assignment of quarters and then go directly to Building 6 2 for instructions.

SCHOOL AT CAMAIR: Military Personnel will be provided administrative support by the Personnel Support Detachment, PMTC, 93042 5000, DSN 351 8523, Comm (805) 989 8523.

Civilian and Military personnel report to PMTC Code 2033, Building 240, Room 231, for instructions.

8. MISCELLANEOUS:

- a. **PROCURING QUOTAS:** Activities requesting quotas should submit their request in writing or via phone. Phone requests are preferable since classes fill up rapidly. Courses offered on a first come basis. Requests that cannot be filled can be moved to the next available course if desired by the requesting activity. All quota requests will require a Point of Contact and an DSN/Commercial telephone number. Requests should be made to the Quota Control as listed in Paragraph 2.
- b. **HOLIDAYS:** In general, classes will not convene during the weeks of Christmas and New Year's. During courses of five days or less, the course material will be compressed to accommodate any Federal holidays. Longer courses scheduled over holiday periods will be lengthened to accommodate the holiday period. Students will not be granted 96 hour passes.
- c. **LEAVES:** Students will not be granted leave during a course of instruction. If emergency leave is required, the student will be dropped from the course and rescheduled if so desired.
- d. **DETAILS:** Students will be relieved of all other duties while attending a course of instruction presented at PMTC or the Camarillo facility.
- e. **CLASS HOURS:** Class hours are from approximately 0730 to 1600 Monday through Friday.

PART 14 - COMNAVMECOM

GENERAL INFORMATION ON FACILITIES

NAVAL SCHOOL OF HEALTH SCIENCES  
SAN DIEGO DETACHMENT  
OAKLAND, CA

1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are available on station for all military personnel.
- c. The Bay area is considered a critical housing area. Government housing is at a premium. Waiting lists usually exceed six months. Rentals in the civilian community range from affordable to very expensive; starting around \$600 for a studio or one-bedroom apartment. Requiring first and last month rent plus a security deposit is standard.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Oakland, California, 10 miles.
- b. Bus Station: Oakland, California, 10 miles.
- c. Airport: Oakland, California, 15 miles.  
San Francisco, California, 40 miles

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
April	Summer White Summer Khaki Working Khaki **	Service Dress White Summer White Dungarces **
October	Service Dress Blue Winter Blue Working Khaki **	Service Dress Blue Winter Blue Dungarces **

\*\* Working Uniform of the Day in environment where soiling of clothing is expected.

NAVY, DISEASE VECTOR ECOLOGY AND CONTROL CENTER, ALAMEDA, CA

1. MESSING AND BERTHING:

- a. Messing facilities are available for all enlisted military personnel only.
- b. Quarters available on a limited basis. Requests for quarters is the responsibility of the requesting activity. Requests may be submitted either by message or telephone.

BOQ reservations: NAS Alameda (Code 1991), AV 686 4166

BEQ reservations: NAS Alameda (Code 1992), AV 686 3851

2. AVAILABILITY OF TRANSPORTATION:

- a. Airport: San Francisco International, San Francisco, California  
Oakland International, Oakland, CA
- b. Mass Transit conveyances are available between both airports and NAS Alameda.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
May to October	Summer White (P)	Service Dress White (P)
	Summer Khaki (A)	Summer White (A)
	Service Dress Blue (O)	Service Dress Blue (O)
October to May	Service Dress Blue (P)	Service Dress Blue (P)
	Summer Khaki (A)	Winter Blue (A)
	Winter Blue (O)	

NOTE: (P) Prescribed; (A) Alternate; (O) Optional. Uniform changeover should occur on the first Monday of May and November.

All students should bring at least two (2) sets of working uniforms for equipment training phase. Students attending Operational Entomology Training (B 322 0077) should bring two (2) sets of field type attire for the field training phase.

NAVAL SCHOOL OF HEALTH SCIENCES, SAN DIEGO, CA

1. MESSING AND BERTHING:

- a. Messing facilities are available at Naval Hospital, San Diego, for all military personnel.

- b. Quarters are available for enlisted E1-E6 except for females attending basic hospital corps school who must reside ashore. There are limited quarters available for CPOs and geographic bachelors.
- c. Off station housing is available and assistance is available through the housing office at Naval Station, San Diego.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: AMTRAK San Diego, CA, 4 miles.
- b. Bus Station: San Diego, CA, 4 miles.
- c. Airports: San Diego International, San Diego, CA, 6 miles  
Los Angeles International, Los Angeles, CA 115 miles.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
Fourth Monday in May	Summer White (P) Summer Khaki (A)	Service Dress White Summer White (A) Dungarees
Second Monday in Nov	Service Dress Blue (P) Summer Khaki (A)	Service Dress Blue Winter Blue (A) Summer White for Ward
Personnel		Dungarees

NOTE: (P) Prescribed: (A) Alternate.

NAVAL SCHOOL OF DENTAL ASSISTING AND TECHNOLOGY, SAN DIEGO, CA

1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel. Personnel E-6 and above residing in the BEQ may be authorized to draw COMRATS.
- b. Bachelor Enlisted Quarters available for all personnel at Naval Station, San Diego. Geographic bachelors may live on base if space is available.
- c. Off-station housing is available for personnel with dependents or with significant household effects. Single "C" school students, "A" school students with dependents, and "A" school students residing with immediate family members in San Diego, may be authorized to draw BAQ. Off station housing is authorized for all personnel when quarters are filled.
- d. There is a Navy Lodge at Naval Station, San Diego, California.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: AMTRAK, San Diego, California, 7 miles.
- b. Bus Station: Greyhound and Trailways, San Diego, California, 15 miles.
- c. Airport: San Diego International, San Diego, California, 7 miles.
- d. Local: San Diego trolley operates between downtown San Diego and the Mexican border, with stops at Naval Station, San Diego. San Diego Transit Authority take bus No. 2 from airport to Broadway & Kettner. At Kettner take the trolley to 32nd Street Naval Station.
- e. On Base: Fleet Express every 15 minutes with stop at NSDAT.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer and CPO</u>	<u>Enlisted E1 - E6</u>
Fourth Monday in May	Summer Khaki Summer White Dungarees	Service Dress White
Second Monday in Nov Summer Khaki (A)	Service Dress Blue (P) Winter Blue (A) Dungarees	Service Dress Blue (P)

U.S. ARMY MEDICAL EQUIPMENT AND OPTICAL SCHOOL  
FITZSIMMONS ARMY MEDICAL CENTER  
AURORA, CO

1. MESSING AND BERTHING:

- a. Available for enlisted.
- b. Officer messing limited: USA Closed Mess (membership required), Individual cooking facilities in BOQ.
- c. Quarters are available for all Navy personnel.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Union Station, Denver, Colorado
- b. Bus Station: Greyhound and Trailways, Denver, Colorado
- c. Airport: Stapleton International Airport, Denver, Colorado

### 3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in April	Summer Khaki (P) Summer White (A)	Summer Dress White (P) Summer White (A) Dungarees
First Monday in Oct	Service Dress Blue (P) Winter Blue (A)	Service Dress Blue (P) Winter Blue (A) Dungarees

NOTE: Prescribed (P), Alternate (A)

NOTE: Service Dress Blue/White are required for wear every Friday during the appropriate season.

NOTE: Personnel should bring an adequate supply of uniforms as most items must be ordered because of local unavailability.

NAVAL UNDERSEA MEDICAL INSTITUTE  
NSHS BETHESDA DETACHMENT, NEW LONDON, CT

#### 1. MESSING AND BERTHING:

- a. Messing facilities are available for all enlisted personnel.
- b. Messing available for officers at the BOQ/Officers' Club.
- c. Quarters are available for all military personnel, but limited, especially during the summer period.
- d. Off station housing is available, but limited.
- e. Navy Lodge available, call (203) 446-1160 or 1-800 NAVY INN.

#### 2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: AMTRAK, New London, Connecticut.
- b. Bus Station: Trailways, New London, Connecticut.
- c. Airport: Groton Airport, Groton, Connecticut, 6 miles.



### 3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in May	Summer Khaki Summer White Working Khaki Service Dress White (R)	Summer White Dungarees Service Dress White (R)
Fourth Monday in Oct	Winter Blue Working Khaki Service Dress Blue (R)	Winter Blue Dungarees Service Dress Blue (R)

NOTE: (R) Required for Graduation Ceremony

### NAVY DISEASE VECTOR ECOLOGY CONTROL CENTER JACKSONVILLE, FL

#### 1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. On and off station quarters are available.

#### 2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Jacksonville, Florida, 7 miles.
- b. Bus Station: Jacksonville, Florida, 7 miles.
- c. Airport: Jacksonville, Jacksonville, Florida, 25 miles.

### 3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in March	Summer Khaki Summer White Service Dress White	Summer White Service Dress White
First Monday in Dec	Summer Khaki Winter Blue Service Dress Blue	Service Dress Blue Winter Blue

NOTE: Summer Khaki is the year round uniform for this command.

NAVAL AEROSPACE MEDICAL INSTITUTE  
PENSACOLA, FL

1. MESSING AND BERTHING:

- a. Messing facilities available for enlisted military personnel.
- b. Officer messing is not available.
- c. Quarters are available for all military personnel.
- d. Limited on base quarters available for DUINS student's dependents.
- e. Off station housing available.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Dothan, Alabama, 155 miles from NAMI.
- b. Bus Station: Pensacola, Florida
- c. Airport: Pensacola Regional Airport, Pensacola, Florida.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
	<u>Male</u>	<u>Male</u>
First Monday in Apr	Service Dress Blue Service Dress White Summer White	Service Dress White Summer White Dungaree
	<u>Female</u>	<u>Female</u>
	Service Dress Blue (A or B) Service Dress White Summer White (A or B) Summer Khaki (A or B)	Service Dress Blue Summer White Dungaree
	<u>Male</u>	<u>Male</u>
First Monday in Nov	Service Dress Blue Winter Blue Summer Khaki	Summer Dress Blue Winter Blue Dungaree
	<u>Female</u>	<u>Female</u>
	Service Dress Blue (A or B) Winter Blue (A or B) Summer Khaki (A or B)	Service Dress Blue (A or B) Winter Blue (A or B) Dungaree

NAVAL HOSPITAL CORPS SCHOOL  
GREAT LAKES, IL

1. MESSING AND BERTHING:

- a. Messing facilities available for enlisted military personnel.
- b. Quarters are available for all military personnel.
- c. On and Off base housing is available for married personnel.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Outside Main Gate.
- b. Airport: O'Hare International Airport, Chicago, Illinois. (Bus transportation available to Naval Base). Midway Airport, Chicago, Illinois.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
1 May	Service Dress Blue Summer Khaki Summer White	Service Dress Blue Service Dress White Summer White
1 October	Service Dress Blue Winter Blue	Service Dress Blue Winter Blue

NAVAL SCHOOL OF HEALTH SCIENCES  
BETHESDA, MD

1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are available on a first come first served basis only, and there are no on station quarters available for geographical bachelors.
- c. Off station housing is available.
- d. Government housing is available for personnel at Bolling Air Force Base, S.W. Washington, D.C.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: Union Station, Washington, D.C.
- b. Greyhound and Trailways, Silver Springs, MD
- c. Airports: Washington National Airport, Arlington, VA  
Dulles International Airport, Reston, VA
- d. Metro Rail: Available from National Airport to Medical Center Stop at Bethesda, MD.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
First Monday in May	Service Dress Blue (P) Summer White	Service Dress Blue (P) Service Dress White Summer White Dungaree
First Monday in Oct	Service Dress Blue Summer White (A)	Service Dress Blue Service Dress White (A) Dungaree

NOTE: (P) Prescribed uniform for those conducting business on Capital Hill.  
(A) Authorized working Uniform of the Day for patient care areas.

FIELD MEDICAL SERVICE SCHOOL, MARINE CORPS BASE  
CAMP LEJEUNE, NC

1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are available on base for military personnel.
- c. Off station housing is available.
- d. Students not drawing BAQ are required to reside on board while in school.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: AMTRAK, Wilson, North Carolina, 150 miles.
- b. Bus Station: Jacksonville, North Carolina, 5 miles.
- c. Airports: Albert J. Ellis Municipal Airport, Jacksonville, NC, 10 miles.  
Wilmington Municipal Airport, Wilmington, NC, 50 miles.

NOTE: Personnel are to report to Field Medical Service School, Building M-311, located at Camp Johnson vice Marine Corps Base, Camp Lejeune.

### 3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in Mar	Summer Khaki Utilities*	Service Dress White Utilities* Dungarees
Fourth Monday in Oct	Service Dress Blue Utilities*	Service Dress Blue Utilities* Dungarees

\* Issued upon reporting to enlisted personnel only.

NOTE: Due to rigorous physical fitness training - PT gear required.

NOTE: Identification (Dog) Tags required for familiarization flights and field operations.

ACADEMY OF HEALTH SCIENCES  
NAVAL SCHOOL OF HEALTH SCIENCES BETHESDA DETACHMENT  
FORT SAM HOUSTON, TX

#### 1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters available for all student personnel.
- c. CPOs are charged \$4.00 per day for Senior Enlisted Quarters.

#### 2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: San Antonio, Texas
- b. Bus Station: San Antonio, Texas
- c. Airport: San Antonio International Airport\*, San Antonio, Texas

NOTE: Commercial transportation (taxi) only available from the airport terminal to Fort Sam Houston, Texas, on a regular basis.

NOTE: Personnel report to Navy Detachment Office, Building 902, 1st Battalion Headquarters, Harney Road, Fort Sam Houston.

### 3. UNIFORMS:

<u>Date of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
Third Monday in Mar	Service Dress Blue Service Dress White Summer White Summer Khaki	Service Dress Blue Service Dress White Summer White Dungarees
First Monday in Nov	Service Dress Blue Winter Blue Summer Khaki	Service Dress Blue Winter Blue Summer White Dungarees

NOTE: The nearest source of uniform procurement is Naval Air Station, Corpus Christi, Texas

NAVAL SCHOOL OF HEALTH SCIENCES  
BETHESDA, DETACHMENT  
PORTSMOUTH, VA

#### 1. MESSING AND BERTHING:

- a. Government messing is available for all military personnel at the Naval Hospital, Portsmouth, VA (on compound).
- b. Limited quarters are available for enlisted personnel without dependents on a first come basis. Supplemental contract quarters are available in the Holiday Inn, Portsmouth, VA.
- c. No quarters available for Chief Petty Officers on the compound.
- d. Geographical bachelor billeting is generally not available.
- e. There are limited of government family quarters (adequate/inadequate) available approximately 6 miles away. Personnel must be enrolled in school programs that are 20 weeks or longer to be eligible.
- f. Off base housing is available near the compound with average estimated costs of approximately \$500.00/month excluding utilities.
- g. Navy Lodge is available on Hampton Boulevard, Norfolk, VA and at the Naval Amphibious Base Little Creek, Norfolk, VA, 8 - 12 miles away respectively.

2. AVAILABILITY OF TRANSPORTATION: The Naval School of Health Sciences, Bethesda Detachment, Portsmouth, VA compound. This area of southeastern Virginia is known as Hampton Roads. The region includes the cities of Newport News, Yorktown, Hampton, Suffolk, Chesapeake, Portsmouth, Norfolk and Virginia Beach. Public transportation is available.

- a. Tidewater Regional Transit (bus)

- b. Taxicab
- c. Preferred Airport: Norfolk International Airport, Norfolk, Va.
- d. Railroad Station: AMTRAK, Newport News, VA
- e. Bus Station: Norfolk, VA
- f. Students may bring their own vehicle.

(1) To obtain a base sticker the following must be provided:

- (a) Valid State Drivers License
- (b) Proof of Insurance
  - 1. \$25,000 liability coverage
  - 2. \$50,000 property coverage
  - 3. \$10,000 medical coverage
- (c) Proof of State Inspection (within the last year)
- (d) Valid Military ID Card

(2) There are no license restrictions for the military member. A valid, although expired, out of state drivers license is acceptable as long as the member has a valid military ID card.

### 3. UNIFORMS:

DATES OF CHANGE	OFFICER AND CPO	ENLISTED E 1 - E-6
April	Summer Khaki Summer White	Summer White Summer Dress White
November	Winter Blue Service Dress Blue	Winter Blue Service Dress Blue

### 4. REPORT/CHECK IN INSTRUCTIONS:

- a. Point of Contact: The Chief of the Day may be contacted 24 hours a day at  
COMM: (804) 398-5039/5040 or AV: 564-0111 and ask for 398 5039/5040.
- b. General Information: Normal working hours are 0645 to 1600, Monday through Friday.

### 5. MISCELLANEOUS:

CLIMATE: The region has a temperate climate of four distinct seasons. Average temperature range from approximately 35 degrees F (winter) to 85 degrees F (summer).

NAVAL OPHTHALMIC SUPPORT AND TRAINING ACTIVITY  
YORKTOWN, VA

1. MESSING AND BERTHING:

- a. Messing facilities are available for all military personnel.
- b. Quarters are available for all military personnel.
- c. Off station housing is available.

2. AVAILABILITY OF TRANSPORTATION:

- a. Railroad Station: AMTRAK, Newport News, VA and Williamsburg, VA.
- b. Bus Station: Williamsburg, VA; Greyhound, Ft. Eustis, VA.
- c. Airports:

Patrick Henry International Airport, Newport News, VA.  
Norfolk International Airport, Norfolk, VA.  
Richmond Airport, Richmond, VA, 50-60 miles from station.

3. UNIFORMS:

<u>Dates of Change</u>	<u>Officer &amp; CPO</u>	<u>Enlisted E1 - E6</u>
1 May	Service Dress Blue Service Dress White Summer White Summer Khaki	Service Dress Blue Service Dress White Summer White Dungarees
15 Oct	Service Dress Blue Winter Blue Summer Khaki	Service Dress Blue Winter Blue Dungarees



PART 15 - MISCELLANEOUS

READINESS TRAINING FACILITY, DAM NECK, VA

1. SHORT TITLE: REDTRAFAC DAM NECK
2. ADDRESS: Commanding Officer, Readiness Training Facility,  
373 Bullpup St.  
Dam Neck, Virginia Beach, VA 23461-2198  
  
MESSAGE PLAIN ADDRESS: REDTRAFAC DAM NECK VA
3. TELEPHONE: Commercial: (804) 433-7100/7144/7140  
DSN: 433-7100/7144/7140  
DSN prefix is the same as the commercial prefix
4. MESSING AND BERTHING: Messing and berthing are available for Enlisted students. Prospective students are requested to ensure they have sufficient funds prior to arrival in case of non-availability of quarters or messing.
5. AVAILABILITY OF TRANSPORTATION: REDTRAFAC is located aboard Fleet Combat Training Center, Atlantic, Dam Neck, VA. No government transportation is available between Norfolk Regional Airport or Norfolk Bus Terminal and the Naval Installation at Dam Neck. Airport limousine and commercial taxi service are the most reliable mode of transportation. Taxi fare from the airport averages \$30, while limousine vans average \$15 per person. Tidewater Rapid Transit (TRT) provides bus service from Dam Neck to various locations in Virginia Beach daily from noon to 0200.
6. UNIFORMS: All students are required to wear the uniform of the day as prescribed by COMNAVBASE NORVA/SOPA ADMIN regulations. Wearing of foul weather gear and/or ball caps is prohibited. Personnel inspections may be held at any time in any uniform appropriate to the season.
7. REPORT/CHECK-IN INSTRUCTIONS: All students must check in at RTF Bldg. 464 when arriving on-board. All students report to RTF Bldg. 464 prior to 0730 the morning class convenes.
8. MISCELLANEOUS:
  - a. COURSES OF INSTRUCTION:

<u>CIN</u>	<u>TITLE</u>
S-210-0400	Undersea Systems Operating Procedures Enlisted Apprentice
S-210-0401	Ocean Systems Advanced Acoustics
S-210-0403	Ocean Systems TDP Operations
S-2G-0405	Ocean Systems Operational Procedures Officer
S-2G-0406	Ocean Systems Operational Procedures PCO/PXO
  - b. ATTENDANCE BY OTHER THAN U.S. MILITARY: Some courses are open to U.S. civilian and foreign national attendance. Requests for such attendance are considered individually and approval/disapproval of such requests is based on the nature of the individuals requirements for training in terms of the benefits to the Government or national security.

AEGIS TRAINING CENTER, DAHLGREN, VA

1. SHORT TITLE: AEGIS TRACEN (ATC) DAHLGREN VA
2. ADDRESS: Commanding Officer, AEGIS Training Center, Dahlgren, VA 22448 5190
3. TELEPHONE: Commercial: (703) 663 1031 DSN: 249 1031
4. MESSING AND BERTHING: Some Government messing and berthing facilities (BOQ and BEQ) are available. Basic Allowance for Quarters at the "Without Dependent Rate" (Single BAQ) for eligible personnel may be requested after arrival; however, authorization to draw single BAQ is controlled by Commander, Dahlgren Division, Naval Surface Warfare Center (NSWCDD), based on Barracks occupancy level and waiting list. Bachelor Officer Quarters can be reserved by calling DSN 249 7671 or Commercial (703) 663-7671.

HOUSING FOR PERSONNEL WITH DEPENDENTS: Government housing is available for eligible personnel with dependents; however, there is approximately a nine to twelve month waiting period for two bedroom quarters and a three to six month period or longer for three or more bedroom quarters. An application should be submitted on or before detachment date along with one copy of Permanent Change of Station Orders, detaching endorsement (if detached) and a copy of Record of Emergency Data (Enlisted Service Record Page 2). Some civilian housing is available in the local area for rent or purchase. Arriving personnel are required to contact NSWCDD Housing Referral Office for assistance, DSN 249 8505 Commercial (703) 663 8505.

5. AVAILABILITY OF TRANSPORTATION: Richmond, VA and Washington's National Airports are the closest commercial airports. Direct transportation between either airport and NSWC Dahlgren is nonexistent, except for taxicabs. Personnel flying into the Washington, D.C. area should ensure that they have sufficient funds to cover transportation expenses to Dahlgren (60 to 75 miles from the airports). If necessary, travel arrangements can usually be made 24 hours in advance with AEGIS Training Center's Command Duty Officer for a duty driver to provide transportation to Dahlgren by calling DSN 249-1031 or Commercial (703) 663-1031.

6. UNIFORMS: Specific dates for uniform changes are promulgated by the Area Commander with approximate change dates as indicated below. The following uniforms are applicable for wear at ATC:

- a. Winter: (2 November - 12 April):
  - (1) Enlisted (E1-E6) - Winter Blue or Service Dress Blue
  - (2) Officer and CPO - Winter Blue or Service Dress Blue/Summer Khaki
- b. Summer: (13 April - 1 November):
  - (1) Enlisted (E1-E6) - Summer White or Service Dress White
  - (2) Officer and CPO - Summer Khaki or Summer White

Dress uniforms may be prescribed for inspection purposes at any time. The normal uniform for classroom wear is the Uniform of the Day. Working uniform may occasionally be authorized for laboratory work. Dress uniforms are acceptable when reporting regardless of the prescribed uniform period. Travel to or through Washington, D.C. in uniform must be in Service Dress Blue (Winter) or Service Dress White (E1-E6), Summer White (Officer and CPO).

7. REPORT/CHECK-IN INSTRUCTIONS: All student personnel (Officer and Enlisted) when checking-in, regardless of the hour of the day, should report to the ATC Quarterdeck, Bldg. 1520, Commercial (703) 663 1031. ATC will provide directions for obtaining immediate berthing assignments and additional check in procedures.

8. MISCELLANEOUS:

a. Leave and Liberty:

- (1) Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of Emergency Leave.
- (2) Standard liberty policies apply. Normal liberty commences for on duty section personnel at 1600 and expires at 0700 the following school/work day. Based on student loading, some shift work will be required and liberty hours will be adjusted accordingly.

b. Operators of motor vehicles on NSWC Dahlgren must possess:

- (1) Valid state vehicle operator's license.
- (2) Valid vehicle registration.
- (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000-\$50,000-\$10,000).
- (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered or, if none, those of Virginia. All vehicles used on base must be registered with Base Security.

c. Student Mailing Address:

Rate/Name  
Course CDP and Class Number  
Student, ARGIS Training Center  
Dahlgren, VA 22448 5190

d. Public Schools: Children in Kindergarten through Eighth Grade whose parents live in base housing may attend the Department of Defense Dependent School located on base. There are also two public elementary schools located near NSWCDD, Potomac Elementary in the town of Dahlgren and King George Elementary located in the town of King George, approximately 11 miles from NSWCDD. About 10 miles west of Dahlgren in King George County are a public middle school for Grades 6 through 8 and a public high school for Grades 9 through 12. King George County provides bus transportation to the middle school and high school for base residents.

e. Commissary and Exchange Facilities: There is a small Commissary and Navy Exchange on NSWCDD. Larger facilities are available at NAS Patuxent River, MD (approximately 40 miles east of Dahlgren) or Andrews AFB (approximately 50 miles north of Dahlgren).

f. Medical and Dental Facilities are available at NSWCDD for all military personnel. The Medical Clinic has outpatient dependent care. Three Navy hospitals are located within 60 miles of NSWCDD.

- g. There is a Chapel on base that provides Catholic, Latter Day Saints, and Protestant services and CCD classes.

Catholic Mass:        Friday        1200  
                         Saturday     1700  
                         Sunday        0900

Protestant Worship: Sunday     1030  
                         Sunday School     0915  
LDS Worship:        Sunday     1400 1600  
                         Wednesday   1830 2000

For more information call (703) 663-8427. The Chaplain's Office is the point of contact for Navy Relief.

- h. Recreation: There are adequate recreational facilities available on NSWCDD and a broader variety of facilities available within a 60 mile radius.
- i. Physical Readiness: All personnel reporting for training must be in compliance with the health and physical readiness standards set forth in OPNAVINST 6110.1 (Series). All students will be screened for compliance prior to class convening. Students failing to meet minimum standards will not be trained.

#### AEGIS TRAINING UNIT, WALLOPS ISLAND, VA

1. SHORT TITLE: AEGIS TRAU WALLOPS IS VA
2. ADDRESS: Officer in Charge, AEGIS Training Unit, Wallops Island, VA 23337 5000
3. TELEPHONE: Commercial: (804) 824-7161
4. MESSING AND BERTHING: Government berthing facilities (BOQ/BEQ) are available. Government messing facilities will be available in FY 89. BOQ is limited to sixteen units. Basic Allowance for Quarters at the "without dependents" rate (Single BAQ) may be requested by eligible personnel after arrival and may be authorized by the Officer in Charge, AEGIS Combat Systems Center (ACSC), based on barracks occupancy level and waiting list.

HOUSING FOR PERSONNEL WITH DEPENDENT: Government housing (two and three bedroom units) is available for eligible personnel with dependents. An application should be submitted on or before detachment date with one (1) copy of Permanent Change of Station orders, Detaching Endorsement, and a copy of Record of Emergency Data. Some civilian housing is available in the local area for rent or purchase. Arriving personnel are required to contact Dottie Heintzleman, ACSC Housing Officer, (804) 824-2080, prior to making any housing arrangements.

5. AVAILABILITY OF TRANSPORTATION: Local commercial transportation is limited to two privately owned taxi cabs of limited reliability. Government transportation is provided to students for transport to class and meals. Parking at the ACSC is limited, only staff are authorized parking privileges.

6. UNIFORMS: Specific dates for uniform changes are promulgated by the area commander. The following uniforms are applicable for wear at AEGIS Training Unit:

a. Winter Uniform: Oct - May

(E1 - E6) - Winter Blue or Service Dress Blue  
CPO - Winter Blue or Service Dress Blue

b. Summer Uniform: May - Oct

(E1 - E6) - Summer White or Service Dress White  
CPO - Summer Khaki or Summer White

Dress Uniforms may be prescribed for inspection purposes at any time. The normal uniform for classroom wear is the Uniform of the Day. Dress uniforms may be worn when reporting.

7. REPORTING/CHECK IN INSTRUCTIONS: All permanent party and student personnel (officer and enlisted) should report to the ACSC BEQ Lobby, or phone (804) 824-2068, for BQ assignment and check in procedures.

8. MISCELLANEOUS:

a. Leave and Liberty:

- (1) Leave is normally granted only during the Christmas holiday period or between courses of instruction, with the exception of Emergency Leave.
- (2) Standard liberty policies apply. Normal liberty commences for on duty section personnel at 1600 and expires at 0800 the following school/work day. Based on student loading and lab availability, some shift work will be required and liberty hours will be adjusted accordingly.

b. Operators of motor vehicles on NASA/ACSC Wallops IS. must possess:

- (1) Valid state vehicle operator's license.
- (2) Valid vehicle registration.
- (3) Current and sufficient vehicle insurance to meet Virginia requirements (\$25,000/\$50,000/\$10,000).
- (4) The vehicle must meet the safety standards and inspection requirements (at least annually) of the state in which registered, or if none, those of Virginia.
- (5) All vehicles used on base must be registered with NASA Base Security and display a NASA vehicle pass.
- (6) Due to the lack of parking facilities, students are not allowed to drive privately owned vehicles to the ACSC site. Government transportation will be provided between the BOQ/BEQ and ACSC for classes and meals (approximately 11 miles one-way).

c. Student Mailing Address:

Rate/Name  
Course CDP and Class number  
ARGIS Training Unit  
Wallops Island, VA 23337

d. Public Schools:

- (1) Accomack County Virginia Public Schools, telephone (804) 787 3157. This school system consists of two primary, three elementary, three middle, three high schools and two vocational centers.
- (2) Northhampton County Virginia Public Schools, telephone (804) 678-5151. This school system consists of five elementary schools, one middle school and one high school.
- (3) Worcester County Maryland Public Schools, telephone (301) 632-2585. This school consists of five elementary schools, three middle schools, and three high schools.
- (4) Wicomico County Maryland Public Schools, telephone (301) 742-5128 consists of 14 elementary schools, three middle, and three high schools.
- (5) Somerset County Maryland Public Schools, telephone, (301) 651-1616. This school system consists of eight elementary schools, two middle schools, and two high schools, and a vocational school.

- e. Commissary and Exchange Facilities: No Commissary or Exchange services are available at Wallops Island. Exchange facilities are available at Naval Station Norfolk, VA (note - \$9.00 bridge toll each way), (approximately 90 miles south of Wallops Island) or Dover AFB, DE.
- f. Medical and Dental: DOD medical and dental facilities are not available in the local area. Only routine and minor emergencies can be handled through the local health clinic. The closest area hospital is approximately forty miles from the ACSC.
- g. Churches: Numerous church and worship facilities are located throughout the local area and along the Eastern shore.
- h. Recreation: Limited recreational facilities are available at ACSC Wallops Island and at the NASA Base. A broader variety of recreational facilities are accessible within a 90 mile radius.

AEGIS COMBAT SYSTEM ENGINEERING DEVELOPMENT SITE  
MOORESTOWN, NJ

1. SHORT TITLE: AEGIS COMBAT SYSTEM ENGINEERING DEVELOPMENT SITE
2. ADDRESS: Officer in Charge, AEGIS Combat System Engineering Development Site (CSEDS), 300 Centerton Rd., RD 2, Moorestown, NJ 08057-3825
3. TELEPHONE: Commercial: (609) 722-2344/2996; DSN: 440-2735
4. MESSING AND BERTHING:
  - a. Messing facilities are not available.
  - b. Limited berthing is available in the form of leased apartments for enlisted personnel reporting for duty under instruction (without dependents). Most lodging requirements are satisfied by area hotels. CSEDS has negotiated a special nightly rate which only applies when the reservations are made by the Site Housing Officer. For inquiries concerning berthing availability and hotel reservations, contact LT. KRASS; Commercial (609) 722-3071, DSN 440-2735.
  - c. Off-station rental facilities are available; however they are expensive on a short-term rental basis.
5. AVAILABILITY OF TRANSPORTATION: Moorestown, NJ is located approximately 25 miles northeast of Philadelphia, PA. The nearest commercial transportation facilities are:
  - a. Railroad Station, Philadelphia, PA
  - b. Airport, Philadelphia, PA
  - c. Bus Depots, Greyhound-Philadelphia and Trailways-Mt. Holly, NJ

Commercial taxi and limousine service is available from all points to Naval Base Philadelphia, PA and/or AEGIS CSED Site Moorestown, NJ. Government transportation or local transportation while in the area is not available.
6. UNIFORMS:
  - a. Winter uniforms (1st Monday in Oct - 1st Monday in May)
    - (1) Officers: Winter Blue (Uniform of the Day)  
Winter Working Blue (Working Uniform)
    - (2) Enlisted: Winter Blue (Uniform of the Day)  
Winter Working Blue (Working Blue)

b. Summer uniforms (1st Monday in May - 1st Monday in Oct)

- |               |                                    |
|---------------|------------------------------------|
| (1) Officers: | Summer Whites (Uniform of the Day) |
|               | Summer Khaki (Working Khaki)       |
| (2) Enlisted: | Summer Whites (Uniform of the Day) |
| E7-E9         | Summer Khaki (Working Uniform)     |

c. Dress Uniforms: Service Dress Blue/Summer White will be the prescribed uniform for inspections and ceremonies.

d. The normal classroom uniform is the Uniform of the Day. Working uniform may occasionally be authorized for lab work.

7. REPORT/CHECK-IN INSTRUCTIONS: The Administrative Office at CSFDS is the liaison between the Philadelphia Personnel Support Detachment (PSD) and Navy personnel reporting for duty under instruction. All officer and enlisted personnel should report to the CSFDS Site in Moorestown, NJ for reporting endorsements and turn-in of records. For further information/directions, contact the Admin. office; Commercial (609) 722-2344/2996 or DSN 440 2735 during normal working hours.

8. MISCELLANEOUS:

a. Leave: Leave is normally granted at Christmas and between courses of instruction with the exception of Emergency Leave.

b. Liberty: Standardized Navy liberty policies apply, however, students should be advised that liberty is often dependent on course load and class schedules. Some courses may require shift training based on lab availability.

c. Privately Owned Vehicles (POV): Due to the limited public transportation in and around the AEGIS CSFDS Site, personnel are encouraged to bring a POV. Vehicles are permitted on board if the owner possesses a valid driver's license, proof of ownership or title, and automobile insurance.

d. Student Mailing Address: AEGIS Training Unit  
300 Centerton Rd.  
RD #2, Moorestown, NJ 08057 3825

e. Public Schools: Contact CSFDS Housing Officer, LT. KRASS; (609) 722 3071.

f. Commissary and Exchange: Facilities at FT DIX and NAVSTA Philadelphia (within 1/2 hour).

g. Medical and Dental: Facilities available at FT DIX, NAVSTA Philadelphia and NASC Lakehurst.

h. Churches: All denominations in the local area and a chapel at FT DIX.

i. Recreation: Facilities at FT DIX, NAVSTA Philadelphia and CSFDS Welfare and Recreation.